

## January 2019 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday January 8th, 2019 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, Dennis Koenig and Bill Moody. Those attending from the public included Paul Melsha, Bruce Palmborg, and Dennis Blocker. Also attending were Conservation Board staff members Erin Cubbon, Ross Geerdes, James Janett, and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were read and approved upon a motion by Delaney , second Clark, all in favor, motion carried.

Claims, revenues, and the 2018-2019 Fiscal Year Budget summaries were reviewed and approved by the Board.

The Board reviewed line items from the proposed 2019-2020 Fiscal Year Budget. The Board discussed a number of budget considerations regarding the proposed budget which included part-time seasonal hours, making necessary vehicle changes, grants, and planned construction projects for the upcoming fiscal year. The board reviewed current staff salaries and compared to state averages. The Board discussed the difficulty in meeting comparative salary averages with a percent increase. The Board discussed trying to do a higher percent increase over a two – three year period to reach comparative averages. A motion was made by Delaney to recommend a 5% salary increase for the four fulltime Conservation Board employees to the Board of Supervisors for the 2019-2020 Fiscal Year Budgets, second Clark, voting aye Carroll, Clark, Delaney, Moody, abstaining Koenig.

Program and event summaries were provided to the Board. Numerous school programs had been completed in the area schools, showing of Decoding the Mysteries of the Driftless, full moon winter hikes, and district meetings information was provided.

Field operations were discussed by the Board and included completing the peregrine falcon display, lighting completed on the entrance sign and flag pole, and starting work on the Quandahl Property.

Informational items included Office Manager Erin Cubbon successfully completing her employment probation period, progress on grants for kayaks and kayak launch at Village Creek Boat Landing, grants for boat replacement with the Sheriff's Office, and the filing of a unemployment claim from a past part time seasonal position.

The next Board meeting will be held Tuesday February 4<sup>th</sup> at 1:00 P.M. There being no additional business a motion was made by Koenig to adjourn, second Clark, all in favor, motion carried. The meeting was adjourned at 2:35 P.M.

## February 2019 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. Tuesday February 5th, 2019 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, Dennis Koenig and Bill Moody. Attending from the public was Bruce Palmborg. Also attending was Conservation Board staff member Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were read and approved upon a motion by Koenig , second Delaney, all in favor, motion carried.

There were no public comments during public comment time.

Claims, revenues, and the 2018-2019 Fiscal Year Budget summaries were reviewed and approved by the Board.

The Board reviewed a work outline of projects they hoped to complete during the upcoming season. Items on that outline included final work/repair at the Clear Creek Park. Order and install signage for the DAEVC and several other parks. Finalize the filming of the barge video with Iowa public Television. Work with the Iowa DNR to replace Village Creek docks and install a kayak launch.

Monitor the construction of the handicapped loading station at Village Creek Boat Landing. Construct roadway and small parking area to and by already constructed shelter at Kolsrud/Halverson Park, complete sidewalk work around shelter also. Conduct spring prairie burns at County Home, Halverson, Farm 55 and Bluffview parks. Removal of the buildings on the Quandahl property, construct a small shelter and kiosk, and install historical signage. Install memorial benches at Nobles Island and Kolsrud parks. Install donated bird feeder at the DAEVC. Repaint parking lines at the DAEVC. Work with Secondary Roads to remove camper frame from the Upper Iowa River below Kumpf's Bridge. Repair Kiosk at Nobles Island entrance.

Program and event summaries were provided to the Board. Numerous school programs had been completed in the area schools, more winter hikes would be coming up and Board staff would be partnering with the Harpers Ferry Booster Club to put on the kids ice fisherie at Nobles Island.

Informational items included an update on the DAEVC lift station repair, with repairs to be complete the week of February 11th. The submittal of a grant to the Allamakee County Community Foundation for the Kayak Project.

Under old business Dennis Koenig discussed the motion of a 5% salary increase made at the last Board meeting. Koenig advised that if the Conservation Board wanted to proceed with the 5% salary increase for the four full-time Conservation Board staff members, the Board of Supervisors would like to see the Conservation Board reduce its operations budget to meet that

percentage. The amount of the operations budget decrease would be dependant on the salary increase approved for all county employees by the Board of Supervisors. If the Board of Supervisors were to approve a 3% salary increase for all employees, than the Conservation Board would need to reduce their operations budget by an amount to equal the additional 2% salary increase. A motion was made by Delaney to reduce the Conservation Board's Operations budget by an amount to move Conservation Board salaries from whatever the Board of Supervisors approved to 5%, second Clark, all in favor, motion carried.

The next Board meeting will be held Tuesday March 5<sup>th</sup> at 1:00 P.M. There being no additional business a motion was made by Koenig to adjourn, second Moody, all in favor, motion carried. The meeting was adjourned at 1:35 P.M.

## March 2019 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. Tuesday March 5, 2019 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Dennis Koenig and Bill Moody. Also attending was Conservation Board staff members Erin Cubbon, Ross Geerdes, James Janett, and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were read and approved upon a motion by Clark, second Koenig, all in favor, motion carried.

There were no public comments during public comment time.

Claims, revenues, and the 2018-2019 Fiscal Year Budget summaries were reviewed and approved by the Board.

Upcoming programs and events were discussed by the Board. Volunteer projects and scholarships were discussed. The use of volunteers for organizing the Library in the Driftless Center was suggested. Scholarships for Allamakee County High Schools students from the Allamakee County Conservation Foundation had not been applied for at this time.

Part-time seasonal employment applications had been advertised and posted, Applications for the summer positions were due March 15<sup>th</sup>. The Director indicated he would extend the application deadline if limited applications were received. Approval for the part-time positions will be placed on the April Agenda.

Field operations items were presented to the Board and included education programs, meetings held at the Driftless Center, setting cross country ski track, work on the Quandahl property, lift station repair, and snow plowing.

Informational items included Martin Gardner Architecture marketing brochure, ISAC and legislative activities, and progress on brochure design.

The next Board meeting will be held at 1:00 P.M. Tuesday April 2, 2019 at the Board Office.

There being no additional business a motion was made by Clark to adjourn the meeting, second Koenig, all in favor, motion carried. The meeting was adjourned at 2:00 P.M.

## April 2019 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. Tuesday April 2, 2019 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, Dennis Koenig and Bill Moody. Also attending were Conservation Board staff members Erin Cuban, Ross Geerdes, James Janett, and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were read and approved upon a motion by Clark, second Koenig, all in favor, motion carried.

There were no public comments during public comment time.

Claims, revenues, and the 2018-2019 Fiscal Year Budget summaries were reviewed and approved by the Board.

Easter Holiday weekend hours for the Driftless Center were discussed by the Board. The Board instructed the Staff to close the Driftless Center for the holiday weekend,

Flood damage assessments were provided to the Board. No major damage was reported at the time of the meeting with minor damage at Nobles Island, Harpers Slough Fishing Access Area, Heytmens Island, Village Creek Boat Landing, Ray's Landing, and Wild Landing. The Director informed the Board that he would pursue FEMA assistance should the County be declared.

The Board discussed part-time seasonal help for the upcoming season. Brody VanderKolk was interested in returning for the season. A motion was made to hire VanderKolk for a part-time seasonal position at the rate of \$11.00 per/hour, second Delaney, all in favor, motion carried.

Damage to the septic system lift station was discussed by the Board. The total cost of the system repair was \$2,069, insurance coverage was \$1,069.60. The septic system will need to be covered to prevent it from occurring again during extreme arctic weather condition

The Board viewed the price quotas for purchasing a 2019 half ton quad cab pickup truck, pricing included the trade in value for the 2008 3/4 ton Ford regular cab pickup; Pladsen Chevrolet \$20,800.00, Torkelson Dodge \$16,375.00. A motion was made by Delaney to purchase the Dodge pick up and to trade the 2008 Ford F250 pickup, second Koenig, all in favor, motion carried.

Informational items included plans for amending the 2018-2019 fiscal year budget for the Fish Habitat Grant, FEMA damage reporting, and progress on the Quandahl property. Updates were also provided to the Board on framed artwork donated to the Board from Marilyn (Bulman) Clark, and the Richard Schilling Estate.

The next Board meeting will be held on Tuesday May 7<sup>th</sup> in the Board Office. There being no additional business a motion was made to adjourn the meeting by Delaney, second Clark, all in favor, motion carried. The meeting was adjourned at 2:00 P.M.

## May 2019 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. May 7, 2019 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, and Bill Moody. Attending from the public was RC&D Scenic Byway Coordinator Jared Nielson. Also attending were Conservation Board staff members Erin Cuban, James Janett, and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were read and approved upon a motion by Delaney second Clark, all in favor, motion carried.

There were no public comments during public comment time.

Claims, revenues, and the 2018-2019 Fiscal Year Budget summaries were reviewed and approved by the Board. Budget amendment totals for the 2019-2020 Fiscal Year Budget were \$18,579.00 for the Fish Habitat Grant Reimbursement and \$159.00 for FICA totaling \$18,738.00. A motion was made by Moody to approve the budget amendment amount totaling \$18,738.00, second Clark, all in favor, motion carried.

Updates were provided to the Board on the combined efforts of the Conservation and Sheriffs Departments in replacing the flat bottom boat. The Allamakee County Community Foundation Grant did not fund the \$20,000.00 grant request. The Clayton County Gaming Commission Grant totaling \$10,000.00 is currently active with a grant application date of August. Both departments are looking at using some of their current fiscal year budgets discussed at the June meeting.

Having vendors provide a Certificate of Insurance for doing work for Allamakee County was discussed by the Board. The Auditors Office may be able to collect and maintain records for the Certificate of Insurance for the County.

The request from Alliant Energy to install a ground water monitoring well at the Power Plant Fishing Access Area was discussed by the Board. The Director had been in contact with the Iowa DNR, there were no concerns with installing the monitoring well, all local permits had been obtained for the well. A motion was made by Delaney to proceed with the ground water monitoring well, second Clark, all in favor, motion carried.

Equipment disposal by auction was discussed by the Board. Items to be auctioned included items from the Quandahl Property, Vermeer Wood Chipper, and the Chrysler Van. The Director will make contact with Sweeny Auction Service about coordinating a sale time.

Updates were to the Board from RC&D Driftless Scenic Byway representative Jared Nielson, items discussed included Byway wooden post cards, posters, and possible cost share of constructing a Byway Information Hub at the Driftless Center.

A temporary part-time summer position was discussed by the Board. The Director recommended the Board approve the hiring of Mike Whalen for 1 -2 days per week for mowing at the rate of \$11.00 per hour. A motion was made by Moody to hire Mike Whalen for a temporary part-time summer position at the rate of \$11.00 per hour, second Delaney, all in favor, motion carried.

Informational items presented to the Board included the possible sale of some property that adjoins the Driftless Center, FEMA disaster declaration process, and a recent rock slide at the Driftless Center. Activities at the Driftless Center and education program summaries were presented to the Board.

There being no additional business a motion was made to adjourn the meeting was made by Clark, second Delaney, all in favor, motion carried. The meeting was adjourned at 2:00 P.M.



## June 2019 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. June 4, 2019 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, Dennis Koenig, and Bill Moody. Attending from the public was Bob Wasson, Brooke Wasson and Bruce Palmborg. Also attending were Conservation Board staff members Erin Cuban, James Janett, and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were read and approved upon a motion by Delaney second Clark, all in favor, motion carried.

There were no comments during public comment time.

Brooke Wasson was introduced to the Board, she the recipient of the 2019 Allamakee County Conservation Foundation Scholarship. A picture was taken with the Board for a news release.

The Board reviewed claims, revenues, and the projected ending balances for the 2018-2019 Fiscal Year Budget. The Board combined discussion with agenda item number 6 regarding the recent approval of Disaster Declaration #4421 IA. The Director projected an ending balance of from the current fiscal year budget at \$ 30,089.00 and had a projected expenditure balance of \$51,735.00 which included some items from the 2019-2020 Fiscal Year Budget and FEMA damage repair cost estimates. A motion was made by Clarke to proceed with the FEMA declaration process, second Delaney, all in favor, motion carried. The Director discussed the budget process for payment and reimbursement of FEMA damages repairs. The Director will work on closing the 2018-2019 Fiscal Year Budget with current expenditures and will plan on leaving an ending balance in the budget.

The Board discussed the hiring process for part-time temporary positions for the Department. The Auditors Office is requiring each part-time temporary position fill out all new reporting even when the employee is returning from the past season. A motion was made by Koenig to approve the hiring of last season temporary part-time employee Gary Krapfl at the rate of \$11.00, second Clark, all in favor, motion carried.

Various programs hosted by the Conservation Department were presented and discussed by the Board. Over 30 programs had been conducted in the last month covering over 2000 students. Programs were hosted at the Driftless Center, in the area schools, and in outdoor settings. The Driftless Center hosted a visit from Iowa Governor Kim Reynolds. Other programming included assistance from Iowa Humanities Consul in hosting Iowa Public TV personality Dan Kaercher.

Informational items discussed by the Board included approval for the Director to attend ISAC in August, approved a request for the placement of 3" rock near the Ellingson Bridge on the Upper Iowa River, and the approval from the Iowa DNR for the construction of a handicapped boat loading station at the Village Creek Boat Landing. Other items discussed included the Foundation receiving \$1,988.00 on the Great Give Day and submitting Board member mileage.

There being no additional business a motion was made to adjourn the meeting by Delaney, second Koenig, all in favor, motion carried. The meeting was adjourned at 2:15 P.M.

## July 2019 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. July 2, 2019 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, Dennis Koenig, and Bill Moody. Also attending were Conservation Board staff members Erin Cuban, Ross Geerdes, James Janett, and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were read and approved upon a motion by Delaney second Clark, all in favor, motion carried.

There were no comments during public comment time.

The Board reviewed claims, revenues, and the ending balance for the 2018-2019 Fiscal Year Budget. The ending balance of the 2018-2019 Fiscal Year Budget was \$2,249.00 which returned to the General Basic Account.

Updates were provided to the Board regarding the FEMA clean up status and the reimbursement process for the repairs. Expenditures for FEMA claims are assigned an object number from the construction budget line item. The Board will have to complete a budget amendment for the 2019-2020 Fiscal Year Budget for the FEMA expenditures and reimbursements.

Program and event summaries were presented to the Board.

Other items included repairing the new concrete on Columbus road that was damaged during the recent rock slide, request for landing improvements at Volney Park on Yellow River, partnering with Archeologist Dave Stanley to complete mound surveys in Allamakee County, and public usage at the Hartley Bridge on the Upper Iowa River that is no longer in service.

There being no additional business a motion was made to adjourn the meeting by Delaney, second Koenig, all in favor, motion carried. The meeting was adjourned at 2:15 P.M.

## August 2019 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. August 6, 2019 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Jesse Delaney, and Bill Moody. Attending from the public was Bruce Palmborg, and Francis Garrett. Also attending were Conservation Board staff members Erin Cuban, Ross Geerdes, James Janett, and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were read and approved upon a motion by Delaney second Moody, all in favor, motion carried.

There were no comments during public comment time.

Claims and revenues, were reviewed by the Board.

FEMA and flood clean up progress on areas were discussed by the Board. About half the areas have been completed. Areas yet to be completed are Nobles Island, Harpers Slough, Kolsrud Park, Ray's Landing, and Clear Creek Park.

The Board approved the hiring of a temporary part-time position for the department. A motion was made by Delaney to hire Joseph Manning for a temporary part-time position averaging 8 hour a week starting at \$11.00 per hour, second Moody, all in favor, motion carried.

Francis Garrett presented to the Board possible development plans for property their family owns on Clear Creek on the west end of Lansing. The family is interested in pursuing an easement or possible donation of the property. The property has the cold water stream Clear Creek which runs the length of the property and a large wetland complex on the property. It is the family's intent to construct a roadside pull off overlooking the property in memory of his late wife Cecilia Garrett. The Board will further discuss the proposal at the September Board meeting.

Reproducing the Upper Iowa Canoe map was discussed by the Board. The cost for 1000 maps was \$467.00. A motion was made by Moody to approve ordering the maps, second, Delaney, all in favor, motion carried.

Updates were provided to the Board on Village Creek Boat Landing activities. Items included the construction of the handicap loading station, the project being let for bid within the next month, and addressing boat trailers being left at the landing for prolonged periods of time.

Informational items discussed by the Board included a painting of Chief Blackhawk that was donated to the Board by Ric and Betty Zarwell, the use of Village Creek Boat Landing and New Albin Roadside for an organized bike ride August 10<sup>th</sup>, and Volney Canoe Access improvements.

The Board then participated in the Driftless Scenic Byway art dedication that was hosted at the Driftless Center.

There being no additional business a motion was made by Moody to Adjourn the meeting, second Delaney, all in favor, motion carried. The meeting was adjourned at 2:00 P.M.

## September 2019 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. September 3, 2019 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, Dennis Koenig, and Bill Moody. Attending from the public was Bruce Palmborg, Francis Garrett, and Dave Stanley. Also attending were Conservation Board staff members Erin Cuban, Ross Geerdes, James Janett, and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were read and approved upon a motion by Delaney, second Koenig, all in favor, motion carried.

During public comment time Dave Stanley provided additional information to the Board regarding completing archeological survey work in Allamakee County. Stanley would like to provide the Conservation Board a grant proposal that would be submitted to State Historic Resource Development Program for completing additional Native America mounds surveys in Allamakee County. The Board would fund the match for the initial grant for \$700.00. Examples of the finished work to be completed by the grant was reviewed by the Board. The item will be placed on the October agenda for consideration.

Claims, revenues, and fiscal year budget summaries were reviewed and approved by the Board.

FEMA and flood clean up progress on areas were discussed by the Board. Over half the areas have been completed. Areas yet to be completed were Kolsrud Park, Ray's Landing, and Clear Creek Park.

Francis Garrett further discuss his plans to donate property to the Conservation Board on Clear Creek on the west edge of Lansing. The twenty-acre property has the cold water stream Clear Creek running the length of the property as well as a large wetland complex. The tax assessment on the property is \$74.00 annually. Garrett informed the Board he would like to donate the property to the Conservation Board and not use an easement. Garrett discussed his plans for a pull off viewing area on the property along South Road and the potential for trail development. The Conservation Board would be responsible for preparing documents and recording of the donation. After discussion on the property a motion was made by Koenig to proceed with the donation of the property from Francis Garrett, second Moody, all in favor, motion carried. The Director will contact the County Attorney regarding the legal description of the property and drafting the warranty deed for the donation.

The Board discussed the private use of Conservation Board areas for construction activities. Recently the Harpers Ferry Board Landing had construction activities for building docks. The Director informed the Board this type of activity is not allowed from the provisions of the Iowa DNR Management Agreement. Construction activity on the docks were moved off site.

Information was provided to the Board on the possibility of Allamakee County becoming a Bird Friendly County Designation. The applications form for the designation will be available in the

near future, becoming certified will assist the Conservation Board for future environmental education grants. A motion was made by Delaney to proceed with the application for becoming an Iowa Bird Friendly County, second Clark, all in favor, motion carried,

Updates were provided to Board on the Village Creek construction activities. The handicapped boat transfer station had been let and awarded. The project should be completed by November 1, 2019.

The next Board meeting will be held on October 1<sup>st</sup> and will be followed by the Allamakee County Conservation Foundation. There being no additional business a motion was made by Moody to adjourn the meeting, second Delaney, all in favor, motion carried. The meeting was adjourned at 2:00 P.M.

## October 2019 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. September 3, 2019 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, Dennis Koenig, and Bill Moody. Attending from the public was Bruce Palmborg, Francis Garrett, and Dave Stanley. Also attending were Conservation Board staff members Erin Cuban, Ross Geerdes, James Janett, and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were read and approved upon a motion by Delaney, second Koenig, all in favor, motion carried.

During public comment time Dave Stanley provided additional information to the Board regarding completing archeological survey work in Allamakee County. Stanley would like to provide the Conservation Board a grant proposal that would be submitted to State Historic Resource Development Program for completing additional Native America mounds surveys in Allamakee County. The Board would fund the match for the initial grant for \$700.00. Examples of the finished work to be completed by the grant was reviewed by the Board. The item will be placed on the October agenda for consideration.

Claims, revenues, and fiscal year budget summaries were reviewed and approved by the Board.

FEMA and flood clean up progress on areas were discussed by the Board. Over half the areas have been completed. Areas yet to be completed were Kolsrud Park, Ray's Landing, and Clear Creek Park.

Francis Garrett further discuss his plans to donate property to the Conservation Board on Clear Creek on the west edge of Lansing. The twenty-acre property has the cold water stream Clear Creek running the length of the property as well as a large wetland complex. The tax assessment on the property is \$74.00 annually. Garrett informed the Board he would like to donate the property to the Conservation Board and not use an easement. Garrett discussed his plans for a pull off viewing area on the property along South Road and the potential for trail development. The Conservation Board would be responsible for preparing documents and recording of the donation. After discussion on the property a motion was made by Koenig to proceed with the donation of the property from Francis Garrett, second Moody, all in favor, motion carried. The Director will contact the County Attorney regarding the legal description of the property and drafting the warranty deed for the donation.

The Board discussed the private use of Conservation Board areas for construction activities. Recently the Harpers Ferry Board Landing had construction activities for building docks. The Director informed the Board this type of activity is not allowed from the provisions of the Iowa DNR Management Agreement. Construction activity on the docks were moved off site.

Information was provided to the Board on the possibility of Allamakee County becoming a Bird Friendly County Designation. The applications form for the designation will be available in the



near future, becoming certified will assist the Conservation Board for future environmental education grants. A motion was made by Delaney to proceed with the application for becoming an Iowa Bird Friendly County, second Clark, all in favor, motion carried,

Updates were provided to Board on the Village Creek construction activities. The handicapped boat transfer station had been let and awarded. The project should be completed by November 1, 2019.

The next Board meeting will be held on October 1<sup>st</sup> and will be followed by the Allamakee County Conservation Foundation. There being no additional business a motion was made by Moody to adjourn the meeting, second Delaney, all in favor, motion carried. The meeting was adjourned at 2:00 P.M.

## November 2019 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. Tuesday November 5, 2019 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, Dennis Koenig, and Bill Moody. Attending from the public were Bruce Palmborg. Also attending were Conservation Board staff members Ross Geerdes and James Janett.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were read and approved upon a motion by Koenig, second Clark, all in favor, motion carried.

Claims, revenues, and fiscal year budget summaries were reviewed and approved upon a motion by Koenig, second Clark, all in favor, motion carried.

The Director provided updates to the Board on Mississippi River Parkway Commission activities, and future meetings.

The Board discussed the 2020-2021 Fiscal Year Budget and a possible time schedule for completing the budget. The Director will work on completing a draft of the next fiscal year budget for review at the December meeting.

Upcoming programs and events were discussed by the Board. Items included the upcoming Driftless Area Birding Fest being based out of the Driftless Center on Saturday November 9<sup>th</sup>, and the Driftless Center being used for an Iowa DOT planning meeting for the Blackhawk Bridge.

Informational items discussed by the Board included removing electric service at Rossville Park due to lack of usage, hunter education class numbers in the County, field operations, flood plain permit process for County Parks, reducing winter hours at the Driftless Center, state wide salary survey information, County Audit updates, and a possible sale of property on the Upper Iowa River for a canoe access.

The Board left the Driftless Center and viewed projects at the Village Creek Boat Landing and the Francis Garrett property located on Clear Creek on the west edge of Lansing, Iowa.

There being no additional business a motion was made by Delaney to adjourn the meeting, second Koenig, all in favor, motion carried. The meeting was adjourned at 3:00 P.M

## December 2019 Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation Board met in regular session at 1:00 P.M. Tuesday December 3, 2019 in the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Jeanie Carroll, Marilyn Clark, Jesse Delaney, and Bill Moody. Also attending were Conservation Board staff members Ross Geerdes and James Janett.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were read and approved upon a motion by Delaney, second Clark, all in favor, motion carried.

Claims, revenues, and fiscal year budget summaries were reviewed and approved upon a motion by Delaney, second Moody, all in favor, motion carried.

The Board reviewed by line item the proposed 2020-2021 Fiscal Year Budget. Comparisons of state-wide salaries and the five county conservation department salaries were reviewed by the Board. Much of the budget line items remaining the same as the current budget with the exception of reductions in the construction line item due to FEMA Disaster funding and grants received. The budget proposed budget reductions would allow for increased funds available for salary increases in the proposed 2020-2021 Fiscal Year Budget. No decisions were made regarding salaries and would be discussed again after the budget review with the Board of Supervisors. The Board instructed the Director to submit the proposed 2020-2021 Fiscal Year Budget funding request to the Board of Supervisors for consideration.

Upcoming programs and activity items were presented and discussed by the Board.

Informational items discussed by the Board included progress on the Francis Garrett Property, gift shop inventory items, recent Regional REAP Assemblies, the 2021 REAP Congress being held next month at the State Capital, Iowa County Conservation System (ICCS) state wide employee training being held 01/28-30/20 in Iowa City, and discussion on the entrance sign landscaping cost share with the Foundation which was recently completed.

There being no additional business a motion was made by Delaney to adjourn the meeting, second Clark, all in favor, motion carried. The meeting was adjourned at 2:20 P.M.