

January 2022 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. Tuesday January 4, 2022 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, and Dennis Koenig. Mark Reiser from the Allamakee County Board of Supervisors. Attending from the public was Bruce Palmborg. Also attending were Conservation Board staff members Erin Cubbon, Ross Geerdes, James Janett and Jarrod Olson.

The meeting was called to order at 1:00 P.M. the agenda and minutes from the previous meeting were approved upon a motion by Koenig, second Carroll, all in favor, motion carried.

The Director informed the Board that Congresswomen Ashley Hinson will be visiting the Driftless Center after the Board Meeting at 2:00 P.M. to view the Center and to provide information on proposed legislation for the four state Driftless Area region. The Director had also invited the Allamakee County Board of Supervisors to attend the informational meeting.

Claims were reviewed and approved by the Board.

Updates were provided to the Board regarding the funding of a 2022 Iowa Fish Habitat Grant for fish habitat improvements at the County Home Park Pond for \$19,507.00. The Fish Habitat Grant was funded during the December 2021 District 6 meeting. A motion was made by Carroll to approve the Fish Habitat Grant Contract, second Koenig, all in favor, motion carried.

Submitting an Allamakee Community Foundation Grant for a handicapped kayak and canoe launch at Village Creek Boat Landing was discussed by the Board. The projected total cost of the project is \$32,000.00, the proposed Allamakee County Community Foundation Grant ask for the project is 7,500.00. The remaining funds for the project will be applied for through the Friends of Pool 9, Allamakee County REAP funds, Allamakee County Conservation Foundation, and the Iowa DNR. A motion was made by Carroll to proceed with an Allamakee County Community Foundation Grant for \$7,500.00, second Koenig, all in favor, motion carried.

The Board discussed an ongoing heat problem in the main floor men's and women's restroom in the Driftless Center. During extreme cold periods the waterline to the restroom will freeze. A meeting was organized with the architect, building contractor, and the heating and cooling engineer. A written summary of options will be provided to the Board. Initial recommendations have been to add a thermostat in the women's restroom, and to put a row of vented ceiling tile along the exterior walls. Since the problem has been ongoing since the building was complete and it is a design flaw, the Director is asking the Architect to cost share correcting the problem. The Director will keep the Board informed on developments.

Informational items discussed included education program summaries, upcoming employee training, Board Member Jesse Delaney being reappointment by the Board of Supervisors, and County Home bid specifications for the Fish Habitat Grant.

The next board meeting will be at 1:00 P.M. Tuesday February 1, 2022.

There being no additional business a motion was made by Koenig to adjourn the meeting, second Carroll, all in favor, motion carried. The meeting was adjourned at 2:00 P.M.

February 2022 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. Tuesday February 1, 2022 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Jesse Delaney, Dennis Koenig and Steve Weymiller. Mark Reiser from the Allamakee County Board of Supervisors. Attending from the public was Bruce Palmborg and Raleigh Buckmaster. Also attending were Conservation Board staff members Erin Cubbon, Ross Geerdes, James Janett and Jarrod Olson.

The meeting was called to order at 1:00 P.M. the agenda and minutes from the previous meeting were approved upon a motion by Carroll, second Weymiller, all in favor, motion carried.

Claims were reviewed and approved by the Board upon a motion by Koenig, second Carroll, all in favor, motion carried.

During public comment time Bruce Palmborg updated the Board on Lansing being a host ending town for RAGBRAI 2022. More planning details will be available soon.

The Board discussed the hiring procedure for part-time seasonal positions. The motion was made by Weymiller to approve the hiring of the returning temporary part-time seasonal positions for the upcoming year to include Brody Vanderkolk, Gary Krapfl, Charlie Waters, and Andrew Osmonson at \$12.00 per hour, second Koenig, all in favor, motion carried.

Updates were provided to the Board regarding the permit for the Red Bud Canoe Access, the permit was recently approved by the IDNR Flood Plains Division, a permit for the County Home Park will be submitted soon. The grant to the Allamakee County Community Foundation for the handicapped kayak launch has been completed and submitted. The Director noted there will be additional costs from Mohn Surveying for completing the Red Bud Permit due to numerous additional information request from the IDNR Flood Plains Division. The Director also noted there will be a need for additional fill for the driveway and restroom location at the canoe access.

August of this year is the five-year anniversary of the opening of the Driftless Center. The Allamakee County Conservation Foundation is planning an event to recognize the anniversary. A tentative date has been set for Thursday August 11th. The plan is to have an open house for the public and invite donors. There will be refreshments, a short program, and some auction items. Planning details will be discussed further as planning for the event gets closer.

The Board discussed an ongoing heat problem in the main floor men's and women's restroom in the Driftless Center. During extreme cold periods the waterline to the restroom will freeze. A meeting had been held between the architect, building contractor, and the heating and cooling engineer. A written summary of options had been submitted addressing the problem and corrective measures. Cost and who will be responsible for payment has yet to be determined.

Informational items and old business items were discussed. Raleigh Buckmaster discussed his efforts in securing a video camera for the Driftless Center that would also serve as a KWWL TV weather and webcam. Additional information will follow. Other items discussed included easement work with the County Attorney, completing department insurance schedules, and ordering of the restroom for Red Bud Canoe Access

The next board meeting will be at 1:00 P.M. Tuesday March 1, 2022.

There being no additional business a motion was made by Koenig to adjourn the meeting, second Carroll, all in favor, motion carried. The meeting was adjourned at 2:00 P.M.

March 2022 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. Tuesday March 1, 2022 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, and Dennis Koenig. Mark Reiser from the Allamakee County Board of Supervisors. Also attending were Conservation Board staff members Erin Cubbon, James Janett and Jarrod Olson.

The meeting was called to order at 1:00 P.M. the agenda and minutes from the previous meeting were approved upon a motion by Koenig, second Carroll, all in favor, motion carried.

There were no public comments.

Claims, revenues, and fiscal year budget summaries were reviewed and approved by the Board upon a motion by Carroll, second Koenig, all in favor, motion carried.

The Board discussed adjusting two bids from last season for inflation and increased diesel fuel cost. The projects weren't completed due to IDNR permit issues. A 10% increase would allow for a \$467.00 increase for the Red Bud Canoe access and a \$1,689.00 increase for the Clear Creek stream bank stabilization. A motion was made by Koenig, to approve the 10% increase on the bids, second Clark, all in favor, motion carried.

The Board opened and reviewed bid's for the County Home pond restoration. Bids submitted were as follows:

Jim Hanson \$15,000.00, Nick Jones \$14,475.00, Riehm \$16,000.00, Sommer \$14,950.00, Szabo \$22,010.00, Vorwald \$18,934.92. A motion was made by Carroll to approve low bid from Nick Jones for \$14,475.00, second Clark, all in favor, motion carried.

The Board discussed some legal work that needed to be completed for different areas. The Director has reached out to the County Attorney for a temporary construction easement for the Garrett Property as well as a possible trail easement for better access to the property from South Road.

Informational items and old business items were discussed. Items included preparation of bid specifications for concrete work at different areas, one of the seasonal employees starting mid-April, full moon snow programs attendance, increased amount of fill needed for the Red Bud Canoe Access, heating issue being resolved at the Driftless Center, the Director attending ISAC. Other items discussed included RAGBRAI traveling through Allamakee County and ending in Lansing. More information will be provided as information is released. The Director noted that he had declined requests from the public to use the Driftless Center as a bus parking and pick up area for riders. Village Creek Boat Landing may still have dredge materials on site and week-long event parking will be discouraged.

The next board meeting will be at 1:00 P.M. Tuesday April 5, 2022.

There being no additional business a motion was made by Koenig to adjourn the meeting, second Clark, all in favor, motion carried. The meeting was adjourned at 2:00 P.M.

April 2022 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. Tuesday April 5, 2022 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, Dennis Koenig, and Steve Weymiller. Also attending Mark Reiser from the Allamakee County Board of Supervisors and Bruce Palmborg from the public. Also attending were Conservation Board staff members Erin Cubbon, Ross Geerdes, James Janett and Jarrod Olson.

The meeting was called to order at 1:00 P.M. the agenda and minutes from the previous meeting were approved upon a motion by Koenig, second Carroll, all in favor, motion carried.

Bruce Palmborg updated the Board on Lansing Main Street planning efforts for the upcoming RAGBRAI event in July of 2022.

Claims, revenues, and fiscal year budget summaries were reviewed and approved by the Board upon a motion by Carroll, second Koenig, all in favor, motion carried.

A motion was made by Clark to approve the Iowa DNR Fish Habitat Grant Agreement #22-10F for \$19,507.00, second Koenig, all in favor, motion carried.

Information was presented to the Board regarding an old 8'X16' storage building located at the maintenance building that needs to be disposed of. The Board thought disassembling the building for the materials would be a better option than taking bids. Staff will salvage the materials from the building.

Replacement of the battery-operated tool set was discussed and approved by the Board. Assistant Director Olson will work on replacing the tool set.

Updating the contract for the fire wall security system at the Driftless Center was discussed by the Board. The annual contract for the Meraki Security system is up for renewal. The Director has been in contact with Solutions, Inc. who contracts with Allamakee County for their Information Technology services. Solutions, Inc. has visited the office and will be submitting a price quota for providing a fire wall system. The Director indicated that since the Conservation Board is covered under the Solutions Inc. maintenance plan that it may be a good thing to have Solutions provide the fire wall system. The Director will follow up with the Board once Solutions provide a price quota. The Director also provided information on complying with Multi Factor Authentication insurance mandates.

The Board discussed the RAGBRAI route through Allamakee County. The Route will travel by The Old Stone House Park and Village Creek Boat Landing. No formal requests have been received regarding the use of either of the two areas. The Director will inform the Board of any requests.

Informational items and old business were discussed. Items included bid specifications for concrete work at different areas to be opened during the May meeting, Allamakee County

Conservation Foundation meeting at 2:00 P.M. after the May Board Meeting, the possible need to amend the current fiscal year budget for grants received for the County Home Park Pond Restoration and Garrett Property streambank stabilization.

The next board meeting will be at 1:00 P.M. Tuesday April 5, 2022.

There being no additional business a motion was made by Koenig to adjourn the meeting, second Clark, all in favor, motion carried. The meeting was adjourned at 2:00 P.M.

May 2022 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. Tuesday May 3, 2022 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Jesse Delaney, Dennis Koenig, and Steve Weymiller. Also attending Mark Reiser from the Allamakee County Board of Supervisors. Also attending were Conservation Board staff members Erin Cubbon, Ross Geerdes, James Janett and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the agenda and minutes from the previous meeting were approved upon a motion by Clark, second Weymiller, all in favor, motion carried.

Claims, revenues, and fiscal year budget summaries were reviewed and approved by the Board upon a motion by Weymiller, second Carroll, all in favor, motion carried.

Bids for various concrete projects were opened and reviewed by the Board. The following is the summary of projects and prices. The Board did not award the Harpers Ferry Patio Project.

	Volney Park	Red Bud Landing	Kolsrud Park
Kelly Concrete	\$5,103.00	2,736.00	4,975.00
Meyer Concrete	6,254.00	2,124.00	4,750.00
Rolling Hills Concrete	6,000.00	no/bid	6,000.00

Kelly Concrete was awarded the Volney Park project, Meyer Concrete was awarded the Red Bud Landing and Kolsrud Park bids upon a motion by Koenig, second Carroll, all in favor, motion carried

Updating the contract and equipment for the fire wall security system at the Driftless Center was discussed by the Board. The annual contract for the Meraki Security system is up for renewal. The Director has been in contact with Solutions, Inc. who contracts with Allamakee County for their information technology services. Solutions, Inc. Per the recommendation of the Director, a motion was made by Koenig to update the fire wall security system with Solutions, Inc. for \$2,858.80, second Weymiller, all in favor, motion carried.

The Board discussed amending the current fiscal year budget for the two funded Fish Habitat Grants. The Director informed the Board that the projects would not be completed during the current fiscal year and a budget may have to be completed during the next fiscal year. No action was taken.

Information items and department updates were presented and discussed by the Board including the Lansing Main Street promotional map cost share, air exchange motor issues, and Multifactor Factor Authentication security compliance for department computers. The Allamakee County Conservation Foundation meeting will follow the end of the Conservation Board meeting at 2:00 P.M.

The next board meeting will be at 1:00 P.M. Tuesday June 7, 2022.

There being no additional business a motion was made by Koenig to adjourn the meeting, second Clark, all in favor, motion carried. The meeting was adjourned at 2:00 P.M.

June 2022 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. Tuesday June 7, 2022 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, Dennis Koenig, and Steve Weymiller. Attending from the public included Dennis Blocker, Dean Anderson, and Jamie Cahalan. Also attending Mark Reiser from the Allamakee County Board of Supervisors. Also attending were Conservation Board staff members Erin Cubbon, Ross Geerdes, James Janett and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the agenda and minutes from the previous meeting were approved upon a motion by Clark, second Weymiller, all in favor, motion carried.

Claims, revenues, and fiscal year budget summaries were reviewed and approved by the Board upon a motion by Koenig, second Clark, all in favor, motion carried.

End of FY 2021-2022 year budget balances were discussed, it was projected that the department will finish the year with approximately \$2,850.00 to return to general basic.

Updates on the project at Red Bud Landing were given, including the need for additional streambank stabilization and armoring that would not be covered by the original grant. A motion was made by Weymiller and seconded by Carroll to complete the needed work.

Dennis Blocker, Dean Anderson, and Jaime Calahan presented updates to the Board as representatives of the Allamakee County ATV/UTV club. The club is in the exploratory stages of acquiring a property in Allamakee County to serve as an ATV/UTV park. If the property is secured, the club would like ACCB to be the owners of the property, while trail design and maintenance would be paid for with state funds. They attended the meeting looking for ACCB support of the project, but it was decided that an agenda item would need to be added to the next board meeting before any official commitment could be made.

Department operations updates were presented to the board, with Jarrod Olson providing a positive review of our seasonal employees and their activities; Ross Geerdes providing updates on finishing out field trips and the school year, as well as public programs scheduled for later this summer. Erin Cubbon provided an update on current visitation numbers.

The next board meeting will be at 1:00 P.M. Tuesday June 7, 2022.

There being no additional business a motion was made by Koenig to adjourn the meeting, second Clark, all in favor, motion carried. The meeting was adjourned at 2:00 P.M.

July 2022 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. Tuesday July 7, 2022 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, Dennis Koenig, and Steve Weymiller. Attending from the public included Dennis Blocker, Dean Anderson, Jamie Cahalan, Kristen Cahalan, Beau Bennet, Larry Rolfson. Attending the meeting via phone during the ATV/UTV agenda item was Dan Kleen. Also attending Mark Reiser from the Allamakee County Board of Supervisors. Also attending were Conservation Board staff members Erin Cubbon, Ross Geerdes, James Janett and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the agenda and minutes from the previous meeting were approved upon a motion by Carroll, second Weymiller, all in favor, motion carried.

Claims, revenues, and fiscal year budget summaries were reviewed and approved by the Board upon a motion by Koenig, second Clark, all in favor, motion carried. The Board completed the 2022-2023 Fiscal Year Budget with a balance of \$3,685.00 returning to the general basic account.

Members of the Iowa OHV Association Board and Allamakee County ATV/UTV Club continued conversations with the Conservation Board regarding the Club's effort to purchase and develop an ATV/UTV Park in Allamakee County. The ATV/UTV Club Members discussed with the Board funding that is available for the acquisition, development, maintenance, and insurance coverage of the park. The Club would like for Allamakee County to own the park and make a twenty-year commitment to operating the property as an ATV/UTV Park. State of Iowa generated registration fees are available to the Club for the acquisition, development, and operations of the facility. The Club discussed different maintenance options of the property, one option was the Club would reimburse the County for expenses, or they could bill the same expenses directly back to the Iowa DNR. The Club discussed the operations of eight other ATV/UTV Parks in the State of Iowa. There is a standard management agreement document the Iowa OHV Association uses at other ATV/UTV parks in Iowa, the Club will forward a copy to the Conservation Board for County review. The Club discussed with the Board the acquisition was time sensitive and they would like to move on the purchase in the near future. After discussion on the proposal the Board took no action on the ownership or manage of the proposed ATV/UTV Park. A motion was made by Koenig to draft a letter of support for the Club's proposal for purchasing the ATV/UTV Park in Allamakee County second Weymiller, all in favor, motion carried. The Director will draft and forward a letter.

The Director conveyed information to the Board on a possible purchase of land on the Upper Iowa River. The 4.8-acre property would provide for public fishing access and a possible canoe access. The Director informed the Board there would be some grant opportunities to purchase and develop the property. A motion was made by Clark to further research information regarding the possible acquisition of the property, second Carroll, all in favor, motion carried.

RAGBRAI limited road access to Village Creek Boat Landing was discussed by the Board. Village Creek Boat Landing is one of the highest use Landings in Pools 9 and 10 with tournaments scheduled for the bike event end day. The Director will coordinate having a person control the entrance of Village Creek Boat Landing at its intersection with County Lansing/Harpers Road to ensure vehicle access to Village Creek Boat Landing.

Updates were provided to the Board regarding the 5th Anniversary event for the Driftless Area Education and Visitor Center being held Thursday August 11th between 5:30 P.M. until 8:00 P.M. A social hour will be followed by a brief program and a silent auction. Invited will be mailed this week to donors and Board Members.

Updates were provided to the Board regarding the rail road bridge replacement at Heytman's Boat Landing. The construction plans call for the placement of a concrete pier in the middle of the creek channel providing access to the Mississippi River, the rail road will also rip rap both banks of the channel. Other concerns with the landing besides limiting boat access is not being able to dredge a navigable channel for boat access. The Iowa DNR counsel has been in correspondence with the rail road regarding the matter. The Director will keep the Board informed on any developments.

Department updates to the Board included completing the canoe access at Red Bud Landing, County Home pond restoration, office firewall and security camera repairs being completed, and the contractor moving into the Garrett Property for the streambank stabilization project in the near future.

The next board meeting will be at 1:00 P.M. Tuesday August 02, 2022.

There being no additional business a motion was made by Koenig to adjourn the meeting, second Clark, all in favor, motion carried. The meeting was adjourned at 2:30 P.M.

August 2022 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. Tuesday August 2, 2022 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, Dennis Koenig, and Steve Weymiller. Attending from the public included Dennis Blocker, Jamie Cahalan, and Beau Bennet. Attending the meeting via phone during the ATV/UTV agenda item was Dan Kleen from the Iowa OHV Club. Also attending Mark Reiser from the Allamakee County Board of Supervisors, and Conservation Board staff members Erin Cubbon, Ross Geerdes, James Janett and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the agenda and minutes from the previous meeting were approved upon a motion by Clark, second Carroll, all in favor, motion carried.

Claims, revenues, and fiscal year budget summaries were reviewed and approved by the Board upon a motion by Weymiller, second Koenig, all in favor, motion carried.

Representatives of the Iowa OHV Association Board and Allamakee County ATV/UTV Club continued conversations with the Conservation Board regarding the Club's effort to purchase and develop an ATV/UTV Park in Allamakee County. The ATV/UTV Club Members discussed funding that is available for the acquisition, development, maintenance, and insurance coverage of the park. The Club would like for Allamakee County to own the park, lease the property back to the ATV/UTV Club and make a twenty-year commitment to operating the property as an ATV/UTV Park. State of Iowa generated registration fees are available to the Club for the acquisition, development, maintenance, and insurance of the park. The Club discussed different maintenance options of the property, one option was the Club would reimburse the County for expenses, or they could bill the same expenses directly back to the Iowa DNR. The Club discussed the operations of eight other ATV/UTV Parks in the State of Iowa. There is a standard management agreement document the Iowa OHV Association uses at other ATV/UTV parks in Iowa, the Club will provide a draft 28-E Management Agreement for the proposed property for the County to review. The ATV/UTV Club isn't able to disclose the location of the two properties due to the possibility of losing the willing seller. The Director advised it was highly unlikely the Board of Supervisors would approve the donation without knowing the location of the properties and the ATV/UTV Club would have to address the matter with the Board of Supervisors. The Club discussed the acquisition was time sensitive and they would like to move on the purchase in the near future. After discussion on the proposal, a motion was made by Koenig to accept the property subject to completing a management agreement approved by Allamakee County, fulfilling insurance requirements of Allamakee County, approval of all necessary Allamakee County Planning and Zoning requirements, and approval from the Allamakee County Board of Supervisors, second Weymiller, all in favor, motion carried.

The Director conveyed information to the Board on a possible purchase of land on the Upper Iowa River. The 4.8-acre property would provide for public fishing access. The Director

informed the Board there would be some grant opportunities to purchase and develop of the property through the Fish Habitat Grant Program. A motion was made by Clark to move forward with the possible acquisition of the property, second Carroll, all in favor, motion carried.

RAGBRAI limited road access to Village Creek Boat Landing was discussed by the Board. Village Creek Boat Landing is one of the highest use Landings in Pools 9 and 10 with a tournament scheduled for the bike event end day. The Director has made contact regarding having a person allow access to the entrance of Village Creek Boat Landing from the intersection Lansing/Harpers Road to ensure vehicle access to Village Creek Boat Landing.

Updates were provided to the Board regarding the 5th Anniversary event for the Driftless Area Education and Visitor Center being held Thursday August 11th between 5:30 P.M. until 8:00 P.M. A social hour will be followed by a brief program and a silent auction. Invites have been mailed this week to donors and Board Members.

The rail road bridge replacement at Heytman's Landing was discussed by the Board. The Landing was going to be closed soon. The IDNR had been in communication with the Canadian Pacific Rail Road regarding the bridge design and permitting of dredging on rail road right of way. A compromise had been reached for completing the bridge and allowing dredging. The IDNR is working on bid specifications to be let in the near future for dredging work on the eastside of the railroad tracks for improved boat access from the main channel to the landing. The landing will more than likely be closed for the remaining boating season.

Department updates to the Board included project news release in the newspaper, Village Creek Boat Landing dredge spoil removal progress, bench donations for Harpers Ferry Boat Landing, an upcoming meeting with the IDNR on paving the Harpers Ferry Boat Landing and Wild Turkey Federation grant opportunities.

The next board meeting will be at 1:00 P.M. Tuesday September 06, 2022.

There being no additional business a motion was made by Koenig to adjourn the meeting, second Clark, all in favor, motion carried. The meeting was adjourned at 2:30 P.M.

October 2022 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. Tuesday October 4, 2022 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Jesse Delaney, and Marilyn Clark. Also attending Mark Reiser from the Allamakee County Board of Supervisors, and Conservation Board staff members Erin Cubbon, Ross Geerdes, and James Janett.

The Meeting was called to order at 1:00 P.M. and the agenda and minutes from the previous meeting were approved upon a motion by Clark, second Carroll, all in favor, motion carried.

During public comment time Supervisor Reiser asked if there had been any discussion on switching monthly board meeting to an 8:00 A.M. start time during the spring, summer, and fall months. The Director said they have not looked at a morning meeting time and there wasn't any reason that couldn't switch meeting times. The item will be placed on the November agenda.

Claims, revenues, and fiscal year balances and budget summaries were reviewed and approved by the Board upon a motion by Carroll, second Clark, all in favor, motion carried. The Director informed the Board reimbursements requests had been filed for Red Bud Landing and the County Home projects totaling \$48,281.00. Once the reimbursements are received they will be deposited back into the construction line item, a budget amendment will need to be completed to use the funds for the next project.

Work had been completed on the Clear Creek Garrett Property. A long arm excavator from Weymiller Marine had to be used to complete site number #1 due to access from the wetland marsh area. Additional stream stabilization work was completed that connects the riprap between site numbers #2 and #3. There was additional material and machine time used to complete the project. All statements for the work completed have not been received. USFWS private lands staff donated a new overflow structure, and pipe. There are funding opportunities for future wetland improvements for the project.

The Board discussed conducting a Fall Field Day during their November Meeting. It was noted that two board member won't be able to attend the field day do to the harvest. The Director will touch bases with the Board Chair and will let Board Members know prior to the November meeting.

Information items were discussed by the Board, items included a request for a dry fire hydrant at the Volney Park, upcoming education programs, dredge activities beginning at Heytman's Landing, and hunter education field day at the Mississippi Valley Sportsman's Club.

The next Board meeting will be at 1:00 P.M. Tuesday November 1, 2022. There being no additional business a motion was made by Clark to adjourn the meeting, second Carroll, all in favor, motion carried. The meeting was adjourned at 1:45 P.M.

November 2022 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. Tuesday November 1, 2022 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark and Jesse Delaney. Also attending from the public was Kelly Boylen, and Jack Knight. Conservation Board staff members attending was Erin Cubbon, Ross Geerdes, James Janet and Jarrod Olson

The Meeting was called to order at 1:00 P.M. and the agenda and minutes from the previous meeting were approved upon a motion by Carroll, second Clark, all in favor, motion carried.

During public comment time the Board heard from the following two individuals. Jack Knight spoke to the Board on a number of matters which included the Planning and Zoning Board which he serves on is considering drafting an ordinance relating to ATV/UTV Parks in Allamakee County. Knight discussed the activities of the Conservation Board and spoke positively regarding department operations. Knight also spoke regarding various other Board's he has or is serving on and would like the opportunity to serve on the Conservation Board in the future.

Kelly Boylen addressed the Board on a number of different items. She discussed the activities of the Friends of Yellow River State Forest which have included fund raising for a number of stream bank stabilization projects, tree planting, and trail development. Boylen said the Friends of YRSF is open to working cooperatively with the Conservation Board on future projects. Boylen discussed the possible development of an ATV/UTV Park near her residence on White Pine Drive between Waterville Iowa and Yellow River State Forest. Negative impacts of increased ATV/UTV's usage near their residence included noise and impacts from the gravel road. Other concerns discussed was the possible unauthorized ATV/UTV usage in Yellow River State Forest. Such concerns included non-compatible usage of numerous user groups such as hunters, fishermen, hikers, bikers, bird watchers, and horseback riders. The concern was user impacts from ATV/UTV's would detract and compete with established decade old user activities which has made the area such a unique area to begin with.

Claims, revenues, and fiscal year balances and budget summaries were reviewed and approved by the Board upon a motion by Carroll, second Clark, all in favor, motion carried. The Director informed the Board reimbursements requests had been received and deposited for Red Bud Landing and the County Home projects totaling \$48,281.00. Once a budget amendment is completed funds will be deposited back into the construction line item to cover other budgeted construction projects. The Director noted the Fish Habitat Grant totaling \$39,496.00 for the Garrett Property should be included in the budget amendment. Other projects recently completed that will need to be paid includes the Garrett Property, sidewalks at Red Bud Landing, Kolsrud Park, and the information kiosk at the office.

A request from the Monona and Luana Fire Department's to install a dry hydrant at Volney Park was discussed. Different locations for the dry hydrant at the site were considered as well as

maintaining access during the winter. The Board took not action on the request and will look at creating a policy for dry hydrants on County parks.

Changing the monthly meeting time discussed by the Board. There were no objections. The item will be addressed at the next Board meeting when all Board Members are present.

The Board discussed personnel matters. The Director submitted his written resignation to the Board. His retirement plan from the Department is in two months with an estimated departure date of January 6, 2023. The Board took no action on accepting the resignation letter. The Board moved to have a special meeting to discuss personnel matters at 4:00 P.M. Wednesday November 9, 2022 at the Board office located at 1944 Columbus Road Lansing, Iowa. The board was also informed the assistant director had applied for a different position.

The next regular monthly Board meeting will be at 1:00 P.M. Tuesday December 6, 2022.

There being no additional business a motion was made by Clark to adjourn the meeting, second Carroll, all in favor, motion carried. The meeting was adjourned at 1:45 P.M.

Special November Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in special session at 4:00 P.M. Tuesday November 9, 2022 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Dennis Koenig, and Steve Weymiller. Conservation Board staff members attending were James Janett and Jarrod Olson.

The special meeting was called to order at 4:00 P.M. The Board discussed the Director's retirement letter of resignation presented during the regular November 6, 2022 Board meeting. A motion was made by Koenig to accept the Directors letter of resignation with a tentative date of January 6, 2023, second Clark, all in favor, motion carried. The Board thanked him for his years of service and asked if he would consider moving his planned retirement date back to accommodate the employment transition. The Director will take the request under advisement.

The Board discussed the Assistant Director regarding his potential different employment. The Assistant Director informed the Board he is pursuing a different employment opportunity and should know more about the employment status in the near future. He informed the Board he enjoys all aspects of his current position but has concerns regarding wages in the department not being competitive in the region or on a state-wide comparison. The Board discussed a possible salary adjustment should the Assistant Director decide on staying with the Department, and doing a regional and state-wide salary comparison. The Board also discussed the procedure for filling existing positions.

The next regularly scheduled Conservation Board Meeting is Tuesday December 6, 2022 at 1:00 P.M. at the Board Office. The Director will invite the Board of Supervisors to attend the meeting to keep them informed on Conservation Board activities.

There being no additional business a motion was made by Clark to adjourn the meeting, second Weymiller, all in favor, motion carried, the meeting was adjourned at 5:15 P.M.

December 2022 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. Tuesday December 6, 2022 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, Dennis Koenig, and Steve Weymiller. Attending from the Allamakee County Board of Supervisors was Dan Byrnes, Mark Reiser, and Board Member elect Dennis Keatly. Attending from the public was Jack Knight. Conservation Board staff members attending was Erin Cubbon, Ross Geerdes, James Janet and Jarrod Olson

The Meeting was called to order at 1:00 P.M. and the agenda and minutes from the previous meeting were approved upon a motion by Carroll, second Clark, all in favor, motion carried.

During public comment time Jack Knight spoke to the Board regarding his interest in Board activities.

Claims, revenues, and fiscal year balances and budget summaries were reviewed and approved by the Board upon a motion by Koenig, second Weymiller, all in favor, motion carried. The Director informed the Board reimbursements had been received and deposited for Red Bud Landing and the County Home projects totaling \$48,281.00. Once a budget amendment is completed funds will be deposited back into the construction line item to cover other budgeted construction projects. The Director noted the Fish Habitat Grant totaling \$39,496.00 for the Garrett Property will be included in the budget amendment. Other items to be included in the budget amendment will be the WRAC grant for the canoe/kayak launch at the Village Creek Boat Landing and Fish Habitat Grant for the Upper Iowa River fishing access acquisition if funded at the December 21, 2022 District Meeting.

The Board discussed personnel matters. The Director has not set a firm date for his retirement due to uncertain timing of the Assistant Director possibly taking a different position. The Board discussed the procedure of filling the Director position. The Director will post the position in the ICCS Newsletter, The Waukon Standard, the Court House, and both County Web Pages. Applications will be due for Board review at their January 3, 2023 Board Meeting. Interview dates will be coordinated during the month of January. The Director informed the Board he will remain with the Department during the transition time.

The Water Access Recreation Access Cost Share Agreement for the handicapped canoe and kayak launch at Village Creek Boat Landing had been approved. The grant cost share agreement was reviewed and approved upon a by Weymiller, second Carroll, all in favor, motion carried.

The Board reviewed the proposed 2023-2024 Fiscal Year Budget. After reviewing the proposed budget, the Board instructed the Director to forward the proposed budget to the Board of Supervisors for consideration.

The Board discussed a fencing agreement with adjoining landowner Jim Hitchens at the Morgan Bridge. Hitchens suggested the Conservation Board do a one-time purchase of cattle gates for the Morgan Bridge and Hitchens would be then responsible for maintaining the gates in the future. The Board suggested to try an electric fence with a solar charger at the bridge.

Informational items discussed by the Board included the status of the aquarium purchase and fund raising, the budget amendment process for grants reimbursements. The budget amendment amounts will be placed on the January 2023 agenda.

The next regular monthly Board meeting will be at 1:00 P.M. Tuesday January 3, 2023.

There being no additional business a motion was made by Koenig to adjourn the meeting, second Clark, all in favor, motion carried. The meeting was adjourned at 2:10 P.M.