

January 2018 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday, January 2nd, 2018 at the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: outgoing Board Member Dennis Blocker, Marilyn Clark, Jeanie Carroll, newly appointed Board Member Jesse Delaney, Dennis Koenig, and Bill Moody. Conservation Board staff members present were as follows: Jackie Cooper, Ross Geerdes, James Janett, and Jarrod Olson. Present from the public was Bruce Palmborg.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved.

The Board discussed using REAP funds to pay the remaining balance of the interim loan for the Driftless Area Education and Visitor Center. A motion was made by Carroll to use \$20,000.00 of REAP funds towards the interim finance loan, second Clark, all in favor, motion carried.

Claims and revenues were reviewed and approved by the Board.

The Board reviewed and approved the draft 2018-2019 Fiscal Year Budget to be submitted to the Board of Supervisors for approval.

The Board reviewed and approved of the Driftless Center entrance sign material and cost.

Recent and upcoming events at the Driftless Center included a celebration of life service, District 6 Meeting, hunter safety education course, and volunteer informational meeting.

Informational items discussed included developing the easement for the Driftless trail and a possible shelter house, replacing the roof at New Albin Roadside park, capital improvements to Village Creek Boat landing, grant fund extension for Clear Creek Park stream bank stabilization project, placement of a road to the new shelter house at Halverson Park, completing work on the Harpers Slough handicap fishing access, ordering blinds for the office, and planning road signage to the Visitor Center.

The next meeting of the Allamakee County Conservation Board will be at 1:00 P.M. Tuesday February 6th, 2018 in the Board Room, at the Driftless Area Education and Visitor Center.

There being no additional business a motion to adjourn was made by Clark, second by Moody; all in favor, the meeting was adjourned at 2:45 P.M.

February 2018 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday, February 6th, 2018 at the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Marilyn Clark, Jeanie Carroll, Jesse Delaney, Dennis Koenig, and Bill Moody. Conservation Board staff members present were as follows: Jackie Cooper, Ross Geerdes, James Janett, and Jarrod Olson. Present from the public was Bruce Palmborg.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved.

The Board welcomed and presented an orientation to newly appointed Board member Jesse Delaney.

The Board elected new officers. A motion was made by Moody to elect Jeanie Carroll as Chair Person for the Board, second Koenig, all in favor, motion carried. A motion was made by Koenig to elect Marilyn Clark as Vice-Chair Person for ACCB, second Moody, all in favor, motion carried.

Claims and revenues were reviewed and approved by the Board. The following items are upcoming costs: bus turn around area, brochures, blinds, road signage to the Center, material and labor for the Center's entrance sign, and corrections and additions to displays.

The Board reviewed items being listed in the easement agreement for hiking trail directly adjacent to the Center.

The Board reviewed sample rental agreement policies and discussed rental use of the Center. The Director will present a draft rental agreement policy for the Center at the next upcoming Board meeting.

Field operational items discussed included replacing the roof at New Albin Roadside park, received signed management agreement for Village Creek Boat landing, Clear Creek Park stream bank stabilization and bridge project, completing work on the Harpers Slough handicap fishing access, planning road signage to the Visitor Center, hiring an additional seasonal position, and closing out of the National Scenic Byways Grant.

Other informational items discussed included adding a falcon reading rail display at the Center and submitting a grant to upgrade current Conservation/Sheriff boat.

The next meeting of the Allamakee County Conservation Board will be at 1:00 P.M. Tuesday March 6th, 2018 in the Board Room, at the Driftless Area Education and Visitor Center.

There being no additional business a motion to adjourn was made by Delaney, second by Koenig; all in favor, the meeting was adjourned at 2:50 P.M.

March 2018 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday, March 6th, 2018 at the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Marilyn Clark, Jeanie Carroll, Jesse Delaney, Dennis Koenig, and Bill Moody. Conservation Board staff members present were as follows: Jackie Cooper, Ross Geerdes, James Janett, and Jarrod Olson. Present from the public was Bruce Palmborg.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved.

Claims and revenues were reviewed and approved by the Board.

The Board reviewed the Driftless Area Education and Visitor Center usage policy. A motion was made by Delaney to approve usage policy, second by Koenig, all in favor, motion carried. All rental funds made will be put back into the County Conservation reserve account.

Project updates for upcoming construction seasons included the following: set roadway to connect to new shelter house at Halverson Park, improvements to Village Creek Boat landing, installing welcome sign on the Centers entrance rock, Clear Creek Park stream bank stabilization and bridge project, completing work on the Harpers Slough handicap fishing access, and replacing the roof at New Albin Roadside park. The Director will be asking to get on the City of Lansing agenda to discuss upcoming construction projects in Lansing for Clear Creek Park, Village Creek Boat Landing, and placement of signage to the Center.

The Board reviewed and adopted the County Credit Card Policy. A motion was made by Carroll to adopt the County Credit Card Policy, seconded by Delaney, all in favor, motion carried.

The Board reviewed different bench styles for the upper and lower decks at the Center.

Upcoming events and activities at the Center included the following: Ted Pecks walleye fishing program, hunters education instructor workshop, and the Center will be closed March 30th -through April 1st for Easter.

Other informational items discussed included the following: seasonal positions have been posted, adding a Commercial Fishermen memorial plaque at the Center, developing the easement for the Driftless trail, spotting scope has been set on main level deck, closing out of the National Scenic Byways Grant, and upgrading the office copy machine.

The next meeting of the Allamakee County Conservation Board will be at 1:00 P.M. Tuesday, April 3rd, 2018 in the Board Room, at the Driftless Area Education and Visitor Center.

There being no additional business a motion to adjourn was made by Clark, second by Koenig; all in favor, the meeting was adjourned at 2:40 P.M.

April 2018 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday, April 3rd, 2018 at the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Marilyn Clark, Jeanie Carroll, Jesse Delaney, Dennis Koenig, and Bill Moody. Conservation Board staff members present were as follows: Jackie Cooper, Ross Geerdes, James Janett, and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved.

Claims and revenues were reviewed and approved by the Board.

The Board reviewed the 2017-2018 fiscal year budget ending projections.

The Board reviewed field of operations updates and those included the following: Harpers Slough handicap fishing access is complete, the dead elm tree at Rossiville Park was cut down, three of the four summer positions have been filled, installing welcome sign on the Centers entrance rock, Clear Creek Park stream bank stabilization bridge has been set, set roadway to connect to new shelter house at Halverson Park, improvements to Village Creek Boat landing, replacing the roof at New Albin Roadside park, and streambank stabilization project at Clear Creek Park.

Upcoming events and activities at the Center include the following: Allamakee Clayton Electric hosted a full day meeting, hunters education, Eastern Iowa Tourism meeting, Birding Fest event in November, and coordinating with main street Matters with three public canoe outings.

The Director updated the Board on completing the submission on closing out of the National Scenic Byways Grant.

The Director updated the Board on the status of ongoing FEMA projects and close out process.

Other informational items discussed included the following: still contacting barge companies to coordinate with IPTV to videotaping a barge traveling through Lansing to be displayed at the Center, adding a Commercial Fishermen memorial plaque at the Center, developing the easement for the Driftless trail, repainting parking lines, get exterior web camera operational, replace exterior naming plaques to a more durable material, volunteer program has started, adding a falcon display to the center, blinds installed, and discussing bench styles for the upper and lower decks at the Center.

The next meeting of the Allamakee County Conservation Board will be at 1:00 P.M. Tuesday, May 1st, 2018 in the Board Room, at the Driftless Area Education and Visitor Center.

There being no additional business a motion to adjourn was made by Clark, second by Koenig; all in favor, the meeting was adjourned at 2:34 P.M.

May 2018 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday, May 1st, 2018 at the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Marilyn Clark, Jeanie Carroll, Jesse Delaney, and Bill Moody. Attending from the public included John Pauley, Dennis Blocker, Dave Duncklee, Maggie Long, Adam Wieser, and Bruce Palmborg. Conservation Board staff members present were as follows: Ross Geedes, James Janett, and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved.

Claims and revenues were reviewed and approved by the Board.

The Board discussed the 2017-2018 fiscal year budget and ending projections.

Updates were provided on the 20017-2018 budget amendment for FEMA and the Fish Habitat Grant for Clear Creek.

The Director provided updates on advertising for the Office Manager Position and the Part-time Seasonal Positions. A motion was made by Moody to hire temporary part-time employee's Brody VanderKolk at \$9.50 per hour, and Ryan Kuhn at \$9.00 per hour, second Clark, all in favor, motion carried. The Board discussed filling a temporary part-time position to help at the Driftless Center. A motion was made by Clark to fill a temporary part-time position at the Driftless Center, second Moody, all in favor, motion carried. The Director will post the temporary part-time position and fill the position.

Field operations updates were provided to the Board. Item's included the Clear Creek Bridge getting set back into place, the opening up of restrooms, dock placement, prairie burns, and tree removal from Rossville Park. The Director informed the Board he had been in contact with David Ryan Construction to discuss price adjustments on the Clear Creek Park stream bank stabilization project due to the project being let two seasons ago. The work wasn't able to be completed due to Iowa DNR permitting issues.

The Board discussed and approved having the Driftless Centers sprinklers system inspected annually. Summit Companies completed the sprinkler system installation; they will provide the annual sprinkler inspection for \$150.00.

Exterior benches at the Driftless Center were discussed. Three of the four benches had been cost shared in Memorial. Additional memorial donations will be discussed at the next Board meeting.

Activities and events at the Driftless Center were discussed by the Board.

The June Board meeting will be a joint Conservation Board and Foundation meeting. The Conservation Board will meet on the first Tuesday but later to accommodate Foundation Schedules.

The Board discussed the replacement of past Conservation Board Member on the Foundation Board. Jesse Delaney from the Conservation Board will replace Dennis Blocker's seat on the Foundation Board.

Informational items discussed by the Board included the following: Upcoming Eastern Iowa Tourism Meeting, work on the Driftless Trail Easement, Village Creek Boat Landing letting progress, work needed to be completed by Indi-Com on the Driftless Center, CAT Grant closure, construction of the Peregrine Falcon Eyre on the elevator wall, entrance sign lighting, Donor Wall final updates and changes, visitation number at the Driftless Center, and volunteer participation at the Driftless Center.

There being no additional business a motion was made by Clarke to adjourn, second Moody, all in favor, motion carried. The meeting was adjourned at 2:45 P.M.

June 2018 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 2:30 P.M. Tuesday, June 5th, 2018 at the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Marilyn Clark, Jeanie Carroll, Jesse Delaney, Dennis Koenig, and Bill Moody. Attending from the Allamakee County Conservation Foundation were as follows: Dennis Blocker, Dave Duncklee, Gary Graftl, Jens Kallevang, and Jane Regan. Conservation Board staff members present were as follows: Ross Geedes, James Janett, and Jarrod Olson.

The meeting was called to order at 2:30 P.M. and the minutes from the previous meeting were approved upon a motion by Delaney, second Clark, all in favor, motion carried.

Claims and revenues were reviewed and approved by the Board. The Board discussed and approved closing out on the remaining FEMA expenditures and transferring the remaining National Scenic Byway hold back funds to the Allamakee County Conservation Foundation. The Board discussed the 2017-2018 fiscal year budget and ending projections. A variable will be if the stream bank stabilization project on Clear Creek is complete by the end of the month.

The Director had posted a job opening for a temporary part-time position to help staff the Driftless Center. A motion was made by Clark to hire Gary Krapfl for a temporary part-time position at the rate of \$10.00 per hour, second Koenig, all in favor, motion carried.

Placement of an advertisement in the 2019 Iowa Tourism Travel Guide publication was discussed by the Board. The Board also discussed the placement of an advertisement in the Eastern Iowa Tourism Travel Guide. The rates for the Eastern Iowa Tourism Travel Guide were considerably cheaper than the Iowa Tourism Travel Guide. The Director will make contact with Eastern Iowa Tourism.

Updates were provided to the Board on the construction of Village Creek Boat Landing. A Pre-construction meeting is scheduled for later in the month and a firm start date will be established.

Donations for benches and a picnic table were discussed by the Board. Benches have been ordered for the Driftless Center and should be delivered in the near future.

Informational items discussed by the Board included the Driftless Area Education and Visitor Center being named a top twenty destination in the State of Iowa among other County Conservation Board and State Park Facilities, electrical work being completed at the Ed. Center, and the need to have the parking lines repainted at the Ed. Center.

The Conservation Board then conducted a meeting with the Allamakee County Conservation

There being no additional business a motion was made by Delaney to adjourn the meeting, second Moody, all in favor, motion carried. The meeting was adjourned at 4:45 P.M.

July 2018 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday, July 3th, 2018 at the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Marilyn Clark, Jeanie Carroll, Jesse Delaney, Dennis Koenig, and Bill Moody. Attending from the public were Bruce Palmborg and Erin Cubbon. Conservation Board staff members present were as follows: Ross Geedes, James Janett, and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved upon a motion by Delaney, second Koenig, all in favor, motion carried.

Claims, revenues, and the ending 2017-2018 Fiscal Year Budget summaries were provided to the Board. The Director informed the Board the Clear Creek Stream Bank Stabilization contractor had started. Due to weather conditions enough work had not been completed to issue payment from the 2017-2018 Fiscal Year Budget. The budgeted funds from the Iowa Fish Habitat Grant went back into the County General Basic account and payment for the project will need to be amended for in the 2018-2019 Fiscal Year Budget.

Updates were provided to the Board on the hiring of the Office Manager. Interviews for the position had been completed. Staff and Director Recommendations to the Board were to hire Erin Cubbon for the Office Manager Position at a starting rate of \$29,500.00 with an additional \$500.00 at the end of a six month probation period. A motion was made by Clark to hire Erin Cubbon at \$29,500.00 with an additional \$500.00 at the end of six month probation period, second Moody, all in favor, motion carried. An estimated start date for Erin Cubbon is July 23, 2018.

Village Creek Boat Landing construction updates were provided to the Board with an estimated start date being July 30th with seven to eight weeks to complete the project. The Director informed the Board the handicapped loading station was removed from the original contract; efforts were being made to have the handicapped loading station added as a change order to the contract.

Add placement for either the Eastern Iowa Tourism Travel Guide or the State of Iowa Travel Guide was discussed by the Board. The Board approved the placement of a ¼ page ad for the 2019 Eastern Iowa Travel for the Driftless Area Education and Visitor Center.

Cell phone reimbursement rates for Jarrod Olson and Ross Geedes were adjusted to \$50.00 per month upon a motion by Delaney, second Clark, all in favor, motion carried.

Additional updates provided to the Board included recent minor flooding, Clear Creek stream bank stabilization progress, area maintenance, and Driftless Area Education and Visitor Center attendance numbers. The Director also provided updates on recent donations of four bench's to be installed at Nobles Island and Kolsrud/Halverson Park. Two picnic tables have been donated for the main viewing deck at the Driftless Center.

There being no additional business a motion was made to adjourn the meeting by Delaney, second Moody, all in favor, motion carried. The meeting was adjourned at 1:45 P.M.

August 2018 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday August 7th, 2018 at the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Jesse Delaney, and Bill Moody. Conservation Board staff members present were as follows: Erin Cubbon, Ross Geerdes, James Janett, and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved upon a motion by Delaney, second Moody, all in favor, motion carried.

Updates were provided to the Board regarding the Allamakee County Conservation Foundation. Items included the Foundation receiving title to the Quandahl Property, funds received for the Endowment, volunteer activities, and projects with the Friends of Pool 9.

Event and program summaries were provided to the Board and included Fish Days, education programs, summer reading programs, Ride for Diabetes, Hunter Education schedule, Fall Birding Event, Driftless Slough Float, and the request for a church service at the Center in September.

Field operation updates were provided to the Board. Items included grade work completed by the Iowa DOT for drainage improvements at New Albin Roadside, Clear Creek stream bank stabilization work being completed at Clear Creek Park, and construction work schedules for improvements at the Village Creek Boat Landing.

The draft easement for the trail at the office was reviewed by the Board. The Director will have the easement reviewed by the County Attorney and the County Insurance representative. The easement will be placed on the Agenda for consideration at the September Board meeting.

Information items presented to the Board included the need to update and change the Webpage format, Resource Conservation & Development (RC&D) request to partner with an wooden post card marketing program, FEMA closeout procedure, weekend Ed. Center staffing, and donations for tables and bench's at various locations. The Director will also check with Brian Stark from Martin Gardner Architecture to see what was still covered under warranty at the Driftless Center.

The next meeting date for the Allamakee County Conservation Board will be September 4, 2018 at 1:00 P.M. in the Board Office.

There being no additional business a motion to adjourn the meeting was made by Moody, second Delaney, all in favor, motion carried. The meeting was adjourned at 2:30 P.M.

September 2018 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday, September 5th, 2017 at the Board Office, located at 1944 Columbus Rd Lansing, Iowa. Board members present were as follows: Dennis Blocker, Marilyn Clark, and Dennis Koenig. Conservation Board staff members present were as follows: Ross Geerdes, James Janett, Jackie Jellings, and Jarrod Olson. Present from the public was Brian Stark, Lyle Tekippe, and Bruce Palmborg.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved.

Claims, revenues, and fiscal year summaries were reviewed and approved by the Board.

The Board reviewed all 2017-2018 fiscal year budget amendments for both revenue and expenditure sides.

Updates on current grants, fundraising, and construction for the Driftless Area Education and Visitor Center were provided to the Board. Final items yet to be completed at the Visitor Center include: electrical switches, exterior web camera, fire hydration reimbursement, additional light sensors, sign placed on exterior rock, gift shop permits, and buying products for gift shop. A motion was made to approve final payment of \$10,696.05 to Cresco Builders by Koenig, second Clark, all in favor, motion carried. A motion was made to approve the retaining fee of \$95,693.95 to Cresco Builders by Clark, second Koenig, all in favor, motion carried. A motion was made to approve the construction payment of \$28,059.20 to Skyline Construction Company, by Clark, second Koenig, all in favor, motion carried. A motion was made to approve the Skyline Construction Company's change order number six by Koenig, second Clark, all in favor, motion carried.

The Board discussed upcoming events and event planning for the Center. The following events and meetings are scheduled: McElroy Board canceled due to scheduling conflicts, Mississippi River Parkway Commission, PEO Chapter FT, public volunteer meeting, and the Conservation's District Meeting.

Other informational items discussed include: one seasonal employee is still currently working two times during the week, waiting on permits from the DNR for Clear Creek stream bank stabilization project, office in Harpres Ferry has been completely moved out of and utilities have been transferred to the Iowa DNR, Heytmans Landing project has been let, and corrections and additions will be made to the donor wall at the Visitor Center.

There was no further additional information or old business to discuss.

The next meeting of the Allamakee County Conservation Board will be Thursday, October 3rd, 2017 at 1:00 P.M. in the Board Office, at the Driftless Area Education and Visitor Center. There being no additional business a motion to adjourn was made by Clark, second by Koenig; all in favor, the meeting was adjourned at 3:15 P.M.

October 2018 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 2:00 P.M. Tuesday October 2nd, 2018 at the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, Dennis Koenig and Bill Moody. Also attending was Board of Supervisor Dan Byrnes and Conservation Board staff members Erin Cubbon, Ross Geerdes, James Janett, and Jarrod Olson.

The meeting was called to order at 2:00 P.M. and the minutes from the previous meeting were approved upon a motion by Delaney, second Koenig, all in favor, motion carried.

Claims, revenues, and the 2017-2018 Fiscal Year Budget summaries were reviewed and approved by the Board.

Village Creek Boat Landing updates were provided to the Board. Concrete and shouldering work has been completed. The parking line painting should be completed in the next two days. The landing had been opened for limited use before the painted and should be permanently open for the upcoming weekend. The Director conveyed public comments to the Board regarding the placement of a donation box near the restroom; no action was taken by the Board regarding the placement of a donation box.

Webpage design for the Conservation Board and the Conservation Foundation was discussed by the Board. The webpage will be the main site for both the Foundation and the Conservation Board. IROC Web Service from Calmer is the provider; they are also used by Allamakee County. The Director informed the Board new pictures for the webpage will be taken at one of the upcoming Board meetings. The Allamakee County Conservation Foundation has paid for the webpage set cost.

Event and program summaries were provided to the Board. Upcoming meetings included a state wide byway meeting, various County Department District meeting, Fall Birding Fest in November, Thornton Manor resident's visits, area school groups and a small wedding had been hosted at the Center.

Field operation updates were presented to the Board and included recent storm impacts, fish habitat grant reimbursement application, Village Creek Boat Lansing construction progress, Iowa PTV program progress, development plans for the Quandahl Property/Bear Creek properties, plans for fall winterization, and grounds maintenance.

The next Conservation Board meeting will be held at 1:00 P.M. Tuesday November 6, 2018 at the Board Office.

There being no additional business a motion was made by Koenig to adjourn the meeting, second Delaney, all in favor, motion carried. The meeting was adjourned at 3:10 P.M.

November 2018 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday November 6th, 2018 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Marilyn Clark, Jesse Delaney, Dennis Koenig and Bill Moody. Present from the public was Bruce Palmborg. Also attending were Conservation Board staff members Erin Cubbon, Ross Geerdes, and James Janett.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were read and approved upon a motion by Koenig, second Clark, all in favor, motion carried.

Claims, revenues, and the 2017-2018 Fiscal Year Budget summaries were reviewed and approved by the Board.

A draft of Conservation Easement guidelines were reviewed and edited by the Board. The guidelines will be used to address future conservation easement requests.

Information was presented to the Board regarding partnering with the Iowa DNR Fisheries Division on a permanent public fishing access easement on the Yellow River. Iowa DNR Fisheries secured a permanent public fishing access easement on the Yellow River in Allamakee County. The Iowa DNR Fisheries would like to enter into a management agreement with the Allamakee County Conservation Board that would allow both departments to apply for grants such as Fish Habitat Grants for trout habitat improvements. Management costs for such items as signage, parking maintenance, and permit procurement will be the principal responsibility of Iowa DNR. A motion was made by Delaney to move forward with drafting the management agreement between the Iowa DNR Fisheries Division and the Board, second Clark, all in favor, motion carried. The Director will move forward drafting the easement and present it to the Board for approval at the December meeting. Once the Board approves the easement the item will be placed on the Board of Supervisors agenda for their approval.

Submitting a Fish Habitat Grant for stream bank stabilization and trout habitat improvements on the private land fishing access easement property was discussed by the Board. The Fish Habitat Grants are due November 30, 2018 and are reviewed for approval December 19, 2018. The funding formula for the grant will allow for a \$25,000.00 request from the Conservation Board. A motion was made by Koenig to submit a Fish Habitat Grant for \$25,000.00 for stream bank stabilization and trout habitat improvements for the permanent public fishing access easement on the Yellow River in Allamakee County, second Delaney, all in favor, motion carried.

Program and event summaries were provided to the Board. The Birding Fest being hosted at the Driftless Center on November 10th has received many information requests.

Field operation summaries were provided to the Board. Most all the restrooms have been winterized, areas had received minor damage from high water, and most docks were operational.

Upcoming Board Member appointments were discussed by the Board. Board Member Bill Moody is up for reappointment. Moody informed the Board that he would accept another appointment to the Board. The Director will draft a letter to the Supervisors requesting they reappoint Bill Moody to the Board.

The next Board meeting will be December 4, 2018 at the Board Office.

There being no additional business a motion was made by Koenig to adjourn the meeting, second Delaney, all in favor, motion carried. The meeting was adjourned at 1:50 P.M.

December 2018 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday December 4th, 2018 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, Dennis Koenig and Bill Moody. Also attending were Conservation Board staff members Erin Cubbon, Ross Geerdes, James Janett, and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were read and approved upon a motion by Koenig, second Clark, all in favor, motion carried.

Claims, revenues, and the 2017-2018 Fiscal Year Budget summaries were reviewed and approved by the Board.

Board member mileage from June through December 2018 was submitted.

The Iowa DNR Private Lands Management Agreement was discussed by the Board. The Director informed the Board the agreement was identical to the standard management agreement and needed to have editing done to obtain the intent of the agreement. The Fish Habitat Grant wasn't submitted in the current grant cycle, the grant will be submitted in the next grant cycle after the final management agreement is approved.

The Board discussed the Director serving on the Mississippi River Parkway Commission. Currently other Conservation Directors serve on the Parkway Commission. The Commission meets quarterly at different river Counties along the Mississippi River in Iowa. A motion was made by Koenig for the Director to be considered for appointment to the Parkway Commission, second Delaney, all in favor, motion carried.

Field operations, programs and event summaries were presented to the Board. Field operations items included winterization of all areas, dock being removed, and equipment maintenance. Events and programs included County Social Services district meeting, hosting the Birding Fest, and the release viewing of Decoding Mysteries of the Driftless.

The Director informed the Board that funding for the handicapped loading area for Village Creek Boat Landing had been reinstated. The upcoming appointment for the Conservation Board was discussed by the Board; Board Member Bill Moody is willing to be reappointed and has submitted his name for consideration to the Board of Supervisors.

Informational items included recent foundation donations, improvements to Nobles Island Landing for hover crafts, budget preparation, and the time and date of the next Board meeting.

There being no additional business, a motion was made by Koenig to adjourn, second Clark, all in favor, motion carried. The meeting was adjourned at 2:04 P.M.