

ALLAMAKEE COUNTY BOARD OF HEALTH

January 12, 2022

LOCATION: Board of Supervisors Room, Allamakee County Courthouse

MEMBERS PRESENT: Jeanne Stein, Board of Health Chair; Dr. Bill Withers, Jan Ellingson, L.P.N. via zoom, Lynn O'Hara and Dan Byrnes, Board of Supervisor

MEMBERS ABSENT: None

OTHERS PRESENT: Mandy O'Neill- BOH Secretary, Sheryl Darling-Mooney- CHC and Laurie Moody- Environmental Health

OTHERS PRESENT VIA ZOOM: Lisa Moose- CHC, Erin Barkema-IDPH, Charlie Woodcock-NEIBH, and Kianne Smith-Oral Health & I smile Program

Board of Health meeting was called to order at 9:00 a.m.

OLD BUSINESS:

- Motion to approve minutes from November made by Dan Byrnes and seconded by Dr. Bill Withers. All in favor. Motion carried.

NEW BUSINESS:

- **Jeanne had everyone sign the conflict-of-interest form.**
- **Election of Officers:**

-Jeanne Stein to remain as chair and Jan Ellingson to remain as Vice Chair. Dr. Withers made a motion to appoint them as Chair and Vice Chair and Dan Byrnes seconded. All in Favor, Motion Carried.

-Lynn O'Hara made the motion to appoint Mandy O'Neill as Board of Health Secretary- Dan Byrnes seconded. All in Favor, Motion Carried.

- **Set date, time, and place of 2022 Meetings:** Meetings will be held in person on the 2nd Wednesday of every other month in Board of Supervisors room at 9am. Members are allowed to meet via zoom but not able to vote via zoom.
- **Kianne Smith-** Dental Hygienist and Oral Health Coordinator for Visiting Nurse Association working with the I-smile Program. The I-smile program is under the maternal child adolescent grant funded by IDPH. They cover 8 counties in NE Iowa, with Allamakee County being one. They provide preventative dental services to kids including dental screenings, fluoride, oral health education, nutritional counselling, dental sealants. Pregnant and newly postpartum moms. WIC numbers for 2021- 135 screenings, Head start 91; schools- 58; maternal health clients- 23. 22% had decay, which is a high number for the County, but it is consistent with what we see in other counties. Been lucky to continue programming in the schools. Sealant clinic coming up in Postville in March. Care coordination to get into dental offices when a cavity is found. Unfortunately, in Allamakee County, there are zero dental offices that accept a new child with XIX. There is a pediatric dentist in Decorah who will see a Medicaid child, but in July

there will be two types of Medicaid and she only accepts one. Community Water fluoridation- there are two areas, Lansing & New Albin, that fall below in Allamakee County. As of 7-1-21 communities are required to let IDPH know if they are discontinuing fluorinating water. Jeanne asks about two different kinds of dental insurance. Kianne states there will still be delta dental and now MCNA also. People on Medicaid are randomly assigned to one or the other. Dental offices were given a choice as to which they would accept and most chose to keep Delta Dental only, not the new MCNA.

- **Charlie Woodcock- NEIABH** Learning internal, external, and institutional relationships in the agency. Bets Off program with problem gambling went live January 1st. If someone has a referral for a family member, they can make that to his agency. Area codes are changing to 988 on July 1st. National suicide hotline will be 988.
- **Erin Barkema, IDPH; Lisa Moose and Sheryl Darling-Mooney with Community and Home Care:** Discussion took place on current use of CHC funds. Last month it was mentioned how IDPH would like to make funding changes. \$71,214 is being utilized for caring for patients in the community. Right now, \$46,000 comes from local public health grant, which leaves about \$25,000 from County tax dollars. The remaining county tax dollars, \$84,858 go towards population health. Things that are done through population health are: Health promotion visits, immunization clinics, blood pressure clinics, foot clinics, CHINA HIPP, and public education.

Flipping the checkbook and using county tax dollars for care of the patients in the community.

Current use of \$71,214 out of \$110,000 =

\$38,786 use towards population health. \$46,072 from local public health grant used towards population health. This is a 4-year change with IDPH. First year 25% go towards population health. Proceed with making change all at once. Not asking for more dollars, just looking at changing billing practices so that all alternate care would be billed to county tax dollars and all population health would go towards local public health grant.

Skilled nursing \$33,540. \$8,385 per person as we currently have 4 people on skilled nursing care. Home care aide \$36,834 and currently serving 7 people \$5,262 per person per year. Currently, these are the lowest numbers we've served.

Erin- Figuring out what happens after COVID. How do we focus on prevention as part of public health? Funds receiving from the state to do education county wide. Funds were received from the federal government to be used across the whole state. Individualized care would be used from County tax dollars and also in addition to state tax dollars for population health. There are many counties looking at flipping the checkbook right away at 100% instead of beginning slowly at 25%. Those that have the ability are wanting to make that change 7-1-22.

Jeanne asks for a definition of population health: health promotion visits, immunization clinics (grants last 3 ½ months) every Friday COVID clinics, regular immunization clinics, blood pressure clinics, foot clinics, CHINA HIP, TB visits and public education. Policy Development will be discussed under population health, later on strategic planning will be talked about what that plan looks like and how it works with health improvement plan with the County. Lisa & Sheryl are attending webinar at the end of the month and that will help establish a work plan and there will be a lot of detail in that.

- QUAPI Report October-December. Everything is almost at 100% at identifying problems- some hadn't met 100%. When they see an area they are falling down in, the emphasis is put on training on that topic and discussing with the aides about what is needed and how do needs of the patients get met and improve the QA process. Every day staff takes temperature and symptom checklist with a detailed record that is kept.
- Restructuring advisory board- no longer a requirement to have this on the agenda unless there's a policy update. Decision needs to be made if we're going to do away with the advisory board now. CHC has policies to review they can actually be under their report. Dr. Withers made a motion to discontinue the advisory board. Dan Byrnes seconded. All in favor. Motion carried.
- Expense and Revenue Reports for November and December- no one had questions or comments. Dan Byrnes made a motion to approve these reports as presented and Lynn O'Hara seconded it. All in favor. Motion carried.
- BOH Budget- Lisa new computers to become up to date and compatible with software and server. Lynn O'Hara made a motion to approve the budget as presented. Dan Byrnes seconded. All in Favor. Motion carried.
- **COVID UPDATE-** Allamakee County currently has 114 cases. 7-day positivity rate is 21.7%; 14-day positivity rate is 18%, 114 cases. State of Iowa has a disease investigation system (IDSS) that has been in place for many years. Currently the state uses the DOMO system for reporting COVID cases as the IDSS system is not capable of handling the volume of cases The only positive tests reported are the ones sent to State Hygienic Lab as at home tests aren't reported to a lab. Also, tests done outside the state often do not get reported by the testing state to IDPH. Between December 20, 2020, and December 20, 2021, 16,300 vaccines were administered by Allamakee vaccine partners. County vaccinating partners include Veterans Memorial Hospital Community and Home Care (Allamakee Public Health), Gundersen Clinic, Veterans Memorial Hospital, Hartig Drug, Nightingale Pharmacy and Veterans Memorial Hospital Clinic. 6,430 Allamakee residents have completed the vaccine series (meaning 1st & 2nd shots, not boosters). 51.3% of residents are fully vaccinated in Allamakee County. An open walk-in clinic is being held every Friday in January and February from 1:30- 3:45 p.m. in VMH's ICN room. Vaccine comes in multi dose vials so been working closely with clinics to use full vial in same day. Tests are hard to find available. State is working with clinics to have free tests. One school in the County is above 10% absenteeism 10% absenteeism is reached the school has to report it to IDPH. Schools are really struggling to have adequate staff. All tests being sent to the state that have been sequenced (meaning to see what variant it is) Omicron is the variant reported in 98% of the cases which corresponds with results throughout the U.S. The vaccine shows good response in preventing serious illness from COVID-19. Jeanne asks what the time frame is for 5–11-year old's from when they have their second shot to when they can get a booster. Sheryl states there isn't a booster for that age group yet as it has not been available to the public long enough to determine that.

Laurie Moody- Environmental Health

- Quarterly Report 2nd Quarter FY22- Laurie states 2nd and 3rd quarters are always slower due to cold weather and mailing samples into the lab in the cold isn't ideal but still must complete the mandatory food license required monthly samples. Reported Numbers: septic permits-22; animal bites- 6; radon kits- 19 (we sell kits to realtors and an appraiser,

so we don't always know if our kits remain in our County. Results over 4 are considered high and the homeowner may need to look at a mitigation system. (We have had some results back at 40); water tests-56; TOT- 25; well permits- 11 (Current cost to drill a new well with complete pressure system is approximately \$65-\$70 per foot); There's been a lot of construction in our County lately even with higher than average building materials cost. Grant To Counties award for FY22 is \$40,400- 1st quarter used \$6,974.05 and 2nd quarter used \$6,244.88. Grant money was also used on 2 well plugging's, 4 cistern plugging's & 1 well rehab on a 750' deep well in Ludlow Township which received \$1,000 in funding to help with the expense of the rehab.

- The Iowa Finance Authority and Iowa DNR will be doing \$10 million of funding on unsewered communities within Iowa Counties in a few "phases". For Allamakee County areas of concern per IDNR are: Rossville, Dorchester, Waukon Junction, Taylors Mobile Court and Lund's Camp areas. There is a Question about BLL (buildings on leased land) and qualifications. One qualification is having ownership prior to 2009 and it being primary occupancy for the owner. An updated special septic system for fitting in smaller areas can run as high as \$15,000 +/- and the help from the grant would be nice to these communities.
- Environmental Health Budget- Laurie presented the FY23 budget and explains it's hard to do her budget at this time of year because her grant money isn't guaranteed until much later into the Fiscal Year, the health insurance rates are not yet determined and any potential change to salaries is unknown which would also affect the FICA & IPERS line items thus leaving most of her budget line items empty. So, for FY23, salaries for both Laurie & Mandy are being proposed with a 5% increase, along with a 5% increase shown in both FICA and IPERS for viewing purposes. Health insurance figures aren't guaranteed right now either, but Laurie added a 10% increase again for viewing purposes. Laurie also took a 3-year average of Grant to Counties awards as a baseline for potential GTC award. She assumes it will remain at the current \$40,400 but to be safe, did the 3-year average. A substantial change in budget would be the approval of a new vehicle purchase. Laurie put \$32,000 in this line item. Discussion took place on differing levels of courthouse employees- elected officials, appointed officials and "other Courthouse employees". Some County Boards have ability to set salaries, hire, fire, etc. As a 28-year department head, Laurie would like her position to be comparable to that of an elected official as we are all department heads-whether elected or appointed at the end of the day. Byrnes makes comment that the Compensation Board (a board selected by each individual Elected Official) came back with a 5% raise for all Elected Officials plus \$1,000 for the Bd of Supervisors Chairman and a 15% raise for the Sherriff due to the *Back the Blue* legislative change required for Law Enforcement which has the budget in disarray. Supervisors can lower the comp board's recommendation percentage wise-but must do so equally to all those involved. If they go along with the 15% raise for Law Enforcement and 5% for the others, this may result in a raise of property taxes. Byrnes states they'd like to give 5% raises across the board but the state has an unfunded mandate that has passed through with the law enforcement employees. He said there are different elements of danger& responsibility in each job and everyone who works here has an important job. Every elected official has a representative on the Comp Board- they are to safeguard so people aren't leaving for higher wages.
- Laurie discussed short term rentals popping up all over the county and per the state of Iowa, individual counties cannot regulate anything differently in these cases, even like water sampling, septic pumping requirements, etc. Your typical 3 bed 2 bath home maybe serving

5 people in a family who are gone all day giving the septic a break but are now putting possibly 10-12 people in there for a weeklong stay or longer. All those people may all be showering 1-2 times a day plus doing multiple loads of laundry, dishes & toilet flushes a day- these septic systems were not built for that and could fail prematurely. In a lot of cases, they may not have a quality drinking water set up that gets tested on a regular basis-if at all. If a renter would become ill from bad water, all profit from that rental can be gone pretty quickly just to rectify the problem. Public safety is not recognized by the state in this situation. Laurie has personally spoken to some of the owners of these type units to educate them on annual water sampling and septic pumping.

- Returning to budget matters, Jeanne mentioned Mandy's wages not being at 50/50 with Planning & Zoning and that it isn't fair Environmental Health is bearing the brunt of this salary. Jeanne asked how many offices non-elected department heads are and have their own boards (like BOH). Laurie states there are a handful of other non-elected department heads that have boards that set their employee's salaries and can hire/fire. The rest are directly under the Board of Supervisors. Dan said the BOS can accept all or none of the Comp Board's recommendation for elected official's salaries or say go 50% less than the recommended for Law Enforcement, making it 7.5% raise, but then this means taking the recommended 5% for elected officials and cutting it also in half to 2.5%. No matter what, this will create a large amount of friction. However, there is a possibility elected officials may get less than other employees, as this can go either way. Byrnes states if they go with the recommended 5% and 15% raises annual cost could go up about \$180,000. Byrnes makes mention every County has a Treasurer, Auditor, Recorder, etc., but not every county has Zoning, Environmental Health, etc. So, each Counties Department Heads are different, and some are combined. Dan Byrnes makes a motion to approve the budget with the salaries to be at the discretion of the Board of Supervisors. Dr. Withers seconded. All in favor. Motion carried. Laurie thanked the Board for their consideration of any salary increases given.

Full audio minutes are available at Environmental Health office.

FUTURE MEETING: The next meeting for the Board of Health will be Wednesday, March 9, 2022, at 9am in the Board of Supervisors Office.

ADJOURNMENT: Lynn O'Hara made a motion to adjourn at 10:49 a.m. Dan Byrnes seconded. All were in favor. Motion Carried.

APPROVED BY: _____ **DATE** _____

Jeanne Stein, Chairperson

MINUTES TAKEN BY: Mandy O'Neill

ALLAMAKEE COUNTY BOARD OF HEALTH

March 9, 2022

LOCATION: Board of Supervisors Room, Allamakee County Courthouse

MEMBERS PRESENT: Jeanne Stein, Board of Health Chair; Dr. Bill Withers, Jan Ellingson, L.P.N. via zoom, Lynn O'Hara and Dan Byrnes, Board of Supervisor

MEMBERS ABSENT: None

OTHERS PRESENT: Mandy O'Neill- BOH Secretary, Sheryl Darling-Mooney- CHC, Ashley Havensite – Helping Services, Jen Rose- Helping Services and Laurie Moody- Environmental Health

OTHERS PRESENT VIA ZOOM: Charlie Woodcock-NEIABH

Board of Health meeting was called to order at 9:00 a.m.

OLD BUSINESS:

- Motion to approve minutes with changes from January made by Jan Ellingson and seconded by Dan Byrnes. All in favor. Motion carried.
- Jeanne had a question about what the Board of Supervisors decided on the budget. Dan Byrnes stated the raise is 2.5% for elected officials and all other employees except for the sheriff, which will be 7.5% and Mandy O'Neill will have a larger raise to be brought even to 50/50 with her departments.

NEW BUSINESS:

- **Charlie Woodcock- NEIABH-** The fire downtown closed the office for two weeks, so everyone was redirected to Decorah.
- **Jen Rose- Helping Services Update-** Nothing has changed with the domestic abuse advocacy program. As a reminder, there is a 24-hour resource line available and a new chat option available on the website. They are able to provide safety assistance to teens and young adults. They offer education and prevention presentations. A transitional housing program is available in each county. Online support groups are available for child advocacy. Family education and support services work with families of children birth- age 3. Developmental screenings and weight checks are also offered.

Prevention services offers meetings the third Thursday of the month from 11:30-12:30PM.

Integrated provider network grant- March is problem gambling awareness month. There is a media campaign going to raise awareness on the 1-800-BETSOFF resource. There will be a virtual presentation on March 30 for 'Gambling in Iowa' which will provide a look into problem gambling and the legalization of sports betting and implications.

There are presentations to older adults on safe medication practices. Jessica Rupp started as a Prevention Specialist to assist with the grant initiatives.

State Opioid Response 2 Grant- this is newer, but Jon Vagts is providing trainings on opioids, psychostimulants, stigma, harm reduction and addiction. So far this year he's worked with 139

individuals. He's reached out to our County Supervisors to let them know what Helping Services can do.

Youth Mentoring program- March 19 will be the Youth Mentoring annual bowl a thon.

Recruitment has been done with radio ads and in April there will be yard signs. Screening continues to be an area that is vital to mentoring.

Training- a hybrid training is taking place April 26 on the pros and cons of legalizing marijuana.

Matching & Initiating- Currently there are 11 matches. There are 7 youth waiting- 6boys/1girl.

- **Ashley Havensite- Helping Services**

IDPH requests them to share on point-of-sale information from different retailers on tobacco products. Comparing data of other counties, smokeless tobacco is the highest in the six counties they serve. Interior advertisements for establishments displayed a 0% on health warning signs, 6% displayed minimum age signs and 63% displayed we card signage. A study was done on how many tobacco advertisements were displayed at the eye level of a child and there are a lot of 0%'s within 3 feet of the floor or having product displayed within 12 inches of toys, candy, gum, soda machines or ice cream.

Trying to increase the youth cessation support for Allamakee County by promoting my life my quit program. Presentations are being held in partnership with Keystone. They are trying to partner with local health care providers to offer staff training

- **COVID UPDATE- Sheryl Darling-Mooney** COVID testing kits are widely available with Government provided tests supplied free of charge. Test kits are also available through healthcare facilities that are also free of charge. Since negative test results are no longer provided to the state it is very difficult to formulate an accurate positivity rate. Public Health does check appropriate state websites daily to be aware of positive cases reported. Walk-in vaccine clinics are still offered on Friday afternoons through March. In April, COVID vaccines will be a scheduled appointment on Wednesdays at the vaccine clinic. You can also get vaccinated at local medical clinics , Hartig Drug and Nightingale Pharmacies in Waukon. It's projected in April the COVID vaccine will be available for children 6 months to age 5. It was held up because of it possibly being a three-dose series and the spacing of the third dose. These will be scheduled appointments when it rolls out.

October-December 2021 Quarter Report- 655 nursing visits, 698 home care aide visits, 336 rehab visits, 1,725 immunizations, 1,049 flu vaccines, 24 blood pressure screenings & 14 Mantoux.

Home care aide has been on leave and isn't coming back to scheduled hours but will be a fill-in staff member, so an ad is out to hire.

Foot clinics are looking at coming back but trying to find a good location and there are also other places in the County where these services are offered at a lesser cost. Public Health is also looking to be a bigger presence in all towns within the county for services such as: blood pressure clinics, vaccine clinics, educational opportunities, etc...

- **Laurie Moody- Environmental Health**

No quarter report this month, but it has been very busy in the office with water sample calls and permits. Have a lot of site visits to take place soon. In the past, a 1,250-gallon tank with 300' drain field cost was \$7,000 and now with expenses going up will cost \$9-10,000 minimum.

- **Expense/Revenue Reports-** January & February. Jan Ellingson made a motion to approve these reports as presented and Dan Byrnes seconded it. All in favor. Motion carried.
- **Contracts Update--**Jeanne is taking the leadership series that IDPH offers. Contracts can now be signed digitally from home. At every meeting it will be made mention of which contracts have been signed and what their number is.
1/31/22 Grant 58811402E was signed for Immunization Services FY22. It was Amendment 2E for \$8,500.
2/28/22 Grant 5885BT403 Amendment #9 COVID 19 Crisis Response Supplemental Funding (COVID carryover) for \$7,634.

Full audio minutes are available at Environmental Health office.

FUTURE MEETING: The next meeting for the Board of Health will be Wednesday, May 11, 2022, at 9am in the Board of Supervisors Office.

ADJOURNMENT: Dr. Bill Withers made a motion to adjourn at 9:48 a.m. Lynn O'Hara seconded. All were in favor. Motion Carried.

APPROVED BY: _____ **DATE** _____

Jeanne Stein, Chairperson

MINUTES TAKEN BY: Mandy O'Neill

ALLAMAKEE COUNTY BOARD OF HEALTH

May 11, 2022

LOCATION: Board of Supervisors Room, Allamakee County Courthouse

MEMBERS PRESENT: Jeanne Stein, Board of Health Chair; Dr. Bill Withers and Dan Byrnes, Board of Supervisor

MEMBERS ABSENT: Jan Ellingson, L.P.N. and Lynn O'Hara

OTHERS PRESENT: Mandy O'Neill- BOH Secretary, Sheryl Darling-Mooney- CHC, Ashley Havensite – Helping Services, Jen Rose- Helping Services and Laurie Moody- Environmental Health

OTHERS PRESENT VIA ZOOM: Charlie Woodcock-NEIABH; Cassidy Potter & Katie Loeffe Holtz with Hillcrest Family Services

Board of Health meeting was called to order at 9:02 a.m.

OLD BUSINESS:

Motion to approve minutes from March made by Dan Byrnes and seconded by Dr. Withers. All in favor. Motion carried.

NEW BUSINESS:

- **Charlie Woodcock- NEIABH-** He is applying for an expansion grant-SAMHSA's CCBHC (Certified Community Behavioral Health Center). The application was submitted in May of this year and should hear a response by sometime in September. The grant will increase case management and services with children.
- **Hillcrest Family Services-** Cassidy Potter & Katie Loeffe Holtz introduce their company. Their mobile program includes HIV, Hep C and STD free testing & education offered for 7 NEIA counties that is funded through IDPH. Prophylactic supplies and harm reduction kits are also provided.
- **Sara Noack- WIC-** Presented 2021 Yearend report= another year of COVID. WICs fiscal year starts 10/1. Appointments over the phone and in March began with a hybrid model. People are seen in office for certifications, recertification, child health updates and 6-month updates. 3- and 9-month health updates, nutrition education for children and post-partum women are done over the phone. Pregnant women are coming in the office for follow ups. There was a decrease of clients while moving to the hybrid model. FY22 began 10/1/21, remaining steady and now at an increase in participation in Waukon of 132 clients, dropped in December to 127 clients and now up to 143 clients. Postville- 192 clients in December to 215 clients now. SNAP benefits were decreased. WIC is federally funded, and a budget resolution has been made as budget isn't officially set. The cash value benefit for fruits and vegetables is set at \$43 for pregnant and post-partum women, which was only \$11; Exclusively breastfeeding women have an allowance of \$47; Children ages 1-5 is \$24, used to be \$9. Farmers Markets program is allowed at a rate of \$27 per eligible person women and infants/children 9 months to age 5. Jeanne asks if WIC is having trouble getting their allotment of formula. They contract with formula manufacturers, which is mostly Similac, but they can now use

Enfamil or Gerber Good Start due to the current recall. Similac Advance is more readily available, and some specialty formulas are becoming available.

- **CHC Updates- Sheryl Darling-Mooney**

January-March 2022 Quarter Report- 723 nursing visits, 707 home care aide visits, 256 rehab visits, 294 immunizations, 36 flu vaccines, 14 Mantoux.

Program Evaluations- Communicable contacts can't be calculated. Contact tracing was done on everyone considered an exposure. We were unable to accurately track the number of communicable contact tracing done due to not enough staff availability. Contact tracing was completed on those identified as being a close contact.

Disease Follow Up- 1,109 infectious disease cases were reported for Allamakee County to the state, most of which are COVID. Death counts aren't an emphasis right now. Free COVID tests are available for at home use, but it's not counted any more. If a person is tested at a clinic or hospital, it is then reported. Approximately 50% of Allamakee County is fully vaccinated-meaning first two shots, not boosters. It is not possible to track the percentage of positivity in the county. The only tests being reported are the positive tests being done in healthcare facilities that are reported to the state. Home COVID tests are available, which is a great testing opportunity, but the results are not reported anywhere.

Blood pressure clinics- Public Health is looking at setting up monthly blood pressure clinics in each county community. We are hoping we will also be able to offer vaccines at these appointments as well.

QAPI Report- nurses still question clients before entering homes and they wear masks.

- **Laurie Moody- Environmental Health**

Quarter Report-Septic (7) & well (3) permitting is always low 3rd Quarter; Radon kits-12 sold; animal bites-4; Water tests are picking up and another public source has been added for Broken Paddle Campground in Lansing. Portside in Harpers Ferry has built a new facility containing a bar and restaurant where there will also be catering on the side attached to the prior Harpers One Stop where they had to drill a new well.

Swimming pools will be filling soon with water and testing their chemicals.

Inspections will take place soon. VGB drain covers are required for child entrapment and the clarity of the water should allow you to see the drains in 15' of water.

GTC award will be notified in August. FY22 was the highest award it's ever been, so FY23 budget was an estimate of combined past three years.

FY23 salary increases are 2.5% for department head and Mandy has been moved up to a 50/50 salary for Environmental Health & Planning and Zoning offices.

DNR is offering a grant to homeowners that would qualify under many stipulations to upgrading and/or replacing dilapidated septic systems. 16 letters were mailed out to qualifying homeowners and 2 responded. These are in unsewered communities, such as Rossville, Dorchester, and Waukon Junction. Initial applications from the \$10 million grant dwindled fast. Application deadline was April 30th and 1 week before deadline they were at \$2.4 million left.

Laurie speaks on behalf of Jill Kistler about phone calls for feral cat and wild animal concern. We are fortunate to have NEIA Humane Society and HEART. Right now working with a lady who has about 30 cats- some pregnant, some wild, some sick. Occasionally a woodchuck or possum are eating in the cat food pile. HEART brings live traps and helps catch, neuter, and release the cats. Board of Health budget used to have funds to help offset the expense.

Dr. Withers makes a motion to table TNR (trap, neuter, release) discussion for July meeting; Dan Byrnes seconded.

Laurie makes mention of a small property, less than an acre, in Quandahl, by Dorchester that is on a side hill and the well lot is in the middle of the lot. Septic tank 40' from well where 50' required and drain field 70-75' from the well where 100' is required. This property will need a septic variance. Meeting will be set at a future date.

- **Expense/Revenue Reports-** March & April. Dan Byrnes made a motion to approve these reports as presented and Dr. Bill Withers seconded it. All in favor. Motion carried.
- **Contracts Update—**
 Local Public Health Services for FY23 #448626 on 4/20/22
 Immunization Services Grant for FY23 #458782 5/6/22
 Amendment to 5885BT403 Emergency Response Multi Year Program 5/10/22

Full audio minutes are available at Environmental Health office.

FUTURE MEETING: The next meeting for the Board of Health will be Wednesday, July 13, 2022, at 9am in the Board of Supervisors Office.

ADJOURNMENT: Dan Byrnes made a motion to adjourn at 10:32 a.m. Dr. Bill Withers seconded. All were in favor. Motion Carried.

APPROVED BY: _____ **DATE** _____

Jeanne Stein, Chairperson

MINUTES TAKEN BY: Mandy O’Neill

ALLAMAKEE COUNTY BOARD OF HEALTH

July 13, 2022

LOCATION: Board of Supervisors Room, Allamakee County Courthouse

MEMBERS PRESENT: Jeanne Stein, Board of Health Chair; Jan Ellingson; Lynn O'Hara; and Dan Byrnes, Board of Supervisor

MEMBERS PRESENT VIA ZOOM: Dr. Bill Withers

MEMBERS ABSENT: None

OTHERS PRESENT: Mandy O'Neill- BOH Secretary, Sheryl Darling-Mooney & Lisa Moose- CHC, Jen Rose- Helping Services; Barb O'Hea & Gary Collins- Crescent Community Health and Laurie Moody- Environmental Health

Board of Health meeting was called to order at 9:02 a.m.

OLD BUSINESS:

Motion to approve minutes from May 11 and May 19 made by Jan Ellingson and seconded by Lynn O'Hara. All in favor. Motion carried.

NEW BUSINESS:

- **Jen Rose- Helping Services**

Domestic Abuse Advocacy Center has had a few changes such as adding Stalking and dating violence advocacy groups. They do still have a 24-hour resource line with chat option available. Family Education Services cover Allamakee County and work with children birth to age 3 offering developmental screenings, weight checks, connection to community resources

Prevention Services- Allamakee Prevention Advisory group meets once per month and rotates locations between Postville, Waukon, Lansing, and a virtual option. The Integrated Provider Network Grant staff implemented 2 media campaigns called Think Before You Drink and 1-800-BETS OFF. Work plans were submitted for FY23 for problem gambling, adult alcohol use and youth marijuana use.

Tobacco Use Prevention and Control Grant- With the end of FY22, it is noted that 5 additional businesses became nicotine free. Vaping presentations were given to the 8th grade health class in Postville as well as 5th grade DARE students and parents.

State Opioid Response 2 Grant- Trainings continue to be provided to agencies providing services in Allamakee County.

Youth Mentoring Program- 8 matches in the program and seven youth waiting for a match. The monitoring and support program will meet at Upper Iowa Resort on July 23.

- **Barb O'Hea, Advancement Director & Gary Collins, CEO- Crescent Community Health**

The annual report shows there are 125 staff are present in the clinic. Board meeting and all staff meetings open with mission moments which are patient surveys. They have been around for 15 years serving 5 counties in Iowa. They are a federally qualified health center. In 2017 they were outgrowing their space and bought the building across the street and relocated there in 2019. Some services offered are brain health clinic, quick care clinic and in 2023 planning to expand dental program. In 2021 there were 30,000 patient visits and up 40% from 2020. 62% increase in brain health and dental visits were up 56%. Spanish and Marshallese languages represent 10% of population and there is signage in these languages. 2/3 patients are below federal poverty line, which is the hallmark of a community health clinic is to reach out this level of patients who don't have access to care through other means. 48% of patients are uninsured, 40% are Medicaid, Medicare, and private insurance. They also see patients on a sliding fee scale. Budget for FY23 is \$16.2 million which has doubled since 2019. With being a community health clinic, more than half the board must be consumers of the clinic and utilize their services and must have been seen in the clinic within the past 12 months. This may include human resources, finances, strategic planning, clinical quality, salary increases and any other decision that goes through that board of directors. Dental has seen the most increase in the past year which includes dentures, crowns and restorative and preventative dental care. No other providers in Dubuque area are taking Medicaid. Dr. Thomas Williams, oral surgeon, does come in and volunteer a bit of his time too. Data tracking is very important specific to zip codes to use in census reporting. 2021 patient counts from Allamakee County were 55 and 140 from Clayton County. The dental program has been growing, so they are looking at seeing patients in nursing homes with a mobile dental program. There is an onsite pharmacy that enables them to purchase medications at a discount and they pass that savings onto the clinic. 73% revenue comes from patients and the rest from grants and stakeholders. There is a fitness center on site and training kitchen to learn about making healthy foods.

- **Lisa Moose & Sheryl Darling-Mooney- CHC Updates**

- Gave an update on value-based purchasing where the original pilot program started in 2016 with 9 states participating. It's a payment model that Medicare looked at and changed reimbursement from a volume-based plan to a value-based plan. . The original HHVBP model resulted in an average annual savings of \$141 million to Medicare without evidence of adverse risks. The evaluation of the original model also found reductions in unplanned acute care hospitalizations and skilled nursing facility (SNF) stays, resulting in reductions in inpatient and SNF spending. The original program divided agencies into large and small cohorts and CHC was in the large cohort pilot program. Every year VMH CHC participated in this program they received a raise from Medicare. Calendar year 2022 is the pre- implementation year for the expanded program which will now include all states. The first full performance year begins in CY 2023 where data is gathered from OASIS, HHCAHPS surveys, and claims and payments will then be adjusted in 2025. The payment model allows a 5% increase to a 5% decrease for agencies. Medicare has given a projection for VMH CHC and it appears the agency will receive approximately \$6000 more for the year.
- The end of May, Public Health hosted a tabletop exercise working with community members, EMS, RAGBRAI committees and long-term care facilities. The scenario was dealing with a tornado/wind event that would occur during RAGBRAI. During RAGBRAI a medical tent will be set up in Waukon and there will be a presence in Postville and Lansing as well. Sheryl applied for and received a sunscreen grant. Free sunscreen where they have free samples to give out

and will be available during RAGBRAI as well as other events throughout the county this summer.

- Covid- New cases are considered to be the variant. 100,000 new cases a day in United States which is not accurate because people do not need to report at home positive tests. The vaccine is still available, and it is available at 6 months of age. They have gotten many people for the 4th booster. The vaccine may not prevent you from getting covid, but will hopefully prevent you from being ill enough to need hospitalization/death. One of the reasons we are seeing the numbers of positive cases is because we have not reached the level of vaccinated persons needed to reach ideal herd immunity. Because of the high numbers of unvaccinated individuals, variants are easily able to continue to mutate and infect individuals.

- **Laurie Moody- Environmental Health**

-4th Quarter Report-Septic permits- 39; well permits- 13; GTC Water Samples-40; PWS Water Samples-29; well plugging's- 11; cistern plugins-0; wells rehabbed-1; Licensed septic pumper inspections- 4;Radon kits-19 sold; animal bites-7.

-FY22 GTC award was \$40,400 and we are returning over \$11,000. FY23 GTC award will be \$50,500. Many counties have asked DNR to break up the well plugging reimbursement due to depth of many wells and this current reimbursement of \$500 not covering much of the expense for a deep well.

-We still have not heard on the two submitted applications for unsewered communities' septic system replacements from Iowa Finance Authority when the application deadline was April 30th.

-Septic pumper inspections are re-signed and renewed for another 2-year agreement with Iowa DNR. One inspector, Joel Sommer, retired and John Cota bought him out.

-Laurie spoke about the TNR (trap, neuter, release) program through HEART where they bring live traps and helps catch, neuter, and release the cats. Board of Health budget has \$100 in the miscellaneous line item for this year and can keep it in mind for future budgeting to assist HEART or other agencies like it when situations of animal hoarding occur.

-Discussion took place of the city sewer issue in the Allenstein addition in Lansing due to a request to the Board of Supervisors from Mr. Steven Murray, Lansing City Council, for the County to allocate in supporting funds. The Allenstein addition is in the Lansing City limits, but city sewer and water does not reach this far. Now big homes are being built and a private septic cannot be constructed. Now with new council members, there's a good chance that none of them are aware of the past issues, so this is a good time to start over with getting the city project to expand their septic system to the North.

- **Expense/Revenue Reports-** May & June. Dan Byrnes made a motion to approve these reports as presented and Jan Ellingson seconded it. All in favor. Motion carried.
- **Board of Health Chair Comments/Correspondence-** Iowa Department of Health will be changing their name next year. CHC has a meeting about it tomorrow. IDPH and DHS are merging to Iowa Department of Health and Human Services (HHS).
Mental Health Passports- VMH is expanding their mental health services. Dr. Coyle had in newspaper they are looking for people to serve on the mental health taskforce and Jeanne is

wondering if the Board of Health should have a representative on it? If anyone is interested, they should contact VMH.

Jan asks why urgent care is postponed for a period of time and that it is bad for our community. Discussion took place on this and utilizing resources as well as the petition for becoming a County Hospital.

- **Contracts Update—**

Local Public Health Services for FY23 #5883C003 on 6/27/22 for \$45,724.00

Immunization Services Grant for FY23 #58831405 6/28/22 for \$8,585

Full audio minutes are available at Environmental Health office.

FUTURE MEETING: The next meeting for the Board of Health will be Wednesday, September 14, 2022, at 9am in the Board of Supervisors Office.

ADJOURNMENT: Lynn O'Hara made a motion to adjourn at 10:32 a.m. Dan Byrnes seconded. All were in favor. Motion Carried.

APPROVED BY: _____ **DATE** _____

Jeanne Stein, Chairperson

MINUTES TAKEN BY: Mandy O'Neill

ALLAMAKEE COUNTY BOARD OF HEALTH

September 14, 2022

LOCATION: Board of Supervisors Room, Allamakee County Courthouse

MEMBERS PRESENT: Jeanne Stein, Board of Health Chair; Dr. Bill Withers; Jan Ellingson and Dan Byrnes, Board of Supervisor

MEMBERS ABSENT: Lynn O'Hara

OTHERS PRESENT: Mandy O'Neill- BOH Secretary, Sheryl Darling-Mooney- CHC, Laurie Moody- Environmental Health, Cassidy Potter and Katie Loeffe Holtz with Hillcrest Family Services; Michael Coyle- CEO at Veterans Memorial Hospital and Mike Donohue- CEO at NEI3A

Board of Health meeting was called to order at 9:00 a.m.

OLD BUSINESS:

Motion to approve minutes from July made by Jan Ellingson and seconded by Jeanne Stein. All in favor. Motion carried.

NEW BUSINESS:

- **Michael Coyle- CEO at Veterans Memorial Hospital**
 - The new Postville Clinic has been up and running since July 5th. Fridays are held for same day appointments. Have been working with the school system and learning the ethnicity in Postville.
 - Behavioral Health NP, Tara Fink just started working and her schedule is very full. Behavior Health Task Force will be starting with County SS, NEIABH, clergy, EMS, law enforcement and get together quarterly. There is no reimbursement for Behavior Health services.
 - Alex Berns new NP starting in the clinic on October 17. Interviewing Family Practice OB (FBOB) positions. CRNA offer has been made to fill this position.
 - The City to County campaign launched yesterday with four community sessions. Trying to make extra efforts for everyone to hear the campaign with opportunities for the next month in Postville, Dorchester, New Albin, Waterville, Harpers Ferry, Lansing, and Waukon. The website has videos and testimonials from patients and staff for the conversion info.
 - Staffing is the reason to address the Urgent Care Clinic concerns about taking a pause over the summer. RN's are getting weekly phone calls from competitors asking them to come work for them. Exploring options where clinic hours would be expanded until 7pm each evening. Inpatient and ER are priority staffing, but plan to have urgent care clinic opened back up this fall.

Jeanne asks Mr. Coyle what negative comments people have had about the conversion plan. He responds that people are concerned about cost. The cost is \$1.09 per thousand for the mill rate. Levy rate is about \$950,000. 11 hospitals in our peer group including Osage, Decorah, Independence, New Hampton, Cresco, Atlantic are the same size and revenue and expense and community. The low levy rate is \$768,000 and the high levy rate is \$2.4 million. The average is \$1.4 million. The average home in Allamakee County is valued at \$144,000 so

the cost is about \$157/year in additional property taxes to the homeowner. Any levy can change as this is not set because the taxable valuation will change from year to year. The hospital is seeing a \$90,000/month depreciation with roofs, flooring, machines, beds- things that hospital absolutely has to have. They have been meeting with a lot of Ag leaders as they have a land value impact concern. In Allamakee County, 64% of total valuation is residential, 25% ag and the rest is multi residential and commercial. That is where the biggest pushback comes from. Nobody has complained about services provided. The other pushback is from those who go to other hospitals. They have seen a 20-25% increase from New Albin and Lansing area which is great. Postville's ethnically diverse and they were in a shortage area, so the clinic is doing great over there. Surveys show 95% on patient satisfaction. More annual reports will be done about what can be done better. There is a 5-person hospital board of directors that must live within the city limits of Waukon as of right now. If the vote goes through, for the first year, the County Board of Supervisors appoints the board, that's in statue. The board will then go from 5 person to 7-person board. After the 2024 general election, everyone on the board of directors is up for election. Another question they've been getting with the town hall meetings is "Can we live without making the hospital County owned versus City owned?" Response is- VMH Wouldn't be able to get new equipment and services that aren't generating money would have to be looked at to see if they can continue to be sponsored. Short term goals are to update OR to bigger from single OR; Third floor, Medical Records and OB updates. The sewer system and windows also need to be updated. Services to look at adding are: a cataracts surgeon is coming in January, also looking at ENT. Cardiology is also a future need. OBGYN provider would like to be added to OB services. Orthopedics is another option to look into adding specialists. Three full-time EMT's have been hired as ER EMT Techs meaning half of their shift is in ER and the rest of their shift is EMS.

- **Mike Donohue- NEI3A**

They are 1 of 6 area agencies in the state of Iowa and 626 across the United States. The purpose of NEI3A is to keep the elders, ages 60 and older with no income threshold, in a setting of their choice to make sure they have the services they need. Federal, State and Local funds are used through the private, nonprofit organization and care planning is a main focus.

The Fiscal year ends in June each year. In Fiscal Year 2022, 8,200 individuals served in an 18-county area with 50% of the people living in rural settings. 1.7% racial and ethnic minorities are served. There are three main goals to follow: keeping people safe, keeping them informed and keeping them connected to services they need. The agency serves as a critical entry point for consumers to begin the process of navigation of what kind of resources are available for those 60 and older to remain independent. They assist in options counseling- figuring out transitional services after hospitalization, transportation to medical appointments. This agency is rounding with doctors to learn patient's situation to assist them. Case management can be anything from financial support, cleaning, laundry, meal prep, bathing. Case management, support groups and counseling services are offered for caregivers. Iowa Grandpad was created during COVID, technology geared toward people 60 and older on a closed network. Clients are consulted and assessed for elder abuse prevention and awareness. They work on keeping people healthy and offering exercise routine and classes and fall prevention. YWCA Seniors in motion is a program they are

partnered with. There is a lot of partnering with Habitat for Humanity to make ramps, home modifications, railings, etc. There is now grant funding to help with these projects too. SHIP (State Health Insurance Program) and SMP (Senior Medicare Patrol)-NEI3A utilizes these nationwide companies.

In Allamakee County the biggest part of need is nutrition. 17 people are certified in the organization called Mom's meals, where product is drop shipped for two weeks of refrigerated meals. 23 people were part of the Iowa Café program. Café sites was a contracted service for meal prep through Sheps in Lansing for home delivered meals. Sheps delivers meals into the country or cities for Allamakee County residents.

- **Sheryl Darling-Mooney- CHC Updates**

-QUAPI report given. Daily temperature checks on employees and continue to wear masks.

- Quarter report for disease investigation: There were 58 for the 3-month period, with COVID being the most. Big jump during the summer months with cryptosporidiosis and campylobacter due to kids being in different bodies of water and swallowing the water.

- Fiscal Year 22 immunizations given were 4,094 to 2,777 people. Weekly immunization clinics will be held by appointment only. Walk in clinic for flu shots and COVID shots will be held on Wednesday mornings and afternoons by appointment. The margin for error is much less with being prepared. Nightingale Pharmacy and Gundersen Clinics are main partners for vaccine allotment. Vaccine allocations are every two weeks, so a new two-week supply is ordered every two weeks. Moderna will not be allocated for the next few weeks. The vaccine is interchangeable, so you can get Pfizer or Moderna. On site clinics will be held in each town in Allamakee County. When people want booster immunizations, it's the new bivalents booster for Omicron. What is used for first and second immunizations is not the same vaccine as the boosters. Friday will be the first visit of the new school year to Postville school to provide childhood immunizations. Immunization audits have begun. All schools and licensed daycares audits will be completed by November 1st.

-VFC is a federal program which provides vaccines for children ages 0-19. Qualifications are uninsured, underinsured, Medicaid enrolled or Alaskan native or Native American. This vaccine is provided free of charge. You can charge up to \$19.68 for an administration fee.

-Iowa Department of Public Health and Human Services Alignment- The state department has a new director and will now be one department known as Iowa Health and Human Services. The alignment is still a work in progress.

Laurie Moody- Environmental Health

-FY23 GTC paperwork is signed, and the award was \$50,505. A new added use of the grant money is shock chlorinating which can be reimbursed up to \$300 and a well rehab can be reimbursed up to \$1,000. An example of this would be if an older well tests good but has a buried pressure tank that went bad, rehab money can help with this. Since 2005 a buried pressure tank cannot be the primary pressure for a well. It has to be put in a pit next to the well, basement of a home or a secondary building. If extending the well head above ground further, adding a new well cap or doing things to mitigate contamination to a private well the rehabilitation portion of the grant can be used.

-Expense/Revenue Reports- July & August. Dan Byrnes made a motion to approve these reports as presented and Jan Ellingson seconded it. All in favor. Motion carried.

- **Board of Health Chair Comments/Correspondence-** Jan Ellingson term is expiring in December.
- **Contracts Update—** Jeanne had to come in to sign these in person on September 14, 2022. Contract number FY23LPHS Grant Subcontract for \$45,724.00.

Full audio minutes are available at the Environmental Health office.

FUTURE MEETING: The next meeting for the Board of Health will be Wednesday, November 9, 2022, at 9am in the Board of Supervisors Office.

ADJOURNMENT: Dr. Withers made a motion to adjourn at 10:25 a.m. Jan Ellingson seconded. All were in favor. Motion Carried.

APPROVED BY: _____ **DATE** _____

Jeanne Stein, Chairperson

MINUTES TAKEN BY: Mandy O’Neill

ALLAMAKEE COUNTY BOARD OF HEALTH

November 9, 2022

LOCATION: Board of Supervisors Room, Allamakee County Courthouse

MEMBERS PRESENT: Jeanne Stein, Board of Health Chair; Dr. Bill Withers; Lynn O'Hara; Jan Ellingson and Dan Byrnes, Board of Supervisor

MEMBERS ABSENT: None

OTHERS PRESENT: Mandy O'Neill- BOH Secretary, Lisa Moose and Sheryl Darling-Mooney- CHC, Laurie Moody- Environmental Health, Vicki Gossman, VNA

Board of Health meeting was called to order at 9:02 a.m.

OLD BUSINESS:

Motion to approve minutes from September made by Lynn O'Hara and seconded by Dr. Withers. All in favor. Motion carried.

NEW BUSINESS:

- **Vicki Gassman, Visiting Nurse Association-** They cover service region 10 also known as Title 5 block funding for these service areas. HHS which is new entity for the state of Iowa (DHS & IDPH merged). WIC, Maternal Child program, ISMILE, Family Planning and First 5 for 8 counties. The VNA has written a new grant for 2023 to keep these programs. They offer 35 programs through two offices in Dubuque and Elkader with 50 different staff from support staff, hygienists, social workers & case managers. Serve pregnant families through elderly by helping families navigate when and where to seek services. There are brochures in the Environmental Health Office about their programs. Lead testing is a promoted service in this area. After the pandemic is declared over, the state will be reevaluating the HAWK I program by mailing out letters and also asking members to verify information such as address and phone number. In case something was missed in the mail, it is being encouraged now that HAWK I and Medicaid patients call the 800 number on their cards to verify current eligibility, so they don't get to an appointment and have services denied. The maternal health program is for low to no income pregnant women, but they won't turn anyone away. They assist with food stability, quitting smoking, breastfeeding, housing, finding childcare and daily routine assistance. The nurses have unlimited time to spend with families for emotional support. They make a lot of referrals to other non-profit agencies. They are in year 2 with the African American Doula project where they match a family with a certified doula. The state wrote a grant for 4 counties which has been utilized the last year and now they're looking to expand the program.
- **Sarah Noack-** WIC update written report accepted as presented via email.
- **Lisa Moose & Sheryl Darling-Mooney - CHC Updates**
 - QA Report from Cindy shows 100% in June.

-In September there is a requirement to complete immunization audits by going into every school and licensed daycare in the County and look at their immunization records for criteria by age and/or grade. There are three school districts, and challenges are seen with the amount of immigrant/migrant students that move in and out of districts. An increase is seen in the number of parents choosing not to vaccinate their children. The state of Iowa allows for medical and religious exemptions. Medical exemptions must be signed by a medical provider. Religious exemptions must be notarized.

-Collaboration with Cory Snitker and Upper Explorerland to update the county's Hazardous Mitigation Plan. A Hazardous Vulnerability Assessment is also being updated by the Allamakee Preparedness Coalition that Sheryl is the chairperson for.

- Flu shots and COVID bivalent vaccinations began the first part of October. They have been present in all communities, except for Dorchester, offering vaccines. Hopefully a possible location in Dorchester for next fall will allow services in that community to be added. Many positive comments were received in each community where services were offered. Public Health is planning to add more outreach services throughout the county in the upcoming 2023 year.

- Change of Ownership with the hospital, it is unknown if a different tax id number needs to be had. Lisa has reached out to Erin Barkema to see if there is anything with signing new contracts as there may be some coming through for Jeanne to sign. Jeanne asks if the new vote takes effect January 1st, 2023, and Dan Byrnes stated its immediate and trustees will be appointed at the next Board of Supervisors meeting. The plan is to have a supervisor on the trustee board as a nonvoting member. At the next election, all 7 trustees will be at large.

- **Laurie Moody- Environmental Health**

-This quarter was busy and with the new grant to county award that began in July. We got a big boost in money for water testing, well & cistern plugging and well renovation. Right now, the grant allows Laurie to disburse as she feels needed because each well is a different situation. For shocking, each well owner will now receive \$300 from the grant money per the grant year and \$1,000 for well renovation, \$500 for well plugging and \$300 for cistern plugging. For the renovation, a water test will be required to be sure it doesn't have e coli. If it comes to the 4th quarter and there's a lot of money left over it will then be decided how to ration it out. IDHHS is the banker of the grant and they've told everyone to use the grant money because there are other agencies who would like the money.

Quarter Report: 23 septic inspections; 14 TOT inspections where 10 passed, 3 installed prior to sale and 1 BA; 5 well permits, which is down but the cost of drilling a new well has gone up so much; 2 well renovations qualified for the \$1,000 grant money. Radon kits are now \$8 from \$7-19 sold; 8 Animal bites- 5 dogs, 2 cats and 1 racoon.

Larson Well Drilling, Shawver Well, AOK, Austin Mathis were all reached out to for bills and information so we can offer grant money to all well shocking's to well owners who chlorinated their wells 1st Quarter.

The Iowa Finance Authority had us submit the sewer replacement projects in April and no action has been taken and no contact with us by them has been made, which is unfortunate because there are people wanting to sell and are waiting for funding help with their new septic system.

- **Expense/Revenue Reports-** September only as Auditors office is short staffed and with the election, October has not been completed. Dan Byrnes made a motion to approve these reports as presented and Jan Ellingson seconded it. All in favor. Motion carried.
- **Board of Health Chair Comments/Correspondence-** Jan Ellingson paperwork has been submitted for re-appointment.
- **Contracts Update**— there weren't any contracts to sign.

Full audio minutes are available at the Environmental Health office.

FUTURE MEETING: The next meeting for the Board of Health will be Wednesday, January 11, 2023, at 9am in the Board of Supervisors Office.

ADJOURNMENT: Dr. Withers made a motion to adjourn at 10:07 a.m. Jan Ellingson seconded. All were in favor. Motion Carried.

APPROVED BY: _____ **DATE**_____

Jeanne Stein, Chairperson

MINUTES TAKEN BY: Mandy O'Neill