

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, JANUARY 3, 2022**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting “AYE” unless noted.

Meeting called to order by Auditor Beyer, followed by Pledge of Allegiance. Beyer asked for a motion to appoint 2022 Chairperson and Chairperson Pro-Tem.

22.001-Motion Byrnes/Second Reiser to appoint Larry Schellhammer as Chairperson of Board of Supervisors for 2022. Motion carried.

22.002-Motion Schellhammer/Second Reiser to appoint Dan Byrnes as Chairperson Pro Tem for 2022. Motion carried.

Chairperson Schellhammer took over as Chair for the remainder of the meeting.

22.003-Motion Reiser/Second Byrnes to approve today’s agenda and minutes from December 27, 2021 meeting. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Jon Luchsinger, Chris Fee, Melissa Collum, Corey Snitker, Brian Ridenour, Tony Gericke, Gary Boden, Douglas Mullen, Jack Knight, Val Reinke, Jen Stolka, Colinne McCann, Kaylee Martin, Carson Egglund.

Public Comment: Doug Mullen asked if Supervisors are aware that legislature passed a law that cities and counties cannot regulate short-term rentals and short-term rentals need to be treated the same as long-term rentals. Mullen also commented about the bluffland topic that was discussed recently. Jack Knight stated that Allamakee County has a good reputation for good governance and it is appreciated. Val Reinke shared information regarding new rural dwellings, what cities in Allamakee are using their ARP funds for and ways to get involved in the Postville Community.

22.004-Motion Byrnes/Second Reiser for Board of Supervisors to meet on Mondays at 9:30 a.m. in 2022 with the first 10 minutes for Public Comment time. Motion carried.

Supervisors reviewed the list of Board/Commission appointments.

22.005-Motion Reiser/Second Byrnes to appoint Board of Supervisors as members to the following boards/commissions/committees:

**Larry Schellhammer** – Chairperson; Northeast Iowa Juvenile Detention Board; County Social Services Board of Directors; Resource, Conservation & Development Board (RC&D); Board of Directors of Judicial District Department of Corrections; Allamakee County Economic Development Executive Board; T-21 DOT Policy Board; Emergency Management Commission; Upper Explorerland Regional Planning Commission; Upper Explorerland Regional Planning Commission Executive Board; Alternate - Northeast Iowa Regional Housing Trust Fund.

**Dan Byrnes** – Chairperson Pro-Tem; Allamakee County E911 Board; Allamakee County Revolving Loan Fund; Allamakee County Board of Health; Allamakee County Substance Abuse Board; Iowa Workforce Development Chief Elected Officials Board; Northeast Iowa Community Action Executive Board; Northeast Iowa Community Action Transit Board; Northeast Iowa

Area Agency on Aging; Upper Iowa Watershed Management Authority; Regional Upper Explorerland Revolving Loan Fund; Upper Explorerland Regional Housing Authority Board; Allamakee County Historical Society; Alternate – Emergency Management Commission; Alternate - Northeast Iowa Juvenile Detention Board; Alternate – T-21 DOT Policy Board; Alternate – County Social Services Board of Directors;

**Mark Reiser** – Courthouse; Allamakee County Farm; Allamakee County Conservation Board; 28E Board; DECAT Empowerment; Northeast Iowa Behavioral Health Board; Northeast Iowa Response Group; T-21 Advisory Board; Northeast Iowa Regional Housing Trust Fund; Alternate – Emergency Management Commission; Alternate-Board of Directors of Judicial District Department of Corrections;

**All Board members** represented on the following Boards/Commissions/Committees – Allamakee County Conference Board, Allamakee County Economic Development, Roadside Management, Allamakee County Planning & Zoning Board, Allamakee County Solid Waste. Motion carried.

22.006-Motion Byrnes/Second Reiser to name the Postville Herald and Waukon Standard as official newspapers of Allamakee County for 2022. Motion carried.

22.007-Motion Reiser/Second Byrnes to approve resolution to set mileage rate for 2022 at \$0.50/mile. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION 22.007**  
**SETTING 2022 MILEAGE REIMBURSEMENT RATE**  
**FOR ALLAMAKEE COUNTY**

**WHEREAS**, the Allamakee County Supervisors approve reimbursement for mileage for use of a personal vehicle for work-related travel; and

**WHEREAS**, the Allamakee County Employee Handbook adopted on May 16, 2016 states in Section 5.2.3 Automobiles:

A. The amount of the reimbursement for use of a private vehicle on County business shall be established on an annual basis by a resolution adopted by the Allamakee County Board of Supervisors.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Supervisors of Allamakee County, Iowa, that the 2022 mileage reimbursement rate be set at 50 (fifty) cents per mile.

**PASSED AND ADOPTED** this 3rd day of January 2022.

**ALLAMAKEE COUNTY BOARD**  
**OF SUPERVISORS**

\_\_\_\_\_  
Chairman

Attest:

\_\_\_\_\_  
Denise Beyer  
Allamakee County Auditor

22.008-Motion Reiser/Second Byrnes to approve 2022 bounties for coyotes at \$5.00 each and gophers at \$0.50 (fifty cents) a pair for front feet, and feet must be in clear bags with no more than 10 pair per bag. Motion carried.

22.009-Motion Byrnes/Second Reiser to appoint Corey Snitker as alternate voter for Board of Supervisors on NE Iowa Response Group. Motion carried.

22.010-Motion Reiser/Second Byrnes to appoint Laurie Moody as Allamakee County’s 2022 Weed Commissioner. Motion carried.

22.011-Motion Byrnes/Second Reiser to approve paying Precinct Election Officials \$15 per training for election trainings; pay regular PEOs \$175 per day for all elections and precinct Chairpersons \$215 per day for all elections; Absentee Board members \$10/hour and Absentee Chairperson \$11/hour with minimum pay of 2 hours for all Absentee Board; plus mileage. Motion carried.

22.012-Motion Reiser/Second Byrnes to adopt the Construction Evaluation Resolution/Master Matrix for February 1, 2022 to January 31, 2023 for Allamakee County. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.012**

**CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2022 and January 31, 2023 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF ALLAMAKEE COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

\_\_\_\_\_  
Chair, Board of Supervisors

Date:\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
County Auditor

Date:\_\_\_\_\_

22.013-Motion Byrnes/Second Reiser to approve resolution authorizing Engineer to execute the Certification of Final Completion of Work for all Farm-to-Market and federal or state aid construction projects. Roll Call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION 22.013**

**BE IT RESOLVED** by the Board of Supervisors of Allamakee County, Iowa, that Brian T. Ridenour, the County Engineer of Allamakee County, Iowa, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

Dated at Waukon, Iowa, this 3<sup>rd</sup> day of January, 2022.

Board of Supervisors, Allamakee County, Iowa

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Dan Byrnes, Board Member

\_\_\_\_\_  
Mark Reiser, Board Member

\_\_\_\_\_  
ATTEST: Denise Beyer, County Auditor

Ridenour presented bids taken through DOT for Prairie Drive project. Only one bid received from Mathy Construction for \$887,853.38. Engineer’s estimate is \$959,668.55. Ridenour recommends approving Mathy bid.

22.014-Motion Reiser/Second Byrnes to approve Mathy Construction bid of \$887,853.38 for Prairie Drive project. Motion carried.

22.015-Motion Reiser/Second Byrnes to approve resolution to approve Prairie Drive contract and to designate County Engineer to digitally execute the contract. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.015**

**WHEREAS**, the Board of Supervisors, hereafter referred to as “the Board” believes that the asphalt resurfacing of Prairie Drive, hereafter referred to as “the project” is in the best interest of Allamakee County, Iowa, and the residents thereof. The project is defined as Project Number FM-C003(65)--55-03, Contract ID 03-C003-065-A; and

**WHEREAS**, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

**WHEREAS**, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Allamakee County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

**IT IS THEREFORE RESOLVED** by Board to accept the bid from Mathy Construction D/B/A River City Paving in the amount of \$887,853.38 and awards the associated contract to the same;

**BE IT FURTHER RESOLVED** that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

**BE IT FURTHER RESOLVED** by the Board of Supervisors of Allamakee County, Iowa, that after receiving the necessary contract documents, including but not limited to the contractor's bond and certificate of insurance, Brian T. Ridenour, the County Engineer for Allamakee County, Iowa be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Dated at Allamakee County, Iowa this 3<sup>rd</sup> day of January, 2022.

Board of Supervisors of Allamakee County, Iowa

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Dan Byrnes, Member

ATTEST:

\_\_\_\_\_  
Mark Reiser, Member

BY \_\_\_\_\_  
County Auditor

22.016-Motion Byrnes/Second Reiser to accept and place on file the Manure Management Plan for Saffron LLC. Motion carried.

Dan Byrnes commented that having people willing to serve on these boards and commissions is positive. Auditor Beyer updated the Supervisors on the terms expiring and who has applied. 22.017-Motion Reiser/Second Byrnes to appoint Jeanne Stein and Dr. Bill Withers to Board of Health for term of 3 years; Jesse Delaney to Conservation Board for term of 5 years; Jim Magner and Mary Palmborg to Historic Preservation Commission for term of 3 years and Bernard Pratte to Board of Adjustment for 5 year term and Eaton Cote to Historic Preservation Commission through 2022 for remaining term of a resigned member. Motion carried.

22.018-Motion Byrnes/Second Reiser to approve 3<sup>rd</sup> reading of ordinance LXI establishing voting precincts. Motion carried.

22.019-Motion Reiser/Second Byrnes to adopt Ordinance LXI establishing voting precincts pursuant to the 2020 Population Census. Motion carried.

Auditor Beyer reported the 2021 Taxable Valuations and also Mileage for Gas & Electric and Railroad for taxes payable in FY22/23. Assessor Burckart explained the changes in Rural and Urban valuations from FY21/22 to FY22/23.

Department Head updates: Attorney Anthony Gericke spoke briefly about the 100+ Employer Vaccine Mandate and stated he would be looking into the method of what constitutes a full-time employee to reach the 100+ threshold for vaccine mandate. Gericke asked to table the related 11:15 item until January 10. Auditor Beyer gave department update. Supervisor Schellhammer notified other Sups of a Fire Station meeting Tuesday evening this week. Corey Snitker gave updated CDC guidelines for isolation and quarantine and gave update that the county does not meet threshold for filing for assistance for the December wind storm. Engineer Ridenour reminded Supervisors about the upcoming 6-county meeting.

Kathy Schwartzhoff, Kaylee Martin – intern, Colinne McCann and Jen Stolka introduced themselves and their role with the mentoring program. McCann shared about Allamakee County having 11 matches for mentoring, which is a high number. Schwartzhoff read the proclamation for National Mentoring Month.

22.020-Motion Byrnes/Second Reiser to proclaim January 2022 as National Mentoring Month in Allamakee County. Motion carried.

Carson Egglund with Helping Services made FY23 funding request of \$1,500 and programs that the funding from counties supports.

11:15 item regarding vaccine mandate is tabled until next week.

22.021-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, JANUARY 10, 2022**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer.

22.022-Motion Reiser/Second Byrnes to approve today’s agenda and minutes from January 3, 2022 meeting. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Stephanie Runkle, Deb Winke, Jon Luchsinger, Laurie Moody, Trisha Wilkins, Mandy O’Neill, Clark Mellick, Chris Fee, Jenny O’Neill, Brian Ridenour, Corey Snitker, Dan Denk, Darin Svenson, Tony Gericke, Mandy O’Neill.

Public Comment: Val Reinke previewed meetings and events this week; Reinke will be meeting with US Fish and Wildlife staff about future plans for Luster Heights.

Trisha Wilkins, Executive Director of Northeast Iowa Community Action Corporation, provided a review of programs and individuals served through their programs.

Dan Denk, Chair of the Compensation Board, presented their recommendation for the FY23 elected official salaries: 5% increase for Attorney, Auditor, Recorder, Treasurer and Supervisors and 15% increase for Sheriff, and \$1,000 stipend for Chairperson of Board of Supervisors and \$1,000 stipend for County Auditor. Denk explained the 2021 legislation requiring that Compensation Board “shall” set Sheriff salaries comparable to other law enforcement officials in cities or counties of similar size. Supervisors will consider the recommendation as they proceed with the budget process.

22.023-Motion Reiser/Second Byrnes to accept and place on file quarterly reports for Planning & Zoning and Recorder. Motion carried.

Jenny O’Neill reviewed the Treasurer’s semi-annual report.

22.024-Motion Byrnes/Second Reiser to accept and place on file semi-annual report for Treasurer. Motion carried.

Engineer Ridenour reviewed updated costs related to English Bench Site #9 watershed repair and paperwork received. An amount of \$143,857 funding was previously applied for and amended additional application for \$147,737 funding was presented for approval, for total project costs of \$291,594. No engineering plans have been received yet. County has to fund the project and then apply for reimbursement.

22.025-Motion Byrnes/Second Reiser to approve amended application and request for additional funding with the USDA NRCS for English Bench Site 9 watershed. Motion carried.

Attorney Tony Gericke provided a Governor’s statement and Department of Labor statement. Within last 72 hours, the Commissioner for Division of Labor for Iowa has stated that Iowa will not be enforcing or adopting the Emergency Temporary Standard that has been sent to the Supreme Court. The Governor issued a statement in agreement with the Division of Labor. Gericke recommends taking no action and following the Governor’s statement at this point and if something changes the county can revisit the proposed policy. No action taken.

Department Head updates: Treasurer O'Neill gave an update on requirements for applying for a CDL before and after February 7. Recorder Winke reported that boat renewals have started. Engineer Ridenour gave department update. Sheriff Mellick gave update on the solar project and yesterday was National Law Enforcement Appreciation Day. Auditor Beyer gave department update and reminder that the courthouse will be closed January 17 for MLK Day. Supervisor Schellhammer reminded department heads that American Rescue Plan funding for projects will be considered during budget meetings.

Supervisors moved into recess at 11:10 a.m.

Reconvened for budget work sessions at 12:30 p.m. Board members present Schellhammer, Byrnes and Reiser.

Board and Auditor Beyer met with department heads to discuss their budget proposals for FY23. No action taken.

22.026-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor



**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS  
TUESDAY, JANUARY 11, 2022**

Board members present Schellhammer, Byrnes and Reiser.

Board and Auditor Beyer met with department heads to discuss their budget proposals for FY23. No action taken.

Attest:

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Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**TUESDAY, JANUARY 18, 2022**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

22.027-Motion Reiser/Second Byrnes to approve today’s agenda and minutes from January 10 and 11, 2022 meeting. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Laurie Moody, Deana Hageman, Clark Mellick, Josh Dansdill, Courtney Chaffee, Melissa Collum, Brian Ridenour, Stephanie Runkle.

Public Comment: None.

Deana Hageman, RSVP Director, made a funding request for FY23.

22.028-Motion Byrnes/Second Reiser to approve and sign the 2021 Allamakee County Historical Preservation Commission Annual report. Motion carried.

22.029-Motion Byrnes/Second Reiser to accept and place on file quarterly reports for Relief office and Sheriff’s office. Motion carried.

Josh Dansdill reviewed the watershed sampling work done by RC&D and made a funding request for FY23.

Courtney Chaffee, Riverview Center development staff, provided data regarding services provided to Allamakee County residents, and made a funding request for FY23.

Engineer Ridenour presented detour route information for Waukon St. Patrick’s Day parade on March 13.

22.030-Motion Reiser/Second Byrnes to approve detour route for the St. Patrick’s Day Parade from 12-3pm on Sunday, March 13, 2022. Motion carried.

Department Head updates: Sheriff Mellick gave department update including working with VMH to present at EMS Day event.

Board and Auditor Beyer met with department heads to discuss their budget proposals for FY23. No action taken.

22.031-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, JANUARY 24, 2022**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

22.032-Motion Reiser/Second Byrnes to approve today’s agenda and minutes from January 18, 2022 meeting. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Melissa Collum, Laurie Moody, Jon Luchsinger, Mandy O’Neill, Jenny O’Neill, Darin Svenson, Deb Winke, Val Reinke, Clark Mellick, Corey Snitker, Dave Mooney, Dorothy Delphey, Brian Ridenour, Terry Welch, Tanner Baumler.

Public Comment: None

22.033-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Richard H. Berns. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.033**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Richard H Berns

WHEREAS, Richard H Berns, owner(s) as of the January 24, 2022 has submitted the attached Final Plat and supporting documents representing:

LOT 2 IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER (SE1/4-NW1/4) OF SECTION 10, TOWNSHIP 96 NORTH, RANGE 6 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on January 24,2022:

That the final subdivision plat submitted by Richard H Berns, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with

said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS January 24, 2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.034-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Alan P. & Lori K. Heitman. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.034**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of

Heitman, Alan P & Lori K

WHEREAS, Heitman, Alan P & Lori K, owner(s) as of the January 24,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 2 IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (NE1/4-SE1/4) AND LOT 2 IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (SE1/4-SE1/4); BOTH OF SECTION 23, TOWNSHIP 100 NORTH, RANGE 5 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on January 24, 2022:

That the final subdivision plat submitted by Heitman, Alan P & Lori K, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS January 24,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.035-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Sarah L. Grover. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.035**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Sarah L Grover

WHEREAS, Sarah L Grover, owner(s) as of the January 24, 2022 has submitted the attached Final Plat and supporting documents representing:

LOT 1 OF LOT 1 IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (NE1/4-SE1/4), LOT 2 OF LOT 1 IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (NE1/4-SE1/4), LOT 1 OF LOT 1 IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER (NW1/4-SE1/4), AND LOT 2 OF LOT 1 IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER (NW1/4-SE1/4); ALL IN SECTION 29, TOWNSHIP 97 NORTH, RANGE 3 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on January 24,2022:

That the final subdivision plat submitted by Sarah L Grover, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS January 24,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.036-Motion Byrnes/Second Reiser to accept and place of file quarterly reports for Veterans Affairs and Environmental Health. Motion carried.

22.037-Motion Byrnes/Second Reiser to appoint Coral Ehrhardt to Waterville Library Board. Motion carried.

Compensation Board recommended 5% increase for Board of Supervisors with \$1,000 stipend for Chair.

22.038-Motion Reiser/Second Byrnes to adopt resolution approving a 0% increase for FY23 salary for Board of Supervisors with a \$1,000 stipend for Chairperson. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION 22.038**

WHEREAS, the Allamakee County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Allamakee County Compensation Board met on December 8, 2021, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2022:

| <u>Elected Official</u> | <u>Current Salary</u> | <u>Proposed Increase</u>         | <u>Recommended Salary</u> |
|-------------------------|-----------------------|----------------------------------|---------------------------|
| Supervisors             | \$29,483              | 5% (+ \$1,000 stipend for Chair) | \$30,958                  |

THEREFORE, BE IT RESOLVED that the Allamakee County Board of Supervisors approve the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2022:

| <u>Elected Official</u> | <u>Approved Salary</u> | <u>Approved Increase</u>          |
|-------------------------|------------------------|-----------------------------------|
| Supervisors             | \$29,483               | 0% (*\$1,000 additional to Chair) |

Approved this 24<sup>th</sup> day of January, 2022.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

Moved by: Reiser Seconded by: Byrnes  
Ayes: Reiser, Byrnes, Schellhammer  
Nays: None

22.039-Motion Byrnes/Second Reiser to appoint Becky Hawes as HIPAA Privacy and Compliance Officer. Motion carried.

Librarian Cindy Berns was present and others sent letters of thanks to the County Supervisors for their continued support. Berns reviewed the past year at Postville Public Library, and expressed appreciation to Supervisors for past support and continued support going forward.

Emergency Management Director, Corey Snitker, spoke about COVID-19 topics: positivity rates in Allamakee County at an all-time high, same as entire country is seeing; N95 masks are now available for anyone to buy as well as government giving away free N95 via pharmacies; update on vaccination terminology -“fully vaccinated” vs. “up-to-date”; current quarantine and isolation guidelines; test kit availability, eligibility and location; insurance companies mandated to pay for test kits up to \$12/kit, up to 8 kits per person per month.

Sheriff Mellick discussed current law enforcement contracts with City of Harpers Ferry and City of Waterville. He has contacted both mayors: Harpers Ferry contract will increase to \$30K annually and Waterville to \$1,850 annually. Mellick will ask County Attorney to review revised contracts and bring them in for approval at a future meeting.

Secondary road transfers were presented.

22.040-Motion Reiser/Second Byrnes to approve secondary road transfers from General Basic \$9,977.57 to Secondary Roads Fund and from Rural Basic \$117,765.46 to Secondary Roads Fund. Motion carried.

Engineer Ridenour presented possible revisions to current Dust Control Resolution 21.240. Terry Welch talked about supply and application of different options. Ridenour added to the resolution the requirement of a wood lathe be placed marking beginning and end on approach side.

Proposed changes include magnesium chloride as an added acceptable material in addition to calcium chloride and lignin sulfonate in current resolution. Also added more products to the list of unacceptable products. Tanner Baumler talked about a new environmentally friendly asphalt-based product; environmental testing has been done and it is a one-application product.

22.041-Motion Byrnes/Second Reiser to approve resolution with inclusion of magnesium chloride and wood lathe requirement at beginning and end. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

### **RESOLUTION #22.041**

**WHEREAS**, Allamakee County desires to establish a policy concerning dust control on the secondary road system.

**WHEREAS**, property owners/tenants adjacent to secondary roads may desire dust control,

**WHEREAS**, the basis for this resolution is to provide a guideline for all residents and/or contract applicators,

**THEREFORE, BE IT RESOLVED**, that the dust control will be applied to secondary roads under the following conditions:

1. The resident or contract applicator applying dust control must contact the County Engineer's Office at (563)568-4574 before May 10<sup>th</sup> of each year. This provides time for shaping the road before the first application is made during the week preceding Memorial Day. Applications after Memorial Day require at least one week prior notice. The resident is responsible for all cost associated with the dust control application.
2. Second applications shall be done within the first week of August. Notification shall be one week prior to application.
3. The applicator shall provide a list to the County with the resident's name, address, township, section, material, length, application date, and number of applications.
4. Lignin sulfonate or calcium chloride or magnesium chloride is an acceptable material. Used vehicle oils, soy based oils, polymers, bitumen, mineral oils, paraffinic oils, petroleum resin, fly ash, cement, and asphaltic products are unacceptable.
5. It is the applicator's responsibility to provide safe passage for vehicles during the application process.
6. The dust control material shall be applied over the full traveled roadway width.
7. The applicator shall mark the dust control area with wood lathe. The lathe shall be placed on the very edge of the shoulder on the approach side of the road marking the beginning and end of the dust control.
8. The County reserves the right to scarify without notice any portion of the roadway which for safety reasons is too rough.

9. After October 1<sup>st</sup> of each year, the County reserves the right of scarify all portions without notifying the residents. The County shall not be responsible for reimbursing owners/tenants for scarifying rough spots in the dust control area.

10. The County does not apply dust control.

Passed this 24th day of January, 2022.

Allamakee County Board of Supervisors:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

ATTEST:

\_\_\_\_\_  
Dan Byrnes, Member

\_\_\_\_\_  
County Auditor

\_\_\_\_\_  
Mark Reiser, Member

Engineer explained two upcoming bridge projects that will be bid separately. Requested approval of 10 a.m. on February 14 as the letting date on these 2 separate projects.  
22.042-Motion Reiser/Second Byrnes to set February 14, 2022 at 10:00 a.m. for letting for two bridges on Makee Drive to be bid separately. Motion carried.

Department Head updates: Engineer Ridenour informed Supervisors that VMH has free at-home COVID-19 test kits available at the main entrance; six-county meeting is Thursday in Fredericksburg; and gave department update. Supervisor Byrnes said that Nightingale Pharmacy has free kits and convenient drop-off for tests to be sent in. Snitker has Commission meeting today at 12:30; gave department update. Canadian Pacific merged with Southern Kansas railroad and they now have access all the way into Mexico. Auditor Beyer gave department update. Val Reinke updated on community events and meetings, including the announcement party this upcoming weekend about the 2022 RAGBRAI route. Schellhammer informed Ridenour of legislation being presented for the state taking over the routes for ATVs and UTVs. Ridenour spoke about the railroad merger, possibility of doubling the train traffic and a grant program for funding for flashing lights and gates at crossings.

Following business portion of meeting, Board and Auditor Beyer met with department heads to discuss their budget proposals for FY23. No action taken.

22.043-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor



**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**WEDNESDAY, JANUARY 26, 2022**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting “AYE” unless noted.

Board and Auditor Beyer met from approximately 2 p.m. – 4 p.m. with department heads to discuss their budget proposals for FY23. No action taken.

Attest:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, JANUARY 31, 2022**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

22.044-Motion Reiser/Second Byrnes to approve today's agenda with addition of discussion/consideration of courthouse closure for John Grampovnik's funeral and approve minutes from January 24 and 26, 2022 meeting. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Melissa Collum, Dave Mooney, Corey Snitker.

Public Comment: Val Reinke announced the 2022 RAGBRAI route, including Lansing being the end town; the coordinator for Lansing RAGBRAI is Ian Zahren. Schellhammer reviewed the 6-county meeting last Thursday.

22.045-Motion Reiser/Second Byrnes to set Monday, February 28 @ 9:40 am for Public Hearing to approve FY23 Maximum Property Tax dollars. Motion carried.

Consideration of appointing Compensation Commission was tabled until next week.

22.046-Motion Reiser/Second Byrnes to appoint Val Reinke and Andy Kelleher to 1-year term expiring 12/31/2022 on Eastern Iowa Tourism. Motion carried.

Sheriff Mellick recommends hiring Kevin Reinhardt as deputy to replace the position vacated by resignation of Tim Smedsrud.

22.047-Motion Byrnes/Second Reiser to approve hiring Kevin Reinhardt as 3-7 deputy starting February 13, 2022 at rate set by union contract. Motion carried.

Sheriff Mellick reported that Deputy John Grampovnik's funeral will be Thursday, February 3 at 11:00 a.m. Closing county offices for the time period around the funeral was discussed. Winneshiek County will be helping cover at the Sheriff's office.

22.048-Motion Byrnes/Second to set period from 10:30a.m.-1:30p.m. on Thursday, February 3 with discretion of department heads to close office or run on minimum staff for the funeral of Deputy John Grampovnik. Motion carried.

Supervisors suggest that the public call offices they plan to visit that day to see if they are open during this time.

Department Head updates: Corey Snitker reviewed RAGBRAI announcement that Lansing will be end town in 2022. Sheriff Mellick reported on loss of Deputy Grampovnik and plans for the upcoming week visitation and funeral. Auditor Beyer gave department update.

Following business portion of meeting, Board and Auditor Beyer met to discuss budget proposals and levies for FY23. No action taken.

22.049-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**WEDNESDAY, FEBRUARY 2, 2022**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting “AYE” unless noted.

Board and Auditor Beyer met from approximately 1 p.m. – 3 p.m. to discuss budget for FY23. No action taken.

Attest:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, FEBRUARY 7, 2022**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

22.050-Motion Reiser/Second Byrnes to approve today’s agenda and minutes from January 31 and February 2, 2022 meeting. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Melissa Collum, Jacob Dougherty, Dr. David Schwartz, Corey Snitker, Clark Mellick, Brian Ridenour.

Public Comment: None

Dr. David Schwartz spoke to Supervisors about Medical Examiner charges for services, and also transportation for autopsies and psychiatric patients, to bring these issues to the forefront of the minds of the involved parties for future planning. The ME position is an independent position from the hospital. Dr. Schwartz has chosen not to bill the county for Medical Examiner calls but notes that any future ME will want to be paid. It will need to be determined how future Medical Examiners will bill the county for services and the county needs to plan for those expenses. Transportation of bodies to the State Medical Examiner in Ankeny was discussed, as well as transportation of mental health/psychiatric patients to facilities around the state, if they are healthy enough to not have to go by ambulance. Purchase of a vehicle for either purpose or both was suggested by Schwartz.

22.051-Motion Reiser/Second Byrnes to approve the appointments to the Compensation Commission as presented. Motion carried.

**Agriculture Property Owners Operators:** Tom Weighner, Daryl Schultz, Dennis Nebendahl, Dean Schellhammer, Jeff Lange, Tom Regan, 1 VACANT; **Licensed Real Estate Salesperson or Broker:** James Bieber, Teresa Severson, Jack Sweeney, Daryl Hansmeier, Barb Smed, 2 VACANT; **City Property Owners:** Brian Houlihan, Dennis Blocker, Jeff Mitchell, Jill Mathis (New Albin), 3 VACANT; **Bankers, Auctioneers, Etc.:** Jim Kerndt, Brian Mahoney, Paul Whalen, Jeff Sweeney, 3 VACANT.

22.052-Motion Byrnes/Second Reiser to accept and place on file Manure Management Plan updates for Crossroads Dairy, Manderfield 1 & 2, and Steve Weymiller. Motion carried.

22.053-Motion Byrnes/Second Reiser to accept and place on file quarterly report for Auditor. Motion carried.

Department Head updates: Sheriff Mellick thanked the County for the support shown with the passing of Deputy Grampovnik and gave department update. Engineer Ridenour gave department update including upcoming bids and projects. Emergency Management Director Corey Snitker updated on most recent Governor’s proclamation related to COVID-19 and gave department updates and upcoming events and department updates. Auditor Beyer gave department update.

Following business portion of meeting, Board and Auditor Beyer met to discuss budget proposals, uses for American Rescue Plan Act funds and levies for FY23. No action taken.

22.054-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, FEBRUARY 14, 2022**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

22.055-Motion Reiser/Second Byrnes to approve today's agenda and minutes from February 7, 2022 meeting. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Melissa Collum, Dave Mooney, Laurie Moody, Stephanie Runkle, Brian Ridenour, Devin Brennan.

Public Comment: Supervisor Schellhammer extended appreciation to the local volunteer fire departments who helped fight the fire that destroyed two business buildings last evening on Allamakee Street.

Dave Mooney reported issues with the existing skid loader shared by Emergency Management and Solid Waste and occasionally Sheriff's Department. The business who repaired the loader gave a quote for a new one and Dave obtained quotes from other businesses for comparison. Solid Waste has funds remaining in FY22 budget to cover half the cost and Emergency Management and/or Sheriff would cover the remainder. Cost is less than the \$25,000 threshold requiring Supervisor approval.

22.056-Motion Byrnes/Second Schellhammer to approve purchase of a new skid loader for Solid Waste with price and purchase at discretion of Dave Mooney. Roll call-Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

22.057-Motion Byrnes/Second Reiser to set March 7, 2022 at 9:40 am for Public Hearing for FY22 County budget amendment. Motion carried.

22.058-Motion Reiser/Second Byrnes to approve liquor license renewal for The Old Rossville Store. Motion carried.

Schellhammer discussed purchase of Medical Examiner vehicle with Veterans Memorial Hospital – County will allocate ARPA funds to the hospital to allow them to purchase the vehicle. The hospital will pay ongoing expenses, and will provide staff for transports, charging the county an hourly rate for their employee's time for the transports.

Bids for two bridges on Makee Drive were received and opened:

Project L-28M1: Brennan Construction Co - \$542,729.60; K Construction Inc. - \$623,357.85

Project L-28M2: Brennan Construction Co. - \$546,229.18; K Construction Inc. - \$600,042.50

Engineer will review bids before making a recommendation.

Ridenour presented quotes for painted pavement markings:

Low quote \$131,607.11 from Fahrner Asphalt Sealers, Eau Claire, WI; other bids \$135,176.78 from Vogel Traffic Services and \$175,305.20 from Iowa Plains Signing. Engineer's estimate is \$120,551.10. Ridenour recommends Fahrner.

22.059-Motion Byrnes/Second Reiser to approve bid from Fahrner Asphalt Sealers of \$131,607.11.

Discussion: Reiser asked how often this is done; Engineer does it every year to keep up with reflectivity standards. Motion carried.

Ridenour presented a revised agreement for additional funds of \$147,737, project total of over \$291,000 for English Bench Site #9. Application for these funds was previously approved. Original funds applied for and approved for this project totaled \$143,857.  
22.060-Motion Reiser/Second Byrnes to enter into agreement for funding for English Bench Site #9 repairs of \$291,594. Motion carried.

Engineer Ridenour reported that the order for a Western Star 4700SF tandem truck chassis at \$124,285 previously approved on 3/15/21 has had a price change; that price can no longer be honored and the 4700SF is discontinued. Truck Country quoted a new price of \$139,518 for a Western Star 47X, with the option to cancel the order. Ridenour recommends the Western Star 47X at \$139,518 to keep the county's build slot.  
22.061-Motion Byrnes/Second Reiser to approve the increased price of \$139,518 for the Western Star 47X. Motion carried.

Ridenour presented quotes for a new ¾ ton pick-up truck and gave price and trade-in details. He cannot get fleet pricing from Ford or Dodge right now – RW Pladsen did give fleet price \$36,000 with trade-in; \$39,707 before trade-in. Can either go ahead with Pladsen or wait until summer to see if Ford or Ram can provide fleet price. Approximate delivery unknown.  
22.062-Motion Byrnes/Second to approve purchase of pickup from RW Pladsen and leave issue of trade-in to Brian Ridenour. Motion carried.

Department Head updates: Engineer Ridenour has offered help with whatever is needed after last night's fire; working on getting all employees updated on training; gave update on upcoming project bids. Auditor Beyer gave department update. Supervisor Byrnes reported on Statewide Supervisor meeting and encouraged other Supervisors to go to these meetings in the future.

Following business portion of meeting, Board and Auditor Beyer met to discuss final budget questions for FY23. No action taken.

22.063-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, FEBRUARY 21, 2022**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

22.064-Motion Reiser/Second Byrnes to approve today’s agenda and minutes from February 14, 2022 meeting. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Bruce Palmborg, Bruce Revoir, Curtis Snitker, Ron Strong, Jack Knight, Val Reinke, Stephanie Runkle, Chris Fee, Brian Ridenour, Clark Mellick, Kevin Reinhardt, Jon Luchsinger, Corey Snitker.

Public Comment: Ron Strong would like to see the A26 project rebid and would like to see rock bids split differently for maintenance rock for roads to give smaller quarries a better chance to be low bidder. Val Reinke reported on the Busch Light Curling and the ice sculpture events in Lansing this weekend. Jack Knight said there will be a lot of infrastructure money coming in the next several years, and feels several agencies should have a summit to coordinate to make sure no opportunities for funds are missed. Curtis Snitker spoke about an ad-hoc committee to discuss this infrastructure money issue, organized by someone from Winneshiek County. Larry Schellhammer announced he will be running for another term as County Supervisor.

Curtis Snitker and Bruce Revoir with Lansing City Council and Bruce Palmborg from Lansing spoke about the streets, sidewalks and street lights in Lansing. They are applying for a \$25,000 grant to complete a study to see what is needed to upgrade these infrastructure items along Main Street in Lansing, and request support from County Supervisors to help them move forward to hopefully be awarded a grant for their project.

22.065-Motion Byrnes/Second Reiser to approve signing letter of support for Lansing Main Street Surface Transportation Block Grant. Motion carried.

Auditor Beyer read the resolution to approve obligating a portion of Allamakee County’s American Rescue Plan funds.

22.066- Motion Reiser/Second Byrnes to approve resolution to approve disbursement of funds from the American Rescue Plan Act to Veterans Memorial Hospital for Medical Examiner vehicle and Veterans Memorial Hospital Clinic for remodeling office space for a mental health clinic. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**Resolution 22.066**

**A RESOLUTION TO APPROVE DISBURSEMENT OF FUNDS FOR THE AMERICAN RESCUE PLAN ACT**

**WHEREAS**, on March 11, 2021, President Biden signed the 1.9 trillion-dollar American Rescue Plan Act and,

**WHEREAS**, Allamakee County has applied for and has been estimated to receive funds for the American Rescue Plan Act (ARPA) totaling \$2,654,509; with first half amount of \$1,329,270 received in December 2021;

**WHEREAS**, based on the distribution guidelines from the US Department of Treasury, allowing up to \$10 million of ARPA funds to be used as Lost Revenue, and thus used for any item that would normally be budgeted for, the following projects have been approved for the use of said funds:

- Payment to Veterans Memorial Hospital for purchase of a Medical Examiner vehicle, not to exceed \$35,500;



- Payment to Veterans Memorial Clinic for remodeling office space into a mental health clinic, not to exceed \$380,000.

**NOW, THEREFORE, BE IT RESOLVED** that the Allamakee County Board of Supervisors endorses the disbursement of American Rescue Plan Act Funds for the items listed and authorizes the Auditor to make these payments as they are presented.

PASSED AND ADOPTED this 21<sup>st</sup> day of FEBRUARY, 2022.

\_\_\_\_\_  
 Larry Schellhammer, Chairman  
 Allamakee County Board of Supervisors

\_\_\_\_\_  
 Mark Reiser, Supervisor

\_\_\_\_\_  
 Dan Byrnes, Supervisor

Attest: \_\_\_\_\_  
 Denise Beyer, Allamakee County Auditor

22.067-Motion Byrnes/Second Reiser to approve VPN access for Stephanie Runkle from February 28 thru March 31, 2022. Motion carried.

Auditor Beyer explained changes in amount of office space used by CSS and requested approval of a change in the amount charged to CSS.

22.068-Motion Reiser/Second Byrnes to approve monthly amount paid by CSS to Allamakee County for use of office space from \$96 to \$70 effective March 1, 2022. Motion carried.

Ridenour reported one change to the bids opened and read last week: L-28M2 bid from K Construction read as \$600,042.50 – corrected to \$600,042.25. Project bids were both over estimate. There is a need to replace the bridges even though they are so much over estimate. Engineer Ridenour recommends approval of low bids.

22.069-Motion Byrnes/Second Reiser to accept bids for 2 bridges as presented. Discussion: Reiser would like to see some improvement on the mobilization part of the bid. Motion carried.

Department Head updates: Schellhammer told Ridenour about Ron Strong’s comments the A26 project. Engineer Ridenour commented that the A26 project was required to be let by the Iowa DOT, and there was only one bidder. Ridenour updated on openings in his department. Sheriff Mellick introduced new deputy Kevin Reinhardt and gave department updates. Corey Snitker gave weather update and department update. Auditor Beyer gave department update.

Following business portion of meeting, Board and Auditor Beyer met to discuss final budget questions for FY23. No action taken.

22.070-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

\_\_\_\_\_  
 Larry Schellhammer, Chairperson

\_\_\_\_\_  
 Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, FEBRUARY 28, 2022**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

22.071-Motion Reiser/Second Byrnes to approve today’s agenda and minutes from February 21, 2022 meeting. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Melissa Collum-Postville Herald, Ron Strong, Dan Bechtel, Val Reinke, Gary Boden, Darin Svenson, Laurie Moody, George Beardmore, Nicole Meyer, Andy Kelleher, Clark Mellick, Jon Luchsinger, Brian Ridenour.

Public Comment: Ron Strong reported how much the county has spent with his quarry for road rock in 2019, 2020 and 2021 and shared concerns. George Beardmore with Allamakee County Historical Society gave an update about the goal to have the Veteran’s museum open by Memorial Day, and invited the Supervisors to come for a tour. Dan Bechtel spoke about the size of road rock districts. Larry Schellhammer reported that the CSS mental health region board granted \$200,000 to the Veterans Memorial Mental Health Clinic project.

22.072-Motion Byrnes/Second Reiser to open public hearing for County FY23 Maximum Levy/Property Tax Dollars. Motion carried.

Auditor Beyer presented the required resolution stating the maximum General and Rural levy and tax dollars for FY23.

22.073-Motion Byrnes/Second Reiser to close public hearing for County FY23 Maximum Levy/Property Tax Dollars. Motion carried.

22.074-Motion Reiser/Second Byrnes to approve resolution for the FY23 County Maximum Property Tax Dollars. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye.

**RESOLUTION #22.074**

**APPROVING THE FY23 MAXIMUM PROPERTY TAX DOLLARS**

**Whereas**, the Allamakee Board of Supervisors have considered the proposed FY23 county maximum property tax dollars for both General County Services and Rural County Services; and

**Whereas**, a notice concerning the proposed county maximum property tax dollars was published as required February 16, 2022 and posted on county web site and/or social media accounts, if applicable; and

**Whereas**, a public hearing concerning the proposed county maximum property tax dollars was held on February 28, 2022.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Allamakee County that the maximum property tax dollars for General County Services and Rural County Services for FY23 shall not exceed the following:

General County Services: \$5,565,086 (Levy 6.03160)

Rural County Services: \$2,463,835 (Levy 3.81482)

The Maximum Property Tax dollars requested in either General County Services or Rural County Services for FY23 represents/~~does not represent~~ an increase of 2% or greater from the Maximum Property Tax dollars requested for FY22.

|                 |              |            |
|-----------------|--------------|------------|
| Roll call vote: | Reiser       | <u>AYE</u> |
|                 | Byrnes       | <u>AYE</u> |
|                 | Schellhammer | <u>AYE</u> |

Adopted this 28<sup>th</sup> day of February, 2022.

ATTEST:

\_\_\_\_\_  
Chairperson Larry Schellhammer

\_\_\_\_\_  
Auditor/Clerk to Supervisors

\_\_\_\_\_  
Dan Byrnes, Supervisor

\_\_\_\_\_  
Mark Reiser, Supervisor

22.075-Motion Byrnes/Second Reiser to set March 21, 2022 at 9:40am for Public Hearing for FY23 County Budget. Motion carried.

22.076-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Gregory J. Benjegerdes. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

RESOLUTION #22.076  
RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Gregory J Benjegerdes

WHEREAS, Gregory J Benjegerdes, owner(s) as of the February 28,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 1 OF LOT 1 IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (SE1/4-SE1/4) OF SECTION 17 AND LOT 1 OF LOT 1 IN THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER (NE1/4-NE1/4) OF SECTION 20; BOTH IN TOWNSHIP 98 NORTH, RANGE 5 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on February 28,2022:

That the final subdivision plat submitted by Gregory J Benjegerdes, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS February 28,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.077-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for David D. Vorwald. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.077**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
David D Vorwald

WHEREAS, David D Vorwald, owner(s) as of the February 28,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 2 IN THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 2 AND LOT 2 IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 2 , ALL IN TOWNSHIP 96 NORTH, RANGE 5 WEST OF THE 5TH P.M. IN ALLAMAKEE COUNTY, IOWA AS SURVEYED IN NOVEMBER, 2021.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on February 28,20212:

That the final subdivision plat submitted by David D Vorwald, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS February 28,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.078-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Randy J. & Melissa J. Wedo. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.078**  
RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Randy J & Melissa J Wedo

WHEREAS, Randy J & Melissa J Wedo, owner(s) as of the February 28,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 1 IN LOT 1 IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (SW1/4-NW1/4) AND LOT 1 IN LOT 1 IN THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (NW1/4-NW1/4), BOTH IN SECTION 8, TOWNSHIP 96 NORTH, RANGE 4 WEST OF THE 5TH P.M. ALLAMAKEEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on February 28,2022:

That the final subdivision plat submitted by Randy J & Melissa J Wedo, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS February 28 2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.079-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Bernard J. Welsh Estate. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.079**  
RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Bernard J Welsh Estate

WHEREAS, Bernard J Welsh Estate, owner(s) as of the February 28,2022 has submitted the attached Final Plat and supporting documents representing:

THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (SW1/4-NW1/4), THE FRACTIONAL NORTHWEST QUARTER OF THE NORTHWEST QUARTER (FRL NW1/4-NW1/4) AND THE FRACTIONAL NORTHEAST QUARTER OF THE NORTHWEST QUARTER (FRL NE1/4-NW1/4) OF SECTION 5, TOWNSHIP 98 NORTH, RANGE 5 WEST OF THE FIFTH PRINCIPAL MERIDIAN; LOT 1 IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4-SW1/4), LOT 1 AND LOT 2 IN THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (SW1/4-SW1/4), THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER (SW1/4-NE1/4) THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER (SE1/4-NE1/4), THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (NE1/4=SE1/4), LOT 1 THROUGH LOT 3 IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (SE1/4-SE1/4), LOT 1 AND LOT 2 IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (SW1/4-SE1/4), AND LOT 1 THROUGH LOT 3 IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER (NW1/4-SE1/4) OF SECTION 32, TOWNSHIP 99 NORTH, RANGE 5 WEST OF THE FIFTH PRINCIPAL MERIDIAN; ALL IN ALLAMAKEEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on February 28,2022:

That the final subdivision plat submitted by Bernard J Welsh Estate, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS February 28,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.080-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Robert A. & Kristi M. Hager. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.080**

**RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Robert A & Kristi M Hager**

WHEREAS, Robert A & Kristi M Hager, owner(s) as of the February 28,2022 has submitted the attached Final Plat and supporting documents representing:

THE SUBDIVISION OF LOT 1 AND THE PLATTING OF LOT 1 OF LOT 1, LOT 2 OF LOT 1, AND LOT 3 OF LOT 1 ALL IN THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 28, TOWNSHIP 99 NORTH, RANGE 5 WEST OF THE 5TH P.M. IN ALLAMAKEE COUNTY, IOWA AS SURVEYED IN FEBRUARY, 2022.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on February 28,2022:

That the final subdivision plat submitted by Robert A & Kristi M Hager, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS February 28,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

Val Reinke and Andy Kelleher presented resolutions and letters of support they have gathered for a County Façade Grant Program. Supervisors reported on phone calls and emails they have received in favor and opposed to using county American Rescue Plan money for the program. Reiser inquired why they haven't applied for the Community Development Block Grant. Gary Boden, Waukon City Manager spoke in favor of the program. Other funding sources and options for the project were discussed.

22.081-Motion Byrnes/Second Reiser to approve listing of outstanding warrants issued in previous fiscal year that need to be voided. Motion carried.

Tabled scheduling library meetings until next week.

Engineer Ridenour presented contract and bond for painted pavement markings.

22.082-Motion Reiser/Second Byrnes to approve Contract and Bond for Fahrner Asphalt Sealers for \$131,607.11. Motion carried.

Ridenour presented single bid from Skyline Construction for A26 resurfacing project in amount of \$5,715,127.55, over estimate by 17.36%. Ridenour recommends approval of the bid and explained funding sources.

22.083-Motion Byrnes/Second Reiser to accept the bid from Skyline Construction in amount of \$5,715,127.55 for the Iowa River Drive (A26) road project. Motion carried.

22.084-Motion Reiser/Second Byrnes to approve resolution approving the Iowa River Drive (A26) contract and to designate the County Engineer to digitally execute the contract. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

#### **RESOLUTION #22.084**

**WHEREAS**, the Board of Supervisors, hereafter referred to as "the Board" believes that the asphalt resurfacing/culvert/grading project on Iowa River Drive(A26), hereafter referred to as "the project" is in the best interest of Allamakee County, Iowa, and the residents thereof. The project is defined as Project Number STBG-SWAP-C003(67)--FG-03, Contract ID 03-C003-067; and

**WHEREAS**, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

**WHEREAS**, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Allamakee County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

**IT IS THEREFORE RESOLVED** by Board to accept the bid from Skyline Construction, Inc. in the amount of \$5,715,127.55 and awards the associated contract to the same;

**BE IT FURTHER RESOLVED** that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

**BE IT FURTHER RESOLVED** by the Board of Supervisors of Allamakee County, Iowa, that after receiving the necessary contract documents, including but not limited to the contractor's bond and certificate of insurance, Brian T. Ridenour, the County Engineer for Allamakee County, Iowa be and is hereby



designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Dated at Allamakee County, Iowa this 28<sup>th</sup> day of February, 2022.

Board of Supervisors of Allamakee County, Iowa

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Dan Byrnes, Member

\_\_\_\_\_  
Mark Reiser, Member

ATTEST:

BY \_\_\_\_\_  
County Auditor

Department Head updates: Laurie Moody reported that there are funds through DNR for areas that meet qualifying guidelines as unsewered communities, such as Volney and Rossville. Engineer Ridenour gave department update. Supervisors informed Ridenour that Dan Bechtel requested smaller divisions for road rock bids and Ron Strong’s comments about rock buying and bidding. Sheriff Mellick gave department update and update on engineering for the water system at Safety Center. Auditor Beyer gave department update.

22.085-Motion Byrnes/Second Reiser to adjourn. Motion carried.

\_\_\_\_\_  
Larry Schellhammer, Chairperson

ATTEST:

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, MARCH 7, 2022**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

22.086-Motion Byrnes/Second Reiser to approve today's agenda and minutes from February 28, 2022 meeting. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Kevin Johnson, Jack Knight, Laurie Moody, Melissa Collum-Postville Herald, Ann Burckart, Tony Gericke, Zach Christensen, Dan Lenz, John Roe, Brian Ridenour, Jeremy Bjerke, Corey Snitker, Jane Regan, Deb Winke.

Public Comment: Kevin Johnson, Waukon City Councilman At-Large, asked that it be on record that he sent emails to the Supervisors in support of the façade grant program that was presented by Val Reinke and Andy Kelleher. Johnson also inquired about access to the courthouse as shelter during a tornado. Jack Knight as member of RC&D and Upper Explorerland asked if there is another way to get the façade grant program going.

22.087-Motion Reiser/Second Byrnes to open the public hearing for County FY22 budget amendment. Motion carried.

Auditor Beyer reviewed what is included in the amendment.

22.088-Motion Byrnes/Second Reiser to close the public hearing for County FY22 budget amendment. Motion carried.

22.089-Motion Byrnes/Second Reiser to adopt the Allamakee County FY22 budget amendment. Motion carried.

22.090-Motion Reiser/Second Byrnes to adopt the appropriations resolution for FY22 budget amendment. Roll call vote: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**APPROPRIATION RESOLUTION #22.090**

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2021, in accordance with Section 331.434, Subsection 6, Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Allamakee County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the following schedule are hereby appropriated from the resources of each fund so itemized, and the department or office listed in the first column on the same line of the schedule.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2021.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2021/2022 budget year the Auditor shall ascertain that, the

available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and offices monthly, during the 2021/2022 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of the business day on June 30, 2022.

The above and foregoing resolution was adopted by the Board of Supervisors of Allamakee County, Iowa on this **7<sup>th</sup> day of March, 2022**, the vote thereon being as follows:

AYES: Reiser, Byrnes, Schellhammer

NAYS: None

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Mark Reiser, Member

Attest:

\_\_\_\_\_  
Dan Byrnes, Member

\_\_\_\_\_  
Denise Beyer, County Auditor

| <b>APPROPRIATIONS FY '22 - AMENDMENT #2 - MARCH 7, 2021</b>                  |                      |                             |                      |                               |                       |                        |              |                         |                     |                  |
|--|----------------------|-----------------------------|----------------------|-------------------------------|-----------------------|------------------------|--------------|-------------------------|---------------------|------------------|
| (Less than 10% or \$5,000 decrease, whichever is greater, to the Department) | <b>GENERAL BASIC</b> | <b>GENERAL SUPPLEMENTAL</b> | <b>GENERAL OTHER</b> | <b>COUNTY SOCIAL SERVICES</b> | <b>RURAL SERVICES</b> | <b>SECONDARY ROADS</b> | <b>OTHER</b> | <b>CAPITAL PROJECTS</b> | <b>DEBT SERVICE</b> | <b>TOTAL</b>     |
| Non Departmental   |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Board of Supervisors   |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| County Auditor   |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| County Treasurer   |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| County Attorney  |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| County Sheriff   |                      | 855                         |                      |                               |                       |                        |              |                         |                     | 855              |
| Clerk of Court   |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| County Recorder  |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| County Safety  |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Secondary Roads  |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Veterans Affairs   |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Board of Health  |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Weed Commission  |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Human Services   |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| County Farm  |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Solid Waste  |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Non Departmental   |                      |                             | 1,329,270            |                               |                       |                        |              |                         |                     | 1,329,270        |
| District Court   |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Substance Abuse  |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Planning & Development   |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| 28E-Tourism  |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| County Conservation  |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Environmental Health   |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| County Relief Office   |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Courthouse Services  | 8,500                |                             |                      |                               |                       |                        |              |                         |                     | 8,500            |
| Data Processing  |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Custodian  |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Insurance Expense  |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| County Social Services   |                      |                             |                      | -36,186                       |                       |                        |              |                         |                     | -36,186          |
| Juvenile Probation   |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Revolving Loan Fund  |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Non Mental Health  |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| GIS Management   |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Historical Society   |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| Em Mgmt Training   |                      |                             |                      |                               |                       |                        |              |                         |                     | 0                |
| <b>TOTALS</b>  | <b>8,500</b>         | <b>855</b>                  | <b>1,329,270</b>     | <b>-36,186</b>                | <b>0</b>              | <b>0</b>               | <b>0</b>     | <b>0</b>                | <b>0</b>            | <b>1,302,439</b> |
| <b>DATE: March 7, 2022</b>   |                      |                             |                      |                               |                       |                        |              |                         |                     |                  |
| <b>GRAND TOTALS</b>  |                      |                             |                      |                               |                       |                        |              |                         |                     |                  |
| GENERAL BASIC FUND   |                      |                             |                      | 8,500                         |                       |                        |              |                         |                     |                  |
| GENERAL SUPPLEMENTAL FUND  |                      | 855                         |                      |                               |                       |                        |              |                         |                     |                  |
| AMERICAN RESCUE  |                      |                             | 1,329,270            |                               |                       |                        |              |                         |                     |                  |
| COUNTY SOCIAL SERVICES FUND  |                      |                             |                      | -36,186                       |                       |                        |              |                         |                     |                  |
| RURAL SERVICES BASIC FUND  |                      |                             |                      | 0                             |                       |                        |              |                         |                     |                  |
| SECONDARY ROAD FUND  |                      |                             |                      | 0                             |                       |                        |              |                         |                     |                  |
| WELL GRANT FUND  |                      |                             |                      | 0                             |                       |                        |              |                         |                     |                  |
| RECORDS MANAGEMENT   |                      |                             |                      | 0                             |                       |                        |              |                         |                     |                  |
| REVOLVING LOAN FUND  |                      |                             |                      | 0                             |                       |                        |              |                         |                     |                  |
| COLLECTIONS FUND (ATTY)  |                      |                             |                      | 0                             |                       |                        |              |                         |                     |                  |
| EMERGENCY MED SVCS FUND  |                      |                             |                      | 0                             |                       |                        |              |                         |                     |                  |
| HISTORICAL SOCIETY   |                      |                             |                      | 0                             |                       |                        |              |                         |                     |                  |
| WAUKON AREA FIRE STATION BOND  |                      |                             |                      | 0                             |                       |                        |              |                         |                     |                  |
| REAP/CONSERVATION SPECIAL PROJECTS   |                      |                             |                      | 0                             |                       |                        |              |                         |                     |                  |
| SAFETY CENTER DEBT SERVICE   |                      |                             |                      | 0                             |                       |                        |              |                         |                     |                  |
| ATTORNEY FORFEITURE FUND   |                      |                             |                      | 0                             |                       |                        |              |                         |                     |                  |
| PRISONER ROOM AND BOARD  |                      |                             |                      | 0                             |                       |                        |              |                         |                     |                  |
| <b>GRAND TOTAL</b>   |                      |                             |                      | <b>1,302,439</b>              |                       |                        |              |                         |                     |                  |
| <b>ALLAMAKEE COUNTY BOARD OF SUPERVISORS</b>                                 |                      |                             |                      |                               |                       |                        |              |                         |                     |                  |
| <b>LARRY SCHELLHAMMER, CHAIRPERSON</b>                                       |                      |                             |                      |                               |                       |                        |              |                         |                     |                  |
| <b>DAN BYRNES, BOARD MEMBER</b>  |                      |                             |                      |                               |                       |                        |              |                         |                     |                  |
| <b>MARK REISER, BOARD MEMBER</b>   |                      |                             |                      |                               |                       |                        |              |                         |                     |                  |
| <b>ATTEST: DENISE BEYER, COUNTY AUDITOR</b>                                  |                      |                             |                      |                               |                       |                        |              |                         |                     |                  |

22.091-Motion Byrnes/Second Reiser to table 9:50 item until end of meeting. Motion carried.

22.092-Motion Byrnes/Second Reiser to accept and place on file Manure Management Plan updates for EY1-Eric Weymiller, West Ridge Ag, LLC and Gibbs Dairy. Motion carried.

Supervisors discussed dates for meetings at alternate locations.

Vets Club Museum was discussed as well as all county libraries. No Zoom option will be available for these meetings. With exception of Vets Club, all off-site meetings will be the third Monday of the month, June through November.

22.093-Motion Byrnes/Second Reiser to schedule meetings at other locations as listed: March 14-Vets Club on main level, and the 3<sup>rd</sup> Monday of each month from June to November at the following libraries: Postville - June; Waterville - July, Harpers Ferry - August, Lansing - September, New Albin - October, Waukon - November. Motion carried.

Auditor Beyer explained the 28E agreement needed with ISAC to participate in their voluntary benefits options.

22.094-Motion Byrnes/Second Reiser to approve resolution approving 28E agreement for Iowa State Association of Counties Group Benefits Program. Roll call vote: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**Resolution 22.094**

**To Approve the ISAC Group Benefits Program 28E Agreement**

**WHEREAS**, the Iowa State Association of Counties (ISAC) Group Benefits Program, a Chapter 28E organization, has adopted a 28E Agreement for its group health and related benefits program, for the purpose of providing group health and related benefits for employees of participating entities.

**WHEREAS**, the county of ALLAMAKEE desires to adopt the 28E Agreement for health and related benefits for eligible employees.

**NOW, THEREFORE, BE IT RESOLVED** by the ALLAMAKEE County Board of Supervisors that the County desires to adopt the 28E Agreement for the ISAC Group Benefits Program;

Approved by the ALLAMAKEE County Board of Supervisors on March 7, 2022.

\_\_\_\_\_  
Board Chair, Larry Schellhammer

Presentation given by Zach Christensen of Christensen Electric and Dan Lenz from DSG Lighting regarding replacement/change to LED from fluorescent, rebate information, as well as usage and savings, with an ROI of 2.5 years for upgrading to LED. No action taken. This will be considered next week.

Ridenour asked Supervisors to set letting date for road rock resurfacing.

22.095-Motion Byrnes/Second Reiser to set April 4, 2022 at 10am as bid letting date for road rock resurfacing. Motion carried.

22.096-Motion Reiser/Second Byrnes to approve resolution allowing temporary embargos on Secondary Roads. Roll call vote: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION 22.096**

**WHEREAS**, weather conditions will soon cause some of the secondary roads in Allamakee County to deteriorate to an extent that heavy loads will cause considerable damage, and

**WHEREAS**, it will be necessary to reduce and restrict the gross axle weights of vehicles using certain secondary roads in Allamakee County,

**NOW THEREFORE BE IT RESOLVED THAT** the Allamakee County Engineer be authorized and instructed to post an embargo on certain secondary roads as he deems necessary with restricted axle load limits of 5 tons per single axle and 7 tons per tandem axle.

**BE IT FURTHER RESOLVED** that signs setting forth this restriction be posted at both ends and at the approaches of intersecting roads for each and every secondary road for which the restriction is deemed necessary. This resolution is to be effective upon posting of the signs and is to be in accordance with Section 321, Code of Iowa 2019.

Dated at Waukon, Iowa this 7<sup>th</sup> day of March, 2022.  
ALLAMAKEE COUNTY  
BOARD OF SUPERVISORS

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Auditor

\_\_\_\_\_  
Daniel Byrnes, Member

\_\_\_\_\_  
Mark Reiser, Member

22.097-Motion Byrnes/Second Reiser to approve contracts and bonds for two Makee Drive Bridges. Motion carried.

Ridenour presented some information regarding a position promotion and wage regarding Jeremy Bjerke, currently Assistant to County Engineer. Change title to Assistant County Engineer as Bjerke is now a licensed Engineer. \$36.08 on July 1, with a step increase to \$33.67 on April 1.  
22.098-Motion Byrnes/Second Reiser to approve changes for Jeremy Bjerke with position promotion to Assistant County Engineer and wage increase on April 1 to \$33.67/hour and July 1 to \$36.08/hour. Motion carried.

Jane Regan gave insurance review and went over insurance updates. A change to \$2,000 deductible for Workers Compensation claims was discussed, and Regan will direct the insurance company on this change.

Department Head updates: Engineer Ridenour updated Supervisors on Cottage Road issue, related to Paint Creek being silted in. Recorder Deb Winke updated Supervisors on the quote from Cott Systems for her portion of the scanning project that will be done, in conjunction with the Auditor's office scanning project, with ARPA funds. Emergency Management Coordinator Corey Snitker reminded Supervisors of St. Patrick's Day parade on March 13, and gave weather and department updates. Auditor Beyer gave department update.

Tony Gericke requested use of county credit card to purchase accessory monitors for laptops.  
22.099-Motion Reiser/Second Schellhammer to approve County Attorney use of county credit card not to exceed \$1,000. Motion carried.

22.100-Motion Reiser/Second Schellhammer to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, MARCH 14, 2022**

Board members present: Byrnes and Reiser. Schellhammer absent. All members voting “AYE” unless noted. Meeting held at Vet’s Club Museum meeting room.

Meeting called to order by Byrnes, followed by the Pledge of Allegiance.

22.101-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from March 7, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Sarah Snitker, Pat Stone, John Bauercamper, Dave Mooney, Shannon Larkin, Jenny O’Neill, Corey Snitker, Deb Winke, John Roe, Clark Mellick, Jane Regan, Jon Luchsinger.

Public Comment: Pat Stone commented on the county not supporting the façade program and the county lowering budget for economic development. Val Reinke complimented Waukon on a great St. Patrick’s Day celebration on Sunday and previewed upcoming events.

Shannon and Ben Larkin took over Waukon Redemption Center on February 14. Currently they are just taking cans from local businesses with a soft opening date for public still being determined. They are working with a business - Droppett - and the Redemption Center would be the middle-man. Community members would get 5 cents per can, but there are guidelines set by Droppett that need to be followed by people and people must tag their bag, so they can be contacted by Droppett if necessary. There is a Facebook page, Waukon Redemption, to keep the public updated. Supervisor Byrnes shared an article from today’s CR Gazette about a Senate Bill to change the law so the unredeemed can deposit amounts that now stay with wholesalers would go to the state.

Auditor Beyer presented a resolution to obligate ARP funds for a scanning/digitizing project in the Auditor’s and Recorder’s offices.

22.102-Motion Reiser/Second Byrnes to approve disbursement of funds not to exceed \$135,000 for scanning/digitizing records in the Auditor’s and Recorder’s offices. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-absent. Motion carried.

**Resolution 22.102**

**A RESOLUTION TO APPROVE DISBURSEMENT OF FUNDS FOR THE AMERICAN RESCUE PLAN ACT**

**WHEREAS**, on March 11, 2021, President Biden signed the 1.9 trillion-dollar American Rescue Plan Act and,

**WHEREAS**, Allamakee County has applied for and has been estimated to receive funds for the American Rescue Plan Act (ARPA) totaling \$2,654,509; with first half amount of \$1,329,270 received in December 2021;

**WHEREAS**, based on the distribution guidelines from the US Department of Treasury, allowing up to \$10 million of ARPA funds to be used as Lost Revenue, and thus used for any item that would normally be budgeted for, the following projects have been approved for the use of said funds:

- Scanning/digitizing records in the Auditor’s and Recorder’s offices, not to exceed \$135,000.

**NOW, THEREFORE, BE IT RESOLVED** that the Allamakee County Board of Supervisors endorses the disbursement of American Rescue Plan Act Funds for the items listed and authorizes the Auditor to make these payments as they are presented.



PASSED AND ADOPTED this 14th day of March, 2022.

\_\_\_\_\_  
Larry Schellhammer, Chairman  
Allamakee County Board of Supervisors

\_\_\_\_\_  
Mark Reiser, Supervisor

\_\_\_\_\_  
Dan Byrnes, Supervisor

Attest: \_\_\_\_\_  
Denise Beyer, Allamakee County Auditor

Recorder Deb Winke presented a contract with Cott Systems to be approved for the digitizing of 193 books in the Recorder’s office.

22.103-Motion Reiser/Second Byrnes to approve contract for digitizing records in Recorder’s office

22.104-Motion Reiser/Second Byrnes to table consideration of LED lights in courthouse until next week. Motion carried.

Emergency Management Coordinator Corey Snitker announced March 23 will be a statewide tornado drill, and one in Allamakee County at 10:00am this same day. Snitker will put all county office phone numbers into Alert Iowa to be used to notify county employees in the event of an actual courthouse emergency. Personal or work cell phones may be used for county related emergencies.

Jon Luchsinger and Jane Regan explained the requirement for MultiFactor Authentication (MFA) login by April 21 for all county devices for cybersecurity insurance purposes. Insurance through IAMU for municipalities is an option Jane is waiting to hear from, which may lengthen the deadline for MFA.

Department Head/COVID-19 updates: Sheriff Mellick gave a review of the St. Patrick’s Day weekend events. Recorder Deb Winke gave department update. Treasurer Jenny O’Neill gave department update. EMA Director Corey Snitker updated on outbreaks of avian influenza (bird flu), flood and weather outlook, RAGBRAI route and department update. Auditor Beyer gave department update. Supervisor Dan Byrnes announced he will be running for another term as Supervisor.

22.105-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

\_\_\_\_\_  
Dan Byrnes, Chairperson Pro-Tem

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, MARCH 21, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.106-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from March 14, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Bob Larkin, Ken Kerr, Jon Luchsinger, Jared Bucksa – CAT/Ziegler, Deb Winke, Laurie Moody, Jenny O’Neill, Shaun Ramler – Martin Equipment/Deere; Brian Ridenour, Tom Shemon, Corey Snitker, Dave Mooney, Clark Mellick, John Roe, Tony Gericke, Jane Regan, Stephanie Runkle, 563-880-4953.

Public Comment: Val Reinke gave update on meetings and events.

22.107-Motion Byrnes/Second Reiser to open public hearing for proposed FY23 Allamakee County budget. Motion carried.

Auditor Beyer provided the budget information and valuation changes from FY22 to FY23.

22.108-Motion Reiser/Second Byrnes to close public hearing for proposed FY23 Allamakee County budget. Motion carried.

Supervisor Byrnes read the resolution regarding elected official FY23 increases.

22.109-Motion Byrnes/Second Reiser to reduce the Compensation Board recommendation by 50% and adopt resolution approving compensation increases for elected officials of 2.5% for Attorney, Recorder and Treasurer, 2.5% plus a \$1,000 stipend for Auditor and 7.5% for Sheriff; the Supervisors lowered their increase to 0% January 24 with Resolution 22.038. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION 22.109**

WHEREAS, the Allamakee County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Allamakee County Compensation Board met on December 8, 2021, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2022:

| <u>Elected Official</u> | <u>Current Salary</u> | <u>Proposed Increase</u> | <u>Recommended Salary</u>  |
|-------------------------|-----------------------|--------------------------|----------------------------|
| Auditor                 | \$62,089              | 5% +\$1,000 stipend      | \$65,194 + \$1,000 stipend |
| Recorder                | \$62,089              | 5%                       | \$65,194                   |
| Treasurer               | \$62,089              | 5%                       | \$65,194                   |
| Sheriff                 | \$80,794              | 15%                      | \$92,914                   |
| County Attorney         | \$95,423              | 5%                       | \$100,195                  |
| Supervisors             | \$29,483              | 5% + \$1,000 stipend     | \$30,958                   |
|                         | (+ \$1,000 for Chair) | for Chair                | (+ \$1,000 for Chair)      |



NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Allamakee County that the county budget and certificate of taxes for FY 2022/2023, as set forth in the budget summary, is hereby adopted and that the Allamakee County Auditor is directed to file said budget and to establish accounting records in accordance with the attached schedules.

BE IT FURTHER RESOLVED that the Chairperson and the County Auditor be and are hereby authorized to sign the approved FY 2022/2023 county budget.

Signed and dated this 21st day of March, 2022.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson  
Allamakee County Board of Supervisors

\_\_\_\_\_  
Denise Beyer  
Allamakee County Auditor

\_\_\_\_\_  
Dan Byrnes, Supervisor

\_\_\_\_\_  
Mark Reiser, Supervisor

A second bid was presented for LED lights for the courthouse from Ken Kerr, for labor and Bob Larkin, for the lights. Bids will be reviewed and consideration put on next week's agenda. No action taken.

22.113-Motion Byrnes/Second Reiser to approve resolution for temporary road closure on Makee Drive for a bridge replacement project. Roll call-Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

### **RESOLUTION No. 22.113**

**WHEREAS**, the 2022 Code of Iowa, Chapter 306, Section 41, authorized the temporary closure of sections of highway for construction and

**WHEREAS**, it is desirable to perform construction and/or maintenance on the below listed road in Allamakee County:

Project L-28M2--73-03: A portion of Makee Drive, approximately 4,450 ft. east of the intersection of Four Corners Road NE, in the NE¼ of Section 28-T98N-R5W, Makee Twp.

The above described road will be temporarily closed during the period of construction and/or maintenance effective March 21, 2022, and barricades will be placed at each end of the section of roadway with signs stating "ROAD CLOSED".

This resolution does not prohibit or deny any person from gaining lawful access to his or her property or residence along said county right-of-way.

Dated this 21<sup>st</sup> day of March, 2022.

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Larry Schellhammer, Chairperson

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Dan Byrnes, Member

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Mark Reiser, Member

ATTEST:

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Auditor

Ridenour presented quotes from CAT and Deere and reps Jared Bucksa with Ziegler Caterpillar and Shaun Ramler with Martin Equipment John Deere gave highlights for the machines they quoted. Ridenour recommends the Cat 140AWD for both motor graders being replaced.

22.114-Motion Byrnes/Second Reiser to accept bid and approve purchase of two Cat 140 AWD for \$230,000 after trade-in. Motion carried.

Ridenour presented quotes for 32x48x16 Dorchester shop addition. Ashbacher's Building Supply LLC quoted \$90,557; Sweeney Builders Inc quoted \$103,940.

22.115-Motion Byrnes/Second Reiser to approve quote from Ashbacher's Building Supply LLC for 32x48x16 Dorchester shop addition for amount of \$90,557. Motion carried.

Jane Regan gave an update on carriers willing to bid on Cybersecurity insurance and the coverages. Both require the MultiFactor Authentication. Jon Luchsinger presented the bid from Solutions for MFA to be put in place for all county users. Right now, the Yubi key will not work with VPN.

22.116-Motion Byrnes/Second Reiser to direct Jon Luchsinger to compile a list of the number of Yubi keys needed and offer the cell phone app as an option for each employee, if approved by the Department Head, and if an employee is using a personal phone for county email that they be required to have the app on their phone. Motion carried.

Department Head/COVID-19 updates: Attorney Gericke will bring in some flooring and painting estimates for his office next week. Emergency Management Corey Snitker reported on Severe Weather Week tornado drills; avian influenza outbreaks; RAGBRAI full route announcement set for March 27. Treasurer Jenny O'Neill annual DOT drivers license review last week and received a positive report. Sheriff Mellick gave department update. Gericke and Mellick reported on the change in protocol for handling mental health cases which has improved the process for all involved. Deb Winke reported boat renewals are due end of April, and her scanning project down payment has been made and the project will be moving forward. Laurie Moody expressed disappointment for how the Weed Commissioner budget and increase was handled and gave department update. Engineer Ridenour gave department and road project updates. Auditor Beyer gave department update and reminded that nomination papers are due this Friday, March 25 for the Primary Election and for Township Trustees for General Election.

22.117-Motion Schellhammer/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, MARCH 28, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.118-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from March 21, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Bob Larkin, Stephanie Runkle, Melissa Collum, Jon Luchsinger, Val Reinke, Clark Mellick, Laurie Moody, Barb Fjelstul, Lillian Quam, Heather Ward, Carson Egglund, Ben Krouse-Gagne, Tony Gericke, Corey Snitker, Michael Coyle, Dave Mooney.

Public Comment: Postville and Waukon were announced as pass-through towns for the last day of RAGBRAI – from West Union to Lansing.

22.119-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Doris Berns Estate. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.119**

**RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Doris A Berns**

WHEREAS, Doris A Berns, owner(s) as of the March 28, 2022 has submitted the attached Final Plat and supporting documents representing:

LOT 2, LOT 3, LOT 4 IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE1/4-SW1/4) OF SECTION 17, LOT 1 IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER (NE1/4-NW1/4) AND LOT 1 IN THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW1/4-NE1/4), BOTH IN SECTION 20; ALL IN TOWNSHIP 97 NORTH, RANGE 3 WEST OF THE 5TH P.M., ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on March 28, 2022:

That the final subdivision plat submitted by Doris A Berns, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS March 28, 2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.120-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Roger Matthew, Stephen E & Michele M & Chase S Pladsen. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.120**  
RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Roger Matthew Pladsen & Stephen E , Michele M & Chase S Pladsen

WHEREAS, Roger Matthew Pladsen & Stephen E , Michele M & Chase S Pladsen, owner(s) as of the March 28,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 2 NORTHEAST QUARTER OF THE NORTHEAST QUARTER (NE1/4-NE1/4) OF SECTION 11, TOWNSHIP 97 NORTH, RANGE 4 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on March 28,2022:

That the final subdivision plat submitted by Roger Matthew Pladsen & Stephen E , Michele M & Chase S Pladsen, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS March 28,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

Val Reinke explained the Revolving Loan Fund balance of about \$207,000, less the seed money to start the fund back in 1988 of \$175,000, leaves over \$32,000 as the amount of interest that has grown the fund since it was started. Reinke informed the Supervisors the Revolving Loan Fund Committee recommends the interest of \$32,000 be paid from RLF to ACED for economic development programs, potentially a childcare incentive.

22.121-Motion Byrnes/Second Reiser to approve awarding a grant of \$32,000 from Revolving Loan Fund to Allamakee County Economic Development for economic development projects. Motion carried.

22.122-Motion Byrnes/Second Reiser to approve hourly wage increases up to 55% of Treasurer for Michele Gress and 58% of Treasurer for Kimmie Berns. Motion carried.

Auditor Beyer presented the agreement to have the transfer books in her office scanned, as part of the same scanning project being done in Recorder's office.

22.123-Motion Byrnes/Second Reiser to approve the contract with Cott Systems for scanning Auditor's transfer books with American Rescue Plan funds. Motion carried.

22.124-Motion Reiser/Second Byrnes to accept and place on file the Manure Management Plan update for Devin Humpal Site #1. Motion carried.

22.125-Motion Reiser/Second Byrnes to approve the FY23 Drainage District #1 levy of \$15,000. Motion carried.

Barb Fjelstul, Lilian Quam, Heather Ward, Carson Egglund, and Ben Krouse-Gagne from Helping Services were present. Fjelstul explained the services offered through Helping Services for families and children, read the proclamation and encouraged wearing blue on April 1 in recognition of Child Abuse Prevention.

22.126-Motion Byrnes/Second Reiser to proclaim April 2022 as National Child Abuse Prevention Month in Allamakee County. Motion carried.

Supervisor Reiser reviewed the quotes from Kenny Kerr & Bob Larkin/Light Source for \$32,503.25 minus \$1800 rebates and Christensen Electric for \$38,385.12 minus \$3,000 rebates. Reiser recommends going with Kerr/Larkin bid.

22.127-Motion Byrnes/Second Reiser to approve bid from Kenny Kerr and Bob Larkin/Lightsources for switching courthouse to LED lighting. Motion carried.

Jon Luchsinger gave an update on the Multi-Factor Authentication project and the total estimated project cost.

22.128-Motion Byrnes/Second Reiser to approve the Multi-Factor Authentication plan as presented by Luchsinger. Motion carried.

Attorney Gericke reviewed the quotes he received for carpet and painting in his office, which will be paid out of courthouse services budget.

Michael Coyle, CEO of Veterans Memorial Hospital, notified Supervisors that the VMH Board of Trustees has voted to move ahead with gathering a minimum 372 signatures for a petition to hold an election to change the hospital from a city hospital to a county hospital. Coyle explained one main purpose for this change is sustainability and growth. Coyle asked for the County's support, and explained the planned process they will follow to educate voters to move the plan forward.

22.129-Motion Reiser/Second Byrnes to approve final voucher for bridge replacement project for Bremer County. Motion carried.



Department Head/COVID-19 updates: Dave Mooney reported that he will take care of replacement of the sign at the Makee Manor cemetery. Sheriff Mellick gave a department update and work will start on what needs to be done for RAGBRAI pass-through. Emergency Manager Corey Snitker reported on the RAGBRAI map and working on detour route for vehicles. Attorney Gericke gave department update and upcoming trainings. Auditor Beyer gave department update.

22.130-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, APRIL 4, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.131-Motion Byrnes/Second Reiser to approve today's agenda and the minutes from March 28, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Neil Schraeder, Melissa Collum – Postville Herald, Jenny O'Neill, Brian Ridenour, Ron Strong, Jesse Delaney, Rich Johnson, Lyn Strong, Lancy Mielke, Dan Bechtel, Chad Wiltgen, , Laurie Moody, Jon Luchsinger, Jill Kistler.

Public Comment: Val Reinke reported on RAGBRAI meeting and childcare group meeting.

Neil Schraeder, Hacker, Nelson & Co., P.C., reviewed the FY21 Allamakee County Financial Audit Report. The county meets all the standards for governments. There is one change in reporting the money held for other entities – the county has to show these dollars as county assets. Management letter comments were reviewed with no major findings. Revenue and Expense Analysis Graphs show typical percentages for a small county in Iowa; Property Tax is just over 50% of Revenues; Expenditures are highest for roads/transportation and Public safety is #2. The county is in good shape financially, with adequate fund balances.

Brian Ridenour expressed appreciation for the interest in the bidding for road rock today and all bidders introduced themselves. Bids are for 7 different divisions and a total of 119,004 tons: Bruening Rock – Div 1 -\$12.099/ton; Div 2 - \$12.099/ton; Div 3 - \$9.739/ton; Div 4 - \$9.739/ton; Div 5 - \$9.499/ton; Div 6 - \$9.499/ton; Div 7 - \$9.739/ton. Mielke's Quarry – Div 5 - \$10.23/ton Rainbow Quarry – Div 6 - \$13.50/ton Strong Rock & Gravel – Div 3 - \$10.60/ton Ridenour will review bids and bring back a recommendation next week.

Bid bond paid in cash from Rainbow Quarry was returned to Dan Bechtel at end of bid opening.

Ridenour presented a resolution for temporary closure of Iowa River Drive.

22.132-Motion Reiser/Second Byrnes to approve resolution for temporary closure of a segment of Iowa River Drive. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION No. 22.132**

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**WHEREAS**, the 2022 Code of Iowa, Chapter 306, Section 41, authorized the temporary closure of sections of highway for construction and

**WHEREAS**, it is desirable to perform construction and/or maintenance on the below listed road in Allamakee County:

Project STBG-SWAP-C003(67)--FG-03: On Iowa River Drive(A26) beginning at Iowa Highway 26 thence southwesterly on Iowa River Drive(A26) ending approximately 700' southwesterly of Wheatland Road.

The above described road will be temporarily closed during the period of construction and/or maintenance effective April 11, 2022, and barricades will

be placed at each end of the section of roadway with signs stating "ROAD CLOSED".

This resolution does not prohibit or deny any person from gaining lawful access to his or her property or residence along said county right-of-way.

Dated this 4<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Dan Byrnes, Member

\_\_\_\_\_  
Mark Reiser, Member

ATTEST:

\_\_\_\_\_  
Auditor

22.133-Motion Byrnes/Second Reiser to approve detouring state highway traffic onto county roads for the Waukon Memorial Day parade at 9:30am-11:00am on Monday, May 30. Motion carried.

Jill Kistler, Assistant County Attorney, has been awarded a second grant for CESF Round 2, beginning March 3, 2022 through December 31, 2022.

22.134-Motion Byrnes/Second Reiser to accept the CESF contract, certified assurance and grant conditions to include a raise of \$27,390 salary plus \$2,095 in FICA and \$2,585 in IPERS in assistant county attorney salary for March 3, 2022 to December 31, 2022. Motion carried.

22.135-Motion Byrnes/Second Reiser to accept and place on file Manure Management Plan updates for Chesnut Farms, M Schultz, Hidden Valley Creek, Red Ink Ranch, Adam Grove, Kent Schultz #2 and Herman Family LP. Motion carried.

22.136-Motion Byrnes/Second Reiser to approve Family Farm credits as presented. Motion carried.

22.137-Motion Reiser/Second Byrnes to disallow Family Farm credits as presented. Motion carried.

Department Head updates: Engineer Ridenour gave road project updates. Auditor Beyer gave department update. Larry Schellhammer will be visiting with Historic Preservation Commission meeting on Wednesday to talk about identifying pioneer cemeteries.

22.138-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, APRIL 11, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.139-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from April 4, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Ron Strong, Lyn Strong, Brian Ridenour, Ryan Johnson and Jared Landt with Allen Roofing Construction; Mikki Stegen, Janel Eglseder, Ann Burckart, John Roe, Rashaan Eigsti with Apex Commercial Roofing LLC, Melissa Collum-Postville Herald, Jonathon Luchsinger, Corey Snitker.

Public Comment: Ron Strong inquired about hauling rock from his quarry.

Janel Eglseder provided a handout for the current FY22 Allamakee County health insurance plan and the proposed FY23 plan and reviewed the costs. Brian Ridenour presented the Health Insurance Committee proposal to stay with Wellmark BC/BS for FY22/23 at \$1,050 county contribution per employee per month, an increase of \$125/employee/month. The Wellmark cost is about an 18% increase. With the balance in Partially Self-Funded account, the committee recommends keeping all employee costs the same for each plan deductible and type. The Health Insurance Committee recommends going with Wellmark for FY22/23. Eglseder also stated the current max for Medical Flex is \$2,750 and IRS increased this to \$2,850 for FY23.

22.140-Motion Byrnes/Second Reiser to approve Wellmark as the County Health Insurance company, and increase the county contribution by \$125 to \$1,050 per employee per month, and increase the Medical Flex contribution maximum for employees to \$2,850 for FY23. Motion carried.

Custodian John Roe introduced bidders for courthouse roof repair. Rashaan Eigsti with Apex Commercial Roofing presented his product and the quote of \$67,144; warranty for 15-year labor and materials. Ryan Johnson with Allen Roofing Construction presented their roofing product, Duro-Last and a quote of \$93,340; 15-year, no dollar limit warranty.

22.141-Motion Reiser/Second Byrnes to accept and place on file quarterly reports for Relief Office, Recorder and Veterans Affairs. Motion carried.

No action taken on ARP resolution

Engineer Ridenour reviewed road rock bids from last week and they were correct as read. Bruening was low bid for all 7 divisions and recommended by Ridenour.

Motion Reiser to recommend Bruening for Divisions 1, 2, 4, 6 and 7 and Strong for 3 and Mielke’s for Division 5. Motion died for lack of a second.

22.142-Motion Byrnes/Second Reiser to approve Bruening bids for all 7 divisions. Motion carried.

Discussion note that Ridenour will make sure to purchase a set amount of rock from Strong and Mielke quarries.

Ridenour presented and reviewed the FY23 IDOT Secondary Roads budget and the 5-year Road Construction Plan.

22.143-Motion Byrnes/Second Reiser to approve the FY23 IDOT Secondary Roads budget and Five Year Plan. Motion carried.

Department Head updates: Schellhammer asked Ridenour about the meeting for future Luster Heights US Fish and Wildlife Service (USFWS) facility where Luster Heights previously operated and how would it fit into future plans. Ridenour asked USFWS for traffic numbers from a similar facility and what they expect for heavy truck and camper traffic. Engineer Ridenour gave project update. Emergency Manager Corey Snitker gave department and weather updates; asked about ARPA funds being used for security cameras for courthouse. Supervisor Schellhammer reported on meeting with the Allamakee County Historical Preservation Commission helping with the identification of Pioneer Cemeteries in the county and met with Paul Berland. Auditor Beyer commented on the need for a security camera for the County Drop Box if it will be a potential drop box for ballots.

22.144-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, APRIL 18, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.145-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from April 11, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Melissa Collum – Postville Herald, Ann Burckart, Val Reinke, Lyn Strong, John Roe, Corey Snitker, Jane Regan.

Public Comment: Ann Burckart asked about having ceilings done in two side offices. Val Reinke gave update on meetings and events.

22.146-Motion Byrnes/Second Reiser to accept and place on file quarterly reports for Planning & Zoning and Auditor’s offices. Motion carried.

Val Reinke reviewed the details of the 2017 RAGBRAI Ordinance, and asked the Supervisors to set a public hearing date at next week’s meeting.

Application for Board of Adjustments member was reviewed, for term ending December 31, 2025. 22.147-Motion Reiser/Second Byrnes to appoint Anastasia Cook to Board of Adjustment. Motion carried.

22.148-Motion Byrnes/Second Reiser to award the bid for roof repair to Allen Roofing Construction at \$93,340. Motion carried.

Discussion was held on costs for courthouse repairs and improvements including ceilings, lighting and roof. Supervisors will finalize numbers for the obligation of ARPA funds for these purposes before next week.

Jane Regan presented cyber liability insurance quotes. BCS, our current carrier, Hiscox and IAMU CFC municipalities program were bidders. Regan recommends \$5,250 premium bid from IAMU with \$5,000 deductible with full prior acts coverage.

22.149-Motion Byrnes/Second Reiser to approve the IAMU Cyberliability coverage as presented for amount of \$5,250. Motion carried.

Department Head updates: Emergency Management Director Corey Snitker gave weather and department update. Auditor Beyer gave department update. Jane Regan updated Supervisors on building insurance for Economic Development office.

22.150-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, APRIL 25, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.151-Motion Byrnes/Second Reiser to approve today’s agenda and the minutes from April 18, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Jenny O’Neill, Stephanie Runkle, Tony Gericke, Brian Ridenour, John Roe, Heather Homewood.

Public Comment: Val Reinke reported on past weekend events and upcoming events and meetings.

Assistant County Attorney Jill Kistler explained a special assessment, which needs a resolution by the Supervisors. The assessment is based on fees/expenses owed to the Sheriff’s department to take care of livestock that was seized back in October 2020. The total amount can be spread out over a period of up to 10 years. The Supervisors will consider payment options and take action next week.

22.152-Motion Byrnes/Second Reiser to accept and place on file quarterly reports for Environmental Health and Sheriff’s office. Motion carried.

22.153-Motion Reiser/Second Byrnes to set May 9, 2022 at 9:40am for the Public Hearing for RAGBRAI Ordinance LXII. Motion carried.

22.154-Motion Reiser/Second Byrnes to set May 9, 2022 at 10:00am for the Public Hearing for change to Zoning Ordinance. Motion carried.

22.155-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Kevin B. Welch. Roll call-Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.155**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Kevin B Welch

WHEREAS, Kevin B Welch, owner(s) as of the April 25,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 4 IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER (NE1/4-NW1/4) OF SECTION 33, TOWNSHIP 96 NORTH, RANGE 4 WEST OF THE 5TH P.M. ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on April 25,2022:

That the final subdivision plat submitted by Kevin B Welch, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS April 25,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.156-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Lyle H Dee Estate. Roll call-Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.156**

**RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Lyle H Dee Estate**

WHEREAS, Lyle H Dee Estate, owner(s) as of the April 25,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 1 OF 1 AND LOT 2 OF LOT 1 IN THE FRACTIONAL SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (FRL. SW1/4-SW1/4) OF SECTION 19, LOT 2 AND LOT 3 IN THE FRACTIONAL NORTHWEST QUARTER OF THE NORTHWEST QUARTER (FRL. NW1/4-NW1/4) OF SECTION 30, LOT 2 OF LOT 3 OF LOT 6 AND LOT 3 OF LOT 3 OF LOT 6 IN THE FRACTIONAL SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (FRL. SW1/4-NW1/4) OF SECTION 30; ALL IN TOWNSHIP 98 NORTH, RANGE 5 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on April 25,2022:

That the final subdivision plat submitted by Lyle H Dee Estate, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive



Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS April 25,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.157-Motion Reiser/Second Byrnes to approve resolution to obligate ARP funds for courthouse repairs/improvements including but not limited to roof repair and office ceilings and lighting, not to exceed \$175,000. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**Resolution 22.157**

**A RESOLUTION TO APPROVE DISBURSEMENT OF FUNDS FOR THE AMERICAN RESCUE PLAN ACT**

**WHEREAS**, on March 11, 2021, President Biden signed the 1.9 trillion-dollar American Rescue Plan Act and,

**WHEREAS**, Allamakee County has applied for and has been estimated to receive funds for the American Rescue Plan Act (ARPA) totaling \$2,654,509; with first half amount of \$1,329,270 received in December 2021;

**WHEREAS**, based on the distribution guidelines from the US Department of Treasury, allowing up to \$10 million of ARPA funds to be used as Lost Revenue, and thus used for any item that would normally be budgeted for, the following projects have been approved for the use of said funds:

- Courthouse repairs including but not limited to roof repair and office ceilings/lighting, not to exceed \$175,000.

**NOW, THEREFORE, BE IT RESOLVED** that the Allamakee County Board of Supervisors endorses the disbursement of American Rescue Plan Act Funds for the items listed and authorizes the Auditor to make these payments as they are presented.

PASSED AND ADOPTED this 25th day of April, 2022.

\_\_\_\_\_  
Larry Schellhammer, Chairman  
Allamakee County Board of Supervisors

\_\_\_\_\_  
Mark Reiser, Supervisor

\_\_\_\_\_  
Dan Byrnes, Supervisor

Attest: \_\_\_\_\_  
Denise Beyer, Allamakee County Auditor

Attorney Gericke presented a resolution to appoint special prosecution for a case due to a conflict of interest in Allamakee County.

22.158-Motion Byrnes/Second Reiser to approve resolution to appoint special prosecution. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.158**  
**APPOINTING SPECIAL PROSECUTOR**

**WHEREAS**, the Allamakee County Attorney's office has reported to this Board that a conflict of interest exists for all members of that office in connection with the prosecution of certain crimes alleged to have occurred in Allamakee County, Iowa. Specifically, the existence of said conflicts of interest is based upon the following facts:

1. That in March of 2022, the Waukon Police Department received a report of a potential assault in reference to a local official.

**WHEREAS**, to avoid even the "appearance of impropriety" in the event that the ultimate disposition of said contemplated charge(s) filed is viewed to be either "too lenient" or "too harsh" for said defendant, the County Attorney desires for this Board to appoint a Special Prosecutor to represent the interests of the State of Iowa in the foregoing proceedings; and,

**WHEREAS**, under the recent decision of the Iowa Supreme Court as set forth in State of Iowa vs. Hoegh, 632 N.W.2d 885 (Iowa 2001 ), it is necessary for this Board to follow the statutory procedures discussed therein and set forth at Iowa Code Section 331.754(1) by authorizing and appointing a Special Prosecutor; and,

**WHEREAS**, the County Attorney reports that her office has contacted the Winneshiek County Attorney's Office, which has reported that it would be willing to accept an appointment as a Special Prosecutor for charge(s) filed in reference to the above mentioned police investigation.

**NOW THEREFORE, BE IT HEREBY RESOLVED** that Winneshiek County Attorney Andrew Van Der Maaten and/or Assistant County Attorney Barrett Gipp is hereby appointed as Special Prosecutor in and for the State of Iowa, County of Allamakee in the following specified case/investigation and/or any related proceedings wherein the participation or involvement of the Allamakee County Attorney's Office would normally occur, to wit: Any charges filed as a result of investigation by Winneshiek law enforcement.

The compensation for the services of the Special Prosecutor, if any is to be paid, shall be in the amount as determined by the procedure set forth in Iowa Code Section 331.754(2) and shall be paid from the budget of the Allamakee County Attorney's Office.

PASSED AND ADOPTED this 25<sup>th</sup> day of April, 2022

ALLAMAKEE COUNTY BOARD OF SUPERVISORS

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairman

\_\_\_\_\_  
Denise Beyer, Allamakee County Auditor

Auditor Beyer explained the increase in allowable maximum carryover for Medical Flex Spending accounts and asked for approval to increase this to \$570.

22.159-Motion Byrnes/Second Reiser to approve increase in maximum carryover amount for Medical Flex Spending accounts to \$570. Motion carried.

22.160-Motion Reiser/Second Byrnes to approve signing Certification of Cost Allocation Plan from Cost Advisory Services for indirect cost services for FY21, to be received in FY23. Motion carried.

Engineer Ridenour presented contracts and bonds for road rock resurfacing.

22.161-Motion Byrnes/Second Reiser to approve contracts and bonds for road rock resurfacing. Motion carried.

Ridenour recommended hiring Darrell Henning for temporary part-time road side mower at \$13.42/hour.

22.162-Motion Reiser/Second Byrnes to hire Darrell Henning as temporary part-time roadside mower starting on May 23 at \$13.42 per hour. Motion carried.

Department Head updates: Engineer Ridenour updated on 6-county meeting on April 28; gave project and department updates; and explained changes in RAGBRAI bike and support routes. Stephanie Runkle asked about ceiling replacement in the environmental health and zoning office spaces. Heather Homewood asked about hot water in bathrooms, and thanked the Supervisors for spending some of the ARPA funds toward opening a mental health clinic in the county. Auditor Beyer gave department update.

22.163-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, MAY 2, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.164-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from April 25, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Jill Kistler, Lyn Strong, Corey Snitker, Phyllis Waring.

Public Comment: Supervisors are invited to groundbreaking for New Albin Wastewater Project on Wednesday, May 4 at 11AM. Supervisor Schellhammer reviewed last week’s 6-county meeting.

Assistant County Attorney Jill Kistler presented the updated Resolution for Special Assessment regarding fees/expenses owed to the Sheriff’s department to take care of livestock that was seized back in October 2020. Kistler added language to spread payment over 5 years, 0% interest, and \$5 fee per payment processed.

22.165-Motion Byrnes/Second Reiser to approve resolution for Special Assessment against Parcels 1502100007 and 1503200014. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.165**

**RESOLUTION TO LEVY SPECIAL ASSESSMENT AGAINST PARCELS 1502100007 AND 1503200014 IN ALLAMAKEE COUNTY, IOWA**

WHEREAS, Mr. George Gutmann was the sole owner of livestock rescued in October of 2020 in Allamakee County, Iowa pursuant to a rescue warrant; and

WHEREAS, a civil action was initiated against Mr. Gutmann in Allamakee County case CVCV026811 for disposition of said livestock, and per court order entered January 11, 2021, ownership of the livestock rescued from Mr. Gutmann was officially transferred to the local authority (the Allamakee County Sheriff’s Office) for disposition; and

WHEREAS, costs for maintenance of the rescued livestock were incurred by the Allamakee County Sheriff’s Office pending disposition of the civil action; and

WHEREAS, after the bond posted by Mr. Gutmann was transferred to the local authority, \$3,833.16 still remained due and owing to the local authority for maintenance costs; and

WHEREAS, nothing has been paid towards this amount since the order for judgment was entered on February 23, 2021; and

WHEREAS, Iowa Code § 717.5(3)(c)(2), provides in part, “(2) If an owner of the livestock is a landowner, the local authority may submit an amount of the moneys owed to the clerk of the county board of supervisors who shall report the amount to the county treasurer.....The amount shall be placed upon the tax books, and collected with interest and penalties after due, in the same manner as other unpaid property taxes”; and

WHEREAS, pursuant to Iowa Code § 717.5(3)(c)(2), the Allamakee County Auditor, as Clerk to the County Board of Supervisors, is in receipt of a formal request to report to the Allamakee County Treasurer money owed to the Allamakee County Sheriff’s Office by George Gutmann, which totals \$3,833.16; and

WHEREAS, according to the Allamakee County Assessor’s Office, Mr. Gutmann is legal owner of the following parcels of land in Allamakee County, Iowa:

Parcel ID 1502100007; and

Parcel ID 1503200014; and

WHEREAS, the local authority is now requesting the amount of \$3,833.16 be placed on the tax books and collected with interest and penalties after due, in the same manner as other unpaid property taxes.

BE IT THEREFORE RESOLVED THAT the Allamakee County Treasurer place on the tax books of Allamakee County, a special assessment against Parcels 1502100007 and 1503200014 in an amount of \$3,833.16, to be collected with 0% interest and penalties after due, in the same manner as other unpaid property taxes, including a \$5.00 administrative fee to be assessed per each payment processed.

BE IT FURTHER RESOLVED THAT the special assessment amount shall be split equally between the Parcels 1502100007 and 1503200014, with 50% of the special assessment (\$1,916.58) being assessed against Parcel # 1502100007 and 50% (\$1,916.58) assessed against Parcel # 1503200014.

BE IT FURTHER RESOLVED THAT pursuant to Iowa Code Section 331.384, the assessment may be paid in (5) five annual installments in the same manner provided for assessments against benefited property under chapter 384, subchapter IV.

PASSED AND ADOPTED THIS 2<sup>nd</sup> day of May, 2022

\_\_\_\_\_  
Larry Schellhammer, Chairperson

ATTEST:

\_\_\_\_\_  
Denise Beyer, County Auditor

22.166-Motion Byrnes/Second Reiser to accept and place on file Manure Management Plan updates for Cyclone 1 LLC and EB Ag LP. Motion carried.

22.167-Motion Reiser/Second Byrnes to approve use of county credit card for Zoom renewal. Motion carried.

Auditor Beyer recommended May 31 at 9:40am for final FY22 budget amendment public hearing.

22.168-Motion Reiser/Second Byrnes to set Public Hearing for final FY22 County budget amendment for May 31, 2022 at 9:40am. Motion carried.

Auditor Beyer presented the FY22 3<sup>rd</sup> quarter Secondary Roads transfers for approval.

22.169-Motion Reiser/Second Byrnes to approve Secondary Roads transfers of \$52,052.51 from General Basic to Secondary Roads and \$623,405.77 from Rural Basic to Secondary Roads. Motion carried.

Department Head updates: Emergency Management Director Corey Snitker updated on avian bird flu, and gave weather and department updates. Auditor Beyer gave department update.

22.170-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, MAY 9, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.171-Motion Reiser/Second Byrnes to approve today's agenda and the minutes from May 2, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Lissa Blake – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Stephanie Runkle, Laurie Moody, Mike Hohenbrink with Postville Herald, Lyn Strong.

Public Comment: Larry Schellhammer and Val Reinke reported on the groundbreaking for the New Albin water treatment plant.

22.172-Motion Byrnes/Second Reiser to open Public Hearing for RAGBRAI Ordinance LXII. Motion carried.

Val Reinke explained the purpose of having this ordinance, to help law enforcement and RAGBRAI know the locations of the vendors and set the fees and rules for vendors. No public were present and no other public comments have been received.

22.173-Motion Reiser/Second Byrnes to close Public Hearing for RAGBRAI Ordinance LXII. Motion carried.

22.174-Motion Reiser/Second Byrnes to approve 1<sup>st</sup> reading of RAGBRAI Ordinance LXII. Motion carried.

The 2<sup>nd</sup> and 3<sup>rd</sup> readings were not waived to give the public time to respond when they see it in the newspaper.

22.175-Motion Byrnes/Second Reiser to set 2<sup>nd</sup> reading of RAGBRAI Ordinance LXII for May 16 at 9:40 a.m. Motion carried.

22.176-Motion Byrnes/Second Reiser to open Public Hearing for Amendment #9 to Zoning Ordinance L. Motion carried.

Stephanie Runkle explained the zoning change needed for this property in Churchtown, in order for owner to build a home. No public present and no public comments have been received.

22.177-Motion Reiser/Second Byrnes to close Public Hearing for Amendment #9 to Zoning Ordinance L. Motion carried.

22.178-Motion Byrnes/Second Reiser to approve 1st reading of Amendment #9 to Zoning Ordinance L to change the zoning district boundaries and change the zoning district of the Official Zoning Map of Allamakee County for Commencing at the North ¼ Corner of Section 32, Township 99 North, Range 4 West of the 5th P.M.; thence S 01°-11'-40" E, 1321.27 feet to the northwest corner of the SW1/4-NE1/4 of said Section 32 which is the Point of Beginning; thence S 01°-07'-10" E, 245.80 feet along the west line of said SW1/4-NE1/4; thence N 56°-49'-44" E, 144.61 feet; thence N 37°-03'-41" W, 208.81 feet to the Point of Beginning. Said described parcel of land contains 0.35 acres, more or less. Bearings are based on the Iowa State Plane Coordinate System North Zone (1401) Horizontal NAD 83 (2011) from C -1, Commercial to A-1, Agricultural. Motion carried.

22.179-Motion Byrnes/Second Reiser to set May 16 at 9:50am for 2<sup>nd</sup> reading for Amendment #9 to Zoning Ordinance L. Motion carried.

Department Head updates: Auditor Beyer gave department update.

22.180-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, MAY 16, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.181-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from May 9, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Mike Hohenbrink – Postville Herald, Val Reinke, Lyn Strong, Gary Boden, Clark Mellick, Stephanie Runkle, Laurie Moody, Mandy O’Neill, Corey Snitker.

Public Comment: Lyn Strong asked how the Supervisors determined approving the higher roofing bid and if the County Attorney had to be consulted, and commented on the Secondary Road bids for road rock last month. Gary Boden shared a map of where fiber optic will be installed in the City of Waukon by Allamakee Clayton Electric Coop. Boden also shared an update on road projects and how it will affect courthouse parking.

No comments have been received by Auditor or Supervisors for RAGBRAI Ordinance.

22.182-Motion Byrnes/Second Reiser to approve 2<sup>nd</sup> reading of RAGBRAI Ordinance LXII. Motion carried.

22.183-Motion Reiser/Second Byrnes to set May 23 at 9:40am for 3<sup>rd</sup> reading of RAGBRAI Ordinance LXII. Motion carried.

22.184- Motion Byrnes/Second Reiser to approve \$50 on-call pay for alternate Precinct Election Officials, \$15 per training and \$0.50/mile. Motion carried.

22.185-Motion Reiser/Second Byrnes to pay Health Care Facility team \$10/hour and \$0.50/mile for 2022 elections. Motion carried.

22.186-Motion Byrnes/Second Reiser to set Primary Election canvass date for Tuesday, June 14 at 9:00am. Motion carried.

No comments received by Runkle or Supervisors for Amendment #9 to Zoning Ordinance.

22.187-Motion Reiser/Second Byrnes to approve 2<sup>nd</sup> reading of Amendment #9 to Zoning Ordinance L to change the zoning district boundaries and change the zoning district of the Official Zoning Map of Allamakee County for Commencing at the North ¼ Corner of Section 32, Township 99 North, Range 4 West of the 5th P.M.; thence S 01°-11’-40” E, 1321.27 feet to the northwest corner of the SW1/4-NE1/4 of said Section 32 which is the Point of Beginning; thence S 01°-07’-10” E, 245.80 feet along the west line of said SW1/4-NE1/4; thence N 56°-49’-44” E, 144.61 feet; thence N 37°-03’-41” W, 208.81 feet to the Point of Beginning. Said described parcel of land contains 0.35 acres, more or less. Bearings are based on the Iowa State Plane Coordinate System North Zone (1401) Horizontal NAD 83 (2011) from C -1, Commercial to A-1, Agricultural. Motion carried.

22.188-Motion Byrnes/Second Reiser to set May 23 at 9:45am for 3<sup>rd</sup> reading for Amendment #9 to Zoning Ordinance L. Motion carried.



Clark Mellick presented a proposal from Fehr Graham for Allamakee Public Safety Center water project.

22.189-Motion Reiser/Second Byrnes to authorize signing the proposal and agreement for Allamakee Public Safety Center water project. Motion carried.

Engineer Ridenour explained the purpose of the Utility Permit Application to rebuild a high voltage overhead transmission line. This is a secondary road permit for the crossings and for allowing utilities in secondary road right-of-way.

22.190-Motion Reiser/Second Byrnes to sign the Utility Permit Application for ITC Midwest LLC. Motion carried.

Department Head updates: Engineer Ridenour gave road project and department update and shared State of Iowa report on upcoming state road projects. Emergency Management Director Corey Snitker gave department update including meetings and trainings. Sheriff Mellick gave department update. Auditor Beyer reminds the public that Absentee in-person voting and mail voting starts on Wednesday, May 18 and invites people to check out the new election website at <https://allamakeecountyelections.iowa.gov>.

22.191-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, MAY 23, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.192-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from May 16, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Mike Hohenbrink – Postville Herald, Darin Svenson, Jon Luchsinger, Dick Sullivan, Val Reinke, Mandy O’Neill, Lyn Strong, Laurie Moody, Dave Ericson, Ryland Benzing, Brian Ridenour.

Public Comment: Val Reinke informed Supervisors the Waukon Standard has released their Allamakee County Visitors guide and upcoming events, including the opening of the Vet’s Club Museum this Memorial Day weekend.

No comments have been received by Auditor or Supervisors for RAGBRAI Ordinance.

22.193-Motion Byrnes/Second Reiser to approve 3<sup>rd</sup> reading of RAGBRAI Ordinance LXII. Motion carried.

22.194-Motion Reiser/Second Byrnes to adopt RAGBRAI Ordinance LXII. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

22.195-Motion Byrnes/Second Reiser to approve use of county credit card for purchase of election supply containers. Motion carried.

22.196-Motion Reiser/Second Byrnes to approve liquor license renewal for Empty Nest Winery. Motion carried.

No comments received by Runkle or Supervisors for Amendment #9 to Zoning Ordinance.

22.197-Motion Reiser/Second Byrnes to approve 3<sup>rd</sup> reading of Amendment #9 to Zoning Ordinance L to change the zoning district boundaries and change the zoning district of the Official Zoning Map of Allamakee County for Commencing at the North ¼ Corner of Section 32, Township 99 North, Range 4 West of the 5th P.M.; thence S 01°-11’-40” E, 1321.27 feet to the northwest corner of the SW1/4-NE1/4 of said Section 32 which is the Point of Beginning; thence S 01°-07’-10” E, 245.80 feet along the west line of said SW1/4-NE1/4; thence N 56°-49’-44” E, 144.61 feet; thence N 37°-03’-41” W, 208.81 feet to the Point of Beginning. Said described parcel of land contains 0.35 acres, more or less. Bearings are based on the Iowa State Plane Coordinate System North Zone (1401) Horizontal NAD 83 (2011) from C -1, Commercial to A-1, Agricultural. Motion carried.

22.198-Motion Reiser/Second Byrnes to adopt Amendment #9 to Zoning Ordinance L. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**AMENDMENT 9 TO ZONING ORDINANCE L**

**AMENDMENT #9 TO THE ZONING ORDINANCE OF ALLAMAKEE COUNTY, IOWA**

**BE IT ENACTED BY THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS:**

**Purpose:** To amend the zoning ordinance of Allamakee County, Iowa by changing the zoning district designation of land on the Official Zoning Map, all in compliance with the Comprehensive Plan.

WHEREAS, The Planning and Zoning Commission has, after proper public hearing and notice, recommended to the Board of Supervisors that they amend the Zoning Ordinance and Map by changing the Zoning Districts for the following property;

1. **An Amendment to the Zoning Ordinance by changing the zoning district boundaries and changing the zoning district of the Official Zoning Map of Allamakee County to legally described as: Commencing at the North ¼ Corner of Section 32, Township 99 North, Range 4 West of the 5th P.M.; thence S 01°-11'-40" E, 1321.27 feet to the northwest corner of the SW1/4-NE1/4 of said Section 32 which is the Point of Beginning; thence S 01°-07'-10" E, 245.80 feet along the west line of said SW1/4-NE1/4; thence N 56°-49'-44" E, 144.61 feet; thence N 37°-03'-41" W, 208.81 feet to the Point of Beginning. Said described parcel of land contains 0.35 acres, more or less. Bearings are based on the Iowa State Plane Coordinate System North Zone (1401) Horizontal NAD 83 (2011).**

From the current zoning district of C-1, Commercial to A-1, Agricultural to allow for the building of a residence.

**NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Allamakee County, Iowa, that the Zoning Ordinance be amended as follows:**

1. **The Zoning District designation for Commencing at the North ¼ Corner of Section 32, Township 99 North, Range 4 West of the 5th P.M.; thence S 01°-11'-40" E, 1321.27 feet to the northwest corner of the SW1/4-NE1/4 of said Section 32 which is the Point of Beginning; thence S 01°-07'-10" E, 245.80 feet along the west line of said SW1/4-NE1/4; thence N 56°-49'-44" E, 144.61 feet; thence N 37°-03'-41" W, 208.81 feet to the Point of Beginning. Said described parcel of land contains 0.35 acres, more or less. Bearings are based on the Iowa State Plane Coordinate System North Zone (1401) Horizontal NAD 83 (2011) which is currently zoned as C-1, Commercial to be changed to A-1, Agricultural on the Official Zoning Map.**

This Amendment shall be in effect after its final passage and publication as part of the proceedings of the Board of Supervisors.

First Reading Date: 5/9/22

Second Reading Date: 5/16/22

Third Reading Date: 5/23/22

Amendment #9 to County Ordinance L (the Allamakee County Zoning Ordinance) is hereby approved and adopted on this 23rd day of May, 2022.

\_\_\_\_\_  
Larry Schellhammer, Chairman, Allamakee County Board of Supervisors

\_\_\_\_\_  
Dan Byrnes, Member, Allamakee County Board of Supervisors

\_\_\_\_\_  
Mark Reiser, Member, Allamakee County Board of Supervisors

Attest: \_\_\_\_\_  
Denise Beyer, Allamakee County Auditor

22.199-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Sam Schwartz. Roll call-Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.199**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of

Samuel D & Shelby J Schwartz

WHEREAS, Samuel D & Shelby J Schwartz, owner(s) as of the May 23,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 1 IN LOT 1 IN THE FRACTIONAL NORTHWEST QUARTER OF THE NORTHWEST QUARTER (FRL NW1/4-NW1/4) OF SECTION 31, TOWNSHIP 98 NORTH, RANGE 4 WEST OF THE 5TH P.M. AND LOT 1 IN THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER (NE1/4-NE1/4) OF SECTION 36, TOWNSHIP 98 NORTH, RANGE 5 WEST OF THE 5TH P.M. ALLAMAKEE COUNTY, IOWA; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on May 23,2022:

That the final subdivision plat submitted by Samuel D & Shelby J Schwartz, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS May 23,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.200-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Michael and Kelly J. Schwarck. Roll call-Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.200**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Michael J & Kelly J Schwarck

WHEREAS, Michael J & Kelly J Schwarck, owner(s) as of the May 23,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 1 OF LOT 1 OF LOT 2, LOT 1 OF LOT 1 OF LOT 1, LOT 2 OF LOT 1 OF LOT 1, LOT 1 OF LOT 2 OF LOT 1 OF LOT 2, LOT 2 OF LOT 2 OF LOT 1 OF LOT 2, LOT 1 OF LOT 2 OF LOT 1 AND LOT 2 OF LOT 2 OF LOT 1 IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4-SW1/4), LOT 1 AND LOT 2 IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE1/4-SW1/4), THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4-SE1/4) AND THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE1/4-SE1/4); ALL IN SECTION 21, TOWNSHIP 96 NORTH, RANGE 5 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on May 23,2022:

That the final subdivision plat submitted by Michael J & Kelly J Schwarck, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS May 23,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.201-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Stortz Farm Partnership. Roll call-Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.201**  
RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Stortz Farm Partnership

WHEREAS, Stortz Farm Partnership, owner(s) as of the May 23,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 2 IN THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (SW1/4-SE1/4) AND LOT 2 IN THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (SE1/4-SE1/4) BOTH IN SECTION 15, TOWNSHIP 98 NORTH, RANGE 6 WEST OF 5TH P.M., ALLAMAKEE COUNTY, IOWA; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on May 23,2022:

That the final subdivision plat submitted by Stortz Farm Partnership, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS May 23,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

Discussion was held regarding the “agricultural area” that the Richard Bennett plat is part of. Attorney Gericke spoke about the agricultural area that was created in the past, rights to withdraw and recommended tabling until he has time to research.

22.202-Motion Reiser/Second Byrnes to table the resolution of acceptance of final subdivision plat for Richard Bennett Trust. Motion carried.

Engineer Ridenour recommends hiring two new employees for Secondary Road Department – Temporary Part-Time scale person and Maintenance Person II.

22.203-Motion Byrnes/Second Reiser to approve hiring Owen Malone starting May 24 at \$13.42/hour for Temporary Part-Time Scale person. Motion carried.

22.204-Motion Reiser/Second Byrnes to approve hiring Brett Cota starting June 6 at \$21.04/hour for Maintenance Person II. Motion carried.

Department Head updates: Engineer Ridenour gave department and project update. Auditor Beyer gave department update and reminds public that today at 5pm is the last day for a voter to request a ballot be mailed to them for the Primary election. Next week’s BOS meeting is on Tuesday, May 31, due to Memorial Day holiday.

22.205-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**TUESDAY, MAY 31, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.206-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from May 23, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Gene Averhoff, Laurie Moody, Brian Ridenour, Stephanie Runkle, Jon Luchsinger, Tony Gericke, Todd Wild, Richard Wild, Corey Snitker,

Public Comment: Ann Burckart introduced new employee Toni Pearson.

22.207-Motion Byrnes/Second Reiser to open public hearing for Allamakee County FY22 budget amendment. Motion carried.

22.208-Motion Reiser/Second Byrnes to close public hearing for Allamakee County FY22 budget amendment. Motion carried.

22.209-Motion Byrnes/Second Reiser to adopt Allamakee County FY22 budget amendment. Motion carried.

22.210-Motion Reiser/Second Byrnes to adopt appropriations resolution for Allamakee County FY22 budget amendment Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**APPROPRIATION RESOLUTION #22.210**

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2021, in accordance with Section 331.434, Subsection 6, Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Allamakee County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the following schedule are hereby appropriated from the resources of each fund so itemized, and the department or office listed in the first column on the same line of the schedule.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2021.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2021/2022 budget year the Auditor shall ascertain that, the available resources of a fund for that year will be less than said fund’s total appropriations, she shall immediately so inform the board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and offices monthly, during the 2021/2022 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of the business day on June 30, 2022.

The above and foregoing resolution was adopted by the Board of Supervisors of Allamakee County, Iowa on this **31st day of May, 2022**, the vote thereon being as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Mark Reiser, Member

Attest:

\_\_\_\_\_  
Dan Byrnes, Member

\_\_\_\_\_  
Denise Beyer, County Auditor



| <b>APPROPRIATIONS FY '22 - FINAL AMENDMENT - MAY 31, 2022</b>                |                      |                             |                      |                               |                       |                        |                           |                         |                     |  |  |
|--|----------------------|-----------------------------|----------------------|-------------------------------|-----------------------|------------------------|---------------------------|-------------------------|---------------------|--|--|
| (Less than 10% or \$5,000 decrease, whichever is greater, to the Department) | <b>GENERAL BASIC</b> | <b>GENERAL SUPPLEMENTAL</b> | <b>GENERAL OTHER</b> | <b>COUNTY SOCIAL SERVICES</b> | <b>RURAL SERVICES</b> | <b>SECONDARY ROADS</b> | <b>OTHER</b>              | <b>CAPITAL PROJECTS</b> | <b>DEBT SERVICE</b> | <b>TOTAL</b>                                 |  |
| Non Departmental   |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Board of Supervisors   |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| County Auditor   | 1,131                | 200                         |                      |                               |                       |                        |                           |                         |                     | 1,331  |  |
| County Treasurer   |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| County Attorney  | 9,800                | 1,676                       |                      |                               |                       |                        |                           |                         |                     | 11,476                                       |  |
| County Sheriff   |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Clerk of Court   |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| County Recorder  |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| County Safety  |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Secondary Roads  |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Veterans Affairs   |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Board of Health  | 81,291               |                             |                      |                               |                       |                        |                           |                         |                     | 81,291                                       |  |
| Weed Commission  |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Human Services   |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| County Farm  |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Solid Waste  |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Non Departmental   | 12,000               |                             |                      |                               |                       |                        | 4,250                     |                         |                     | 16,250                                       |  |
| District Court   |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Substance Abuse  |                      | 3,035                       |                      |                               |                       |                        |                           |                         |                     | 3,035  |  |
| Planning & Development   | 3,915                |                             |                      |                               |                       |                        |                           |                         |                     | 3,915  |  |
| 28E-Tourism  |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| County Conservation  |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Environmental Health   |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| County Relief Office   |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Courthouse Services  |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Data Processing  |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Custodian  |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Insurance Expense  |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| County Social Services   |                      |                             |                      | 4,896                         |                       |                        |                           |                         |                     | 4,896  |  |
| Juvenile Probation   |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Revolving Loan Fund  |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Non Mental Health  |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| GIS Management   |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Historical Society   |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| Em Mgmt Training   |                      |                             |                      |                               |                       |                        |                           |                         |                     | 0  |  |
| <b>TOTALS</b>  | <b>108,137</b>       | <b>4,911</b>                | <b>0</b>             | <b>4,896</b>                  | <b>0</b>              | <b>0</b>               | <b>4,250</b>              | <b>0</b>                | <b>0</b>            | <b>122,194</b>                               |  |
|  |                      |                             |                      |                               |                       |                        | <b>DATE: May 31, 2022</b> |                         |                     |  |  |
| <b>GRAND TOTALS</b>  |                      |                             |                      |                               |                       |                        |                           |                         |                     |  |  |
| GENERAL BASIC FUND   |                      |                             |                      | 108,137                       |                       |                        |                           |                         |                     | <b>ALLAMAKEE COUNTY BOARD OF SUPERVISORS</b> |  |
| GENERAL SUPPLEMENTAL FUND  |                      |                             |                      | 4,911                         |                       |                        |                           |                         |                     |  |  |
| AMERICAN RESCUE  |                      |                             |                      | 0                             |                       |                        |                           |                         |                     |  |  |
| COUNTY SOCIAL SERVICES FUND  |                      |                             |                      | 4,896                         |                       |                        |                           |                         |                     |  |  |
| RURAL SERVICES BASIC FUND  |                      |                             |                      | 0                             |                       |                        |                           |                         |                     | <b>LARRY SCHELLHAMMER, CHAIRPERSON</b>       |  |
| SECONDARY ROAD FUND  |                      |                             |                      | 0                             |                       |                        |                           |                         |                     |  |  |
| WELL GRANT FUND  |                      |                             |                      | 0                             |                       |                        |                           |                         |                     |  |  |
| RECORDS MANAGEMENT   |                      |                             |                      | 0                             |                       |                        |                           |                         |                     |  |  |
| REVOLVING LOAN FUND  |                      |                             |                      | 0                             |                       |                        |                           |                         |                     | <b>DAN BYRNES, BOARD MEMBER</b>              |  |
| COLLECTIONS FUND (ATTY)  |                      |                             |                      | 0                             |                       |                        |                           |                         |                     |  |  |
| EMERGENCY MED SVCS FUND  |                      |                             |                      | 0                             |                       |                        |                           |                         |                     |  |  |
| HISTORICAL SOCIETY   |                      |                             |                      | 0                             |                       |                        |                           |                         |                     |  |  |
| WAUKON AREA FIRE STATION BOND  |                      |                             |                      | 4,250                         |                       |                        |                           |                         |                     | <b>MARK REISER, BOARD MEMBER</b>             |  |
| REAP/CONSERVATION SPECIAL PROJECTS   |                      |                             |                      | 0                             |                       |                        |                           |                         |                     |  |  |
| SAFETY CENTER DEBT SERVICE   |                      |                             |                      | 0                             |                       |                        |                           |                         |                     |  |  |
| ATTORNEY FORFEITURE FUND   |                      |                             |                      | 0                             |                       |                        |                           |                         |                     |  |  |
| PRISONER ROOM AND BOARD  |                      |                             |                      | 0                             |                       |                        |                           |                         |                     | <b>ATTEST: DENISE BEYER, COUNTY AUDITOR</b>  |  |
| <b>GRAND TOTAL</b>   |                      |                             |                      | <b>122,194</b>                |                       |                        |                           |                         |                     |  |  |

Jon Luchsinger presented the FY23 Solutions agreements for approval.  
 22.211-Motion Byrnes/Second Reiser to approve signing the Solutions Annual Support Agreement and IT Services Agreement for FY23. Motion carried.

22.212-Motion Reiser/Second Byrnes to accept and place on file Manure Management Plan updates for Regancrest Holstein Inc, Kent McCormick Site #1 and Site #2, and Rolinda Acres LLC. Motion carried.

Attorney Tony Gericke confirmed that a landowner may withdraw from the agricultural area after 6 years, per Iowa Code. Usage of the land falls back to Planning & Zoning. Discussion was held on zoning requirements, subdivisions, whether original or current owner withdraws, and what needs approval by Supervisors.

22.213-Motion Byrnes/Second Schellhammer to approve withdrawal of Bennett Trust property from agricultural area. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

22.214-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Richard Bennett Trust. Roll call-Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.214**  
RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Richard A Bennett Trust

WHEREAS, Richard A Bennett Trust, owner(s) as of the May 31,2022 has submitted the attached Final Plat and supporting documents representing:

PLATTING OF WILD RIDGE SUBDIVISION IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER AND THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER ALL IN SECTION 3, TOWNSHIP 99 NORTH, RANGE 5 WEST OF THE 5TH P.M. IN ALLAMAKEE COUNTY, IOWA AS SURVEYED IN DECEMBER, 2021.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on May 31,2022:

That the final subdivision plat submitted by Richard A Bennett Trust, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS May 31,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

Engineer Ridenour presented resolution for a new 4-way stop.  
22.215-Motion Reiser/Second Byrnes to approve resolution allowing a four-way stop at the intersection of Dundee Drive and Four Corners Road. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

RESOLUTION #22.215

WHEREAS: the Board of Supervisors is empowered under authority of Sections 321.236 and 321.255 of the Code of Iowa to designate any secondary road intersection under their jurisdiction as a controlled intersection and to erect STOP signs and

WHEREAS: Dundee Drive and Four Corners Road Intersect, it is desired to have a Four Way Stop located along section line of Sec. 8 & 9-T97N-R5W of Jefferson Twp.

NOW, THEREFORE, BE IT RESOLVED by the Allamakee County Board of Supervisors that above named intersection become a Four Way Stop.

Passed and approved this 31st day of May, 2022.

\_\_\_\_\_  
Chairperson, Board of Supervisors

ATTEST:

\_\_\_\_\_  
County Auditor

Engineer Ridenour presented detour route using county roads during July 30 RAGBRAI event in/around Waukon.  
22.216-Motion Byrnes/Second Reiser to approve detouring of state road traffic onto county secondary roads for the RAGBRAI event in Waukon. Motion carried.

Department Head updates: Engineer Ridenour gave project and department updates. Emergency Management Coordinator Corey Snitker reviewed RAGBRAI route and June 11 pre-ride, trainings and other department updates. Auditor Beyer gave update on election and Saturday, June 4 office open from 8am-4pm for absentee voting. Engineer Ridenour brought up the ATV/UTV legislation that is awaiting Governor’s signature.

22.217-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, JUNE 6, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.218-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from May 31, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Laurie Moody, Steve Weidner, Lynn Strong, Beau Bennett, Brian Ridenour, Corey Snitker.

Public Comment: Val Reinke reported on community events and meetings.

Byrnes explained the Upper Explorerland Regional Planning Commission revolving loan fund board vacancy and gave name of recommended replacement to be approved by Supervisors.

22.219-Motion Byrnes/Second Reiser to approve Kiel Fritz as Allamakee County banker representative on Upper Explorerland Regional Planning Commission revolving loan fund board. Motion carried.

Beau Bennett and Laurie Moody presented route options and an application for permit for a special event ATV/UTV ride on June 25. Bennett and Moody will go back to DNR and verify permission on road use and bring back a final route recommendation next week.

Department Head updates: Sheriff Mellick gave department update. Engineer Ridenour gave department and project updates. Emergency Management Coordinator Corey Snitker gave update on events and weather. Auditor Beyer reported on Tuesday, June 7 Primary election and department update.

22.220-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS  
WEDNESDAY, JUNE 8, 2022**

Board members present: Reiser and Schellhammer. Byrnes absent. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.221-Motion Reiser/Second Schellhammer to open the meeting. Motion carried.

The following people were present at various times throughout the meeting in person: Denise Beyer – Auditor, Commissioner of Elections and Clerk to Supervisors, Tony Gericke – County Attorney.

Pursuant to Iowa Code 21.4(2) (a), (b) and (c), 24-hour notice was not given for the following agenda item because there was good reason to not cause unnecessary delays to one of the primary functions of government.

Auditor Beyer explained the request for an administrative recount of Precincts 3 and 7 due to a minor machine issue on Election Day. The recount is to verify ballot counts and the Absentee and Special Voter Precinct Board will perform the recount.

22.222-Motion Reiser/Second Schellhammer to authorize Auditor Beyer to hold administrative recounts of Precincts 3 and 7. Motion carried.

22.223-Motion Reiser/Second Schellhammer to adjourn. Motion carried.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, JUNE 13, 2022**

Board members present: Byrnes (via Zoom), Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.224-Motion Reiser/Second Schellhammer to approve today’s agenda and the minutes from June 6, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Steve Wiedner, Beau Bennett, Jim Janett, Stephanie Runkle, Clark Mellick, Samson Elledge, Mike Hohenbrink, Corey Snitker, Brian Ridenour.

Public Comment: Val Reinke reported on community events and meetings.

Steve Wiedner has an interest in establishing a bike trail along the old railroad from Waukon to Waterville to Waukon Junction, and has had some interest from people who ride bikes. He has a list of property owners along the old railroad and is willing to help with the process. Schellhammer advised that support from landowners is a must and to see if Wiedner can get a committee set up.

Beau Bennett presented final route recommendation and permit application for a special event ATV/UTV ride on June 25.

22.225-Motion Reiser/Second Schellhammer to approve permit application for June 25 special event ATV/UTV ride. Motion carried.

Department Head updates: Sheriff Mellick gave department update, including having more calls recently to send a deputy to Yellow River State Forest for domestic assault or other issues, or needing to send a deputy to YRSF for urgent notifications when phone numbers for DNR given to Sheriff’s office are not answering. Jim Janett gave project update for Conservation. EMA Coordinator Corey Snitker gave weather and department update and talked about closing up the window in courthouse storm/emergency shelter. Engineer Ridenour gave road project update including completion of Livingood Bridge project. Auditor Beyer reminded Supervisors of June 7, Primary election canvass at 9:00 a.m.

22.226-Motion Reiser/Second Schellhammer to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**TUESDAY, JUNE 14, 2022**

**9:00 a.m.**

Board members present Schellhammer, Reiser. Byrnes absent. All members voting “AYE” unless noted.

Meeting of Board of County Canvassers called to order by Schellhammer.

The Board of County Canvassers for Allamakee County met to canvass the results of the Primary election held on June 7, 2022. Auditor Beyer presented tally lists, abstracts and canvass summary for said election.

22.227-Motion Reiser/Second Schellhammer to certify the canvass summary and abstracts of votes for June 7, 2022 Primary election and declare the following candidates nominated for the offices listed, to be filled at the General Election on November 8, 2022: **Democratic Party:** Board of Supervisors-Daniel E. Byrnes, no second candidate; County Treasurer, Recorder and Attorney – No candidates; **Republican Party:** Board of Supervisors – Dennis Keatley and Larry Schellhammer; County Treasurer – Jennifer O’Neill; County Recorder – Karen Kay Mathis; County Attorney – Anthony Gericke. Motion carried.

22.228 -Motion Schellhammer/Second Reiser to adjourn as Board of Canvassers. Motion carried.

Attest:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, JUNE 20, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.229-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from June 8, 13 & 14, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Tony Gericke, Laurie Moody, Val Reinke, Dennis Koenig, Jim Janett, Brian Ridenour, Clark Mellick.

Public Comment: Postville Mayor Dennis Koenig reported on the turnout for the Big 4 Fair this past weekend. Cindy Berns inquired about changes in fire districts. Berns announced she will be retiring as Postville librarian this year and has hired a replacement.

Attorney Anthony Gericke requested permission to dispose of old law books and transfer book shelves to Vets Club museum.

22.230-Motion Byrnes/Second Reiser dispose of old law books and donate bookshelves to Vets Club Museum at discretion of County Attorney. Motion carried.

22.231-Motion Byrnes/Second Reiser to allow use of flex/comp time in lieu of the payout in the FY22 year with flex/comp time for time that will be used by June 30, 2022. Motion carried.

22.232-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Dennis J. & Vickie S. Curtin. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.232**

**RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Dennis J & Vickie S Curtin**

WHEREAS, Dennis J & Vickie S Curtin, owner(s) as of the June 20, 2022 has submitted the attached Final Plat and supporting documents representing:

LOT 1 AND LOT 2; BOTH IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 98 NORTH, RANGE 6 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on June 20,2022:

That the final subdivision plat submitted by Dennis J & Vickie S Curtin, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and



the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS June 20,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.233-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Erma Jean Swenson. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.233**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Erma Jean Swenson

WHEREAS, Erma Jean Swenson, owner(s) as of the June 20,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 2 IN THE FRACTIONAL NORTHWEST QUARTER OF THE NORTHWEST QUARTER (FRL NW1/4-NW1/4), LOT 1 IN THE FRACTIONAL SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (FRL SW1/4-NW1/4), THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER (NE1/4-NW1/4), AND LOT 4 IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER (SE1/4-NW1/4); ALL IN SECTION 19, TOWNSHIP 96 NORTH, RANGE 5 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on June 20,2022:

That the final subdivision plat submitted by Erma Jean Swenson, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS June 20,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.234-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Gene C. Kurth. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.234**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Gene C Kurth

WHEREAS, Gene C Kurth, owner(s) as of the June 20,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 1 OF LOT 1 AND LOT 6; BOTH IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE1/4-SW1/4) OF SECTION 25, TOWNSHIP 96 NORTH, RANGE 5 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on June 20,2022:

That the final subdivision plat submitted by Gene C Kurth, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS June 20,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.235-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Rolinda Acres, LLC. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.235**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Rolinda Acres, LLC

WHEREAS, Rolinda Acres, LLC, owner(s) as of the June 20,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 1 IN LOT 1 IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (NE1/4-SE1/4) OF SECTION 26, AND LOT 2 IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4-SW1/4) OF SECTION 25; BOTH IN TOWNSHIP 98 NORTH, RANGE 4 WEST OF THE 5TH P.M. , ALLAMAKEE COUNTY, IOWA; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on June 20,2022:

That the final subdivision plat submitted by Rolinda Acres, LLC, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS June 20,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.236-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Holy Cross Cemetery. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.236**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Holy Cross Cemetery - John Hennesey

WHEREAS, Holy Cross Cemetery - John Hennesey, owner(s) as of the June 20,2022 has submitted the attached Final Plat and supporting documents representing:

THE PLATTING OF LOT 2 OF LOT 1 IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 21, TOWNSHIP 100 NORTH, RANGE 4 WEST OF THE 5TH P.M. IN ALLAMAKEE COUNTY, IOWA AS SURVEYED IN SEPTEMBER-OCTOBER, 2021.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on June 20,2022:

That the final subdivision plat submitted by Holy Cross Cemetery - John Hennesey, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS June 20,2022.

ATTEST:

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Chairperson

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County Auditor

Sheriff Mellick presented Law Enforcement 28E Agreements between Allamakee County and City of Harpers Ferry (\$30,000) and City of Waterville (\$1,850). It renews yearly until either party requests a change.

22.237-Motion Reiser/Second Byrnes to approve Law Enforcement Services 28E Agreements with City of Harpers Ferry at \$30,000/year and City of Waterville at \$1,850/year, effective July 1, 2022. Motion carried.

No action taken on RAGBRAI permit for West Paint Creek Synod Cemetery Association.

Engineer Ridenour explained detour route for August 4<sup>th</sup> Waukon Corn Days Parade.

22.238-Motion Byrnes/Second Reiser to approve detour route for Corn Days parade on August 4, 2022 from 7:30-8:30 pm. Motion carried.

Ridenour presented copy of Notice to Prospective Bidders for English Bench Site 9 Watershed construction/repair and requested a letting date be set.

22.239-Motion Reiser/Second Byrnes to set July 18 at 10:00am as letting date for the repair of English Bench Watershed Site 9. Motion carried.

No action taken on Secondary Roads transfers. Tax sale is today and those taxes collected will be added and presented next week.

Supervisor Reiser requested that department heads track time/expenses related to tourism type events in the county, such as ATV/UTV rides, RAGBRAI, Driftless half-marathon to get an idea of what is spent for this type of organized special events.

Department Head updates: Engineer Ridenour commented on the work and expenses related to an event such as RAGBRAI and gave project update. Sheriff Mellick reported a resignation of a full-time dispatcher and there is still one open deputy position. Jim Janett reported a busy weekend at Conservation Center and gave project update. Laurie Moody gave department update, vehicle update and office ceiling/light install update. Auditor Beyer gave department update and reminded Supervisors of June 30 meeting to approve final FY22 claims.

Supervisors Byrnes and Schellhammer, Auditor Beyer and Val Reinke visited Transfer Master in Postville for a tour.

22.240-Motion Byrnes/Second Schellhammer to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, JUNE 27, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.241-Motion Reiser/Second Byrnes to approve today’s agenda, tabling the 10:00 item until July 5, and the minutes from June 20, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Waukon Standard, Denise Beyer – Auditor and Clerk to Supervisors, Jim Magner, Clark Mellick, Corey Snitker, Brian Ridenour, Mike Hohenbrink – Postville Herald.

Public Comment: Jim Magner expressed concern about Four Corners Road and Makee Drive four-way stop – coming from south on Four Corners Road and the hill is so steep it is difficult to stop if you have a load behind you. He would like them to consider possibly removing the north/south stop signs and having just the east/west stops. Brian Ridenour notified Supervisors August 4 is next six-county meeting, and Winneshiek County is repealing their ATV/UTV ordinance.

Val Reinke is still waiting on last piece for RAGBRAI permit application. No action taken.

Secondary Roads transfers presented.

22.242-Motion Reiser/Second Byrnes to approve transfers of \$6,102.25 from General Basic Fund to Secondary Roads fund and \$271,773.60 from Rural Basic Fund to Secondary Roads fund. Motion carried.

22.243-Motion Byrnes/Second Reiser to approve liquor license renewals for Allamakee County Conservation Foundation and Sportsmans Club LLC. Motion carried.

Sheriff Mellick informed Supervisors of resignation of dispatcher/jailer Justin Bullerman.

22.244-Motion Reiser/Second Byrnes to accept resignation of Justin Bullerman, effective July 14, 2022. Motion carried.

Sheriff Mellick requested use of county credit card.

22.245-Motion Byrnes/Second Reiser to approve use of county credit card for purchase of pressure bandages, carry bags, life jackets and throw bags with ropes, with amount not to exceed \$2,600.00. Motion carried.

Sheriff Mellick requested that the Board consider a credit card specific to their department. No action taken. County credit card policy will be reviewed at July 5 meeting and consideration of credit card for Sheriff’s department.

Department Head updates: Sheriff Mellick reported the department received their first bill for solar; should start to see Alliant bill go down; gave other department update. Corey Snitker gave Emergency Management department update and upcoming events. Auditor Beyer updated on voter acknowledgment card correction and fiscal year-end this week with meeting at 9am Thursday morning to approve final FY22 claims.

22.246-Motion Byrnes/Second Schellhammer to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, JUNE 30, 2022**

Board members present: Reiser and Schellhammer. Byrnes absent. All members voting "AYE" unless noted.

Schellhammer called meeting to order.

22.247-Motion Reiser/Second Schellhammer to approve agenda. Motion carried.

Supervisors audited final FY22 claims.

22.248-Motion Reiser/Second Schellhammer to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**TUESDAY, JULY 5, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.249-Motion Reiser/Second Byrnes to approve today’s agenda, tabling Jill Kistler’s item until further notice. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Waukon Standard, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Steve Murray, Mandy O’Neill, Laurie Moody, Clark Mellick, Jenny O’Neill, Brian Ridenour, Deb Winke, Dave Mooney.

Public Comment: Val Reinke talked about RAGBRAI and asked Board of Supervisors if they would like to provide a “welcome” piece for a publication for Day 7 of RAGBRAI, and any help in any community is appreciated for Day 7. Veterans Memorial Postville Clinic opens today.

Steve Murray, Lansing City Council member, presented a request for American Rescue Plan dollars from the county’s allocation to help City of Lansing pay for some water and sewer system work that the City was unaware of related to the bridge replacement project. This fall the City of Lansing needs to sign the contract, so the funds need to be obligated by the time the contract is signed. The project will be bid by DOT in Fall 2023. Total of \$240,992.40 is the estimate for the work the City of Lansing is responsible for. City of Lansing has used their ARPA fund allocation for other water and sewer projects. Schellhammer asked how Lansing would pay for it if the county doesn’t contribute. Other community development block grants (CDBG) are an option. Murray gave one option of 1/3 grant, 1/3 city and 1/3 county, with \$80,000 contribution from each. Supervisors will talk to Auditor Beyer about where the county is with obligating funds and discuss from there.

Val Reinke presented the application and required documentation for West Paint Creek Synod Cemetery Association’s RAGBRAI permit. Laurie Moody talked about food inspector requirements.

22.250-Motion Byrnes/Second Reiser to approve RAGBRAI permit for West Paint Creek Synod Cemetery Association. Motion carried.

Laurie Moody presented a resolution.

22.251-Motion Reiser/Second Byrnes to approve 2022 Resolution for Destruction of Noxious Weeds. Roll call-Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**Resolution #22.251**

**RESOLUTION FOR THE DESTRUCTION OF NOXIOUS WEEDS**

BE IT RESOLVED, by the Board of Supervisors of Allamakee County, Iowa;

That pursuant to the provisions of Chapter 317 Code of Iowa, 2022, it is hereby ordered:

1. That each owner and each person in the possession or control of any lands in Allamakee County shall properly spray, cut, burn, or otherwise destroy all noxious weeds thereon, as defined in this chapter, at such time in each year and in such manner as shall prevent said weeds from blooming or coming to maturity, and shall keep their lands free from such growth of any weeds as shall render the streets or highways adjoining said land



unsafe for public travel. Noxious weeds shall be cut or otherwise destroyed on or before the following dates as often thereafter as it is necessary to prevent seed production:

PRIMARY NOXIOUS WEEDS: JULY 15, 2022 for Buckthorn, Bull thistle, Canada thistle, Field bindweed, Hoary cress (Perennial pepper-grass) Horse nettle, Leafy spurge, musk thistle, Perennial sow thistle, Quack grass, Russian knapweed, Tall thistle & Palmer amaranth

SECONDARY NOXIOUS WEEDS: JULY 15, 2022 for Buckthorn plantain, Cocklebur, Wild sunflower, curly dock, Poison hemlock, Puncturevine, Sheep sorrel, Sour dock, Smooth dock, Teasel, Velvetleaf (Butterprint), Wild carrot, Wild mustard, Multiflora rose and Shattercane.

2. That each owner or each person in the possession or control of land in Allamakee County infested with any noxious weeds shall be expected to destroy and will immediately keep such infestations of said noxious weeds destroyed to prevent the weeds from blooming and maturing additional seeds.
3. That if the owners or persons in possession or control of any land in Allamakee County fail to comply with the foregoing orders, the Weed Commissioner shall cause this to be done and the expense of said work, including cost of serving notice and other cost, if any, shall be assessed against the land and its owners thereof.
4. The multiflora rose shall not be considered a noxious weed when cultivated for or used as undersod for cultivated roses or as ornamental shrubs in gardens, per Iowa Code Section 317.1 (2).
5. That the Allamakee County Auditor is hereby directed to cause notice of the making and entering of foregoing order by on publication in each of the official newspapers of the County.

Dated this 5th day of July, 2022

Allamakee County Board of Supervisors

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Larry Schellhammer, Chairperson

\_\_\_\_\_  
Daniel Byrnes

\_\_\_\_\_  
Mark Reiser

Discussion was held on the county credit card limits and policy. No changes made to county credit card policy at this time. Discussion was also held on Amazon business accounts and use of personal credit cards for county business. No action was taken. A department head meeting will be held to discuss this topic.

Engineer Brian Ridenour presented 4 county roads that landowners have requested the county vacate and asked Supervisors to set a public hearing date/time regarding vacating these roads. 22.252-Motion Byrnes/Second Reiser to set Monday, July 25 at 10am for public hearing on the closing/vacating of some old County Public Secondary Roads. Motion carried.

Supervisors will view these roads with Engineer on Friday, July 8.

Department Head updates: Engineer Ridenour gave road project and department update. Department head meeting was set for July 11 at 1:00. Deb Winke updated Supervisors on HF 2130 regarding ATV/UTVs and asked the Supervisors to consider reviewing the legislation and whether they would repeal the County ATV/UTV ordinance. Emergency Manager Corey Snitker gave department and weather updates and gave an update on courthouse cameras. Solid Waste Director Dave Mooney gave department update. Sheriff Mellick gave department update including seeing more ATVs on the road following the new state legislation. Environmental Health/Sanitarian Laurie Moody gave department update. Auditor Beyer reported on fiscal year-end process.

22.253-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS  
FRIDAY, JULY 8, 2022**

Board members Byrnes, Reiser and Schellhammer and Engineer Ridenour met at 9:00 a.m. to discuss and then view road projects and roads to be discussed/considered for vacating at July 25, 10:00 a.m. public hearing.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, JULY 11, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.254-Motion Reiser/Second Byrnes to approve today’s agenda and minutes from June 27 and 30 and July 5 and 8, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Lissa Blake – Waukon Standard, Denise Beyer – Auditor and Clerk to Supervisors, Dennis Blocker, Brian Ridenour, Tony Gericke, Clark Mellick, Deb Winke.

Public Comment: None

22.255-Motion Byrnes/Second Reiser to approve Allamakee County FY23 budget appropriation resolution. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**APPROPRIATION RESOLUTION 22.255**

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2022, in accordance with Section 331.434, Subsection 6, Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Allamakee County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the following schedule are hereby appropriated from the resources of each fund so itemized, and the department or office listed in the first column on the same line of the schedule.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2022.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2022/2023 budget year the Auditor shall ascertain that, the available resources of a fund for that year will be less than said fund’s total appropriations, she shall immediately so inform the board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and offices monthly, during the 2022/2023 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of the business day on June 30, 2023.

The above and foregoing resolution was adopted by the Board of Supervisors of Allamakee County, Iowa on this **11th day of July, 2022**, the vote thereon being as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Mark Reiser, Member

Attest:

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Dan Byrnes, Member

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Denise Beyer, County Auditor

| <b>ALLAMAKEE COUNTY APPROPRIATIONS FY23</b>                                  |                      |                             |                      |   |                       |                        |               |   |                     |                   |
|--|----------------------|-----------------------------|----------------------|---|-----------------------|------------------------|---------------|---|---------------------|-------------------|
| (Less than 10% or \$5,000 decrease, whichever is greater, to the Department) | <b>GENERAL BASIC</b> | <b>GENERAL SUPPLEMENTAL</b> | <b>GENERAL OTHER</b> | <b>COUNTY SOCIAL SERVICES</b>             | <b>RURAL SERVICES</b> | <b>SECONDARY ROADS</b> | <b>OTHER</b>  | <b>CAPITAL PROJECTS</b>                     | <b>DEBT SERVICE</b> | <b>TOTAL</b>      |
| Non Departmental   | 177,435              |                             |                      |   | 2,026,381             |                        |               |   |                     | 2,203,816         |
| Board of Supervisors   | 91,424               | 53,087                      |                      |   |                       |                        |               |   |                     | 144,511           |
| County Auditor   | 171,343              | 220,194                     |                      |   |                       |                        |               |   |                     | 391,537           |
| County Treasurer   | 325,909              | 110,233                     |                      |   |                       |                        |               |   |                     | 436,142           |
| County Attorney  | 272,433              | 90,857                      | 10,424               |   |                       |                        |               |   |                     | 373,714           |
| County Sheriff   | 1,745,094            | 498,913                     |                      |   | 223,427               |                        |               |   |                     | 2,467,434         |
| Clerk of Court   |                      | 15,000                      |                      |   |                       |                        |               |   |                     | 15,000            |
| County Recorder  | 177,897              | 79,954                      |                      |   |                       |                        | 22,000        |   |                     | 279,851           |
| County Safety  | 5,000                |                             |                      |   |                       |                        |               |   |                     | 5,000             |
| Secondary Roads  |                      | 825,772                     |                      |   |                       | 8,365,000              |               |   |                     | 9,190,772         |
| Veterans Affairs   | 107,727              | 37,769                      |                      |   |                       |                        |               |   |                     | 145,496           |
| Board of Health  | 385,828              |                             |                      |   |                       |                        |               |   |                     | 385,828           |
| Weed Commission  |                      |                             |                      |   | 8,804                 |                        |               |   |                     | 8,804             |
| Human Services   | 5,600                |                             |                      |   |                       |                        |               |   |                     | 5,600             |
| County Farm  | 11,250               |                             |                      |   |                       |                        |               |   |                     | 11,250            |
| Solid Waste  |                      |                             |                      |   | 346,164               |                        |               |   |                     | 346,164           |
| Non Departmental   | 1,895,580            | 77,000                      |                      |   | 427,682               |                        |               |   | 449,477             | 2,849,739         |
| District Court   |                      | 1,500                       |                      |   |                       |                        |               |   |                     | 1,500             |
| Substance Abuse  | 49,795               | 4,109                       |                      |   |                       |                        |               |   |                     | 53,904            |
| Planning & Development   | 82,427               | 30,938                      |                      |   |                       |                        |               |   |                     | 113,365           |
| 28E-Tourism  | 200,725              |                             |                      |   |                       |                        |               |   |                     | 200,725           |
| County Conservation  | 321,450              | 93,912                      |                      |   |                       |                        | 10,000        |   |                     | 425,362           |
| Environmental Health   | 86,879               | 28,362                      |                      |   |                       |                        | 49,189        |   |                     | 164,430           |
| County Relief Office   | 84,327               | 20,005                      |                      |   |                       |                        |               |   |                     | 104,332           |
| Courthouse Services  | 210,425              |                             |                      |   |                       |                        |               |   |                     | 210,425           |
| Data Processing  | 169,000              | 2,051                       |                      |   |                       |                        |               |   |                     | 171,051           |
| Custodian  | 64,966               | 36,046                      |                      |   |                       |                        |               |   |                     | 101,012           |
| Insurance Expense  |                      |                             |                      |   |                       |                        |               |   |                     | 0                 |
| County Social Services   |                      |                             |                      | 0   |                       |                        |               |   |                     | 0                 |
| Juvenile Probation   |                      | 38,000                      |                      |   |                       |                        |               |   |                     | 38,000            |
| Revolving Loan Fund  |                      |                             | 75,000               |   |                       |                        |               |   |                     | 75,000            |
| Non Mental Health  | 13,000               |                             |                      |   |                       |                        |               |   |                     | 13,000            |
| GIS Management   | 50,893               | 11,373                      |                      |   |                       |                        |               |   |                     | 62,266            |
| Historical Society   |                      |                             |                      |   |                       |                        | 4,054         |   |                     | 4,054             |
| Em Mgmt Training   |                      |                             | 9,050                |   |                       |                        |               |   |                     | 9,050             |
| <b>TOTALS</b>  | <b>6,706,407</b>     | <b>2,275,075</b>            | <b>94,474</b>        | <b>0</b>                                  | <b>3,032,458</b>      | <b>8,365,000</b>       | <b>85,243</b> | <b>0</b>                                    | <b>449,477</b>      | <b>21,008,134</b> |
|  |                      |                             |                      |   |                       |                        |               |   |                     |                   |
|  |                      |                             |                      |   |                       |                        |               |   |                     |                   |
|  |                      | <b>GRAND TOTALS</b>         |                      | <b>GENERAL BASIC FUND</b>                 |                       |                        |               | <b>6,706,407</b>                            |                     |                   |
|  |                      |                             |                      | <b>GENERAL SUPPLEMENTAL FUND</b>          |                       |                        |               | <b>2,275,075</b>                            |                     |                   |
|  |                      |                             |                      | <b>COUNTY SOCIAL SERVICES FUND</b>        |                       |                        |               | <b>0</b>                                    |                     |                   |
|  |                      |                             |                      | <b>RURAL SERVICES BASIC FUND</b>          |                       |                        |               | <b>3,032,458</b>                            |                     |                   |
|  |                      |                             |                      | <b>SECONDARY ROAD FUND</b>                |                       |                        |               | <b>8,365,000</b>                            |                     |                   |
|  |                      |                             |                      | <b>WELL GRANT FUND</b>                    |                       |                        |               | <b>49,189</b>                               |                     |                   |
|  |                      |                             |                      | <b>RECORDS MANAGEMENT</b>                 |                       |                        |               | <b>22,000</b>                               |                     |                   |
|  |                      |                             |                      | <b>REVOLVING LOAN FUND</b>                |                       |                        |               | <b>75,000</b>                               |                     |                   |
|  |                      |                             |                      | <b>ATTORNEY'S COLLECTION FUND 5%</b>      |                       |                        |               | <b>10,424</b>                               |                     |                   |
|  |                      |                             |                      | <b>EMERGENCY MANAGEMENT FUND</b>          |                       |                        |               | <b>9,050</b>                                |                     |                   |
|  |                      |                             |                      | <b>HISTORICAL SOCIETY</b>                 |                       |                        |               | <b>4,054</b>                                |                     |                   |
|  |                      |                             |                      | <b>WAUKON AREA FIRE STATION BOND</b>      |                       |                        |               | <b>0</b>                                    |                     |                   |
|  |                      |                             |                      | <b>REAP/CONSERVATION SPECIAL PROJECTS</b> |                       |                        |               | <b>10,000</b>                               |                     |                   |
|  |                      |                             |                      | <b>SAFETY CENTER DEBT SERVICE</b>         |                       |                        |               | <b>449,477</b>                              |                     |                   |
|  |                      |                             |                      | <b>PUBLIC SAFETY CENTER FUND</b>          |                       |                        |               | <b>0</b>                                    |                     |                   |
|  |                      |                             |                      | <b>PRISONER ROOM AND BOARD</b>            |                       |                        |               | <b>0</b>                                    |                     |                   |
|  |                      |                             |                      | <b>GRAND TOTAL</b>                        |                       |                        |               | <b>21,008,134</b>                           |                     |                   |
| <b>ALLAMAKEE COUNTY BOARD OF SUPERVISORS</b>                                 |                      |                             |                      | <b>DATE: JULY 11, 2022</b>                |                       |                        |               |   |                     |                   |
|  |                      |                             |                      |   |                       |                        |               |   |                     |                   |
|  |                      |                             |                      |   |                       |                        |               |   |                     |                   |
| <b>LARRY SCHELLHAMMER, CHAIRPERSON</b>                                       |                      |                             |                      | <b>MARK REISER, BOARD MEMBER</b>          |                       |                        |               |   |                     |                   |
|  |                      |                             |                      |   |                       |                        |               |   |                     |                   |
|  |                      |                             |                      |   |                       |                        |               |   |                     |                   |
| <b>DAN BYRNES, BOARD MEMBER</b>  |                      |                             |                      |   | <b>94</b>             |                        |               | <b>ATTEST: DENISE BEYER, COUNTY AUDITOR</b> |                     |                   |

Supervisors reviewed Treasurer’s Semi-Annual and Annual reports and Financial update.  
22.256-Motion Reiser/Second Byrnes to approve Treasurer’s FY22 annual report. Motion carried.

22.257-Motion Byrnes/Second Reiser to accept and place on file quarterly reports for Relief Office, Recorder, Veterans Affairs, and Planning & Zoning. Motion carried.

22.258-Motion Reiser/Second Byrnes to approve signing the Nyhart Service Agreement for preparation of GASB report. Motion carried.

No action taken on transfer of funds between bank accounts. Auditor Beyer will come back with recommendation next week for transfer amount.

Discussion was held regarding House File 2130 ATV legislation and the County ATV/UTV Ordinance. Attorney Gericke recommends putting on next week’s agenda to repeal the Allamakee County Ordinance because it has no effect at this point. Gericke highlighted some points in the new House File 2130 and the County ATV/UTV ordinance and asked for Supervisor input or concerns. What constitutes a wildlife area and whether Yellow River State Forest/Park is a wildlife area will be discussed more next week. The Code dictates, but the County can decide whether they will have a requirement for a permit for special rides in the county.

Department Head updates: None.

22.259-Motion Byrnes/Second Reiser to recess until Department Head meeting at 1:00p.m. Motion carried.

Board reconvened at 1:00 for a department head meeting. Those present were Supervisors Reiser, Byrnes and Schellhammer, Dave Mooney, Chris Fee, Becky Hawes, Jared Winger, John Roe, Heather Homewood, Brian Ridenour, Stephanie Runkle, Jenny O’Neill, Deb Winke, Laurie Moody, Denise Beyer, Tony Gericke, Clark Mellick.

All department heads gave updates. The County credit card policy language and credit limits for cards were discussed, as well as lines of credit. A discussion was held on American Rescue Plan funds obligated and spent, obligated but not yet spent and not yet obligated. Discussion was also held on potential projects to add to the list for consideration of ARPA funding.

22.260-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, JULY 18, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.261-Motion Byrnes/Second Reiser to approve today’s agenda and minutes from July 11, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Lissa Blake – Waukon Standard, Denise Beyer – Auditor and Clerk to Supervisors, Dave Monserud, Heather Bente, Sandy Lloyd, Detra Dettmann and Bruce Blair with DNR, Dennis Blocker, Val Reinke, Clark Mellick.

Public Comment: Detra Dettmann and Bruce Blair with DNR were present to address some things about the Yellow River State Forest. Their interpretation from their bureau of the new legislation is that ATVs are allowed to go through YRSF on through-roads, but not allowed on roads contained within the YRSF, such as through campgrounds. The campgrounds are the state “park” portion of the State Forest. Sandy Lloyd commented that signage is already up at the campsites. Val Reinke gave event update including the Star City Film Festival and Lansing and Waukon RAGBRAI meetings.

Heather Bente, City Clerk and Librarian, reviewed Waterville events and library events, and thanked the Supervisors for their support of the libraries. Dave Monserud, Mayor, gave a report on the School Community Center building and events held there, grants and a new building going up downtown.

Auditor Beyer gave balances in the Partially Self Funded checking account and money market accounts and requested permission to move funds from the checking to the interest earning money market.

22.262-Motion Byrnes/Second Reiser to approve Auditor Beyer moving \$200,000.00 from WSB Checking to Freedom Money Market account. Motion carried.

22.263-Motion Reiser/Second Byrnes to accept and place on file the MMP update for Chestnut Farm Site 2. Motion carried.

Attorney Gericke recommended setting a public hearing to repeal the ATV/UTV Ordinance.

22.264-Motion Reiser/Second Byrnes to set August 1 at 9:40 for public hearing for repealing ATV/UTV Ordinance. Motion carried.

Attorney Gericke has been contacted by Fayette County Attorney’s office to help with their juvenile court caseload. Fayette County Attorney is retiring and their assistant is taking a different job. Jill Kistler has agreed to temporarily fill in for Fayette juvenile cases. Fayette County will compensate Kistler for her mileage and duties, starting August 8, at 10 hours/week on average and provide office space for her for case preparation. Attorney Gericke does not see this affecting Kistler’s time with Allamakee. No action taken until paperwork is received from Fayette County.

Supervisor Schellhammer explained that Winneshiek Energy District is working with Lansing as the pending closure of the Lansing power plant approaches. They are seeking a letter of support from Supervisors regarding the *Empowering Allamakee County* application for funding via the USDAs Rural Energy Pilot Program (REPP).



22.265-Motion Reiser/Second Byrnes to sign the letter of support for the *Empowering Allamakee County* application. Motion carried.

Jon Luchsinger provided information regarding replacing the Meeting Owl in the Board room. Supervisors are in agreement to pay the insurance deductible and replace the Owl until new Audio/Visual equipment is installed and then the Owl can be used in another meeting room.

Department Head updates: Sheriff Mellick has received a map of the roads that ATVs are allowed on in YRSF, provided by DNR. Sheriff Mellick also commented that he would like to see children restrained and wearing helmets on ATV and UTV vehicles for safety, regardless of the new legislation not requiring it. Auditor Beyer commented that she will be working on preparing tax statements over the next couple weeks.

Engineer Ridenour presented bids for repair of English Bench watershed Site 9. Nine contractors took out plans and proposals with just one bid being received. The bid bond envelope is unsealed and empty. Bids are not allowed to be opened unless the bid bond is included, so this bid remained unopened. Ridenour recommends talking to County Attorney on how to proceed. No late bids will be allowed by other contractors.

22.266-Motion Byrnes/Second Reiser to table the opening of bids until next week. Motion carried.

Quotes for LP were reviewed: Ag-Vantage FS - \$1.65/gallon; Consolidated Energy - \$1.74/gallon; Waukon Feed Ranch - \$1.699/gallon; Welch, Inc. - \$1.74/gallon. Engineer Ridenour recommends accepting low bid from Ag-Vantage FS.

22.267-Motion Reiser/Second Byrnes to accept bid from Ag-Vantage FS at \$1.65/gallon for FY23. Motion carried.

22.268-Motion Byrnes/Second Reiser to set letting date of August 8 at 10:00am for concrete pavement patching. Motion carried.

Ridenour gave department and project updates.

22.269-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, JULY 25, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.270-Motion Reiser/Second Byrnes to approve today’s agenda and minutes from July 18, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Lissa Blake – Waukon Standard, Denise Beyer – Auditor and Clerk to Supervisors, Chris Fee, Stephanie Runkle, Clark Mellick, Val Reinke, LuAnn Rolling, Mike Hohenbrink – Postville Herald, Darin Svenson, Randy Petersburg, Virginia Moore, Corey Snitker, Phyllis Ewing, Jenny O’Neill.

Public Comment: Supervisor Schellhammer thanked the Fair Board and all those involved in a successful fair. Auditor Beyer read a letter from SOS asking the County to consider joining the IBAT (Iowa Businesses Against Trafficking) initiative. This involves 2 commitments: to learn something about human trafficking through resources on the IBAT.Iowa.gov website and to do something – such as a social media campaign or an editorial in local papers.

22.271-Motion Byrnes/Second Reiser to accept and place on file Manure Management Plan for Enyart Dairy. Motion carried.

22.272-Motion Reiser/Second Byrnes to accept and place on file Sheriff’s Quarterly report. Motion carried.

22.273-Motion Byrnes/Second Reiser to approve agreement to enter into services with Fayette County Attorney’s office for temporary assistance from Assistant Allamakee County Attorney, Jill Kistler. Motion carried.

22.274-Motion Reiser/Second Byrnes to approve resolution to obligate ARPA funds for County Attorney upgrade to KARPEL software, including annual license and user fees – not to exceed \$35,830; and Solid Waste parking lot resurfacing project – not to exceed \$40,000. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**Resolution 22.274**

**A RESOLUTION TO APPROVE DISBURSEMENT OF FUNDS FOR THE AMERICAN RESCUE PLAN ACT**

**WHEREAS**, on March 11, 2021, President Biden signed the 1.9 trillion-dollar American Rescue Plan Act and,

**WHEREAS**, Allamakee County has applied for and has been estimated to receive funds for the American Rescue Plan Act (ARPA) totaling \$2,654,509; with first half amount of \$1,329,270 received in December 2021;

**WHEREAS**, based on the distribution guidelines from the US Department of Treasury, allowing up to \$10 million of ARPA funds to be used as Lost Revenue, and thus used for any item that would normally be budgeted for, the following projects have been approved for the use of said funds:

- County Attorney upgrade to KARPEL software, including annual license and user fees – not to exceed **\$35,830**
- Solid Waste parking lot resurfacing project – not to exceed **\$40,000**

**NOW, THEREFORE, BE IT RESOLVED** that the Allamakee County Board of Supervisors endorses the disbursement of American Rescue Plan Act Funds for the items listed and authorizes the Auditor to make these payments as they are presented.

PASSED AND ADOPTED this 25<sup>th</sup> day of July, 2022.

\_\_\_\_\_  
Larry Schellhammer, Chairman  
Allamakee County Board of Supervisors

\_\_\_\_\_  
Mark Reiser, Supervisor

\_\_\_\_\_  
Dan Byrnes, Supervisor

Attest: \_\_\_\_\_  
Denise Beyer, Allamakee County Auditor

Chris Fee requested use of credit card to purchase GPS receivers.  
22.275-Motion Byrnes/Second Reiser to approve use of county credit card by Chris Fee to purchase GPS receivers, not to exceed \$150. Motion carried.

22.276-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Shirley M. Steiber. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.276**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Shirley M Steiber

WHEREAS, Shirley M Steiber, owner(s) as of the July 25,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 5,LOT 6, AND LOT 7; ALL IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (NE1/4-SE1/4) OF SECTION 14, TOWNSHIP 98 NORTH, RANGE 3 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on July 25,2022:

That the final subdivision plat submitted by Shirley M Steiber, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS July 25,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.277-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for David M & Jeffrey J Johnson. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.277**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
David M & Jeffrey J Johnson

WHEREAS, David M & Jeffrey J Johnson, owner(s) as of the July 25,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 1 OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER, LOT 1 OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER, LOT 1 OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER, LOT 1 OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER, , AND LOT 1 OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER ALL IN SECTION 16, TOWNSHIP 98 NORTH, RANGE 6 WEST OF THE 5TH P.M. IN ALLAMAKEE COUNTY, IOWA AS SURVEYED IN APRIL-JUNE, 2022.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on July 25,2022:

That the final subdivision plat submitted by David M & Jeffrey J Johnson, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS July 25,2022.

ATTEST:

Chairperson

County Auditor

22.278-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Anthony, Mary and Beth Baxter. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.278**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Anthony, Mary & Beth Baxter

WHEREAS, Anthony, Mary & Beth Baxter, owner(s) as of the May 23,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 4 IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (SE1/4-SE1/4) OF SECTION 7,TOWNSHIP 98 NORTH, RANGE 6 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on July 25,2022:

That the final subdivision plat submitted by Anthony, Mary & Beth Baxter, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS May 23,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.279-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Deborah L. Hanson. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.279**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Deborah L Hanson

WHEREAS, Deborah L Hanson, owner(s) as of the July 25,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 2 IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE1/4-SW1/4) OF SECTION 29, TOWNSHIP 96 NORTH, RANGE 6 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on July 25,2022:

That the final subdivision plat submitted by Deborah L Hanson, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS July 25,2022.

ATTEST:

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Chairperson

\_\_\_\_\_  
County Auditor

LuAnn Rolling shared watershed reports and maintenance needed.

22.280-Motion Byrnes/Second Reiser to acknowledge receipt and approval of 2022 watershed inspection reports as presented. Motion carried.

22.281-Motion Reiser/Second Byrnes to open public hearing for consideration of permanently closing/vacating four old public Secondary Roads. Motion carried.

Engineer Ridenour reviewed the 4 roads to be permanently vacated and explained they are currently abandoned roadways that may have trees or crops in them and are not utilized as roads; some are gated. Board has authority to vacate all or part of what was described in the public hearing notice. Randy Petersburg spoke on behalf of Aaron Hochstetler, a neighbor, who wishes to make sure a portion of his road that he uses to get to his house will not be vacated. Virginia Moore spoke about Smith Road. Supervisor Byrnes read a letter from James Hanson

objecting to vacating of portion of Fan Road. Ridenour reviewed the reasons someone can claim damages if a road is vacated and causes them harm in some way.

22.282-Motion Byrnes/Second Reiser to close public hearing for consideration of permanently closing/vacating four old public Secondary Roads. Motion carried.

No action taken. Resolution will be revised for the objection and placed on next week's agenda.

Engineer Ridenour recommended hiring for vacancy in his department due to a recent retirement.

22.283-Motion Byrnes/Second Reiser to approve hiring Jamie Cahalan, Maintenance Person II starting August 8 at \$21.69/hour. Motion carried.

22.284-Motion Reiser/Second Byrnes to approve Winter Roadway Maintenance agreement with the IDOT and City of Waukon. Motion carried.

Engineer Ridenour reviewed resolution for a grant application to update Safety Plan to make County eligible for federal money for projects.

22.285-Motion Byrnes/Second Reiser to approve resolution to apply for a grant.... Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**A RESOLUTION FOR PARTICIPATION IN SS4A GRANT APPLICATION**  
**Allamakee County Resolution No. 22.285**

**WHEREAS, as part of the new Federal Transportation Bill, Infrastructure Investment and Jobs Act (IIJA), there is over \$1B of roadway safety funding available in the form of Safe Streets and Roads for All (SS4A) grants. To be an eligible applicant for this new safety funding, a county MUST have an eligible Action Plan in place; and**

**WHEREAS, the Iowa County Engineers Association (ICEA) plans to apply for a SS4A grant to develop and supply all 99 counties in Iowa with an eligible Action Plan at no cost to the counties. ICEA encourages all 99 counties to participate in this grant application; and**

**WHEREAS, the Allamakee County Board of Supervisors will commit to achieve significant declines in roadway fatalities and serious injuries in Allamakee County; and**

**WHEREAS, the Allamakee County Board of Supervisors recognizes the Action Plan and will assist the County Engineer's department in achieving the goal of a dramatic decrease in roadway fatalities and serious injuries and zero roadway fatalities and serious injuries by the years 2030 and 2050, respectively; and**

**WHEREAS, the Allamakee County Board of Supervisors, after consulting with the Allamakee County Engineer, desires to participate in a joint SS4A grant to develop and receive an eligible Action Plan for Allamakee County.**

**THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF ALLAMAKEE COUNTY that this County does hereby request to be included in the statewide SS4A grant to develop Actions Plans for all 99 counties in Iowa.**

Resolution adopted this 25<sup>th</sup> day of July, 2022.

Allamakee County Board of Supervisors

\_\_\_\_\_  
Board of Supervisors Chairperson

ATTEST:

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**Allamakee County Auditor**

Board reviewed the procedure for opening bids. Last week there was one bidder for English Bench Site #9 project, the bidder did not include bid bond in outside envelope, which is a requirement to open the bid. Engineer contacted bidder who stated the bond is enclosed in the large envelope. County Attorney gave Supervisors a choice to reject due to the procedure not being followed, or open the bid since there is only one bid and it doesn't harm any other bidders. Supervisor Byrnes did open the large envelope and the bid bond was enclosed. Total bid from Reihm Construction, as read: \$422,525.44. Estimate by NRCS was in the \$285,000 range. Engineer Ridenour left to check the calculations and will come back with a recommendation.

22.286-Motion Byrnes/Second Reiser to acknowledge receipt of petition for special election to change Veterans Memorial Hospital from a city hospital to a county hospital. Motion carried.

22.287-Motion Byrnes/Second Reiser to order Auditor Beyer to hold the Special Election to be held with November 8 General Election. Motion carried.

Discussion was held on changes in language for credit card policy.

22.288-Motion Byrnes to table action on County Credit Card policy until next week. Motion carried.

Department Head updates: Sheriff Mellick gave department update. Chris Fee asked about the Amazon account invoicing. Corey Snitker reviewed county fair, RAGBRAI vehicle drop-off in Lansing, upcoming events and weather event on Saturday night. Engineer Ridenour gave department update and road project update, including roads impacted by weekend weather. Ridenour reviewed what constitutes an emergency for roads department, and when to call E911 after hours. Attorney Gericke updated on timeline for install of new KARPEL software. Treasurer Jenny O'Neill notified Supervisors that a new law has gone into effect – LOSST payments have been based on estimates each month with once a year adjustment to actual, but this will be changed to actual LOSST dollars being sent to counties. Auditor Beyer updated on tax process. Engineer told Supervisors the next 6-county meeting will be August 4 at Clermont.

Engineer Ridenour came back with a corrected amount of Riehm bid for English Bench - \$419,924.50. If bid is rejected, the agreement with NRCS would need to be modified to adjust the agreement for project to go into next year. Engineer Ridenour will contact NRCS to notify them of the high bid and come back next week.

22.289-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor



**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, AUGUST 1, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.290-Motion Byrnes/Second Reiser to approve today’s agenda and minutes from July 25 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joe Moses– Waukon Standard, Denise Beyer – Auditor and Clerk to Supervisors, Michael Coyle, Jack Knight, Dennis Blocker, Sandy Lloyd, Clark Mellick, Tony Gericke, Val Reinke, Laurie Moody, Stephanie Runkle, Brian Ridenour, Mike Hohenbrink – Postville Herald, Corey Snitker.

Public Comment: Michael Coyle reviewed new hires, new clinic opening in Postville, and gave an update on the progress of the mental health clinic. Coyle also mentioned the upcoming community forums regarding hospital updates and the public measure that will be on the November 8 ballot. Jack Knight complimented road department on the new Smithfield bridge. Val Reinke reviewed RAGBRAI and upcoming Corn Days events. Schellhammer thanked all the volunteers in the county for a successful RAGBRAI.

22.291-Motion Reiser/Second Byrnes to open public hearing regarding repeal of ATV/UTV ordinance. Motion carried.

Attorney Tony Gericke commented that the ordinance is no longer valid due to recent legislation. Mellick said money from citations will go to the state. Ridenour commented that though special events permits will not be required, it is best to notify the county of special rides.

22.292-Motion Byrnes/Second Reiser to close public hearing regarding repeal of ATV/UTV Ordinance. Motion carried.

22.293-Motion Byrnes/Second Reiser to repeal ATV/UTV Ordinance dated 7.3.17 as said ordinance has been preempted by state law. Motion carried.

22.294-Motion Byrnes/Second Reiser to accept and place on file Manure Management Plans/updates for Long View Ridge, Dennis Gruber, Gruber Ridge LLC, Wayne & Shelly Weber Farm and Millerway. Motion carried.

22.295- Motion Reiser/Second Byrnes to accept and place on file quarterly report for Environmental Health. Motion carried.

22.296-Motion Byrnes/Second Reiser to approve use of county credit card for purchase/replacement of Meeting Owl for Board of Supervisors room not to exceed \$1,200. Motion carried.

Updated credit card policy presented with previously discussed changes.

22.297-Motion Reiser/Second Byrnes to update credit card policy effective 8/1/22. Motion carried.

Stephanie Runkle presented the proposed zoning ordinance amendment and asked Supervisors to set a public hearing.

22.298-Motion Byrnes/Second Reiser to set public hearing date for August 15, 2022 at 9:40 a.m. for amendment #10 to Zoning Ordinance L. Motion carried.

Engineer Ridenour presented resolution, including one objection, to vacate portions of 4 county secondary roads listed in Resolution.

22.299-Motion Reiser/Second Byrnes to approve resolution to permanently close/vacate portions of four old public Secondary Roads. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION TO VACATE COUNTY ROADS**  
**Allamakee County**  
**Resolution No. 22.299**

WHEREAS, On July 25, 2022 at 10:00 AM a hearing was held on the proposed vacation and closure of vacate portions of a portion of originally established and any subsequent relocated or as travelled public county roads that closely parallel the proposed vacated portion of the public county road that is no longer used for public road Right of Way. The proposed vacation are as follows:

1. Public County Road as described by Plat of Survey recorded in the Allamakee County Recorder’s Office in Book A-10 Page 256-258 as Lot 1 of Lot 11, Lot 2 of Lot 11, and Lot 16 all located in the SW¼ of the SW¼ of Section 3-T96N-R3W of the Fifth Principal Meridian. This was dedicated for a public street in the Village of Waukon Junction as platted and recorded July 5<sup>th</sup>, 1907, as recorded in the Allamakee County Recorder’s Office in Plat Book D Page 24.
2. Public County Road Number 173 from the Center of Section 9-T96N-R6W, Post Township, N 01° 19’ 34” E 354.7’ on the quarter section line, thence S 88° 40’ 26” E 27.0’ to the point of beginning in the center of a gate opening, assumed to be the center of Road #173, thence North and Northwesterly terminating on the East line of the NW¼ of the NW¼ of Section 9-T96N-R6W. Point of termination was the beginning point of a previous vacation dated December 5, 1960, recorded in Supervisors Minute Book G, Page 385. There are remnants of a deteriorated washed out 37’ by 14’ wood bridge which will become the property of Virginia S. Moore.
3. Public County Road Number 19 & 90(Fan Road) beginning on the West Line of the SE¼ of the NE¼ of Section 24-T98N-R5W thence southeasterly, terminating at Road Number 209(Scenic Valley Road) in the SW¼ of the NW¼ of Section 19-T98N-R4W. There are remnants of concrete/limestone from a bridge that use to cross Village Creek which will become the property of Ronald J. & Laurel M. Gulla.
4. Public County Road Number 615 beginning at Road Number 26 on the South line of the SE¼ of the SE¼ of Section 18-T97N-R4W thence easterly and northerly across Paint Creek terminating at County Road Number 113(Paint Creek Drive) in the NW¼ of the SW¼ of Section 17-T97N-R4W. The dead end Public County Road that provides access to residence at 1397 Paint Creek Drive in the NE¼ of SE¼ of Section 18-T97N-R4W is not part of this road vacation and will remain a Public County Road from Paint Creek Drive southwesterly across the wood bridge over Paint Creek.

WHEREAS, One objection to vacating the right of way was received in writing for Fan Road(Road Number 19 & 90) by James Hanson. Hanson suggested building two bridges and rebuilding the road to make passable again to make shorter trip between his farms. Hanson also noted more people are living in the area, tourism prospects, and UTV rides.

NOW, THEREFORE BE IT RESOLVED by the Allamakee County Board of Supervisors that the subject sections of road be ordered vacated and closed.

\_\_\_\_\_  
Chairperson, County Board of Supervisors

\_\_\_\_\_  
Date

ATTEST:

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County Auditor

(SEAL)

Engineer Ridenour has contacted NRCS to see if they have any comments regarding re-bidding the project and extending the agreement into next year, and possibly a dollar increase in the agreement.

The only bid was about 47% over the NRCS Engineer's estimate. NRCS concurs that rejecting the bid and extending the agreement is the best course of action.

22.300-Motion Reiser/Second Byrnes to reject all bids for repair of English Bench site #9. Motion carried.

Department Head updates: Sheriff Mellick gave RAGBRAI and department update. Corey Snitker, Emergency Management Director, reviewed RAGBRAI, weather and upcoming events. Engineer Ridenour reviewed upcoming 6-county meeting on Thursday this week, followed up on process for closing/vacating roads and gave department update. Auditor Beyer updated on tax statement process, the IBAT proclamation and Opioid settlement.

22.301-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, AUGUST 8, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.302-Motion Reiser/Second Byrnes to approve today’s agenda and minutes from August 1, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joe Moses– Waukon Standard, Denise Beyer – Auditor and Clerk to Supervisors, Jean Bossom, Jon Luchsinger, Clark Mellick, Dave Mooney, LuAnn Rolling, Brian Ridenour, Ryan Delaney, Mike Hohenbrink – Postville Herald.

Public Comment: Supervisors talked to Jean Bossom about working with Sheriff Mellick on ideas to implement the Learn Something and Do Something requirements in the Iowa Businesses Against Trafficking proclamation.

22.303-Motion Byrnes/Second Reiser to accept and place on file quarterly report for Auditor. Motion carried.

Auditor Beyer informed Supervisors a new fund will need to be created for the opioid litigation settlement funds. No resolution has been done for a new fund in the past from what Beyer can find in minutes. A new fund is needed for being able to track the use of the funds on opioid related expenses.

22.304-Motion Reiser/Second Byrnes to allow Auditor Beyer to create a new fund for opioid settlement funds. Motion carried.

22.305-Motion Byrnes/Second Reiser to approve allowances and disallowances for Homestead and Military applications as presented. Motion carried.

Sheriff Mellick shared Fehr Graham plans to move ahead with engineering the domestic water supply & fire suppression water supply changes at the Public Safety Center. Mellick is waiting on a letter from Fehr Graham to engage in a contract with them for their services. Public notice for bids will be for the entire scope of the project.

Bids for concrete pavement patching were opened and read:

Skyline Construction Inc, Decorah: \$155,346.25; Bacon Concrete LLC, Postville: \$151,835.00; Cedar Falls Construction Inc, Cedar Falls: \$184,173.00.

Engineer Ridenour will review the bids and come back with a recommendation next week.

Engineer Ridenour and Luann Rolling prepared a letter regarding Site #5 on English Bench watershed. During inspections, Luann Rolling noticed an excavator and contacted the person doing the work, Cory Fritzler and asked him to stop work since the watersheds are maintained by the county and NRCS. Ridenour is asking Supervisors to sign a letter to Fritzler to stop work and explain the reasons. The work Fritzler is doing needs to be planned by an engineer and approved by Supervisors to ensure the work being done is not affecting the integrity of the structure.

22.306-Motion Reiser/Second Byrnes to sign letter to Mr. Fritzler to stop the work on English Bench Site #5. Motion carried.

Department Head updates: Dave Mooney gave department update regarding staff. Engineer Ridenour gave department update and stated that the Soil and Water Conservation’s legal representation is the state Attorney General’s office. Auditor Beyer gave update that tax

statements are completed and should be in the mail sometime this week and reminded Supervisors that the meeting next week is in Harpers Ferry.

22.307-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, AUGUST 15, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.308-Motion Reiser/Second Byrnes to approve today’s agenda and minutes from August 8, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joe Moses– Waukon Standard, Janel Eglseder – 1<sup>st</sup> Deputy Auditor, Brian Ridenour, Stephanie Runkle, Jody Delaney, Jerry Valley, Jane Hasek, Sandi Riha, Tom Diggins, Kelli Melcher, Shelia Diggins and Val Reinke.

Public Comment: Val Reinke discussed how she will be at the State Fair on Saturday and Sunday. She also noted that Country on the Creek is this Saturday with all proceeds going to the Community Center.

22.309-Motion Byrnes/Second Reiser to open hearing regarding Amendment #10 to Zoning Ordinance L. Motion carried.

Stephanie Runkle discussed that R1 has to have a minimal of 3 acres and R3 has to have a minimal of 1 acre.

22.310-Motion Reiser/Second Byrnes to close public hearing. Motion carried.

22.311-Motion Byrnes/Second Reiser to approve 1<sup>st</sup> reading of Amendment #10 to Zoning Ordinance L. Motion carried.

22.312-Motion Byrnes/Second Reiser to set 2<sup>nd</sup> reading for August 22<sup>nd</sup> @ 9:40 a.m. Motion carried.

Jody Delaney gave an update on the Harpers Ferry library. Jerry Valley gave an update on the Harpers Ferry City. He noted that they put a new fence around the playground and he mentioned the Airbnb’s that are in Harpers. They are going forward with a messaging board on Main Street. Fiber optic will be installed through the City next year.

Jane Hasek presented a plan display of the new Harpers Ferry Museum project. It will be a 60 X 150 building with back having some storage. The project will cost around \$800,000.00. Campaign letters are out and hoping to raise \$100,000.00 within 90 days and then will be applying for Grants. Pledges will be set up for 3 years.

22.313-Motion Byrnes/Second Reiser to approve the concrete pavement patching bid with Bacon Concrete for \$151,835.00. Motion carried.

22.314-Motion Reiser/Second Byrnes to approve liquor license renewal for Knotty Pine. Motion carried.

Department Head updates: Engineer Ridenour stated how they finished the road rock project with Bruening. Makee Drive 2<sup>nd</sup> bridge is demolished now. Lansing had some flooding with washouts over the weekend. Janel Eglseder gave update on the upcoming Special Election for Harpers Ferry in September.

Supervisors visited Sandy Point Cemetery, Harpers One Stop and The Portside in Harpers Ferry.

22.315-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Janel Eglseder, 1<sup>st</sup> Deputy Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, AUGUST 22, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.316-Motion Reiser/Second Byrnes to approve today’s agenda and minutes from August 15, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joe Moses– Waukon Standard, Denise Beyer-Auditor & Clerk to Supervisors, Gary Boden, Stephanie Runkle, Dr. Dave Schwartz, Jacob Dougherty, Clark Mellick, Corey Snitker, Ryan Johnson, John Roe.

Public Comment: Gary Boden gave a street project update, fiber optic update and invited Supervisors to visit the new Waukon Sewage Treatment Plant on September 12 following the Board meeting. Supervisor Larry Schellhammer read a letter, and submitted it to Auditor Beyer, requesting to have his name removed from the November 8, 2022 General Election ballot and withdraw from the election.

Stephanie Runkle reviewed Amendment #10 to Zoning Ordinance. No other comments have been received regarding the amendment.

22.317-Motion Byrnes/Second Reiser to approve second reading of Amendment #10 to Zoning Ordinance L. Motion carried.

22.318-Motion Byrnes/Second Reiser to set 3<sup>rd</sup> reading of Amendment #10 to Zoning Ordinance L for August 29, 2022 at 9:40am. Motion carried.

Jacob Dougherty updated the Supervisors on the vehicle purchased by VMH for autopsy transports and Dr. David Schwartz informed Supervisors that they may add a cooling system in the future. Supervisors viewed the transport vehicle in parking lot.

22.319-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Cote’ Family Farm, LLC. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.319**

**RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Cote' Family Farm, LLC**

WHEREAS, Cote' Family Farm, LLC, owner(s) as of the August 22,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 4 IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (SE1/4-SE1/4) OF SECTION 11, TOWNSHIP 98 NROTH, RANGE 6 WEST OF THE 5TH P.M. ALLAMAKEE COUNTY, IOWA; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.



BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on August 22,2022:

That the final subdivision plat submitted by Cote' Family Farm, LLC, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS August 22,2022.

ATTEST:

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Chairperson

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County Auditor

22.320-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Lloyd C. Johannningmeier Junior. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.320**  
RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Lloyd C Johannningmeier JR

WHEREAS, Lloyd C Johannningmeier JR, owner(s) as of the August 22,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 5 IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (SE1/4-SE1/4) AND LOT 2 IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (NE1/4-SE1/4), BOTH IN SECTION 16, TOWNSHIP 96 NORTH, RANGE 4 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on August 22,2022:

That the final subdivision plat submitted by Lloyd C Johannningmeier JR, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's

Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS August 22,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.321-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Michael Schwark & Christopher Soules. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.321**

**RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Michael Schwarck & Christopher Soules**

WHEREAS, Michael Schwarck & Christopher Soules, owner(s) as of the August 22,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 1 IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE1/4-SW1/4) AND LOT 2 OF LOT 1 IN THE FRACTIONAL NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (FRL NW1/4-SW1/4); BOTH IN SECTION 18, TOWNSHIP 96 NORTH, RANGE 5 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on August 22 ,2022:

That the final subdivision plat submitted by Michael Schwarck & Christopher Soules, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS August 22,2022.

ATTEST:

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Chairperson

\_\_\_\_\_  
County Auditor

22.322-Motion Byrnes/Second Reiser to approve Certificate of Adjustment as presented. Motion carried.

22.323-Motion Reiser/Second Byrnes to accept and place on file Manure Management Plan updates for Enyart Dairy and Martins Site. Motion carried.

22.324-Motion Byrnes/Second Reiser to approve the Iowa Businesses Against Trafficking Anti-Human Trafficking Proclamation as presented. Motion carried.

Corey Snitker notified Supervisors that he has received a grant to hire Upper Explorerland to help with the update of the Hazard Mitigation Plan, which is required to be done every 5 years. Snitker provided a timeline for the update.

Department Head updates: Ryan Johnson with Allen Roofing gave an update on the roof project, which was started last Monday. John Roe gave an update on blocking off the window in the storm shelter room. Auditor Beyer gave department update and stated the scanning project for Auditor and Recorder offices will be starting this week with the company coming to pick up the bound books to be scanned off-site and when they return those, they will scan the non-bound books onsite. Sheriff Mellick gave update on water supply project at Public Safety Center.

22.325-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, AUGUST 29, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.326-Motion Reiser/Second Byrnes to approve today’s agenda and amended minutes from August 15, 2022 and minutes from August 22, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joe Moses– Waukon Standard, Denise Beyer-Auditor & Clerk to Supervisors, Jim Janett, Clark Mellick, Laurie Moody, Brian Ridenour, Corey Snitker.

Public Comment: None.

Stephanie Runkle reviewed Amendment #10 to Zoning Ordinance. No other comments have been received regarding the amendment.

22.327-Motion Byrnes/Second Reiser to approve third reading of Amendment #10 to Zoning Ordinance L. Motion carried.

22.328-Motion Byrnes/Second Reiser to adopt Amendment #10 to Zoning Ordinance. Motion carried.

Attorney Tony Gericke informed the Supervisors that Aleesa Baakko, Victim Witness Coordinator, has resigned with her last day being September 16 and he will be advertising. Gericke requested that the \$5,000 paid to Baakko for doing collections be transferred to Mary Huinker as Mary will take on collections permanently. Approval of pay change will be on September 6 agenda.

Brian Ridenour presented paperwork for Bacon Concrete for concrete pavement patching. 22.329-Motion Reiser/Second Byrnes to approve contract and bond with Bacon Concrete for \$151,835 for concrete pavement patching. Motion carried.

Department Head updates: Emergency Management Coordinator Corey Snitker gave update on weather and upcoming events and meetings. First Hazard Mitigation Plan update meeting will be August 31, 4-6pm, at Waukon City Hall. Jim Janett gave department report on grant projects. Sheriff Mellick gave update on interviewing for dispatcher positions. Auditor Beyer gave a department update and update on September 13 Harpers Ferry special election and filing deadline of August 31 for General election. Supervisor Byrnes gave update on meetings he attended at ISAC. Supervisor Schellhammer reported on a visit to the new AJ’s Steakhouse last week.

22.330-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**TUESDAY, SEPTEMBER 6, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.331-Motion Reiser/Second Byrnes to approve today's agenda and minutes from August 29, 2022. Motion carried.

The following people were present at various times throughout the meeting in person and/or by zoom: Joe Moses- Waukon Standard, Janel Eglseder, 1<sup>st</sup> Deputy Auditor, Jon Luchsinger, Clark Mellick, Denise Beyer, Corey Snitker, John Roe, Chris Fee, Laurie Moody and Brian Ridenour

Public Comment: None.

22.332-Motion Byrnes/Second Reiser to accept and place on file Manure Management Plan updates for Progressive Ag, LLC and Ahlstrom Hollow LLC (John Schellhammer). Motion carried.

22.333-Motion Reiser/Second Byrnes to appoint Patrick Cota to Veterans Affairs Commissioner-3 year term starting 7/1/2022. Motion carried.

22.334-Motion Byrnes/Second Reiser to switching pay for collections work in County Attorney's Office to different staff. Motion carried.

22.335-Motion Reiser/Second Byrnes to approve hiring temporary election help at the hourly rate of \$13.00/hour. Motion carried.

22.336-Motion Byrnes/Second Reiser signing Hacker Nelson engagement letter for FY22 audit. Motion carried.

Auditor Beyer noted that Hacker Nelson will be here the first week of October to do field work.

22.337-Motion Reiser/Second Byrnes if ARPA funds are available to go ahead with drop ceiling project for Board Room. Motion carried.

Discussion was held on the importance on the security of the IT equipment in the server room. John Roe will be in touch with Palmer Repair on a prior quote for the security wall and this topic will be put back on the agenda for next week for a motion.

22.338-Motion Byrnes/Second Reiser to hire Michael Handke, Jr, as a 911 dispatcher/corrections officer starting September 11<sup>th</sup> @ \$18.41/hour. Motion carried.

Sheriff Mellick discussed bids from RW Pladsen Inc and Torkelson-Waukon. It could take 4 to 8 months to receive the new vehicle.

22.339-Motion Reiser/Second Byrnes to approve to order from RW Pladsen the 2023 Chevrolet Tahoe PPV for \$35,905.00 with trade in of the 2017 Ford Explorer. Motion carried.

Department Head updates: Corey Snitker talked about Governor Reynolds's school safety funding to support Iowa's public-school districts and non-public & independent schools. Auditor Beyer updated the Board on her meeting last week. She informed the Board that someone needs to be appointed as the Title VI Coordinator & ADA Coordinator. Auditor Beyer will prepare a Resolution for a Title VI Coordinator and an ADA Coordinator. Sheriff Mellick stated he has some resources of some translators and will share that information with Auditor Beyer. Janel Eglseder mentioned the Special Election next week for Harpers Ferry for Hotel & Motel Tax and stated that they are starting to receive Absentee Ballot Request forms for the General Election. Engineer Ridenour also discussed the Title VI and ADA topic and the information he knew about that from the past. Sheriff Mellick discussed how him and Jacob Dougherty are setting up help sites on where a helicopter can land. They have two road sites in mind and these two sites would need to be plowed during the winter months. Laurie Moody gave the BOS heads up that the 4 Counties (Fayette, Allamakee, Clayton & Winneshiek) have a mutual agreement to help each other out when someone's on vacation and/or medical reasons are absent. There are times Laurie may have a real estate agent needing a water sample taken for a closing and the Clayton, Winneshiek and/or Fayette County Sanitarian Employee is out and Laurie will have the County vehicle out collecting water samples in those Counties.

Supervisors Byrnes and Reiser went on County field review with County Engineer Ridenour.

22.340-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Janel Eglseder, 1<sup>st</sup> Deputy Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, SEPTEMBER 12, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.341-Motion Reiser/Second Byrnes to approve today’s agenda and minutes from September 6, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joe Moses– Waukon Standard, Denise Beyer-Auditor & Clerk to Supervisors, Lynn Strong, Val Reinke, John Roe, Jon Luchsinger, Ann Burckart, Corey Snitker, Clark Mellick, Chris Fee, Jill Kistler, Brian Ridenour.

Public Comment: Lynn Strong asked Supervisors when they would be getting the remainder of the rock they agreed to get from their quarry as it will be shutting down in November. Val Reinke reviewed past events and previewed upcoming community events and meetings, including an EV “Charged Up” event on October 13 at NICC in Calmar.

John Roe reported a verbal quote from Glen Palmer of \$3,500 for wall in server room. Auditor Beyer requested he get the quote in writing.

22.342-Motion Byrnes/Second Reiser to approve quote from Palmer Repair for \$3,500 to put up a wall in the server room with funds coming from Courthouse Services budget. Motion carried.

Discussion was held on County IT. Ann Burckart reported that when the Assessor’s office took over IT she was told that it would take 2 hours per week, then it became 6 hours per week. It is becoming more and taking close to half of Jon Luchsinger’s time. The recent request by Commissioner of Elections Beyer to have someone on call the entire Election Day has created awareness that IT is becoming more than part-time. Burckart asked that the Supervisors consider hiring a full-time IT person when budgeting for FY23-24. She is willing to keep it in her office until July 1, 2023. Supervisors asked Jon Luchsinger to start to lay out what duties the new position would be responsible for. Discussion was held on which Solutions services currently used by the County, including Sheriff’s office and E-911, would be continued if a full-time IT person is hired.

Jill Kistler asked for approval for a grant award to fund additional salary for her position – 2023 Byrne JAG Award. Kistler works full-time and the county funds part-time salary and she gets grants for the gap between part-time and full-time pay. The current Byrne JAG grant is through December 2022, and Kistler is hearing that January 2023 will also be funded. This new grant will be for February 2023 – June 30, 2023, but she has listed January through June 30, 2023 in case some of this grant is needed to fund January. Kistler requested approval of salary increase of \$13,695 for January 2023 through June 2023 for Assistant County Attorney salary, with 75% to be reimbursed by grant and 25% county match.

22.343-Motion Byrnes/Second Reiser to approve the Byrne JAG contract and conditions for January 2023 through June 2023, which includes a salary increase of \$13,695 for Assistant County Attorney Jill Kistler for that time period. Motion carried.

Auditor Beyer went over in detail the Title VI and ADA requirements and the need to appoint Title VI and ADA Coordinators by resolution. No action taken today.

Department Head updates: Sheriff Mellick gave department update and discussed options for something to replace the current signal receivers on the current water tower at PSC if the water tower needs to come down. Corey Snitker reported on School Safety Initiative and

upcoming activities in the county. Auditor Beyer gave department update. Dan Byrnes mentioned the Pipelines Survey all Supervisors received and asked Auditor Beyer to place an item on agenda next week to discuss question #8 on the survey.

Supervisors visited the new Waukon Waste Water Treatment Plant following the business portion of the meeting.

22.344-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor



**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, SEPTEMBER 19, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted. Meeting held at Lansing Meehan Public Library.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.345-Motion Byrnes/Second Reiser to approve today’s agenda with 10:00 item removed and the minutes from September 12, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Derva Burke, Clark Mellick, Andy Kelleher.

Public Comment: Val Reinke reviewed weekend events and upcoming meetings and events. Supervisor Reiser reported on a question received regarding deceased voters.

Library Director Derva Burke gave a report of programs happening at Meehan Public Library for a variety of ages and thanked Supervisors for their financial support; she thanked Supervisors for anything they do to support and preserve the heritage of the county and reported 307 ATV/UTVs on the ride that started in Lansing this past weekend.

22.346-Motion Byrnes/Second Reiser to recess as Board of Supervisors and convene as Board of Canvassers. Motion carried.

Auditor Beyer and Supervisors/Canvassers reviewed results of the September 13 Special Election for City of Harpers Ferry 7% Hotel/Motel tax.

22.347-Motion Byrnes/Second Reiser to declare public measure AM “Shall the City of Harpers Ferry, Iowa, be authorized to impose a hotel and motel tax at the rate of seven percent (7%), effective January 1, 2023, with at least fifty percent (50%) of the revenues derived from the tax to be used for park and recreation programs and facilities for the City of Harpers Ferry?” to be adopted. Motion carried.

22.348-Motion Byrnes/Second Reiser to adjourn as Board of Canvassers and reconvene as Board of Supervisors. Motion carried.

22.349-Motion Reiser/Second Byrnes to accept and place on file Manure Management Plans for South Site LESS LLC and North SSEL LLC. Motion carried.

22.350-Motion Reiser/Second Byrnes to approve Certificate of Adjustment as presented. Motion carried.

Sheriff Mellick requested hiring Edward Schoenthal as reserve deputy for transports or shift coverage. This is included in the Sheriff budget. Rate of pay has been removed from Union contract due to being part-time and not covered. Mellick recommends \$16 for non-certified officers and \$20 for certified officers. No action taken.

Mellick presented a Union Contract item for pay – currently maximum of 97% of Sheriff’s pay for deputies is in the Union Contract. Some years, paying out for Comp Time has been an issue due to deputies reaching the 97% and still having Comp Time on the books that cannot be paid out. Mellick has to approve them carrying over their Comp Time. Mellick is talking to union (Section 22.1) regarding Union contract language pertaining to when staffing issues arise, the Sheriff may

approve deputies going over 97% maximum pay and also being paid out for Comp Time. The need for this is due to being short staffed with one deputy currently at the Law Enforcement Academy. Supervisor Byrnes asked Mellick to present it to Attorney John Anderson for his consideration and whether the County should consider anything alongside this. No action taken.

Supervisors received a survey from Supervisor's affiliate regarding Carbon Pipeline. Question #8 requires a joint decision by Supervisors. Question #8 was read by Byrnes – there will be a cost associated with intervening which would be shared among the 99 counties – Sups must decide whether they 1. Would approve expenditure of the funds; 2. Would be likely to expend the funds; 3. Would likely NOT expend the funds; 4. Would NOT expend the funds; or 5. Undecided. Supervisors decided to register as Undecided with Q#8 for Allamakee County.

Supervisor Schellhammer commented that \$95,000+ in Hotel/Motel tax revenue has been received for county use and has not been designated for use yet at this time. Schellhammer proposed that \$50,000 be used for a façade grant program for businesses, with a \$5,000 matching fund requirement by each business awarded a \$5,000 grant, with oversight from the ACED Board to run the program. Submissions would be made to ACED and they would bring their recommendations to the Board of Supervisors for final approval.

Schellhammer stepped down as Chair to make the motion, Byrnes stepped up as Chair. 22.351-Motion Schellhammer/Second Byrnes to establish a façade grant program designating \$50,000 of Hotel/Motel tax funds toward the program, with a \$5,000 match required by each applicant. Ayes: Schellhammer and Byrnes; Nays: Reiser. Motion carried. Comments: Byrnes commented it was originally proposed to use ARPA funds, but feels that this being county-wide use is positive and this money came from hotel/motel and tourism and we want things to look nice to keep people coming to the county. Reiser would like to see the money go back to the county to use for expenses the county has when there are tourism events in the county. Schellhammer resumed meeting as Chair.

Department Head updates: Sheriff Mellick talked about the K-9 golf tournament fundraiser this coming weekend; jail inspection this past week went well; meeting with Civil Service Commission today to discuss moving forward to fill the open deputy position. Mellick talked with DNR last week regarding the water system project at Public Safety Center. Auditor Beyer gave department update and overview of Voter Registration Challenge hearing, Election Incident Response table top exercise and going to high schools to register students to vote and demo voting equipment.

Supervisors, Auditor Beyer, Val Reinke and Andy Kelleher visited Lansing Housing Products in Lansing for a tour.

22.352-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, SEPTEMBER 26, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.353-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from September 19, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Doug Mullen, John Gibbs, Brian Ridenour, Eugene Herman, Mandy O’Neill, Sarah Snitker, Corey Snitker, Gary Boden, Andy Kelleher, Heather Homewood, Tony Gericke, Stephanie Runkle.

Public Comment: Doug Mullen asked the Supervisors if they have considered the impact on county taxpayers if the power plant building and everything is completely gone; also commented on the Veterans Memorial Hospital public measure on the ballot in November 8. Doug Mullen would like to put hospital topic on a future agenda. Jack Knight and Eugene Herman stated how the hospital being local saved their life or a member of their family. John Gibbs commented on the recycling location in New Albin and asked Supervisors to consider paving the area. Engineer Ridenour provided a picture of this site to Supervisors. Eugene Herman commented on the DNR not paying taxes and inquired about the county helping with a road currently being taken care of by the drainage district.

22.354-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Thomas and JoAnn Berns. Roll call: Reiser-aye; Byrnes-aye; and Schellhammer-aye. Motion carried.

**RESOLUTION #22.354**

**RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Thomas & JoAnn Berns**

WHEREAS, Thomas & JoAnn Berns, owner(s) as of the September 26,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 2 IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER (NW1/4-SE1/4), LOT 4 IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE1/4-SW1/4), LOT 2 OF LOT 3 IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4-SW1/4), AND LOT 2 OF LOT 1 OF LOT 1 IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4-SW1/4); ALL IN SECTION 25, TOWNSHIP 96 NORTH, RANGE 6 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY , IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on September 26,2022:

That the final subdivision plat submitted by Thomas & JoAnn Berns, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS September 26,2022.

ATTEST:

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Chairperson

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County Auditor

22.355-Motion Byrnes/Second Reiser to appoint Don Haler to Civil Service Commission for 6-year term. Motion carried.

22.356-Motion Reiser/Second Byrnes to set November 15, 2022, at 10:00 am for General Election canvass. Motion carried.

Stephanie Runkle presented two proposed zoning changes which require amendments to Zoning Ordinance and requested Supervisors set a public hearing for both amendments.

22.357-Motion Byrnes/Second Reiser to set a public hearing for October 10 at 9:40am for two proposed amendments to Zoning Ordinance L. Motion carried.

Supervisor Mark Reiser commented that last week's discussion and action regarding hotel/motel tax was not transparent on the agenda and he spoke to Attorney Tony Gericke about the legality of the motion. He wanted more details about the façade program and if a rural business could apply for a façade grant. Andy Kelleher provided a document with grant guidelines. Reiser commented that the cities should share in supporting the program. Kelleher said Lansing is currently discussing support of the program. Reiser also feels the max amount per business should be lower, at \$2,500, so more businesses can be eligible. Motion was made by Reiser to rescind the motion made last week and change the amount to \$2500. Byrnes provided information on when rescinding a motion is allowed, and this instance is not one that qualifies unless one of the Sups who voted aye would make the motion. Motion died for lack of second. Gary Boden recommended they review the document provided by Kelleher and adopt the document and use that as their guide. Boden asked about what kind of agreement may be needed between the county and the cities if the cities participate, to make sure everyone has the same understanding. A question was raised regarding a rural business application – how that would be treated since there would be no city participation?

Corey Snitker explained the grant to cover the entire contract cost for Upper Explorerland Regional Planning Commission to provide services to update the Hazard Mitigation Plan.

22.358-Motion Byrnes/Second Reiser to sign Contract for Services between Upper Explorerland Regional Planning Commission and Allamakee County/EMA Commission. Motion carried.

Engineer Ridenour presented a pledge that needs to go into the County Safety Plan.

22.359-Motion Reiser/Second Byrnes to sign the Local Road Safety Plan Pledge. Motion carried.

3 quit claim deeds for properties in Waukon Junction were presented and explained by Engineer Ridenour.

22.360-Motion Byrnes/Second Reiser to approve 3 quit claim deeds as presented. Motion carried.

Attorney Gericke requested approval of hiring Karmen Piggott as Victim Witness Coordinator at \$38,250 salary with continuity of benefits, starting October 10.

22.361-Motion Reiser/Second Byrnes to approve hiring Karmen Piggott as Victim Witness Coordinator, beginning October 10, at \$38,250 salary with continuity of benefits. Motion carried.

Gericke presented some expenses related to a training for Victim Witness Coordinator, and a training course for attorney and sheriff's office staff, and a County Attorney annual meeting for 3 nights of hotel. Hotels not to exceed \$400 for VWC and not to exceed \$600 for Attorney meeting; and training course \$300.

22.362-Motion Byrnes/Second Reiser to allow use of county credit card for County Attorney's office including Oct 6 training amount not to exceed \$400, online training course not to exceed \$400 and meeting/hotel for Tony not to exceed \$600. Motion carried.

Department Head updates: Tony gave department update. Heather Homewood reviewed the Veterans drive-thru event at the city park and spoke about lighting municipal buildings green for Veterans Day. EMA Corey Snitker reviewed upcoming department meetings and events in the County. Auditor Beyer gave department update on Hacker Nelson field work Oct. 3-7, Voter Registration Challenge Hearing, Election Incident Response Plan Table Top Exercise, Post-Election Audit results, resignation of Karmen Piggott effective October 7, and November 8 election update. Engineer Ridenour submitted annual report to DOT and is getting ready for Hacker Nelson, and also had a resignation; roads will be helping out Solid Waste department as needed while they are short-staffed.

Supervisors moved into work session for discussion regarding Title VI and ADA Coordinator duties and who is best to be appointed as each. Appointment will be made October 3.

22.363-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, OCTOBER 3, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.364-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from September 26, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Darin Svenson, Clark Mellick, Corey Snitker, Jon Luchsinger.

Public Comment: Doug Mullen went to New Albin meeting regarding VMH becoming a county hospital and the budgeting process. He would like to get on agenda next week for Supervisors to discuss this topic. Val Reinke asked for one Supervisor to attend a visit on Wednesday this week along with other state and local legislators – visit will include Good Sam in Postville to discuss impact of the facility closing and Postville Child Care Center to hear concerns/challenges related to staffing and capacity issues. Reinke gave update on upcoming events.

22.365-Motion Byrnes/Second Reiser to accept and place on file Manure Management Plan updates for Link 3, W&M Ag LLC, De Su Holsteins Sec 7 & 12, Highway 52 Site, and Dalby Site. Motion carried.

22.366-Motion Byrnes/Second to appoint Jim Garrett to Planning & Zoning Commission for 5-year term. Motion carried.

Schellhammer stated the company doing the work on City Hall step replacement needs to request permission to go onto county property to have proper access to dig forms and pour concrete. 22.367-Motion Reiser/Second Byrnes to give permission to access onto county property for replacement of steps at City Hall. Motion carried.

Sheriff Mellick requested delaying his agenda items a week to get all the details finalized. No action taken.

Department Head updates: Corey Snitker reported work is being completed for adding a camera for the County Drop Box; update on the Driftless Half Marathon this weekend; upcoming meetings with cities for evacuation plans and Hazard Mitigation update; school grant for assessments; and annual fire drills next week. Sheriff Mellick gave department and K-9 golf fundraiser updates. Auditor Beyer reported on replacement dollars available to Allamakee County for Local Assistance and Tribal Consistency Fund (LATCF) – Allamakee County is eligible due to participating in certain revenue sharing programs. Auditor department update included auditors here this week and election updates. Engineer Ridenour updated Supervisors on the road that Eugene Herman asked about last week.

Supervisors moved into work session for discussion regarding the need for a county IT person and a potential audio-visual update for the Board room.

IT and Board Room AV notes: Luchsinger asked for direction on IT and making sure something is in place as of July 1. Options discussed include: hiring a contracted person who could be on-site set days/times each week and available as needed otherwise, hiring full-time, IT availability on election nights, sharing IT with another entity and what we would use a contractor for that

Solutions currently does. Other discussion: Future projects coming up an IT Director could help with, trying out the contracted option before July as a trial, having another work session to invite an IT contractor to come talk to us about what they can and cannot do for county, talking to Tony Gericke to determine when an RFP would be needed vs signing an agreement with a chosen contractor. Luchsinger presented the companies he has talked to regarding an Audio-Visual upgrade for the Board room and he will gather more info for a future meeting.

22.368-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, OCTOBER 10, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.369-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from October 3, 2022. Motion carried.

The following people were present at various times throughout the meeting in person or by zoom: Joseph Moses – Standard Newspaper; Janel Eglseder-1st Deputy Auditor, Val Reinke, Stephanie Runkle, Rhonda & Kent Stock, Brian Ridenour, Clark Mellick, Jonathan Luchsinger, Doug Mullen, Darin Svenson, John Roe and Andy Kelleher.

Public Comment: Val Reinke and Dan Byrnes discussed how successful the Driftless Half Marathon was. Larry Schellhammer noted he will not be attending the BOS meeting next week in New Albin as he will be out of town.

22.370-Motion Byrnes/Second Reiser to open hearing regarding Amendments #11 & #12 to Zoning Ordinance L. Motion carried.

22.371-Motion Reiser/Second Byrnes to close hearing regarding Amendments #11 & #12 to Zoning Ordinance L. Motion carried.

22.372-Motion Byrnes/Second Reiser to approve 1st reading of Amendments #11 & #12 to Zoning Ordinance L. Motion carried.

22.373-Motion Reiser/Second Byrnes to set 2nd readings of Amendments #11 & #12 to Zoning Ordinance L for October 17th @ 10:00. Motion carried.

22.374-Motion Byrnes/Second Reiser to accept and place on file Planning & Zoning, Sheriff, Auditor and Recorder Quarterly Reports. Motion carried.

Dan Byrnes discussed how the Stocks request the road to be moved back and returned back to a T-intersection at the County’s cost. Brian Ridenour discussed the different ways of fixing it. Kent and Rhonda Stock spoke about their concerns/issues.

22.375-Motion Byrnes/Second Reiser to move the base of Vine Road and seal coat to the center of Vine Road and make a T-intersection. Motion carried.

The following items were tabled: Discussion and consideration of Reserve Deputy and Transport Officer wage rate; Discussion and consideration of hiring a part time Reserve Deputy and Discussion and consideration of Union Contract pay item.

22.376-Motion Reiser/Second Byrnes to extend request to NRCS for the English Bench Watershed Site 9 Project. Motion carried.

Larry Schellhammer discussed the language related to Veterans Memorial Hospital public measure on the November 8th ballot. He discussed the levy process and how the taxation process works. Doug Mullen spoke his concerns/issues of the public measure.

Larry Schellhammer read the “Blessing Box” letter. The “Blessing Box” would be stocked with food to be picked up by individuals in need. The donations from the community would keep it full. Who would be in charge of it and the maintenance are questions to be addressed. Larry



Schellhammer will meet with Becky Hawes/Relief Office and have it back on the Agenda in 2 weeks.

Andy Kelleher and Val Reinke discussed the façade program language, contracts and scoring criteria. Andy handed out an application form for the BOS to view. Andy spoke that there is a large interest for the Grant in the Community. There is a total of \$50,000.00 of Grant dollars available. The Contract has not been reviewed by the County Attorney, so it was tabled.

22.377-Motion Byrnes/Second Reiser to move to next weeks agenda. Motion carried

Board of Supervisors walked over to view retaining wall project at the Vets Club building.

22.378-Motion Byrnes/Second Reiser to approve Sweeney Builders, Inc bid of \$5,820.00 for the retaining wall and use ARPA funds. Motion carried.

Department Head updates: Engineer Ridenour asked for clarification of the Vine Road change. He also discussed projects that they are working on throughout the County and stated the 2 bridges are completed. Janel Eglseder reminded the Board of Supervisors that the meeting next week is in New Albin at the Library. Reminder of the Flu shot clinic on Friday. Hacker Nelson employees left the Auditor's Office last Thursday. The Auditor's Office has received over 400 Absentee Ballot Requests forms for the General Election.

22.379-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Janel Eglseder, 1<sup>st</sup> Deputy Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, OCTOBER 17, 2022**

Board members present: Byrnes, Reiser. Schellhammer absent. All members voting "AYE" unless noted.

Meeting called to order by Byrnes, followed by the Pledge of Allegiance.

22.380-Motion Reiser/Second Byrnes to approve today's agenda and the minutes from October 10, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Mike Reburn, Don Zoll, Andy Kelleher.

Public Comment: Don Zoll and Mike Reburn inquired about having the area by the county shed blacktopped, where the New Albin recycling pick-up area is located once a week. Val Reinke gave update on meetings and events including Postville Daycare meeting, UERPC 50<sup>th</sup> birthday event and Get Charged Up event. Andy Kelleher reported on a recent visit by the National President of VFW Auxiliary to Lansing.

Andy Kelleher, VP of New Albin Library Board, updated on two recent hires for the library - Brittany Wallace - Director, and Patty Olson – library staff. Patty gave library updates on endorsements for Brittany and Patty and accreditation for the library. Hours of New Albin library are MTF 10-1 and 2-6; and Sat 10-12. Kelleher reported on community events organized by NAIL and usage of splash pad.

Bids for Chevy truck were opened by Reiser:  
SRF Properties \$725; Jim Evanson \$623.27.

22.381-Motion Reiser/Second Byrnes to accept bid from SRF properties for 2004 Red Chevy truck. Motion carried.

22.382-Motion Reiser/Second Byrnes to accept and place on file quarterly report for Relief Office. Motion carried.

22.383-Motion Reiser/Second Byrnes to accept and place on file Manure Management Plan updates for Link 1 and Suttle Creek. Motion carried.

Byrnes explained Clerk of Court hours are changing from closing at 4:30 to closing at 4:00. Courthouse doors have been open until 4:30. Custodian has requested permission to lock courthouse doors at 4:00 as soon as Clerk of Court notifies the county that their hours are changed to 4:00.

22.384-Motion Reiser/Second Byrnes to start locking courthouse doors at 4:00 daily as soon as the Clerk of Court notifies Ann Burckart and the website is updated. Motion carried.

Stephanie Runkle has received no additional comments on Amendments to Zoning Ordinance.

22.385-Motion Reiser/Second Byrnes to approve second reading of Amendment #11 and Amendment #12 to Zoning Ordinance L. Motion carried.

22.386-Motion Reiser/Second Byrnes to set 3<sup>rd</sup> reading for Amendments #11 and #12 for October 24 at 9:40am. Motion carried.

Byrnes updated that last week the Blessing Box location and maintenance were discussed. Becky Hawes, Relief Director, has agreed to oversee the Blessing Box and remove outdated

food/replenish food as needed. Auditor Beyer reported that the Relief Director's donation account is OK to be used for donations for the Blessing Box and this same account can then be used to replenish food as needed for the box.

22.387-Motion Reiser/Second Byrnes to allow placement of a Blessing Box by an anonymous donor on SE corner of west parking lot and Relief Director will oversee maintaining the Blessing Box. Motion carried.

Last week the façade program, contracts and scoring criteria were discussed. The grant program being discussed is for rural businesses and those in city limits. It was consensus that since the County has the final approval/say, the grant funds will stay with the county and be paid out to the business once the final approval is given for a grant award. Discussion was held on how long a business has to keep the business/building before selling it after receiving a grant. Kelleher volunteered to add in the scoring criteria that stronger consideration will be given if the plan is for long-term ownership of the building. Owners with multiple buildings could apply separately for each building. Reiser asked for language to include agreement to 3-year ownership following receipt of grant, with agreement by owner to repay the funds at 100% if business sold any time in first 3 years after receipt of grant funds. Language will be updated and presented to County Attorney for approval.

22.388-Motion Reiser/Second Byrnes to table consideration of façade program language, contracts and scoring criteria. Motion carried.

Department Head updates: Auditor Beyer gave update on second Opioid settlement payment and election dates for absentee voting in-person – Oct. 19 start of in-person absentee voting and open Nov. 5, 9am-5pm, and ballot mailing also starts Oct 19.

Supervisor Byrnes, Mike Reburn and Val Reinke visited Trinity Fabricators for a tour. Supervisor Reiser and Don Zoll visited the New Albin recycling site. Byrnes and Reburn also visited county shed/recycling site following Trinity Fabricator visit.

22.389-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Dan Byrnes, Chairperson Pro-Tem

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, OCTOBER 24, 2022**

Board members present: Schellhammer, Byrnes and Reiser. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.390-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from October 17, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Brian Ridenour, Stephanie Runkle, Laurie Moody, Ashley Havenstrite, Jenny Rose, Becky Hawes, Val Reinke, Andy Kelleher, Ryan Troendle, Brian Ridenour.

Public Comment: No public comment.

Stephanie Runkle has received no additional comments on Amendments #11 and #12 to Zoning Ordinance.

22.391-Motion Byrnes/Second Reiser to approve 3<sup>rd</sup> reading of Amendments #11 and #12 to Zoning Ordinance L. Motion carried.

22.392 -Motion Byrnes/Second Reiser to adopt Amendment #11 and Amendment #12 to Zoning Ordinance L. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

22.393- Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Robert L. & Gloria L. Hanson. Roll call: Reiser-aye; Byrnes-aye; and Schellhammer-aye. Motion carried.

**RESOLUTION #22.393**

**RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Robert L & Gloria L Hanson**

WHEREAS, Robert L & Gloria L Hanson, owner(s) as of the October 24,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 8 IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE1/4-SW 1/4) OF SECTION 23, TOWNSHIP 98 NORTH, RANGE 5 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on October 24,2022:

That the final subdivision plat submitted by Robert L & Gloria L Hanson, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and

the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS October 24,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.394-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Collins Family Trust. Roll call: Reiser-aye; Byrnes-aye; and Schellhammer-aye. Motion carried.

**RESOLUTION #22.394**  
RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Collins Family Trust

WHEREAS, Collins Family Trust, owner(s) as of the October 24,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 3 IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER (NE1/4-NW1/4); LOT 1 IN LOT 2 IN THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW1/4-NE1/4); LOT 12 AND LOT 13 IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER (SW1/4-NE1/4); ALL IN SECTION 15, TOWNSHIP 98 NORTH, RANGE 5 WEST OF THE 5TH P.M., ALLAMAKEE COUNTY, IOWA; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on October 24,2022:

That the final subdivision plat submitted by Collins Family Trust, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and

supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS October 24,2022.

ATTEST:

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Chairperson

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County Auditor

22.395-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Stone House Farms, LLC. Roll call: Reiser-aye; Byrnes-aye; and Schellhammer-aye. Motion carried.

**RESOLUTION #22.395**

**RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Stone House Farm LLC**

WHEREAS, Stone House Farm LLC, owner(s) as of the October 24,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 1 IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 36, TOWNSHIP 99 NORTH, RANGE 6 WEST OF THE 5TH P.M. IN ALLAMAKEE COUNTY, IOWA AS SURVEYED IN IN AUGUST, 2022.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on October 24,2022:

That the final subdivision plat submitted by Stone House Farm LLC, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS October 24,2022.

ATTEST:

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Ashley Havenstrite and Jenny Rose presented information, sources and resources available for smoking cessation, and the number of nicotine-free businesses. Havenstrite read the proclamation for Tobacco Awareness Week which is the third week in November - Nov 13-19<sup>th</sup>. 22.396-Motion Byrnes/Second Reiser to proclaim November 13 – 19<sup>th</sup> as Tobacco Awareness Week in Allamakee County. Motion carried.

22.397-Motion Byrnes/Second Reiser to accept and place on file the quarterly report for Veterans Affairs. Motion carried.

Schellhammer presented the Dpt of Corrections annual financial report.

22.398-Motion Byrnes/Second Reiser to accept and place on file the FY22 First Judicial District Dept of Correctional Services Financial Report. Motion carried.

Byrnes reviewed discussions from past 2 weeks and last week's approval to allow a Blessing Box from an anonymous donor to be placed on county property near courthouse. It was brought to Byrnes' attention that "blessing" has religious connotations which would deem the Blessing Box not allowable on government property, unless the name is changed. Another concern is what would other people leave in there if an attached sign said "Take what you need, leave what you can". Options are to put a different name than "blessing box" and put rules on the box restricting who can add items.

Recommendation is to put a different name on it and have it stocked by only the Relief Office.

22.399-Motion Byrnes/Second Reiser in regard to the "Blessing Box" that we allow the face of the box to have the name "Goodwill box" and it contain a sign that states it is "stocked by Relief office" only. Motion carried.

Andy Kelleher presented the same documents as last week for approval – grant program language, scoring criteria, and contract. The changes in wording to the documents were not approved by county attorney due to the Iowa Code prohibiting language that restricts the sale of private property. Kelleher explained there is optional city participation in funding grants from each city for business façade improvements, which would be separate from county funded grants.

22.400-Motion Byrnes/Second Schellhammer to approve the façade program language, scoring and contracts as presented. Roll call: Reiser-nay; Byrnes-aye; Schellhammer-aye. Motion carried.

Ridenour presented quotes for a new dump truck chassis for Secondary Roads: Western Star through Truck Country in Decorah quoted \$147,364 – about \$2,000 more than the one reordered in May 2022.

22.401-Motion Reiser/Second Byrnes to approve Western Star quote of \$147,364 from Truck Country for new dump truck chassis for Secondary Roads. Motion carried.

Department Head updates: Engineer Ridenour provided a road project update and department update. Auditor Beyer gave election updates and reminded Supervisors of the deadline to RSVP for county holiday party.

22.402-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, OCTOBER 31, 2022**

Board members present: Schellhammer, Byrnes and Reiser. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.403-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from October 24, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Laurie Moody, Brian Ridenour, Tony Gericke, Jenny O’Neill, Corey Snitker, Trish Mulholland.

Public Comment: None

22.404-Motion Byrnes/Second Reiser to accept and place on file the quarterly report for Environmental Health. Motion carried.

22.405-Motion Reiser/Second Byrnes to accept and place on file Manure Management Plan update for Devin Humpal Site #2. Motion carried.

Attorney Tony Gericke and Treasurer Jenny O’Neill informed Supervisors that a 28E agreement between Iowa DOT and Allamakee County needs to be updated for issuing driver’s license in our county and other updated language regarding updates/changes in law.

22.406-Motion Reiser/Second Byrnes to approve the 28E agreement between Iowa Department of Transportation and Allamakee County. Motion carried.

No action taken on creating process for background checks.

22.407-Motion Byrnes/Second Reiser to approve resolution to appoint Tony Gericke as the Title VI & ADA Coordinators for Allamakee County. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION NO. 22.407**

**RESOLUTION APPROVING APPOINTMENT OF TITLE VI AND  
ADA COORIDANTOR FOR ALLAMAKEE COUNTY**

WHEREAS, the County of Allamakee wishes to create and appoint a coordinator for the purpose of processing and managing all issues related to Title VI and the Americans with Disabilities Act. Said appointment shall be for a four (4) year term beginning November 1, 2022.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Allamakee, Iowa as follows:

1. That the Allamakee County Board of Supervisors appoints Anthony Gericke, to act as coordinator for all Title VI and ADA related matters that come before the county.
2. That the term of appointment shall be for four (4) years beginning on November 1, 2022.
3. That Anthony Gericke is designated the Authorized Representative for the County in these matters. The Authorized Representative is authorized to sign any agreement that may be required by the State of Iowa maintain the County's connection to the systems and/or tools offered by the State.

Passed and Adopted by the Council on this 31st day of October, 2022.

COUNTY OF ALLAMAKEE:

ATTEST:

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
County Board Clerk/Auditor



Brian Ridenour presented bids for replenishing stockpile of culverts. Illowa had low quote of \$86,331.60 and Ridenour recommends approval of this quote.  
22.408-Motion Reiser/Second Byrnes to accept low bid of \$86,331.60 from Illowa Culvert for replenishing culvert stockpile. Motion carried.

Ridenour presented quotes for 2023 Mower tractor, including warranty of 4,000 hours/72 months. Low quote from John Deere Waukon Implement at \$117,181 is recommended by Ridenour.  
22.409-Motion Byrnes/Second Reiser to approve quote for John Deere 6130M mower tractor from John Deere-Waukon Implement at \$117,181. Motion carried.

Department Head updates: Attorney Gericke reported on new PBK (Powered By Karpel) software installation and training for attorney’s office, gave department update. Engineer Ridenour gave department update and informed about 6-county meeting December 10 in Riceville. Corey Snitker updated Supervisors on county fire drill, upcoming meetings, a full-scale exercise mock plane crash in Waterville this past Saturday and progress of Hazard Mitigation Plan update. Auditor Beyer gave election and department update. Schellhammer has invited George Beardmore to a future meeting to give an update on a project at the Vets Club building.

Supervisors viewed the area between Waukon Dental building and Relief building and discussed possible placement of a privacy fence and whose expense that would be. Consideration will be placed on next week’s agenda.

22.410-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, NOVEMBER 7, 2022**

Board members present: Byrnes and Reiser. Schellhammer absent. All members voting "AYE" unless noted.

Meeting called to order by Byrnes, followed by the Pledge of Allegiance.

22.411-Motion Reiser/Second Byrnes to approve today's agenda and the minutes from October 31, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Darin Svenson, Michael Coyle and Roxanne Schleich – VMH, Corey Snitker, Deb Winke, Karen Mathis.

Public Comment: Val Reinke announced Homes for Iowa open house event today from 10:30-11:30; VMH Christmas Fantasy begins later this week; week of Nov 14 is Entrepreneurship Week with events held at Lansing Office Works in Lansing.

Michael Coyle and Roxanne Schleich with VMH presented information from their attorneys regarding changes that will need to take place if the Public Measure to change from a city to a county hospital passes on November 8 ballot. A meeting will be set up by VMH attorney, between the County Attorney, City Attorney and the VMH Attorney, to go over things that all parties need to be aware of if/when the Public Measure passes. Coyle covered 7 bullet points that they are focusing on if the Public Measure passes: 1. Asset/liability transfer process; 2. Handling of titled properties; 3. Personal property within the walls of the hospital-what happens with this; 4. Iowa Department of Inspections and Appeals – to make sure everything they deal with is identified and changed over; 5. Medicare/Medicaid enrollment – making sure the new entity falls under their programs; 6. Contracts to be assigned – working with hundreds of vendors to get things assigned from the city entity to the county entity; 7. Medical records. Also if the measure passes, the Supervisors must appoint a new hospital Board of Trustees who will serve until the next General Election in 2024. Iowa Code says there shall be 5 to 7 trustees appointed. Coyle commented all current board members are willing to serve and Coyle is willing to reach out to people to explain what the responsibilities of being in this role if the Supervisors talk to others about being a hospital trustee. Request made by Coyle that one Supervisor attend the VMH Board meetings as a representative of the County Board of Supervisors. Reiser expressed concern about having same 5 Board of Trustees all from City of Waukon if it becomes a county hospital. Coyle then gave an update on the behavioral health clinic.

22.412-Motion Reiser/Second Byrnes to accept and place on file Manure Management Plan update for Distant View Farms. Motion carried.

Auditor Beyer explained the forfeited Flex Spending dollars balance included in the Flex Spending account. Hacker Nelson says moving these forfeited funds to the General Fund would be allowed since they are County dollars once they are forfeited.

22.413-Motion Reiser/Second Byrnes to approve moving forfeited Flex Spending Account dollars in amount of \$11,201.84 from Flex Spending account to General Fund. Motion carried.

Corey Snitker discussed Fire Mutual Aid agreements: Pre-COVID the Prairie du Chien fire department, which has a ladder truck, had inquired about creating agreement(s) with fire departments in Allamakee County for fire protection assistance. It is up to each fire department whether they wish to sign such an agreement. Snitker will talk to each fire chief to see if they are interested in signing a 28E with Prairie du Chien fire department.

Following last week's viewing by the Supervisors of the area between Relief/DHS building and Waukon Dental building across 1<sup>st</sup> Ave to the south of courthouse: Waukon Dental is requesting a privacy fence be placed, at their expense, to block the view of the space between the buildings and Waukon Dental also requests to be allowed to keep their garbage bin behind the privacy fence. Any landscaping done would also be the expense of Waukon Dental. The fence would cross the lot line between the buildings and both entities were in agreement with this.

22.414-Motion Reiser/Second Byrnes to allow Waukon Dental to place a privacy fence between Relief/DHS building and Waukon Dental at Waukon Dental expense. Motion carried.

Department Head updates: In anticipation of retirement of Deb Winke, Karen Mathis informed the Supervisors that there will be an ad for full-time Clerk in Recorder's office this coming week through November 30. If right candidate is found, the start date could be before January 1. Corey Snitker reported on Safety Committee meeting last week and other project/department updates. Auditor Beyer gave election update with Election Day tomorrow and reminder of Tuesday, November 15 10:00am canvass of election results.

Supervisors were invited to view Homes for Iowa homes with Jeff Allision from 10:30-11:30 am today. Reiser and Byrnes attended the event separately.

22.415-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, NOVEMBER 14, 2022**

Board members present: Schellhammer, Byrnes and Reiser. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.411-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from November 7, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, George Beardmore, Marcia Rush, Amy Bresnahan, Dennis Lyons, Patty Nordheim, Laurie Moody, Michael Coyle and Roxane Schleich – VMH, Matt Goltz.

Public Comment: None

George Beardmore and Marcia Rush with Allamakee County Historical Society made a request for funds to help remodel the lower level of the Vet’s Club museum to bring it up to the standards required to maintain and protect the genealogy records. The entire project is approximately \$100,000, with a \$40,000 request for county ARPA funds to help with the funding of the project. Supervisors will schedule a work session to consider the current requests to the Supervisors for ARPA funds. No action taken.

22.412-Motion Reiser/Second Byrnes to accept and place on file the revised Environmental Health quarterly report. Motion carried.

Michael Coyle presented the VMH Hospital and Board Bylaws. Schellhammer reviewed upcoming meetings regarding the transition from City to County hospital. Appointing VMH hospital trustees was discussed and current Board of Trustees members – Dennis Lyons, Patty Nordheim, Matt Goltz – spoke about the role of the trustees, complexity of funding and understanding finances of a hospital. Lyons feels it would serve the county well to appoint a 7-member board including the existing 5-person board plus two others. Through the 2024 election process, the county will then elect the next Board with anyone in the county able to run for election at that time. Roxane Schleich, VMH CFO, spoke about coming in new a few years ago, and the appreciation she had for the Board’s understanding of finances. A short discussion was held on the pros and cons of having Board of Trustee Districts. Reiser commented that an ad could be placed seeking people interested in serving on Board of Trustees. The existing Board of Trustee’s responsibilities continue until the BOS appoint a new Board of Trustees, due to nothing in statute that sets a timeframe for BOS appointing Trustees. Byrnes agrees an ad in the paper for people to apply is a good idea and taking time with appointments. Having interested members of the public act as ‘associate’ members to the Board of Trustees to get them acclimated to the processes and procedures of the Board was discussed. One County Supervisor will be an ex-officio, non-voting member of the Board of Trustees.

Department Head updates: Auditor Beyer reminded Supervisors of tomorrow’s 10:00am Canvass of November 8 election, and next week’s meeting is at Robey Library with no Zoom option.

22.413-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS  
TUESDAY, NOVEMBER 15, 2022**

Board members present Schellhammer, Byrnes and Reiser. All members voting “AYE” unless noted.

Meeting of the Board of Canvassers called to order by Schellhammer.

Auditor Beyer presented the results of the November 8, 2022 General Election, by precinct and consolidated and the Supervisors reviewed the results.

22.414-Motion Reiser/Second Byrnes to certify the canvass summary and abstract of votes for the General Election held on November 8, 2022 and declare the following duly elected: **County Supervisor**- Daniel E. Byrnes and Dennis Keatley; **County Treasurer** – Jennifer O’Neill; **County Recorder**-Karen Kay Mathis; **County Attorney**-Anthony Gericke; **Center Township Trustee**-Dennis Nebendahl; **Center Township Trustee To Fill a Vacancy** - Kenneth Johnson; **Center Township Clerk**-Michele Troendle; **Fairview Township Trustee**-Russell Jones; **Fairview Township Clerk**-Samantha Donahue; **Franklin Township Trustee**-Nelson Converse; **Franklin Township Trustee To Fill a Vacancy** – Wes Turner; **Franklin Township Clerk**-Diane M. Kraus; **French Creek Township Trustee**-Anna Becker; **French Creek Township Clerk** –Bob Hager; **Hanover Township Trustee**-Mark D. Howe; **Hanover Township Clerk**-Robert Larkin; **Iowa Township Trustee**-Don Zoll; **Iowa Township Trustee To Fill a Vacancy** – Mike Reburn; **Iowa Township Clerk**-Robin Harmon; **Jefferson Township Trustee**-Bradley L. Winkie; **Jefferson Township Clerk To Fill a Vacancy** – Greg Kerndt; **Jefferson Township Clerk**-Michelle Donahue; **Lafayette Township Trustee**-Daniel David Conway; **Lafayette Township Trustee To Fill a Vacancy** – Mark Kruse; **Lafayette Township Clerk**-Mary Delaney; **Lansing Township Trustee**-Ben Mettille; **Lansing Township Clerk**-Joshua Aldrich; **Linton Township Trustee**-Dan Cahoon; **Linton Township Trustee To Fill A Vacancy** – Susan Rose; **Linton Township Clerk**-Dave Cahoon; **Ludlow Township Trustee**-Lars Palmer; **Ludlow Township Trustee To Fill A Vacancy**-Randy Kruger; **Ludlow Township Clerk**-Audrey Peterson; **Makee Township Trustee**-Adam Daniel Bieber; **Makee Township Trustee To Fill a Vacancy** – Heath Jacob Dee; **Makee Township Clerk**-Brad G. Berns; **Paint Creek Township Trustee**-Kent McCormick; **Paint Creek Township Trustee To Fill a Vacancy** – Jamie Cahalan; **Paint Creek Township Clerk**-Virgil Thorstenson; **Post Township Trustee**-William Christofferson; **Post Township Trustee To Fill a Vacancy** - Richard Berns; **Post Township Clerk**-Cindy Berns; **Taylor Township Trustee**-Ron Cota; **Taylor Township Clerk**-Tom Cota; **Union City Township Trustee**-George Beardmore; **Union City Township Clerk**-Charlene Paus; **Union Prairie Township Trustee**-Perry Paul Fahey; **Union Prairie Township Clerk**-Tony Baxter;; **Waterloo Township Trustee**-Jeffrey S. Tyribakken; **Waterloo Township Trustee To Fill a Vacancy** - Todd Passig; **Waterloo Township Clerk**-David Schulte; **Soil and Water Conservation Commissioners**-Scott Dougherty and Don Elsbernd; **County Ag Extension Council**-Bobbi Baxter, Tim Bulman, John H. Palmer, Melissa Wedo and Jessica Deering; and declare **Public Measure AN** - passed. Motion carried.

22.415-Motion Byrnes/Second Reiser to adjourn as Board of Canvassers. Motion carried.

Attest:

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Larry Schellhammer, Chairperson

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Denise Beyer - Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**THURSDAY, NOVEMBER 17, 2022**

Board members present: Schellhammer, Byrnes and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer.

22.416-Motion Byrnes/Second Reiser to approve today's agenda. Motion carried.

The following people were present at various times throughout the meeting in person: Jeremy Troendle – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Dennis Keatley, Tony Gericke,

Schellhammer informed the other supervisors that the VMH attorneys have said that the Board of Trustees that was in place before the election to change to a county hospital no longer has legal standing following the canvass of the election. Also, Matt Goltz will not be able to serve due to the new Bylaws because his wife works for the hospital. The Supervisors are meeting today to discuss how to move forward – appoint just 4, or 5 today and then advertise. Reiser suggested appointing a temporary board for 60-days, advertising and then appointing a permanent board at the end of December. Is a temporary board and then changing it allowed – ask County Attorney. Reiser says they are making rules up to limit who can be on the VMH Board of Trustees. Common sense will .... Larry – so you don't think 3 new appointees will be a good enough mix? No, they want the city to run this thing and once these city people are appointed, they will always be voted in, they don't want the rural people to have anything to do with the hospital. They want the county money, but don't want the county's input? Tony Gericke was called and asked if appointing a temporary board can be done. He believes it is possible. Permanent Board to be appointed until March 1, or whatever date the Supervisors determine.

Motion to approve a temporary Bd of Trustees to move forward with transition from city to county ownership of VMH; Board will serve through February 28, 2023, with intention being that a permanent board of 7 will be appointed as part of the transition process.

22.417-Motion Byrnes/Second Reiser moves to appoint Jim Sewick, Kevin Hanson, Patty Nordheim, Dennis Lyons to a temporary Board of Trustees of Veterans Memorial Hospital for the purpose of overseeing the transition of Veterans Memorial Hospital from a City to County ownership; terms ending February 28, 2023. Motion carried.

Would you consider appointing Dennis to make sure they have a quorum if one is gone? Byrnes does think they can appoint 4, need to appoint a Supervisor to be a non-voting member who attends the meetings also. Mark will sit in on the VMH Board meetings. Larry will be meeting with the City Attorney, County Attorney and VMH Attorneys. Mark thinks they all should go to these meetings. Mark is OK with Larry going to the legal meetings dealing with the change.

22.418-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, NOVEMBER 21, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.419-Motion Reiser/Second Byrnes to approve today’s agenda, with change to 10:00am item, and approve the minutes from November 14, 15 and 17, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Gene Averhoff, Cate St. Clair – Robey library, Val Reinke, Dennis Keatley, Paul Whalen.

Public Comment: Val Reinke gave update on upcoming community events.

Cate St. Clair gave library update, monthly book sale and thanked her long-time staff member, Chris Kerndt, who filled in for Cate during her extended maternity leave. St.Clair also shared a story about how the library impacted a young child’s interest in reading and thanked the Supervisors for their support of county libraries.

Supervisor Byrnes is on the NE Iowa Workforce Board and explained the liability agreement needing signature approval.

22.420-Motion Byrnes/Second Reiser to approve signing the Northeast Iowa Workforce Chief Elected Officials Shared Liability Agreement. Motion carried.

22.421-Motion Reiser/Second Byrnes to approve liquor license renewal for KKG Performance Horses. Motion carried.

Auditor Beyer presented proposed 2023 county holidays.

22.422-Motion Byrnes/Second Reiser to approve 2023 County holidays. Motion carried.

No action taken on first 10:00 item regarding appointing of VMH Board of Trustees. Schellhammer gave others the option to appoint one Supervisor as ex-officio member of VMH Board of Trustees now or at first meeting of the year. No action taken on appointing a Supervisor at this time.

Paul Whalen asked a question about management of the hospital as a taxpayer, and stated how complex the management of a hospital is and asked the Supervisors to think strongly about who they will eventually appoint to the Board of Trustees and consider the trend of how well the hospital has been doing.

Department Head updates: Larry Schellhammer shared a 10 Ways to Support your Library that Cait St.Clair provided. St. Clair shared more about library: many patrons from other communities that started using our library during COVID (curbside pick-up and online check-outs) have continued using Robey Library; donations – monetary or book donations – are very useful and appreciated. Auditor Beyer stated the possible recount for Auditor of State race will not happen – the losing candidate conceded the election to the winner.

22.423-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, NOVEMBER 28, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.424-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from November 21, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Brian Ridenour, Gus Berger, Gayle Decker, Dennis DeBuhr, Tony Gericke, Michael Coyle, Doug Mullen, Dennis Keatley, Paul Whalen, Gene Averhoff, Ann Burckart, Stephanie Runkle, Jennifer O’Neill, Amy Bresnahan, Val Reinke, Mike Hohenbrink, Chris Fee, Dave Mooney, Corey Snitker, Breanna Sommer, John Roe, Mattison Duehr, Travis Duehr.

Public Comment: Doug Mullen expressed concern on the VMH ballot language and the management of the hospital going forward. Gayle Decker thanked the Supervisors for their support of the hospital transition. Dennis DeBuhr asked a question regarding management of the hospital, which Supervisors will address at 9:40 agenda item. Michael Coyle offered to answer any questions. Coyle answered a question asked by Gayle Decker about the financial profitability of the hospital and clinics.

Michael Coyle, VMH CEO, spoke about the hospital conversion process. Schellhammer explained that management does not mean control, referring to Mullen’s public comment. At Schellhammer’s request, Assessor Ann Burckart shared a listing of properties with VMH, Hospital Bd of Trustees and/or City of Waukon listed on the deeds. The desire is to keep all the properties tax exempt. County Attorney Tony Gericke went over changing title on related properties and appointed Mark Reiser to communicate with Jane Regan regarding insurance coverage. In addition to property title changes, there are 28Es and vendor contracts that will need to be changed. Gericke suggested that the County retain their own attorney specific to this transition and has contacted Katie Cownie at Dorsey and Whitney – to get assistance with the transition process. Gericke mentioned that the hospital Board of Trustees duties include adopting the amended VMH bylaws, Assets/Liabilities becoming property of Allamakee County and appointing of hospital Board of Trustees. Gayle Decker and Paul Whalen commented about the need for qualified board members for this complex Board.

Reiser suggested tabling appointments for a week to contact people and expressed concern about all the new services being offered by the hospital and clinics. Coyle replied.

Schellhammer asked for a motion. Reiser made a motion to table the item one week. There was no second.

22.425-Motion Byrnes to table appointments until Wednesday, November 30 at 1:00 to give time to contact potential board members. No second from Reiser. Schellhammer seconded the motion. Ayes: Schellhammer and Byrnes; Nay-Reiser. Motion carried.

22.426-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Larry M. and Sharon L. Snitker. Roll call: Reiser-aye; Byrnes-aye; and Schellhammer-aye. Motion carried.

**RESOLUTION #22.426**

**RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Larry M & Sharon L Snitker**



WHEREAS, Larry M & Sharon L Snitker, owner(s) as of the November 28,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 8 IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (SE1/4-SE1/4) OF SECTION 8, TOWNSHIP 97 NORTH, RANGE 6 WEST OF THE 5TH P.M. ALLAMAKEE COUNTY, IOWA; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on November 28,2022:

That the final subdivision plat submitted by Larry M & Sharon L Snitker, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS November 28,2022.

ATTEST:

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Chairperson

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County Auditor

22.427-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Caleb M & Danielle E Ferring: Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.427**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Caleb M & Danielle E Ferring

WHEREAS, Caleb M & Danielle E Ferring, owner(s) as of the November 28,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 1 IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER, LOT 2, LOT 3, & LOT 4 IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER, LOT 2 AND LOT 3 IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER, & LOT 1 AND LOT 2 IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER, ALL IN SECTION 2, TOWNSHIP 96

NORTH, RANGE 4 WEST OF THE 5TH P.M. IN ALLAMAKEE COUNTY, IOWAS AS SURVEYED IN SEPTEMBER-OCTOBER, 2022.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on November 28,2022:

That the final subdivision plat submitted by Caleb M & Danielle E Ferring, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS November 28,2022.

ATTEST:

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Chairperson

\_\_\_\_\_  
County Auditor

22.428-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Jerry C Johanningmeier: Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.428**  
RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Jerry C Johanningmeier

WHEREAS, Jerry C Johanningmeier, owner(s) as of the November 28,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 1 IN THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER (NE1/4-NE1/4), LOT 1 AND LOT 2 IN THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW1/4-NE1/4), LOT 1 IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER (SW1/4-NE1/4), AND LOT 1 IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER (SE1/4-NW1/4) ALL IN SECTION 29, TOWNSHIP 97 NORTH, RANGE 4 WEST OF 5TH P.M. ALLAMAKEE COUNTY, IOWA; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on November 28,2022:

That the final subdivision plat submitted by Jerry C Johanningmeier, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS November 28,2022.

ATTEST:

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Chairperson

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County Auditor

22.429- Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Manning Fighting Irish LLP. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #22.429**

**RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Manning Fighting Irish LLP**

WHEREAS, Manning Fighting Irish LLP, owner(s) as of the November 28,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 3 OF LOT 1 IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER (SW1/4-NE1/4) OF SECTION 11, TOWNSHIP 98 NORTH, RANGE 3 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on November 28,2022:

That the final subdivision plat submitted by Manning Fighting Irish LLP, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS November 28,2022.

ATTEST:

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Chairperson

\_\_\_\_\_  
County Auditor

Attorney Gericke spoke about information he has obtained or been approached with about the condition of courthouse restrooms and other areas in need of maintenance. Gericke suggested having a 3-year plan and using ARPA funds to pay for some major fixes in the courthouse. Asked for approval to form a committee. This will be on agenda next week.

22.430-Motion Reiser/Second Byrnes to approve Secondary Road Transfers of \$78,596.78 from General Fund to Roads Fund and \$848,982.95 from Rural Fund to Road Fund. Motion carried.

Engineer Ridenour presented the proposed detour route from 6:30-8pm on December 8 for Waukon Holiday Parade using Iron Mine Drive and a portion of 9<sup>th</sup> Street.

22.431-Moton Byrnes/Second Reiser to approve detour route for the December 8, Waukon Holiday parade. Motion carried.

Ridenour provided a handout on a request for road improvements and county maintenance of Hickory Nut Drive. Present summer and winter maintenance was explained and request is to improve and provide maintenance on about 2100 feet of road. Ordinance passed in 1999 says the road should be 66 feet from fence to fence to improve it – this one is 40 feet in most places. E-911 Ordinance requires 66 feet and 100% of cost of improvements would be landowner's expense. Ridenour took pictures of the road and gave current condition. Duehr, potential property and home owner, is taking the appropriate steps and asking questions before buying the property. A new entrance will be needed, and this will be built by the Duehrs to accommodate a turn-around area on this dead end. Chris Fee and Stephanie Runkle were consulted to give their opinion on whether emergency equipment could make it back there and whether a building permit would be approved in that area. Ridenour likes to have some buy-in from owners and feels like the County could easily maintain it as a county road and provide winter maintenance. Rock 17' wide on 2100 feet at 1 inch depth, that's about 200 ton and will likely need at least 3 inch depth of gravel added. Chris Fee talked to fire and ambulance in Waterville – they weren't concerned about 17' as long as it maintains a heavy truck; it is relatively flat and straight. Engineer would ask Duehr to pay for about 100 ton of rock. Concensus is this is all OK – put it on agenda in Spring for approval when they are closer to building their shouse on this property.

Department Head updates: Engineer Ridenour gave project update – A26 center line painting is done; it was safe and opened for traffic the Wednesday before Thanksgiving but is not 100% finished; about a week worth of work which will be done with flaggers rather than a detour. Stephanie Runkle gave department update. Tony Gericke asked Supervisors to address the outside Counsel issue for the VMH transition. Dave Mooney gave information on Solid Waste/Recycling being open Friday and Saturday after Thanksgiving, being rural funded and use by city residents. Chris Fee gave department update and a Board meeting on Wednesday to discuss a new system used to write up 911 calls. Corey Snitker informed of Courthouse Public

Building Security meeting on Tuesday at 2:00pm; official weather station from National Weather Service to be installed at Public Safety Center; and other updates. Auditor Beyer gave a department update.

Supervisors moved into work session to share with Supervisor-elect Keatley about the duties of different boards/commissions and frequency of meetings. Auditor Beyer shared a tentative budget work session schedule. Supervisor Byrnes left while others finished auditing claims.

22.432-Motion Reiser/Second Schellhammer to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

## MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS

WEDNESDAY, NOVEMBER 30, 2022

Board members present: Byrnes, Reiser and Schellhammer. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.433-Motion Reiser/Second Byrnes to approve today's agenda. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Tony Gericke, Dennis Keatley, Dennis Lyons, Greg Lage, Kevin Hanson, Mandy O'Neill, Amy Bresnahan, Laurie Moody, Darin Svenson, Paul Whalen, Greg Lage.

22.434-Motion Byrnes/Second Reiser to rescind motion 22.417 appointing temporary VMH Board of Trustees. Motion carried.

Attorney Gericke spoke regarding this issue of appointing hospital trustees, and the need for a permanent board to be appointed. Gericke commented on a question he was asked before the meeting, whether a Supervisor may also serve on Hospital Board of Trustees, and shared information found in legal research. Katie Cownie, healthcare attorney from Dorsey Whitney law firm, affirmed that there doesn't seem to be anything specifically preventing Supervisors from being appointed as Hospital trustees. Iowa Code 39.11 states a person cannot serve in positions in same levels of government, and opinion of both Cownie and Gericke is that a hospital and county are not the same levels of government. Gericke also shared information gathered by Auditor Beyer from the Secretary of State legal counsel, who also found nothing specific in Code regarding serving on both a county Board of Supervisors and a hospital board. Gericke shared a court opinion from Scott County case and concludes that after his research, and the case law, that someone from Board of Supervisors may also serve on Hospital Board of Trustees.

Schellhammer shared 3 names he has contacted to add to the list of 4 on previous City hospital board – Dan Byrnes, Greg Lage, Dave Weymiller. Byrnes mentioned the option of keeping the previous 4 from city hospital board - Kevin Hanson, Patty Nordheim, Jim Sewick and Dennis Lyons - and adding himself, Mark Reiser, Paul Whalen. Reiser would like to see no more than 3 of previous city hospital board on new board, says he has had a lot of calls regarding not having a majority if 4 previous city hospital board members are on and feels there will be a lot of feedback if they appoint a majority of the previous city hospital board. Byrnes feels they can keep the 4 previous on there, doesn't know if the majority is that big of a deal because everyone wants the hospital to be successful and there are good intentions; bringing in 3 is tough on a new board and 4 makes it even tougher. Dennis Lyons feels it is prudent to keep 4 current members and everyone does have the county's best interest in mind. Byrnes pointed out Weymiller and Lage are from opposite sides of the county. Whalen is from same side of county as Weymiller. Byrnes has no problem with either Whalen or Weymiller; recommends Lage, Byrnes, Whalen and 4 from previous city hospital Board. Whalen, via Zoom, likes the open discussion and looks at it as community service but is not comfortable serving on a board as a minority and would like to serve with 4 fresh faces and 3 previous, rather than 4 previous board faces and 3 new. Byrnes reminded everyone this is a transition board and all 7 seats will be up for election in November 2024.

22.435-Motion Byrnes to appoint a permanent Veterans Memorial Hospital Board of Trustees including Dan Byrnes, Greg Lage, Dave Weymiller, Patty Nordheim, Dennis Lyons, Kevin Hanson, Jim Sewick. With no second from Reiser, Second by Schellhammer.

Discussion: Reiser feels same as Whalen and would not like 4 existing/previous members that could always be the majority.

Roll call: Reiser-nay; Byrnes-aye; Schellhammer-aye. Motion carried.

Short conversation was held regarding swearing in the newly appointed Board members with Judge Bauercamper willing to do it wherever, whenever people can get together. Michael Coyle commented the next VMH Board meeting will be on December 20 at 7:00am. They would possibly have the November meeting on December 6.

22.436-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, DECEMBER 5, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.437-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from November 28 and 30, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Dennis Keatley, Stephanie Runkle, Jenny O’Neill, Clark Mellick, John Roe.

Public Comment: None.

22.438-Motion Byrnes/Second Reiser to approve transfer from General Basic Fund to Emergency Management Fund of \$9,050.00. Motion carried.

22.439-Motion Byrnes/Second Reiser to accept and place on file Manure Management Plan update for Grove 5. Motion carried.

Sheriff Mellick requested permission for use of county credit card for some water heater parts.

22.440-Motion Reiser/Second Byrnes to approve use of county credit card for purchase of parts for water heaters not to exceed \$700. Motion carried.

Stephanie Runkle, member of the courthouse maintenance committee, said they have a meeting tomorrow to prioritize projects. There will be a 3-year plan. Committee: Breanna Sommer, Jenny O’Neill, Stephanie Runkle, John Roe, Tony Gericke. Tony Gericke will be leading and directing the committee.

Department Head updates: Sheriff Mellick gave department update, including E-911 Board approval of purchase of a new CAD, Computer Aided Dispatch, system; looking at potential landing spots for helicopter in northern part of county, and clearing the snow from those areas in winter. Attorney Gericke updated on progress on paperwork for hospital. Stephanie Runkle gave department update. Auditor Beyer gave department update. Treasurer Jenny O’Neill gave department update, including a reminder to the public that driver’s license department services being permanently by appointment only.

Supervisor Schellhammer left meeting. Reiser and Byrnes moved into work session to discuss County IT and budget work session schedule. IT discussion included: Jenny O’Neill has a part-time staff, Michelle Gress, who may be interested in doing in-house IT duties. O’Neill would be flexible if IT pulled Gress away from an assignment in Treasurer’s office on a particular day. Moving the \$10,000 budget for IT to Treasurer’s budget was discussed. The biggest change would be Gress becoming full-time, therefore eligible for benefits, and doing IT as required or needed. If the time required by Gress would become more than the Treasurer can flex for her position, O’Neill would notify Supervisors. Byrnes mentioned the phone system issue and need to look into a phone system upgrade and possibility of getting a consultant for that task as it will be a large project. Byrnes suggested having Luchsinger continue doing the 6 hours/week IT duties, but add a few hours/week to Gress’ schedule to start some training. IT Committee meeting will be set up to discuss.

22.441-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor



**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, DECEMBER 12, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.442-Motion Byrnes/Second Reiser to approve today’s agenda and the minutes from December 5, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Dennis Keatley, Rachelle Howe, Diana Johnson, Val Reinke, Brian Ridenour, Tony Gericke, Laurie Moody, Roxane Schleich, Darin Svenson, Amy Bresnahan, Michael Coyle, Andy Kelleher, Corey Snitker.

Public Comment: Rachelle Howe, Diana Johnson, and Val Reinke presented a plaque to Larry Schellhammer for his years of service for the Upper Explorerland Regional Planning Commission and Allamakee County Economic Development. Val Reinke gave an update on last week’s Waukon Holiday Shop Hop and holiday parade; Craft Show at fairgrounds; and other community events. Rachelle Howe gave update on state housing funds awarded. Engineer Ridenour reminded Supervisors of ordinance that states what weather conditions require the Secondary Road crews go out on the weekends.

Laurie Moody presented 2022 Weed Commissioner report.

22.443-Motion Byrnes/Second Reiser to approve 2022 Weed Commissioner report. Motion carried.

Attorney Tony Gericke presented a resolution to hire counsel regarding VMH transition.

22.444-Motion Reiser/Second Byrnes to adopt resolution to hire Katie Cownie from Dorsey & Whitney as counsel regarding VMH transition from city to county hospital. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

***RESOLUTION NO. 22.444***

**BE IT RESOLVED** by the Board of Supervisors of Allamakee County, Iowa:

**WHEREAS**, a proposition to convert Veterans Memorial Hospital (“VMH”) from the City of Waukon to the County of Allamakee was placed on the November 2022 general election ballot pursuant to Iowa Code §347.23 and was subsequently approved by voters, and;

**WHEREAS**, upon said proposition being carried, Veterans Memorial Hospital, including its assets and liabilities, became the property Allamakee County, and;

**WHEREAS**, the Board of Supervisors (the “Board”) of Allamakee County, Iowa (the “County”) has deemed it necessary and advisable that the County obtain legal counsel having specialized experience in this particular area of law to navigate the process of converting VMH from a city hospital to a county hospital, and;

**WHEREAS**, Katie Cownie of Dorsey & Whitney, LLP has been consulted in regards to the possibility of being hired as counsel for Allamakee County and has indicated a willingness to represent Allamakee County in the process of transferring the assets, liabilities, and management of VMH to the County of Allamakee, and;

**WHEREAS**, Attorney Cownie has indicated that providing legal counsel for the County of Allamakee on this particular project will be billed at the hourly rate of \$500.00 per hour and is estimated not to exceed \$50,000.

**NOW, THEREFORE, BE IT RESOLVED BY THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS:**

1. That Attorney Katie Cownie of the Law Firm of Dorsey & Whitney LLP is hereby appointed as legal counsel to represent Allamakee County in the process of converting the assets, liabilities, and management of VMH to Allamakee County.
2. Compensation for the services of special counsel Katie Cownie shall be at the hourly rate of \$500.00 per hour and shall not exceed \$50,000.00 without prior authorization from the Allamakee County Board of Supervisors. Legal Fees to Counsel shall be paid from the Allamakee County General Fund.

**PASSED AND ADOPTED** this 12<sup>th</sup> day of December, 2022.

Allamakee County Board of Supervisors

\_\_\_\_\_  
Larry Schellhammer, Chairman

\_\_\_\_\_  
Dan Byrnes, Board Member

\_\_\_\_\_  
Mark Reiser, Board Member

ATTEST: \_\_\_\_\_  
Denise Beyer, County Auditor

Auditor Beyer presented usage results of County election website, citing dramatic increase in usage since June when site was first introduced, and highest usage during November during General election.

Andy Kelleher presented recommendations for Allamakee County Façade grants and reviewed projects. Initially there were 14 applications; 2 were withdrawn by applicants; 1 was deemed not eligible due to space being residential. This left 11, with the committee recommending funding for all 11, totaling \$42,836.12, leaving a little over \$7,000 remaining in the \$50,000 budget. Total investment by applicants is over \$140,000. Applicant locations by city: 1 New Albin/2 Postville/3 Waukon/5 Lansing. Kelleher presented contracts to be signed if the awards are approved. 22.445-Motion Byrnes/Second Reiser to approve the 11 Façade Grant Program awards as presented. Motion carried.

Department Head updates: Environmental Health/Sanitarian Laurie Moody gave department update. Emergency Management Director Corey Snitker gave department update including working on camera RFP for courthouse camera improvements/replacement. Auditor Denise Beyer gave department update.

22.446-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, DECEMBER 19, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.447-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from December 12, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Heath Hartwigh,

Melody Kosobycki and Lupita Solis from Riverview Center, Dick Sullivan, Dennis Keatley, Mandy O’Neill, Laurie Moody, Steve Murray, Heath Hartwigh, Clark Mellick, Jarrod Olson, Brian Ridenour, Karen Mathis.

Public Comment: None

Melody Kosobycki and Lupita Solis from Riverview Center reviewed their services offered. Lupita works with therapists and translates and explains the rights to the Latino population who need services. They have implemented a housing program for survivors of sexual assault – full rent provided for 6 months up to 2 years. Kosobycki made FY24 funding request.

22.448-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Donovan J. Drenth & Alison R. Cooperman. Roll call: Reiser-aye; Byrnes-aye; and Schellhammer-aye. Motion carried.

**RESOLUTION #22.448**

**RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Drenth, Donovan J & Alison R Cooperman**

WHEREAS, Drenth, Donovan J & Alison R Cooperman, owner(s) as of the December 19,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 2 IN THE FRACTIONAL NORTHWEST QUARTER OF THE NORTHWEST QUARTER (FRL NW1/4-NW1/4), LOT 2 IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER (NE1/4-NW1/4), AND LOT 2 IN THE NORTH HALF OF THE FRACTIONAL SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (N1/2-FRL. SW1/4-NW1/4); ALL IN SECTION 31, TOWNSHIP 98 NORTH, RANGE 6 WEST OF THE 5TH P.M., ALLAMAKEE COUNTY, IOWA; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on December 19,2022:

That the final subdivision plat submitted by Drenth, Donovan J & Alison R Cooperman, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers

and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS December 19,2022.

ATTEST:

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Chairperson

\_\_\_\_\_  
County Auditor

22.449-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Sharon L. Peters, Linda L. Christofferson, Derrick Peters, Lynette R. Kansier & Luanne Simpson. Roll call: Reiser-aye; Byrnes-aye; and Schellhammer-aye. Motion carried.

**RESOLUTION #22.449**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Sharon L Peters, Linda L Christofferson, Derrick Peters, Lynette Kansier, & Luanne Simpson

WHEREAS, Sharon L Peters, Linda L Christofferson, Derrick Peters, Lynette Kansier, & Luanne Simpson, owner(s) as of the December 19,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 1 IN THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER, LOT 2 IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER , LOT 3 IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER, AND LOT 2 AND LOT 3 IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, ALL IN SECTION 34, TOWNSHIP 96 NORTH, RANGE 4 WEST OF THE 5TH P.M. IN ALLAMAKEE COUNTY, IOWA AS SURVEYED IN JUNE-JULY, 2018 & APRIL-JULY 2022.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on December 19,2022:

That the final subdivision plat submitted by Sharon L Peters, Linda L Christofferson, Derrick Peters, Lynette Kansier, & Luanne Simpson, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS December 19,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

The Richard A. Bennett Trust plat was on a previous agenda. A previous 10-foot easement was changed to a 30-foot easement. Reiser commented on the amount of farmland being used for building housing developments/little towns. Runkle stated that Ridenour has signed off on the plat. Byrnes commented it has been through the channels and it can be moved ahead in the process.

Heath Hartwigh, via Zoom, asked Supervisors how this fits with the Comprehensive Plan and the feedback given by residents for land usage, and requested Supervisors make time for a review of these zoning policies. Hartwigh pointed out #3 in the Comprehensive Plan was preservation of farmland and asked if the Board considers how this affects neighboring landowners. Reiser commented in favor of preserving farmland.

22.450-Motion Byrnes/Second Reiser to table plat for Richard A. Bennett Trust for 3 weeks. Motion carried.

22.451- Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Mark E. & Kristine M. Darling. Roll call: Reiser-aye; Byrnes-aye; and Schellhammer-aye. Motion carried.

**RESOLUTION #22.451**

**RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Mark E & Kristine M Darling**

WHEREAS, Mark E & Kristine M Darling, owner(s) as of the December 19,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 1 OF LOT 1 IN THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (NW1/4-NW1/4) OF SECTION 29, TOWNSHIP 99 NORTH, RANGE 3 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on December 19,2022:

That the final subdivision plat submitted by Mark E & Kristine M Darling, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS December 19,2022.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

22.452-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Dale K. & Wendy J. Schutte. Roll call: Reiser-aye; Byrnes-aye; and Schellhammer-aye. Motion carried.

**RESOLUTION #22.452**  
RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Dale K & Wendy J Schutte

WHEREAS, Dale K & Wendy J Schutte, owner(s) as of the December 19,2022 has submitted the attached Final Plat and supporting documents representing:

LOT 1 OF LOT 3 IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE1/4-SW1/4) OF SECTION 4, TOWNSHIP 96 NORTH, RANGE 3 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on December 19,2022:

That the final subdivision plat submitted by Dale K & Wendy J Schutte, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS December 19,2022.

ATTEST:

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Chairperson

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County Auditor

Emergency Management Coordinator Corey Snitker has sent out the draft of County Courthouse Public Building Safety Plan and will be bringing it to Supervisors on January 9 for approval. Snitker gave an update on the Cat5/Cat6 wiring upgrade needed for security cameras at courthouse, and would like to get the keyless entry working on the west door.

Steve Murray, City Councilman from Lansing, reviewed a request he made several months ago for county ARPA funds to help with water/sewer expenses related to the Blackhawk bridge replacement project in Lansing. In addition, he states there are properties on the north side of Lansing that are not on city water/sewer services. This project was started several years ago and never finished. Lansing City Council would like to see this project completed on the north side of Lansing. Laurie Moody confirmed the lots in this part of Lansing are all small city lots that have never had the required setbacks for septic and well and she has been dealing with this for several years; it is long overdue for getting city services to these lots. Byrnes commented there will be a meeting to look at all ARPA requests in the first two weeks of January. Supervisors shared varied opinions on the county's involvement in paying for either project. No action taken.

Auditor Beyer requests hiring Jackie Moody as Real Estate and Tax Accounting Clerk at \$22.50/hour starting on December 19 with a wage/performance evaluation after 6 months. Moody is very qualified and the duties of the job are extensive. Beyer will train Moody on tax statement preparation and annual cash and accrual reporting, as well as handling all credit and exemption processes related to the real estate position.

22.453-Motion Reiser/Second Byrnes to hire Jackie Moody as Real Estate and Tax Accounting Clerk in Auditor's office starting December 19 at \$22.50/hour with a wage/performance review at 6 months. Motion carried.

Auditor Beyer announced resignation of Kelly Ryan-Urell.

22.454-Motion Byrnes/Second Reiser to accept resignation of Kelly Ryan-Urell in Auditor's office, effective December 30, 2022. Motion carried.

Auditor Beyer requested approval to hire Mandy O'Neill to help out in Auditor's office temporarily until Auditor is back to full staff.

22.455-Motion Byrnes/Second Reiser to approve Mandy O'Neill working in Auditors office 4-6 hours/week at her current hourly rate for as many hours as deemed necessary. Motion carried.

Karen Mathis requested approval of hiring Kelly Ryan-Urell at 68% of Recorder's salary effective January 1, 2023, with additional 1% on July 1, 2023; and requested continuity of benefits.

22.456-Motion Reiser/Second Byrnes to hire Kelly Ryan-Urell at 68% of Recorder's salary with continuity of benefits, effective Jan 1, 2023, and on July 1 an additional 1% of Recorder's salary. Motion carried.

Mathis also requested approval to change Michelle Huinker from 2<sup>nd</sup> Deputy to 1<sup>st</sup> deputy at 75% of Recorder's salary.

22.457-Motion Byrnes/Second Reiser to move Michelle Huinker from 2<sup>nd</sup> Deputy to 1<sup>st</sup> Deputy at 75% of Recorder's salary effective January 1, 2023. Motion carried.

Karen Mathis announced a retirement party for Deb Winke on Friday, December 30, from 4-6pm at Uptown Grill. Winke is retiring after 36 years in the office and being Recorder since 1999.

Sheriff Clark Mellick requested hiring/appointing Jarrod Michael Olson as Deputy Sheriff, a transfer from Conservation. Mellick is checking with union if they'll allow transfer of current accrued benefits; if so, they will transfer, otherwise accrued benefits will be paid out according to County Employee Handbook. Olson will be starting at 75% of Sheriff's salary per union contract, as he is currently a certified peace officer and completed the Law Enforcement Academy in 2006. Effective date of hire is December 25, 2022.

22.458-Motion Byrnes/Second Reiser to approve hiring Jarrod Michael Olson effective December 25, 2022 at 75% of Sheriff's salary. Motion carried.

Department Head updates: Engineer Ridenour stated the Regional Planning Association did give some study money for costs that would come up related to the bridge project, in response to Lansing's request for ARPA funds. The Lansing project is not a farm-to-market route and there are no county roads through City of Lansing, so it is not an option to use Secondary roads monies. Sheriff Mellick gave department updates; gave project on possible meeting for the water project at the Safety Center. Emergency Manager Corey Snitker gave weather and department updates. Environmental Health Director Laurie Moody gave a department update; Winneshiek and Clayton County colleagues will be helping out as needed while Moody is out of office. Auditor Beyer will be filing valuations with the state in the next couple days.

22.459-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor



**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**TUESDAY, DECEMBER 27, 2022**

Board members present: Byrnes, Reiser and Schellhammer. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.460-Motion Reiser/Second Byrnes to approve today’s agenda and the minutes from December 19, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Brian Ridenour.

Public Comment: None

Auditor Denise Beyer informed Supervisors she will move Janel Eglseder to 80% of Auditor’s salary, and recommends hiring Lori Cahoon at \$17.50/hour effective today as Accounts Payable Clerk.

22.461- Motion Byrnes/Second Reiser to approve increasing Janel Eglseder from 78% to 80% of Auditor’s salary effective January 1, 2023. Motion carried.

22.462-Motion Reiser/Second Byrnes to approve hiring Lori Cahoon in Auditor’s office effective December 27, 2022 at \$17.50/hour as Accounts Payable Clerk. Motion carried.

Department Head updates: Engineer Ridenour gave department update including a burst pipe in his office building discovered this morning. Auditor Beyer reported that valuations have been filed with the state and with today’s hire she is back to full staff.

22.463-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor