

## Minutes of the Allamakee County Conservation Board

The Allamakee County Conservation met in regular session at 1:00 P.M. Tuesday, July 3th, 2018 at the Board Office located at 1944 Columbus Rd. Lansing, Iowa. Board members present were as follows: Marilyn Clark, Jeanie Carroll, Jesse Delaney, Dennis Koenig, and Bill Moody. Attending from the public were Bruce Palmborg and Erin Cubbon. Conservation Board staff members present were as follows: Ross Geedes, James Janett, and Jarrod Olson.

The meeting was called to order at 1:00 P.M. and the minutes from the previous meeting were approved upon a motion by Delaney, second Koenig, all in favor, motion carried.

Claims, revenues, and the ending 2017-2018 Fiscal Year Budget summaries were provided to the Board. The Director informed the Board the Clear Creek Stream Bank Stabilization contractor had started. Due to weather conditions enough work had not been completed to issue payment from the 2017-2018 Fiscal Year Budget. The budgeted funds from the Iowa Fish Habitat Grant went back into the County General Basic account and payment for the project will need to be amended for in the 2018-2019 Fiscal Year Budget.

Updates were provided to the Board on the hiring of the Office Manager. Interviews for the position had been completed. Staff and Director Recommendations to the Board were to hire Erin Cubbon for the Office Manager Position at a starting rate of \$29,500.00 with an additional \$500.00 at the end of a six month probation period. A motion was made by Clark to hire Erin Cubbon at \$29,500.00 with an additional \$500.00 at the end of six month probation period, second Moody, all in favor, motion carried. An estimated start date for Erin Cubbon is July 23, 2018.

Village Creek Boat Landing construction updates were provided to the Board with an estimated start date being July 30<sup>th</sup> with seven to eight weeks to complete the project. The Director informed the Board the handicapped loading station was removed from the original contract; efforts were being made to have the handicapped loading station added as a change order to the contract.

Add placement for either the Eastern Iowa Tourism Travel Guide or the State of Iowa Travel Guide was discussed by the Board. The Board approved the placement of a ¼ page ad for the 2019 Eastern Iowa Travel for the Driftless Area Education and Visitor Center.

Cell phone reimbursement rates for Jarrod Olson and Ross Geedes were adjusted to \$50.00 per month upon a motion by Delaney, second Clark, all in favor, motion carried.

Additional updates provided to the Board included recent minor flooding, Clear Creek stream bank stabilization progress, area maintenance, and Driftless Area Education and Visitor Center attendance numbers. The Director also provided updates on recent donations of four bench's to be installed at Nobles Island and Kolsrud/Halverson Park. Two picnic tables have been donated for the main viewing deck at the Driftless Center.

There being no additional business a motion was made to adjourn the meeting by Delaney, second Moody, all in favor, motion carried. The meeting was adjourned at 1:45 P.M.

