

## January 2017 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 10:00 A.M. Tuesday, January 27<sup>th</sup>, 2017 at the Board Office, located at the Driftless Area Education and Visitor Center. Board members present were as follows: Dennis Blocker, Jeanie Carroll, Marilyn Clark, Dennis Koenig, and Bill Moody. Conservation Board staff members present were as follows: Ross Geerdes, James Janett, Jackie Jellings, and Jarrod Olson. Present from the public was as follows: David Bourassa, Brain Stark, Paul Melsha, and Bruce Palmborg.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved.

Claims, revenues, and fiscal year summaries were reviewed and approved by the Board.

Updates on current grants, fundraising, and construction for the Driftless Area Education and Visitor Center were provided to the Board. Final items yet to be completed at the Visitor Center include: installation of wall lighting in stairwells, temporary phone lines set to permanent, exterior grading, landscape, paving of main line road and parking area, and installation of educational displays. The Board reviewed and approved the fourteenth contractor claim, totaling \$96,998.64. A motion was made to approve Cresco Builder's claim for \$96,998.64 by Clark, second Carroll, all in favor, motion carried.

The Director announced that the Board of Supervisors approved of reelecting Dennis Blocker for the open Board Member position. A motion was made to reelect Dennis Blocker as Chair Member by Clark, second by Moody, all in favor, motion carried. Dennis Blocker called for nomination for Vice Chair of the Board. A motion was made to elect Jeanie Carroll as Vice Chair Member by Koenig, second by Clark, all in favor, motion carried.

The Board discussed equipment, furnishing, and transitional activities for moving into the Visitor Center. The Director stated the following items need to be completed in the transition: stream line email address, stationary, set up new PO Box, custodial supplies, and permanent phone lines need to be secured for full access to phone and internet.

The Board discussed possible publication options to list all of those that have donated towards the Campaign to Build the Driftless Area Education and Visitor Center. This publication will be posted in the Center as well as sending one publication to every donor that participated in donating towards Campaign.

The board reviewed and approved by the 2017-2018 fiscal year budget draft, to then be discussed with the Board of Supervisors Monday January 30th.

Upcoming booked reservations for the Visitor Center include: Lansing Ragbrai Committee, CAT Board, McElroy Trust, and Mississippi Parkway Commission.

Field operations and educational programming updates were provided to the Board. Projects for the spring include: finishing Harpers Slough handicap fishing access, correct fence line location on the south end of Farm 55 Park, set road way to connect to new shelter house at Halverson Park, and continue work for Clear Creek stream bank stabilization project and bridge resetting.

The next meeting of the Allamakee County Conservation Board will be Tuesday, February 7<sup>th</sup>, 2017 at 1:00 P.M, in the Board Office, at the Driftless Area Education and Visitor Center. There being no additional business a motion to adjourn was made by Clark, second by Moody; all in favor, the meeting was adjourned at 12:40 P.M.

## February 2017 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday, February 7<sup>th</sup>, 2017 at the Board Office, located at 1944 Columbus Road Lansing, Iowa. Board members present were as follows: Dennis Blocker, Jeanie Carroll, Marilyn Clark, and Bill Moody. Conservation Board staff members present were as follows: James Janett, Jackie Jellings, and Jarrod Olson. Present from the public was Lyle Tekippe.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved.

Claims, revenues, and fiscal year summaries were reviewed and approved by the Board.

Updates on current grants, fundraising, and construction for the Driftless Area Education and Visitor Center were provided to the Board. Final items yet to be completed at the Visitor Center include: installation of wall lighting in stairwells, permanent phone lines, exterior grading, landscape, paving of main line road and parking area, painting of exterior railings, and installation of educational displays. The Board reviewed and approved the Alliant Energy's claim for moving overhead electrical wiring underground, totaling \$30,384.84. A motion was made to approve Alliant Energy's claim for \$30,384.84 by Clark, second Carroll, all in favor, motion carried.

The Board disused transferring current office location to IDNR Law Enforcement for seasonal housing for their officers. The ACCB will still manage the upper and lower shops along with the public boat landing and the IDNR will take over all utilities and maintenance of the house. A motion was made to approve the transfer of house usage to the IDNR by Clark, seconded by Carroll, all in favor, motioned

The Board discussed equipment, furnishing, and transitional activities for moving into the Visitor Center. The following items were being worked on; email addresses, stationary, custodial supplies, and permanent phone and internet lines.

The Board discussed 2017 Ragbrai route and activities for Allamakee County. The Ragbrai committee for the town of Lansing will be using the Visitor Center for committee meetings up until the Ragbrai event. The Board discussed marketing and retail items to sell during this event.

Updates were provided to the Board on scheduled activities and reservations for the Visitor Center. They included Lansing Ragbrai Committee, CAT Board, McElroy Trust, IACCB District meeting, IPTV coverage of the Visitor Center and open house for local Winter Fest, Driftless Area Scenic Byway Board, and The Mississippi Parkway Commission Annual Nation meeting.

Other informational items discussed were: awaiting final approval for 2017-2018 fiscal year budget from the Board of Supervisors, ACCB was mentioned in The Iowa County magazine, and the City of Harpers and IDNR would like to put more docks at the Public boat landing in Harpers Ferry for better access.

The next meeting of the Allamakee County Conservation Board will be Tuesday, March 7<sup>th</sup>, 2017 at 1:00 P.M, in the Board Office, at the Driftless Area Education and Visitor Center. There being no additional business a motion to adjourn was made by Clark, second by Moody; all in favor, the meeting was adjourned at 2:50 P.M.

## March 2017 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday, March 2<sup>nd</sup>, 2017 at the Board Office, located at 1944 Columbus Road Lansing, Iowa. Board members present were as follows: Dennis Blocker, Jeanie Carroll, Marilyn Clark, Dennis Koenig, and Bill Moody. Conservation Board staff members present were as follows: Ross Geerdes, James Janett, Jackie Jellings, and Jarrod Olson. Present from the public was Paul Melsha.

The meeting was called to order at 1:00 P.M.

Claims, revenues, and fiscal year summaries were reviewed and approved by the Board.

Updates on current grants, fundraising, and construction for the Driftless Area Education and Visitor Center were provided to the Board. Final items yet to be completed at the Visitor Center include: permanent phone lines, exterior grading, landscape, paving of main line road and parking area, painting of exterior railings, and installation of educational displays. The Director has a meeting set with Keystone AEA representative to discuss possible firewall security systems.

Updates were provided to the Board on scheduled activities and reservations for the Visitor Center. Those included: Lansing Ragbrai Committee, CAT Board, McElroy Trust, IACCB District meeting, Friends of Pool 9 meeting, Driftless Area Scenic Byway Board meeting, Great River Rumble, and The Mississippi Parkway Commission Annual Nation meeting.

The Board discussed 2017 Ragbrai route and activities for Allamakee County. The Ragbrai committee for the town of Lansing will be using the Visitor Center for committee meetings up until the Ragbrai event. The Board discussed marketing and retail items to sell during this event, as well as charging a set fee and granting permission for any vendors that ask to set up at any of our park locations during this event.

The Board discussed FEMA updates and repair work at Clear Creek Park. The following work needs to be completed: bridge replacement, debris removal, and stream bank stabilization work. The Director received one bid from local contractor, one contractor declined a submittal, and still awaiting a third submissions to complete the bid process and letting of this project. Funds for this project will be used from FEMA Flood dollars and Stream Bank Stabilization Grant dollars awarded in 2016, any leftover funds from the awarded grant will be refunded back to Stream Bank Stabilization program, to be redistributed to other stream bank stabilization projects within the state.

Field operations and educational programming updates were provided to the Board. Projects for the spring include: finishing Harpers Slough handicap fishing access, set road way to connect to new shelter house at Halverson Park, place entrance stone sign for off road signage at the Visitor Center, transition food plot into native prairie grass habitat at Farm 55 Park, and review summer position applicants.

Other informational items discussed were: Village Creek Boat Landing management agreement process is still ongoing, Heytman's landing is releasing construction work for removal of debris, Roger Mohn set correct line of property stakes at Farm 55 Park, a member of the community asked about starting a handicap four wheeling program for better access to off road experiences to those that are handicap, and a member from the community asked the Director if the Board would partner in accomplishing taping oral history stories from local community members to then have on file at the Visitor Center for public access.

The next meeting of the Allamakee County Conservation Board will be Tuesday, April 4<sup>th</sup>, 2017 at 1:00 P.M, in the Board Office, at the Driftless Area Education and Visitor Center. There being no additional business a motion to adjourn was made by Clark, second by Carroll; all in favor, the meeting was adjourned at 2:45 P.M.

## April 2017 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday, April 4th, 2017 at the Board Office, located at 1944 Columbus Road Lansing, Iowa. Board members present were as follows: Dennis Blocker, Jeanie Carroll, Marilyn Clark, Dennis Koenig, and Bill Moody. Conservation Board staff members present were as follows: Ross Geerdes, Jackie Jellings, and James Janett. Present from the public was Bruce Palmborg.

The meeting was called to order at 1:00 P.M. and the minutes from March 7th, 2017 meeting were read and approved with corrections.

Claims, revenues, and fiscal year summaries were reviewed and approved by the Board. The Director will be asking the Board of Supervisor for a budget amendment on our special projects account to allow more revenues into the account.

Updates on current grants, fundraising, and construction for the Driftless Area Education and Visitor Center were provided to the Board. Final items yet to be completed at the Visitor Center include: connecting permanent phone lines to the Center, exterior grading, landscape, paving of main line road and parking area, painting of exterior railings, installation of educational displays, and correct flooring on main level and main level decking material. The Board reviewed and approved the fifteenth contractor claim, totaling \$3,882.45. A motion was made to approve Shawver Well Company's claim for \$3,882.45 by Moody, second Carroll, all in favor, motion carried.

The Board reviewed the Mississippi River Parkway Commission nomination application form. A motion was made to approve submittal of the Mississippi River Parkway Commission's "Great River Road Network of Museums and Interpretive Centers Nomination Form" by Koenig, second Clark, all in favor, motion carried.

The Board discussed the scheduled photo opportunity on April 18th with all of those that helped with the Campaign to build the Driftless Center with The Foundation of Greater Dubuque for their Annual Report. The conflict with this scheduled event is the current upcoming paving of the main line road and parking area, the Board suggested to ask if The Foundation of Greater Dubuque would be willing to reschedule once construction of the main line road and parking lot areas are complete for full access to the Center or potential bus attendees from the Village Creek Boat Landing. The Director will update the Board on the final details for this event.

The Board reviewed and approved of truck pricing and purchase. A motion was made to purchase a 2017 Chevy 2500 truck for \$14,599.00 by Koenig, second Carroll, all in favor, motion carried.

The Board reviewed all applicants that applied for the part-time seasonal summer positions. A motion was made to rehire Matt Manning for the third year, with a .50 raise for a total of \$9.50 hourly wage by Clark, second Carroll, all in favor, motion carried. A motion was made to hire Joe Friden and Chris Miller with compensation at \$9.00 an hour by Clark, second Moody, all in favor, motion carried.

Other informational items discussed were: all bids for the bridge resetting for Clear Creek Park have been collected with the lowest bid awarded to Brennan Construction, streambank stabilization construction with Ryan Construction will continue once all permits are collected for project at Clear Creek Park, and once weather and water level conditions allow work will continue on handicap fishing access at Harpers Slough.

The next meeting of the Allamakee County Conservation Board will be Tuesday, May 2nd, 2017 at 1:00 P.M, in the Board Office, at the Driftless Area Education and Visitor Center. There being no additional business a motion to adjourn was made by Clark, second by Carroll; all in favor, the meeting was adjourned at 2:30 P.M.

## May 2017 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday, May 2<sup>nd</sup>, 2017 at the Kerndt Brother Community Center, located at 391 Main Street Lansing, Iowa. Board members present were as follows: Dennis Blocker, Jeanie Carroll, Marilyn Clark, Dennis Koenig, and Bill Moody. Conservation Board staff members present were as follows: James Janett, Jackie Jellings, and Jarrod Olson. Present from the public was Gary Krapfl.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved.

Claims, revenues, and fiscal year summaries were reviewed and approved by the Board.

Updates on current grants, fundraising, and construction for the Driftless Area Education and Visitor Center were provided to the Board. Allamakee County Conservation Foundation (ACCF) will be participating in the online giving day hosted by the Community Foundation of Greater Dubuque to help promote the ACCF's endowment on May 11<sup>th</sup>, 2017. Final items yet to be completed at the Visitor Center include: placing of stone welcome sign, exterior grading, landscape, paving of approach to connect the Great River Road to Columbus Road and parking area, painting of exterior railings, installation of educational displays is set for July, and correct flooring on main level and main level decking material. Items completed at the Visitor Center include: bus turn around area, main line paving, purchase of flag pole, and purchase of office desks.

The Board discussed displaying Friends of Pool 9's fundraising quilt at the Driftless Center during Ragbrai. The Board advised the Director seek more details with FOP9 before allowing this quilt to be displayed during this event.

The Board discussed the approval of IDNR Management Agreement amendment for Office and Village Creek Boat Landing. A motion was made to amend current agreement with the IDNR for the Harpers Ferry office, once assessed by County Attorney Jill Kistler, by Koenig, second Carroll, all in favor, motion carried. The Director presented the Board with the Village Creek Boat Landing Agreement, which will be assessed by County Attorney Jill Kistler before approving this new management agreement.

Other informational items discussed include: photo opportunity on May 25<sup>th</sup> including all of those that helped with the Campaign to build the Driftless Center for the Foundation of Greater Dubuque's annual report and possible marketing opportunities for the Driftless Center for the upcoming Ragbrai event.

The next meeting of the Allamakee County Conservation Board will be Thursday, May 25<sup>th</sup>, 2017 at 2:00 P.M, in the Board Office, at the Driftless Area Education and Visitor Center. There being no additional business a motion to adjourn was made by Clark, second by Koenig; all in favor, the meeting was adjourned at 2:30 P.M.

## June 2017 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 2:00 P.M. Tuesday, May 25<sup>th</sup>, 2017 at the Board Office, located at 1944 Columbus Rd Lansing, Iowa. Board members present were as follows: Dennis Blocker, Jeanie Carroll, Marilyn Clark, Dennis Koenig, and Bill Moody. Conservation Board staff members present were as follows: James Janett, Jackie Jellings, and Jarrod Olson. Present from the public was Bruce Palmborg, Lyle Tekippe, and Jesse Delaney.

The meeting was called to order at 2:00 P.M. and the minutes from the previous meeting were approved.

Claims, revenues, and fiscal year summaries were reviewed and approved by the Board.

Updates on current grants, fundraising, and construction for the Driftless Area Education and Visitor Center were provided to the Board. Final items yet to be completed at the Visitor Center include: placing of stone welcome sign, installation of phone and internet system with Keystone representative, exterior grading, landscaping, finishes on paving, painting of parking lines, and installation of educational displays. Items completed at the Visitor Center include: bus turn around area, main line paving, and purchase of second floor furnishings. The Board reviewed and approved the Skyline Construction's claim, for paving of main line road, totaling \$160,031.43, which will be paid between the County Engineers department and the Conservation department. A motion was made to approve payment of \$158,702.20 by County Engineers department by Clark, second Carroll, all in favor, motion carried. A motion was made to approve payment of \$1,329.23 by the Conservation Board by Clark, second Carroll, all in favor, motion carried. Project engineer, Lyle Tekippe, asked the Board for an extension on the project's completion date to the end of June. A motion was made to approve extension of completion date to June 30<sup>th</sup>, 2017 by Clark, second Carroll, all in favor, motion carried.

The Board discussed upcoming events and event planning for the Center. The following events and meetings are scheduled: soft opening, public grand opening, Transportation department, McElroy Board, CAT Board, Ragbrai Lansing planning committee, Gundersen Health System Patient Family Advisory Council, Mississippi River Parkway Commission, PEO Chapter FT, and Conservation District Meeting.

The Board discussed purchasing a diesel fuel barrel and pump. The Board advised the Director to price out local sellers, to find best price.

Other informational items discussed include: the Iowa DNR requested to install an additional boat dock for DNR use to the current management agreement, what events will be allowed for reservation at the Driftless Center and if there will be a charge for profit events, and the Director received a request for payment from Bob Modersohn for his photography service, the Board requested an itemized bill for review.

The next meeting of the Allamakee County Conservation Board will be Thursday, July 11<sup>th</sup>, 2017 at 1:00 P.M, in the Board Office, at the Driftless Area Education and Visitor Center. There being no additional business a motion to adjourn was made by Carroll, second by Moody; all in favor, the meeting was adjourned at 4:00 P.M.

## July 2017 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday, July 11<sup>th</sup>, 2017 at the Board Office, located at 1944 Columbus Rd Lansing, Iowa. Board members present were as follows: Dennis Blocker, Jeanie Carroll, Marilyn Clark, Dennis Koenig, and Bill Moody. Conservation Board staff members present were as follows: Ross Geerdes, James Janett, Jackie Jellings, and Jarrod Olson. Present from the public was Bruce Palmborg, Gary Krapfl, Paul Melsha, and Dan Halverson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved.

Claims, revenues, and fiscal year summaries were reviewed and approved by the Board.

Updates on current grants, fundraising, and construction for the Driftless Area Education and Visitor Center were provided to the Board. Final items yet to be completed at the Visitor Center include: placing of stone welcome sign, media area book shelves on second floor, and installation of educational displays. Items completed at the Visitor Center include: installation of phone and internet system, exterior grading, landscaping, and painting of parking lines. The Board reviewed and approved the Cresco Builder's Construction claim, totaling \$14,601.42. A motion was made to approve payment of \$14,601.42 to Cresco Builders by Clark, second Carroll, all in favor, motion carried.

The Board discussed and reviewed the claim from Bob Modersohn for his pictures taken of the Visitor Center. The Board advised the director to ask for a finished portfolio before this claim is submitted for payment.

The Board review the two management agreements for Village Creek Boat Land and Harpers Ferry Office. The Board reviewed and approved the Harpers Ferry Office revised Management Agreement. A motion was made to approve the revised Harpers Ferry Office Management Agreement by Koenig, second Carroll, all in favor, motion carried. The Board advised the Director to assure the DNR's intent is to make capital improvements to Village Creek Boat Land before the Board agrees to the present this current Management Agreement for the Board of Supervisors approval.

The Board has no comment on planning study of the replacement of the Black Hawk Bridge. They support the Board of Supervisors and County Engineers statements supporting this matter.

The Board discussed Ragbrai planning for the Visitor Center. The staff and volunteers will be passing out bottled water and the Board welcomes any volunteers during this event.

The Board discussed upcoming events and event planning for the Center. The following events and meetings are scheduled: CSS meeting, soft opening on August 10<sup>th</sup>, public grand opening on August 12<sup>th</sup>, Transportation department, McElroy Board, CAT Board, Mississippi River Parkway Commission, PEO Chapter FT, River Rumble, and Conservation's District Meeting.

Other informational items discussed include: the Board agreed to display a local benefit gun in the center requested by Dan Halverson, Clear Creek FEMA permits have been received for bridge reconstruction project that will be done by Brennan Construction, and Waterville Farm 55 received an in-kind donation of a memorial tree.

The next meeting of the Allamakee County Conservation Board will be Thursday, August 1<sup>st</sup>, 2017 at 1:00 P.M, in the Board Office, at the Driftless Area Education and Visitor Center. There being no additional business a motion to adjourn was made by Clark, second by Carroll; all in favor, the meeting was adjourned at 3:00 P.M.

## August 2017 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday, August 1<sup>st</sup>, 2017 at the Board Office, located at 1944 Columbus Rd Lansing, Iowa. Board members present were as follows: Dennis Blocker, Jeanie Carroll, Marilyn Clark, Dennis Koenig, and Bill Moody. Conservation Board staff members present were as follows: Ross Geerdes, James Janett, Jackie Jellings, and Jarrod Olson. Present from the public was Gary Krapfl.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved.

Claims, revenues, and fiscal year summaries were reviewed and approved by the Board.

Updates on current grants, fundraising, and construction for the Driftless Area Education and Visitor Center were provided to the Board. Split Rock Studios installed all of the educational displays. Private viewing for the campaign donors will be held August 10<sup>th</sup>, with the grand opening to the public being held on August 12<sup>th</sup>.

The Board reviewed all 2017-2018 fiscal year budget amendments for both revenue and expenditure sides.

The Board discussed upcoming events and event planning for the Center. The following events and meetings are scheduled: CSS meeting, Transportation department, McElroy Board, CAT Board, Mississippi River Parkway Commission, PEO Chapter FT, River Rumble, and Conservation's District Meeting.

Other informational items discussed include: success of Ragbrai, keeping record count of all visitors, upcoming tours for the Great River Rumble, waiting on permits from the DNR for Clear Creek stream bank stabilization project, contract signed for the office transferred to the DNR, Village Creek Management Agreement hasn't made any progress on stating capital improvements to the wordage, change of office address, organizing our volunteer program, upcoming steps to get the gift shop started, tree memorial planted at Waterville park, and FEDS offered an eagle to the board to then have mounted at the Center.

The Board viewed all interpretative displays.

The next meeting of the Allamakee County Conservation Board will be Thursday, September 5<sup>th</sup>, 2017 at 1:00 P.M, in the Board Office, at the Driftless Area Education and Visitor Center. There being no additional business a motion to adjourn was made by Moody, second by Clark; all in favor, the meeting was adjourned at 3:00 P.M.



## September 2017 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday, September 5<sup>th</sup>, 2017 at the Board Office, located at 1944 Columbus Rd Lansing, Iowa. Board members present were as follows: Dennis Blocker, Marilyn Clark, and Dennis Koenig. Conservation Board staff members present were as follows: Ross Geerdes, James Janett, Jackie Jellings, and Jarrod Olson. Present from the public was Brian Stark, Lyle Tekippe, and Bruce Palmborg.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved.

Claims, revenues, and fiscal year summaries were reviewed and approved by the Board.

The Board reviewed all 2017-2018 fiscal year budget amendments for both revenue and expenditure sides.

Updates on current grants, fundraising, and construction for the Driftless Area Education and Visitor Center were provided to the Board. Final items yet to be completed at the Visitor Center include: electrical switches, exterior web camera, fire hydration reimbursement, additional light sensors, sign placed on exterior rock, gift shop permits, and buying products for gift shop. A motion was made to approve final payment of \$10,696.05 to Cresco Builders by Koenig, second Clark, all in favor, motion carried. A motion was made to approve the retaining fee of \$95,693.95 to Cresco Builders by Clark, second Koenig, all in favor, motion carried. A motion was made to approve the construction payment of \$28,059.20 to Skyline Construction Company, by Clark, second Koenig, all in favor, motion carried. A motion was made to approve the Skyline Construction Company's change order number six by Koenig, second Clark, all in favor, motion carried.

The Board discussed upcoming events and event planning for the Center. The following events and meetings are scheduled: McElroy Board canceled due to scheduling conflicts, Mississippi River Parkway Commission, PEO Chapter FT, public volunteer meeting, and the Conservation's District Meeting.

Other informational items discussed include: one seasonal employee is still currently working two times during the week, waiting on permits from the DNR for Clear Creek stream bank stabilization project, office in Harpres Ferry has been completely moved out of and utilities have been transferred to the Iowa DNR, Heytmans Landing project has been let, and corrections and additions will be made to the donor wall at the Visitor Center.

There was no further additional information or old business to discuss.

The next meeting of the Allamakee County Conservation Board will be Thursday, October 3<sup>rd</sup>, 2017 at 1:00 P.M, in the Board Office, at the Driftless Area Education and Visitor Center. There being no additional business a motion to adjourn was made by Clark, second by Koenig; all in favor, the meeting was adjourned at 3:15 P.M.

## October 2017 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday, October 3rd, 2017 in the Board Office, located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Dennis Blocker, Marilyn Clark, Jeanie Carroll, and Bill Moody. Conservation Board staff members present were as follows: Ross Geerdes, James Janett, Jackie Jellings, and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved.

Claims, revenues, and fiscal year summaries were reviewed and approved by the Board.

The Board reviewed the management agreement with the Iowa DNR for Village Creek Boat Landing. A motion was made to approve signing the management agreement with the Iowa DNR for Village Creek Boat Landing by Carroll, second Moody, all in favor, motion carried. The Director will also have the item placed on the Board of Supervisors Agenda for their approval.

The Board reviewed and approved having an easement agreement drafted for the Driftless Area Hiking Trail and Shelter Area to the county attorney for review.

Updates on current grants, upcoming construction pay out requests, and upcoming events for the Driftless Area Education and Visitor Center were provided to the Board.

The following field of operations updates were provided to the Board: the Mississippi River Parkway Commission approved our application to be listed as a National Interpretive Center, IPTV will be videotaping a barge traveling through Lansing to be displayed at the Center, closing park restrooms for the season, utilities at the Harpers Ferry Office have been split with Iowa DNR, and the Director will be making a request to extend the Fish Habitat grant awarded in 2015 with a two year dead line of completion for Stream Bank Habitat work at Clear Creek Park.

Other informational items discussed include: the Foundation is in the process of buying products for the gift shop and organizing a volunteer program, and a member of the community would like to store his boat at the Harpers Ferry Public Boating Landing over the winter.

The next meeting of the Allamakee County Conservation Board will be Thursday, November 7th, 2017 at 1:00 P.M, in the Board Office, at the Driftless Area Education and Visitor Center. There being no additional business a motion to adjourn was made by Clark, second by Moody; all in favor, the meeting was adjourned at 3:35 P.M.

## November 2017 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday, November 7<sup>th</sup>, 2017 at the Board Office, located at 1944 Columbus Rd Lansing, Iowa. Board members present were as follows: Dennis Blocker, Marilyn Clark, Jeanie Carroll, and Bill Moody. Conservation Board staff members present were as follows: Jackie Cooper, Ross Geerdes, and James Janett.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved.

Claims, revenues, and fiscal year summaries were reviewed and approved by the Board.

The Board reviewed multiple artwork designs for the Driftless Center logo.

The Board received \$10,733.00 from the REAP County Conservation Account for the Fiscal year of 2018. The Board advised the Director to use those funds received towards the note with Kerndt Brothers Savings Bank. A motion was made to use \$10,000.00 towards paying the interim note with Kerndt Brothers Savings by Moody, second Clark, all in favor, motion carried.

The Board reviewed and approved of signing a annual alarm monitoring contract with Ban-Koe Systems. A motion was made to approve a one year agreement with Ban-Koe Systems by Carroll, second Moody, all in favor, motion carried.

The Board received updates on the audit for the Conservation and Foundation. Updates were as provided to Conservation Board on the IDOT close out audit process.

Updates on current grants, upcoming construction pay out requests, and upcoming events for the Driftless Area Education and Visitor Center were provided to the Board.

Other informational items discussed include: Split Rock Studios has some items left to finish displays, Board Member Dennis Blockers last meeting of his term will be in January of 2018, FEMA work being completed at Wilds Landing, holiday hours were set for the Thanksgiving Holiday, the Center will be open for viewing the Holiday Train arrive in Lansing on December 7<sup>th</sup>, and updates on the Village Creek Boat landing management agreement.

The next meeting of the Allamakee County Conservation Board will be Thursday, December 7<sup>th</sup>, 2017 at 1:00 P.M, in the Board Office, at the Driftless Area Education and Visitor Center. There being no additional business a motion to adjourn was made by Clark, second by Carroll; all in favor, the meeting was adjourned at 2:45 P.M.

## December 2017 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday December 5<sup>th</sup>, 2017 at the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Dennis Blocker, Marilyn Clark, Jeanie Carroll, Dennis Koenig, and Bill Moody. Conservation Board staff members present were as follows: James Janett and Jarrod Olson

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved upon a motion from Carroll, second Clark, all in favor, motion carried.

Claims, revenues, and fiscal year summaries were reviewed and approved by the Board. The Director informed the Conservation Board the Board of Supervisors would like to meet early in the budget process to view 2018-2019 Fiscal Year Budget projections. Other budget items discussed included the IDOT Scenic Byway Grant closeout procedures, and other grant payment schedules projections.

Board member mileage was submitted from July – December 2017.

The Director discussed with the Board the need to complete a second budget amendment for additional revenue due to the CAT Grant, Scenic Byway Grant, reimbursements. A motion was made by Carroll to coordinate with the Auditor's Office to complete the Budget Amendment, second Clark, all in favor, motion carried.

The Conservation Board discussed the upcoming Conservation Board Member appointment schedule. Jeanie Carroll is up for reappointment on the annual Board Member appointment schedule. Carroll would like to accept another appointment from the Board of Supervisors. The Director will submit a letter to the Allamakee County Board of Supervisors asking their consideration in reappointing Jeannie Carroll to the Conservation Board. Dennis Blocker will be ending his term on the Conservation Board in January of 2018. There are four years remaining on his five year term. Blocker was asked by the Conservation Board and Staff in January of 2017 to serve one more year to see through the completion of the Driftless Center. The Conservation Board vacancy was listed in the paper with the various other County Board openings.

The Board approved the Director to proceed with the elevator maintenance and inspection agreement with Schumacker Elevator Company.

Upcoming events at the Driftless Center included a celebration of life service, District 6 Meeting, and the Christmas Train stopping in Lansing.

There being no other additional business the meeting was adjourned upon a motion by Clark, second by Moody, all in favor, motion carried. The meeting was adjourned at 2:50 P.M.