

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, JANUARY 4, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Auditor Beyer, followed by Pledge of Allegiance. Beyer asked for a motion to appoint 2021 Chairperson and Chairperson Pro-Tem.

21.001-Motion Byrnes/Second Reiser to appoint Larry Schellhammer as Chairperson of Board of Supervisors for 2021. Motion carried.

21.002-Motion Schellhammer/Second Reiser to appoint Dan Byrnes as Chairperson Pro Tem for 2021. Motion carried.

21.003-Motion Byrnes/Second Reiser to approve today's agenda and minutes from December 28, 2020. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Don Elsbernd, Val Reinke, Corey Snitker, Ann Burckart, Laurie Moody, Lisa Wetzel, Brian Ridenour, Jill Kistler, Tony Gericke, Kristi Vreeman, Kathy Schwartzhoff, Carson Egglund, Colinne McCann.

Public Comment: Val Reinke shared that NICC is offering some low cost classes via the internet to help businesses, and reviewed upcoming meetings.

21.004-Motion Byrnes/Second Reiser for Board of Supervisors to meet on Mondays at 9:30 a.m. in 2021 with the first 10 minutes for Public Comment time. Motion carried.

Supervisor Schellhammer gave a summary of the Boards and Commissions for benefit of new Supervisor Mark Reiser.

21.005-Motion Reiser/Second Byrnes to appoint Board of Supervisors as members to the following boards/commissions/committees:

**Larry Schellhammer** – Chairperson; Northeast Iowa Juvenile Detention Board; County Social Services Board of Directors; Resource, Conservation & Development Board (RC&D); Board of Directors of Judicial District Department of Corrections; Allamakee County Economic Development Executive Board; Alternate - Northeast Iowa Regional Housing Trust Fund; T-21 DOT Policy Board; Upper Explorerland Regional Planning Commission; Upper Explorerland Regional Planning Commission Executive Board

**Dan Byrnes** – Chairperson Pro-Tem; Allamakee County E911 Board; Allamakee County Revolving Loan Fund; Allamakee County Board of Health; Allamakee County Substance Abuse Board; Iowa Workforce Development Chief Elected Officials Board; Northeast Iowa Community Action Executive Board; Northeast Iowa Community Action Transit Board; Northeast Iowa Area Agency on Aging; Upper Iowa Watershed Management Authority; Regional Upper Explorerland Revolving Loan Fund; Upper Explorerland Regional Housing Authority Board; Alternate - Northeast Iowa Juvenile Detention Board; Alternate – T-21 DOT Policy Board; Alternate – County Social Services Board of Directors

**Mark Reiser** – Courthouse; Allamakee County Farm; Allamakee County Conservation Board; 28E Board; DECAT Empowerment; Northeast Iowa Behavioral Health Board; Northeast Iowa

Response Group; T-21 Advisory Board; Northeast Iowa Regional Housing Trust Fund; Alternate-Board of Directors of Judicial District Department of Corrections; **All Board members** represented on the following Boards/Commissions/Committees – Allamakee County Emergency Management, Allamakee County Conference Board, Allamakee County Economic Development, Roadside Management, Allamakee County Planning & Zoning Board, Allamakee County Solid Waste. Motion carried.

21.006-Motion Byrnes/Second Reiser to approve claim due dates and payroll dates as presented for 2021. Motion carried.

21.007-Motion Byrnes/Second Reiser to name the Postville Herald and Waukon Standard as official newspapers of Allamakee County for 2021. Motion carried.

21.008-Motion Reiser/Second Byrnes to approve resolution to set mileage rate for 2021 at \$0.40/mile. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION 21.008  
SETTING 2021 MILEAGE REIMBURSEMENT RATE  
FOR ALLAMAKEE COUNTY**

**WHEREAS**, the Allamakee County Supervisors approve reimbursement for mileage for use of a personal vehicle for work-related travel; and

**WHEREAS**, the Allamakee County Employee Handbook adopted on May 16, 2016 states in Section 5.2.3 Automobiles:

A. The amount of the reimbursement for use of a private vehicle on County business shall be established on an annual basis by a resolution adopted by the Allamakee County Board of Supervisors.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Supervisors of Allamakee County, Iowa, that the 2021 mileage reimbursement rate be set at 40 (forty) cents per mile.

**PASSED AND ADOPTED** this 4th day of January 2021.

**ALLAMAKEE COUNTY BOARD  
OF SUPERVISORS**

\_\_\_\_\_

Chairman

Attest:

\_\_\_\_\_  
Denise Beyer  
Allamakee County Auditor

21.009-Motion Byrnes/Second Reiser to approve 2021 bounties for coyotes at \$5.00 each and gophers at \$0.50 (fifty cents) a pair for front feet, and feet must be in clear bags with no more than 10 pair per bag. Motion carried.

21.010-Motion Reiser/Second Byrnes to approve paying Precinct Election Officials \$30 total per election for trainings and regular PEOs \$160 per day for all elections and precinct Chairpersons

\$200 per day for all elections; Absentee Board members \$8.75/hour and Absentee Chairperson \$10.25/hour; plus mileage. Motion carried.

21.011-Motion Byrnes/Second Reiser to appoint Corey Snitker as alternate voter for Board of Supervisors on NE Iowa Response Group. Motion carried.

21.012-Motion Byrnes/Second Reiser to approve resolution authorizing Engineer to execute the Certification of Final Completion of Work for all Farm-to-Market and federal or state aid construction projects. Roll Call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION 20.012**

**BE IT RESOLVED** by the Board of Supervisors of Allamakee County, Iowa, that Brian T. Ridenour, the County Engineer of Allamakee County, Iowa, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

Dated at Waukon, Iowa, this 4<sup>th</sup> day of January, 2021.

Board of Supervisors, Allamakee County, Iowa

\_\_\_\_\_  
Larry Schellhammer, Chairperson

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Dan Byrnes, Board Member

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Mark Reiser, Board Member

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ATTEST: Denise Beyer, County Auditor

21.013-Motion Reiser/Second Byrnes to adopt the Construction Evaluation Resolution/Master Matrix for February 1, 2021 to January 31, 2022 for Allamakee County. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #20.013**

**CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2021 and January 31, 2022 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF ALLAMAKEE COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

\_\_\_\_\_  
Chair, Board of Supervisors

Date:\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
County Auditor

Date:\_\_\_\_\_

Attorney Kistler presented second round CESF grant award contract for \$26,000 to be devoted to moving the Assistant County Attorney position to full-time to handle the increase in sex abuse, domestic abuse, and alcohol related crimes due to Coronavirus. Period covered is January 2021 through December 2021. This would change the Assistant County Attorney salary - \$21,000 additional on base salary and remaining \$5,000 to cover FICA/IPERS/etc  
21.014-Motion Byrnes/Second Reiser to accept the CESF contract, certified assurances and standard grant conditions to include raise of \$21,000 in salary plus \$5,000 for FICA/IPERS/etc. in Assistant County Attorney salary for period from January 1, 2021 to December 31, 2021.  
Motion carried

Kistler reviewed that the 80-hour paid leave allowed for COVID reasons, set by FFCRA, can only be used once per employee and the 80-hours allowed by FFCRA expired on December 31. Making an exception for new employees was discussed as an option. No action taken, but will be revisited next week.

Don Elsbernd, Soil and Water Conservation District Commissioner, made funding request of \$2,000 for FY22.

Dan Byrnes presented the need for an alternate being appointed for P&Z Commission due to the absence of a Commission member, still searching for 2 new members and needing a quorum.  
21.015-Motion Reiser/Second Schellhammer to appoint Dan Byrnes as temporary substitute for Allamakee County Planning & Zoning Commission member Jack Knight, during Knight’s absence from the county. Motion carried.

Amendment 3 to UERPC contract regarding Comprehensive Plan was tabled, no action taken.

21.016-Motion Byrnes/Second Reiser to appoint Laurie Moody as Weed Commissioner for 2021. Motion carried.

CSS inquired about a change to occupancy costs for office space for their employee following the retirement of Mary Egan. CSS now occupies only 2.4% of total courthouse occupied space, instead of 4%. Monthly charge was \$160, and Auditor Beyer recommends it be lowered to \$96 effective in January 2021 as Egan retired several months ago.

21.017-Motion Reiser/Second Byrnes to set CSS Occupancy costs at \$96/month. Motion carried.

21.018-Motion Byrnes/Second Reiser to approve signing the 2020 Allamakee County Historical Society CLG Annual report. Motion carried.

Lisa Wetzel, NEI3A, made a funding request for FY22 of \$10,000 and shared statistics for seniors served in Allamakee County.

Kathy Schwartzhoff gave a presentation for National Mentoring Month. Allamakee County has 16 matches for mentoring, which is a large number. Only 4 youth waiting for a mentor right now. With COVID-19, they have left it up to mentors to meet in whatever ways they are comfortable. Colinne McCann read the proclamation for National Mentoring Month.

21.019-Motion Byrnes/Second Reiser to proclaim January 2021 as National Mentoring Month in Allamakee County. Motion carried.

Carson Egglund with Helping Services made FY22 funding request of \$1,500 and shared their Fall/Winter 2020 newsletter. Kristi Vreeland, also with Helping Services, works with county domestic violence clients in Allamakee County and spoke, via Zoom, about those services.

Department/COVID-19 updates: Auditor Beyer gave department head update. Corey Snitker gave update on COVID-19 vaccinations and cases in the county.

21.020-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS  
WEDNESDAY, JANUARY 6, 2021**

Board members present Schellhammer, Byrnes and Reiser. All members voting "AYE" unless noted.

Board and Auditor Beyer met with department heads to discuss their budget proposals for FY22. No action taken.

Attest:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS  
THURSDAY, JANUARY 7, 2021**

Board members present Schellhammer, Byrnes and Reiser. All members voting "AYE" unless noted.

Board and Auditor Beyer met with department heads to discuss their budget proposals for FY22. No action taken.

Attest:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, JANUARY 11, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.021-Motion Byrnes/Second Reiser to approve today's agenda and minutes from January 4, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Gary Boden, Deana Hageman, Laurie Moody, Jon Luchsinger, Collin Schiess (OWL tech), Val Reinke, Andy Kelleher, Dan Denk, Deb Winke, Corey Snitker, Janel Eglseder, Brian Ridenour, Jim Janett, Jarrod Olson, Clark Mellick, Bill Shafer.

Public Comment: Gary Boden talked about an ambulance funding meeting he attended last week and the start of a capital improvement project committee that may be formed. A meeting will be held Tuesday, January 12 at 1:00 at Waukon Fire Station regarding this funding need.

Deana Hageman, RSVP, reviewed the senior volunteer program and made FY22 funding request.

Andy Kelleher, Main Street Lansing, gave a program update and made FY22 funding request.

Dan Denk, member of the Compensation Board, gave the recommendation for elected officials FY22 salaries: 3% increase for all elected officials, with \$1,000 stipend for the Chair of Board of Supervisors. They feel it is important to take care of our elected officials and their staff because they all do a good job and it is difficult to find good people.

21.022-Motion Byrnes/Second Reiser to accept and place on file Planning & Zoning quarterly report. Motion carried.

21.023-Motion Reiser/Second Byrnes to accept and place on file Manure Management Plan update for Saffron. Motion carried.

21.024-Motion Reiser/Second Byrnes to approve Secondary Roads transfers of \$10,954.55 from General Basic to Secondary Roads and \$121,754.96 from Rural Basic to Secondary Roads. Motion carried.

21.025-Motion Reiser/Second Schellhammer to appoint Dan Byrnes as a non-voting ex-officio member of Allamakee County Historical Society. Motion carried.

Auditor Beyer shared information on renewal contract options for Mediacom. No action taken on Mediacom contracts.

21.026-Motion Byrnes/Second Reiser to approve the 3<sup>rd</sup> amendment to contract with UERPC regarding Comprehensive Plan and Agreement for continued work until project complete. Motion carried.

John Anderson reviewed changes to County Employee Handbook, specifically Compensatory Time and Flex Time. Flex time, for non-exempt employees working over 35 hours up to 40 hours, has been tracked as hour for hour Flex time earned, with no pay given. The employee could then take those hours off at a future date. The FLSA standard is that these hours between 35 and 40 should

be “paid” time, so each employee needs to voluntarily agree, in writing, to earning Flex hours rather than pay for those hours, if they choose that option. Anyone that earns Flex time should be encouraged to use it as soon as possible. An employee should be treated as Non-Exempt, unless it is clear that they fall into the Exempt category.

21.027-Motion Byrnes/Second Reiser to approve the Employee Handbook changes as presented. Motion carried.

Jim Janett presented a map for possible canoe access along the Upper Iowa River at the Ellingson Bridge site. Mark Howe, landowner, has been allowing public access for many years but prefers to sell the land to the County. Recommendation today would be to approve purchase of roughly an acre of land for this canoe access.

21.028-Motion Reiser/Second Byrnes to approve Conservation Board acquiring a canoe access on the Upper Iowa River as presented. Motion carried.

Engineer Ridenour presented construction plan for Iowa River Drive (A26). The project has an April letting date and would be completed this summer. It is a \$4.1 million job, with \$2.8 million coming from regional SWAP money.

21.029-Motion Byrnes/Second Reiser to approve roadway construction plan for Iowa River Drive (A26). Motion carried.

A revised resolution regarding the county’s policy regarding COVID-19, in response to the Emergency Disaster Declaration and the Families First Coronavirus Response Act. The FFCRA expired on December 31, so the paid leave language has been removed from the policy and some other language modified.

21.030-Motion Reiser/Second Byrnes to approve resolution amending temporary policies in response to Emergency Disaster Declaration due to COVID-19 and the Families First Coronavirus Response Act. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION NO. 21.030**

**RESOLUTION AMENDING TEMPORARY POLICIES IN RESPONSE TO EMERGENCY DISASTER DECLARATION DUE TO COVID-19 AND THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT**

**WHEREAS**, Iowa Governor, Kimberly K. Reynolds, on March 9, 2020 issued a proclamation of disaster emergency; and,

**WHEREAS**, Iowa Governor, Kimberly K. Reynolds, on March 17, 2020 issued a second proclamation of disaster emergency; and,

**WHEREAS**, the above disaster emergency declarations were issued in response to the increasing number of COVID-19 cases reported within the State of Iowa; and,

**WHEREAS**, Resolution 20.121 was approved on March 30, 2020, and this resolution will replace resolution 20.121 and,

**WHEREAS**, this Resolution is intended to provide better protection for the health and safety of the public, county employees and their families.

**NOW, THEREFORE, BE IT RESOLVED BY THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS:**

1. Allamakee County adopts the following policies for provision of County Services:
  - a. Department Heads may establish a closed-door policy with an appointment-based system for provision of services.
  - b. Department Heads may authorize remote access for employees to work from home. The Department Head, in consultation with the County IT staff, shall determine the staff members who can work remotely; hardware needs, the means of connection; the methods of securing access; and the means by which to assure quality and accountability for services. County will reimburse employee’s out-of-pocket expenses for remote access.
  - c. The County will provide PSA’s to encourage public use of online and mail in services where possible.



- d. County employee travel outside of Allamakee County for County related business will be determined by Department Heads on a case by case basis.
2. Per current CDC and IDPH guidance:
    - a. All Allamakee County elected officials and department heads are designated essential employees for delivery of County Services
    - b. All Allamakee County Deputies and support staff also serve as essential employees for delivery of County services unless otherwise designated by Department Heads.
  3. Allamakee County will implement and follow the current testing, isolation and quarantine guidance of The Iowa Department of Public Health and CDC in conjunction with consultation with County Public Health.
  4. These policies shall be effective upon the 11th day of January, 2021. These policies shall remain in effect until the earlier of further action taken by the Board of Supervisors or the State Emergency Declaration is canceled.

**PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**ALLAMAKEE COUNTY BOARD  
OF SUPERVISORS**

\_\_\_\_\_  
Larry Schellhammer, Chairperson

Attest:

\_\_\_\_\_  
Denise Beyer, Allamakee County Auditor

Department/COVID-19 updates: Corey Snitker updated on changes made in the Governor’s most recent proclamation and gave vaccine update. Engineer Ridenour asked Supervisors to consider how the COVID-19 vaccine may be handled at the county, such as a day for all interested employees to get the flu shot, like we do for the flu shot. Ridenour also gave an update on the English Bench Watershed repairs.

21.031-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS  
TUESDAY, JANUARY 12, 2021**

Board members present Schellhammer, Byrnes and Reiser.

Board and Auditor Beyer met with department heads and organizations to discuss their budget proposals for FY22. No action taken.

Attest:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS  
THURSDAY, JANUARY 14, 2021**

Board members present Schellhammer and Reiser. Byrnes absent.

Board and Auditor Beyer met with department heads and organizations to discuss their budget proposals for FY22. No action taken.

Attest:

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Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**TUESDAY, JANUARY 19, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.032-Motion Byrnes/Second Reiser to approve today's agenda and minutes from January 6, 7, 11, 12 and 14, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Karren Boot, Laurie Moody, Ann Burckart, Jon Luchsinger, Clark Mellick, Brian Ridenour, Jody Delaney, Cindy Berns.

No Public Comment.

Paul Berland with NE Iowa RC&D gave a program review and made FY22 funding request.

21.033-Motion Byrnes/Second Reiser to accept and place on file quarterly reports for Recorder, Sheriff, Auditor and Relief Office. Motion carried.

21.034-Motion Reiser/Second Byrnes to accept and place on file Treasurer's semi-annual report. Motion carried.

Byrnes explained that the pay increase for Assistant County Attorney based on a grant is meant to be supplemental pay and any raise given at new fiscal year will be given only on the base salary, not the grant amount, which will go away on December 31.

21.035-Motion Byrnes/Second Reiser to approve pay increase of \$21,000 plus benefits for Assistant County Attorney to make the position full time for calendar year 2021. This pay increase is not subject to any increase or raise at any time and will end on 12/31/2021. Motion carried.

Librarians Cindy Berns and Jody Delaney present in person and via Zoom. Cindy Berns with Postville library thanked the Supervisors for always supporting them and asked Supervisors to consider raising their library contribution amount more than last year. Expenses keep going up. Letters were received from Derva Burke – Lansing library and Cindy Berns – Postville Library. Jody Delaney with Harpers Ferry Delores Tillinghast Library reported on the year with curbside pickup and story walks, and expressed appreciation for what the Supervisors do for county libraries.

21.036-Motion Reiser/Second Byrnes to approve Sheriff deputy appointments: Stuart Bloxham – Chief Deputy, John Grampovnik, Kevin Bublitz, Barry Olson, Steve Wilkes, Tim Smedsrud, Chris McCartney, Ross Kolsrud and Ted Jacobsen and Auditor appointments: Janel Eglseder – 1<sup>st</sup> deputy and Kelly Ryan-Urell – 2<sup>nd</sup> deputy and Clerk Karmen Piggott. Motion carried.

Auditor Beyer presented a recommendation to approve the 3-year phone and internet contract with Mediacom with the current internet speed of 100Mbps.

21.037-Motion Byrnes/Second Reiser to approve signing 3-year Mediacom contract for phone and internet. Motion carried.

21.038-Motion Byrnes/Second Reiser to appoint Lynn O'Hara to Board of Health for 3 year term and Jack Knight to Upper Explorerland Regional Planning Commission for 3 year term. Motion carried

21.039-Motion Byrnes/Second Schellhammer to appoint Dennis Koenig to 5-year term on Conservation Board.

Discussion: Reiser would like to see some new people on some of the County Board's, as many have had the same people for several terms. Schellhammer and Byrnes feel Reiser makes a good point, but Dennis Koenig has enjoyed this Board. Averhoff has recently been appointed to Zoning Board of Adjustment. Roll call: Reiser-nay; Byrnes-aye; Schellhammer-aye. Motion carried.

21.040-Motion Byrnes/Second Reiser to approve resolution adopting updated policy for disclosure of security related information. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION 21.040**

**ADOPTING UPDATED POLICY FOR DISCLOSURE OF SECURITY RELATED INFORMATION**

**WHEREAS**, the Allamakee County Supervisors, Allamakee County Attorney and the Allamakee County Courthouse and Public Building Safety Committee wish to protect the county employees, visitors to county facilities, persons in the care, custody or control of the county, and property under the jurisdiction of the county; and

**WHEREAS**, the Allamakee County Supervisors, Attorney and Courthouse and Public Building Safety Committee wish to provide guidelines for exempting public disclosure of security related information pursuant to Iowa Code Section 22.7(50);

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Supervisors of Allamakee County, Iowa, that a Policy for Disclosure of Security Related Information be adopted.

**PASSED AND ADOPTED** this 19<sup>th</sup> day of January, 2021.

**ALLAMAKEE COUNTY BOARD  
OF SUPERVISORS**

Attest:

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Denise Beyer  
Allamakee County Auditor

21.041-Motion Reiser/Second Byrnes to approve signing Statement of Work with ICIT for review and assessment of County IT. Motion carried.

21.042-Motion Reiser/Second Byrnes to approve signing Indemnity Agreement with ICIT. Motion carried.

Department/COVID-19 updates: Sheriff Mellick and Corey Snitker will be meeting with Public Health to discuss plan for dissemination of vaccine to group 1B. Laurie Moody informed Board a sixth application has been received for Zoning Administrator job. DNR has inspected the well at the Safety Center and water tests have been good at the same location. Sheriff Mellick reported they are in process of changing mobile service in squad cars to FirstNet, with no big difference in cell coverage yet. Moody commented on county vehicle maintenance. Motion carried.

Board moved into budget meetings with department heads and organizations to discuss FY22 budgets and funding.

21.043-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, JANUARY 25, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.044-Motion Byrnes/Second Reiser to approve today’s agenda and minutes from January 19, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Josh Dansdill, Jon Luchsinger, Laurie Moody, Mandy O’Neill, Emily Parker, Jed Spidell, Tony Gericke, Corey Snitker, Laurie Moody, Ann Burckart.

No Public Comment: None

Josh Dansdill gave an overview of the water monitoring project along the Upper Iowa River and made an FY22 funding request for the RC&D water monitoring project to cover lab expenses.

Emily Parker and Jed Spidell with Riverview Center gave an overview of services they offer in the 14-county service area, including Waukon, Postville and Lansing in Allamakee, and made an FY22 funding request.

21.045-Motion Reiser/Second Byrnes to approve transfer of \$9,050 from General Basic Fund to Emergency Services Fund. Motion carried.

21.046-Motion Byrnes/Second Reiser to accept and place on file the Veterans Affairs quarterly report. Motion carried.

21.047-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Jeffrey J. Allison. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.047**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of

Jeffrey Allison J

WHEREAS, Jeffrey Allison J, owner(s) as of the January 25, 2021 has submitted the attached Final Plat and supporting documents representing:

PART OF THE SOUTH PART OF THE SOUTH ONE HALF OF THE NORTHWEST QUARTER (S1/2-NW1/4), EXCEPT LOT 3 THEROF, IN SECTION 19, TOWNSHIP 100 NORTH, RANGE 5 WEST OF THE 5TH P.M. AND ALSO PART OF LOT 1 IN THE EAST HALF OF THE FRACTIONAL NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (E1/2 FRL NW1/4-SW1/4) OF SECTION 19, TOWNSHIP 100 NORTH, RANGE 5 WEST OF THE 5TH P.M. ALLAMAKEE COUNTY, IOWA; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on January 25, 2020:

That the final subdivision plat submitted by Jeffrey Allison J, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS January 25, 2020.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

21.048-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Michael A. & Rachel Burrichter. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.048**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Michael A & Rachel Burrichter

WHEREAS, Michael A & Rachel Burrichter, owner(s) as of the January 25, 2021 has submitted the attached Final Plat and supporting documents representing:

PLATTING OF LOT 1 OF LOT 1 IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER AND LOT 1 OF LOT 1 IN THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER, ALL IN SECTION 8, TOWNSHIP 98 NORTH, RANGE 4 WEST OF THE 5TH P.M. ALLAMAKEE COUNTY, IOWA AS SURVEYED IN NOVEMBER-DECEMBER , 2020.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on January 25, 2021:

That the final subdivision plat submitted by Michael A & Rachel Burrichter, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS January 25, 2021.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

21.049-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for David E. Fish, Sr. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.049**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of

David E Fish Sr

WHEREAS, David E Fish Sr, owner(s) as of the January 25, 2021 has submitted the attached Final Plat and supporting documents representing:

LOT 4 AND LOT 5 IN THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (SW1/4-SW1/4) OF SECTION 9, TOWNSHIP 97 NORTH, RANGE 4 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on January 25, 2021:

That the final subdivision plat submitted by David E Fish Sr, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS January 25, 2021.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

21.050-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for James F. Schwartzhoff Estate. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.050**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
James F Schwartzhoff Estate

WHEREAS, James F Schwartzhoff Estate, owner(s) as of the January 25 ,2021 has submitted the attached Final Plat and supporting documents representing:

LOT 1 OF 1 AND LOT 2 OF THE SW1/4 OF THE SW1/4 OF SECTION 22, TOWNSHIP 100 NORTH, RANGE 6 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on January 25,2021:

That the final subdivision plat submitted by James F Schwartzhoff Estate, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS January 25, 2021.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

21.051-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Allen Rentals Company, LLC. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.051**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Allen Rentals Company, LLC

WHEREAS, Allen Rentals Company, LLC, owner(s) as of the January 25,2021 has submitted the attached Final Plat and supporting documents representing:

LOT 3 IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (SW1/4-NW1/4); LOT 1 OF LOT 1 OF LOT 1, LOT 4 OF LOT 1, LOT 2 OF LOT 2, LOT 3 OF LOT 2 AND LOT 2 OF LOT 3 IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4-SW1/4); ALL IN



SECTION 17, TOWNSHIP 96 NORTH, RANGE 4 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on January 25, 2021:

That the final subdivision plat submitted by Allen Rentals Company, LLC, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS January 25, 2021.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

County Attorney requested use of county credit card.

21.052-Motion Byrnes/Second Reiser to approve County Attorney use of county credit card for purchase of 5 cameras/mics for laptops at \$80 each plus expenses for taxes. Motion carried.

Department/COVID-19 updates: Corey Snitker shared updates on the COVID-19 positivity rate, vaccination information on the Iowa Coronavirus website, and additional funding approved by Governor Reynolds for LGRF grant funds and other funding made available. Snitker and Sheriff Mellick will be meeting with Public Health to discuss the distribution of the next round of vaccinations.

Board moved into budget work session to discuss FY22 budgets, funding requests and levies.

21.053-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, FEBRUARY 1, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.054-Motion Byrnes/Second Reiser to approve today's agenda and minutes from January 25, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Jill Kistler, Marty Brennan, Val Reinke, Brian Ridenour, Darin Svenson, Laurie Moody.

Public Comment: Val Reinke reported they had 55 at Full Moon Snow Shoe Hike and about 75 kids at the Harpers Ferry Ice Fisheree this past week, and the Restaurant and Bar Relief Program opens at noon today.

Jill Kistler made a funding request for Humane Society of Northeast Iowa for FY22 and reported on the past year activities and rescue numbers.

Auditor Beyer reported the Mediacom contract signed a couple weeks ago did not include everything. Corrected 3-year contract is \$788.85/month.

21.055-Motion Reiser/Second Byrnes to approve the corrected 3-year Mediacom contract for \$788.85/month. Motion carried.

21.056-Motion Byrnes/Second Reiser to set March 1 at 9:40 am as the Public Hearing for Resolution approving FY22 Maximum Property Tax Dollars. Motion carried.

Engineer Ridenour presented bids for painted pavement markings. Fahrner Asphalt Sealers of Eau Claire, Wisconsin is low bidder and Ridenour recommends this bid, which is under estimate.

21.057-Motion Byrnes/Second Reiser to approve pavement marking bid total of \$81,134.53 by Fahrner Asphalt Sealers from Eau Claire, Wisconsin. Motion carried.

Ridenour shared bridge replacement bids for Cota Creek Bridge in Harpers Ferry on B25. The bridge is 110' x 30'6". Low bid is about 9.42% over estimate. Ridenour explained that the state is pairing bridge projects together for funding – this one is paired with a bridge in Bremer County. The total of \$1,426,997.50 is for two bridges – one in Bremer County and one in Allamakee County. Ridenour would like Supervisors to take no action today until he is certain Bremer County is going to approve their bid.

Ridenour presented Yellow River Bridge replacement bids on Livingood Springs Road. Brennan was low bidder at \$799,366.85. Bids were 16.7% over estimate. Ridenour feels his estimate was low on structural concrete and if it had been at \$600/cubic yard the low total bid still would have been over estimate by 9+%. Ridenour explained options to Supervisors for both bridge projects, and recommends waiting a week before taking action to allow for public comment.

Ridenour explained he has not been able to acquire all signatures to obtain necessary right-of-way for the Iowa River Drive (A26) project, which means either condemnation or changing the project.

Department/COVID-19 updates: Engineer Ridenour is working toward hiring a maintenance person to fill a vacancy. Ridenour asked Supervisors to think about whether to make the COVID-19 vaccine mandatory or just strongly encourage it. Auditor Beyer reported her office is working on preparing

the updated Employee Handbook with changes and is preparing publication for newspaper regarding the maximum levy for FY22 budget.

Board moved into budget work session to discuss FY22 budgets, funding requests and levies.

21.058-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS  
THURSDAY, FEBRUARY 4, 2021**

Board members present Schellhammer, Byrnes and Reiser.

Board and Auditor Beyer held a budget work session to meet with department heads, and discuss FY22 budget and levies. No action taken.

Attest:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, FEBRUARY 8, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.059-Motion Byrnes/Second Reiser to approve today’s agenda and minutes from February 1 and 4, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Devin Brennan, Darin Svenson, Jon Luchsinger, Laurie Moody, Clark Mellick, Brian Ridenour.

Public Comment: None

21.060-Motion Byrnes/Second Reiser to accept and place on file Manure Management Plan updates for Manderfield Ag 1 & 2, Crossroads Dairy and Steve Weymiller. Motion carried.

Engineer Ridenour reviewed that the Roads CBA contract is a 3-year contract, with 3% increases each year. Sheriff Mellick reviewed that the Sheriff’s CBA contract is a 3-year contract at 3% increases and other miscellaneous changes.

21.061-Motion Reiser/Second Byrnes to approve the 3-year Collective Bargaining Agreements between Allamakee County and Sheriff’s Office and between Allamakee County and County Road Crew. Motion carried.

Auditor Beyer explained the Supervisors may act separately on their Compensation Board recommendation, but must do so at least 30 days before the County budget is certified, if they wish to make a change to their Compensation Board recommendation different than the other elected officials recommendations.

21.062-Motion Byrnes/Second Reiser to adopt the resolution approving a 0% increase for Supervisors in FY22. Roll call Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION 21.062**

WHEREAS, the Allamakee County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Allamakee County Compensation Board met on December 9, 2020, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 20-21:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Supervisors	\$29,483	3% + \$1,000 additional for Chair	\$30,368

THEREFORE, BE IT RESOLVED that the Allamakee County Board of Supervisors approve the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2021:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Supervisors	\$29,483	0% (*\$1,000 additional to Chair)

Moved by: Byrnes      Seconded by: Reiser

Ayes: Reiser, Byrnes, Schellhammer      Nays: None

Approved this 8<sup>th</sup> day of February, 2021.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

Engineer Ridenour recommended hiring for Maintenance Person II in Dorchester.  
21.063-Motion Reiser/Second Byrnes to approve hiring Tim Flack as full-time Maintenance Person II, effective February 23 at \$20.41/hour. Motion carried.

21.064-Motion Byrnes/Second Reiser to approve detour route on Secondary Roads due to the St. Patrick’s Day Parade on March 14, 2021. Motion carried.

Bremer County approved their bridge contract that is bundled with this bridge for funding purposes. Ridenour asks approval of bid by Taylor Construction at \$700,452.45.  
21.065-Motion Byrnes/Second Reiser to approve the bridge replacement bid from Taylor Construction, Inc in amount of \$700,452.45 for Cota Creek Bridge in Harpers Ferry on B25. Motion carried.

Ridenour recommends rejecting all bids for Yellow River Bridge on Livingood Springs Road and having project rebid and giving the awarded contractor through next summer to complete the project. Current low bid is about 16.7% over estimate. If rejected, all unit price bids are confidential.  
21.066-Motion Reiser/Second Byrnes to reject all bids for Yellow River Bridge. Motion carried.

Engineer Ridenour explained he has a couple landowners who will not sign the right-of-way papers for the Iowa River Drive (A26) project, and gave options to move forward.

Department/COVID-19 updates: Sheriff Mellick gave a department update, including scam phone calls happening recently. Sheriff’s office has received their first round COVID-19 vaccine. Auditor Beyer gave department update. Engineer Ridenour mentioned having the CAT and John Deere reps come in and introduce themselves to Supervisor Reiser.

Board moved into budget work session to discuss FY22 budgets, funding requests and levies.

21.067-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, FEBRUARY 15, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.068-Motion Byrnes/Second Reiser to approve today's agenda and minutes from February 8, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Jon Luchsinger, Corey Snitker, Clark Mellick, Brian Ridenour, Darin Svenson, Ann Burckart.

Public Comment: Corey Snitker reported that he is working with Public Health on a regular basis regarding the COVID-19 vaccine process and gave an update that we are still waiting on FEMA requests for COVID-19 expenses. Positivity rate in Allamakee is around 8%. Snitker also updated on the Governor's most recent COVID-19 proclamation. Northeast Iowa Response Group assisted in a hazmat spill on Highway 20 during the recent blizzard conditions. Supervisor Schellhammer asked Sheriff Mellick if any discussion has been heard about what vaccination level needs to be reached in order to open up things like courts, jails, etc.

21.069-Motion Byrnes/Second Reiser to appoint Katie Dodge-Hanson as the Lansing Library Board Rural Representative. Motion carried.

21.070-Motion Reiser/Second Byrnes to appoint DiAnne Halder and Karen Carlton to the Magistrate Appointing Commission. Motion carried.

Sheriff Mellick requested reserve officer/transport officer wage rate of \$14.00/hour for Will Schleuter as Reserve/Transport officer.

21.071-Motion Reiser/Second Byrnes to hire Will Schlueter as Reserve/Transport officer at \$14/hour. Motion carried.

Sheriff Mellick informed Supervisors that if legislation passes for the federal minimum wage of \$15 and goes into effect prior to the Collective Bargaining Agreements expiring, an addendum would be needed for the current CBAs.

21.072-Motion Byrnes/Second Reiser to approve the painted pavement marking contract as presented in the amount of \$81,134.53. Motion carried.

Ridenour presented plans for bridge replacement and asked Supervisors to sign.

21.073-Motion Reiser/Second Byrnes to approve the bridge replacement plans. Motion carried.

Ridenour presented resolution to approve B25 Cota Creek bridge replacement project, bundled with bridge in Bremer County. \$700,452.45 is Allamakee County bridge project.

21.074-Motion Byrnes/Second Reiser to adopt resolution to approve bridge contracts and to designate County Engineer to digitally execute contracts. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.074**

**WHEREAS**, the Allamakee County Board of Supervisors(ACBS) has entered into a Cooperative Agreement with Bremer County Board of Supervisors(BCBS) on March 9, 2020 for the purpose of bundling two bridges, one bridge from each county, and as per this Cooperative Agreement, Allamakee County will be the 'Contracting Authority' for both bridges. The bridge projects are defined as below:

Allamakee County Project # BRS-CHBP-C003(63)--GB-03  
Contract ID 09-C009-082  
B25(Lansing Harpers Road) over Cota Creek  
Bid Amount \$700,452.45

Bremer County Project # BRS-CHBP-C009(82)--GB-09,  
Contract ID 09-C009-082  
V14(Easton Avenue) over Horton Creek,  
Bid Amount \$726,545.05

and;

**WHEREAS**, both Boards have sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

**WHEREAS**, each County shall be responsible for their bridge for the project development, construction inspection, payment and completion of final paperwork; and

**IT IS THEREFORE RESOLVED** by the ACBS to accept the bid from Taylor Construction Inc. in the amount of \$1,426,997.50 and awards the associated contract to the same;

**BE IT FURTHER RESOLVED** that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

**BE IT FURTHER RESOLVED** by the Board of Supervisors of Allamakee County, Iowa, that after receiving the necessary contract documents, including but not limited to the contractor's bond and certificate of insurance, Brian T. Ridenour, the County Engineer for Allamakee County, Iowa be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contract in connection with the afore awarded construction project let through the DOT for this county.

Dated at Allamakee County, Iowa this 15<sup>th</sup> day of February, 2021.

Board of Supervisors of Allamakee County, Iowa

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Dan Byrnes, Member

\_\_\_\_\_  
Mark Reiser, Member

ATTEST:

BY \_\_\_\_\_  
County Auditor

Engineer Ridenour reviewed the process to submit projects to RPA-1/UERPC and submitted a plan to Supervisors. Amount this year is \$2.168 million, and it is SWAP money. Ridenour presented



roads that his department feels are in most need of repair. Roads A16 and A11 are 10.33 miles at \$280,000 per mile. Using \$2.168 million from RPA and remainder from Farm to Market funds. Maud Road is also on the list of projects that could be applied for with these funds in 2025. 21.075-Motion Byrnes/Second Reiser to submit the road project application to our RPA-1/UERPC. Motion carried.

Auditor Beyer recommended setting a Department Head meeting to discuss Flex/Comp time changes, job description changes and other employee handbook changes. Options of Thursday Feb 18 at 1:30 or Monday, Feb 22 following Board meeting as options for department head meeting.

Department/COVID-19 updates: Engineer Ridenour gave department update. Ann Burckart reminded Supervisors of Thursday Conference Board meeting. Sheriff Mellick reported first round shots have been given for those who wanted it at the Sheriff's department. Engineer Ridenour gave tentative numbers for COVID-19 grant road dollars to replace losses due to COVID-19 of \$25-50 million across the state, about \$60,000 for Allamakee, according to DOT calculations. Auditor Beyer gave department update on budget process and other department updates.

Board moved into budget work session to discuss FY22 budgets, funding requests and levies.

21.076-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS  
THURSDAY, FEBRUARY 18, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.077-Motion Byrnes/Second Reiser to approve today’s agenda. Motion carried.

The following people were present at various times throughout the meeting: Denise Beyer – Auditor and Clerk to Supervisors, Tony Gericke, Heather Homewood, Janel Eglseder, Jean Bossom, Ann Burckart, Becky Hawes, Deb Winke, Laurie Moody, Brian Ridenour, John Roe, Jim Janett, Clark Mellick, Corey Snitker, Jenny O’Neill.

Schellhammer asked for a motion to approve hiring Planning & Zoning Administrator, Stephanie Runkle.

21.078-Motion Byrnes/Second Reiser to approve hire of Stephanie Runkle effective February 22, 2021 at \$45,000 with a 3% raise after 6-month probationary period. Motion carried.

Auditor Beyer reviewed with all department heads recent changes to the Employee Handbook, changes to the Flex/Compensatory Time policy and budgeting related to Flex/Comp Time. Beyer also provided a template for job descriptions that is from Argent, the County’s Workers Compensation insurance carrier. Department heads were asked to update job descriptions using this new template to include hours of work, and physical requirements and return them to the Auditor by March 19.

21.079-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**THURSDAY, FEBRUARY 18, 2021 - ICIT**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

The following people were present at various times throughout the meeting: Denise Beyer, Laurie Moody, Jim Janett, Deb Winke, Jill Kistler, Brian Ridenour, Becky Hawes, Heather Homewood, Jon Luchsinger, Ann Burckart, Jesse Martinez with OCIO, ICIT members including Joel Rohne, Eric Guth, Andrew DeHaan, Gabe Johanns, Andy McGill, Justin Flage, Jon Lubke, Micah Van Maanen.

Joel Rohne and several others from Iowa County Information Technology affiliate introduced themselves and informed Supervisors and Department Heads what would be involved in the IT assessment they would be performing over the next 24 hours. They will be visiting with all departments and running some scans on the network, etc. A follow-up meeting briefly explaining the results/findings will be held Friday, February 19 at 10am.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**FRIDAY, FEBRUARY 19, 2021 - ICIT**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

The following people were present at various times throughout the meeting: Denise Beyer, Corey Snitker, Laurie Moody, Deb Winke, Jill Kistler, Jean Brink, Brian Ridenour, Becky Hawes, Heather Homewood, Jon Luchsinger, Clark Mellick, Chris Fee, Ann Burckart, Jesse Martinez with OCIO, ICIT members including Joel Rohne, Eric Guth, Andrew DeHaan, Gabe Johanns, Andy McGill, Justin Flage, Jon Lubke, Micah Van Maanen.

Joel Rohne and several others from Iowa County Information Technology affiliate gave an overview of information they gathered in the past 24 hours by visiting departments, testing and scanning the network, server, AS400 and all components related to IT. They will return in 2-3 weeks to give a more comprehensive report, likely in closed session for security purposes.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, FEBRUARY 22, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.080-Motion Reiser/Second Byrnes to approve today's agenda and minutes from February 15, 18 and 19, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Jon Luchsinger, Clark Mellick, Corey Snitker, Laurie Moody, Stephanie Runkle, Mandy O'Neill,

Public Comment: None.

Sheriff Mellick asked for approval for a purchase with county card.

21.081-Motion Byrnes/Second Reiser to approve use of County credit card by Sheriff's office in amount of \$39.74 to purchase evidence tape. Motion carried.

Auditor Beyer informed Supervisors the lease for current postage machine expires on 4/4/21 and presented new lease.

21.082-Motion Reiser/Second Byrnes to approve the new 60-month lease for new Postage machine including lease and maintenance at \$223.27/month. Motion carried.

Supervisor Schellhammer started discussion on a possible stipend for Mandy O'Neill. Supervisors recognized Mandy O'Neill's efforts to learn and fill in for Planning & Zoning, including evening meetings and said she did a good job in this role following Tom Blake's retirement November 30 until now.

21.083-Motion Byrnes/Second Reiser to approve a \$1,000 stipend for Mandy O'Neill for the extra efforts given in all areas of the office during the time of P&Z Administrator vacancy. Motion carried.

Laurie Moody introduced, and Supervisors welcomed Stephanie Runkle as the new Planning & Zoning Administrator.

Wesley Hill plat was tabled by Planning & Zoning. No action taken today by Supervisors.

21.084-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for R&K Jepsen Enterprises LLC. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.084**

**RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
R & K Jepsen Enterprises LLC**

WHEREAS, R & K Jepsen Enterprises LLC, owner(s) as of the February 22, 2021 has submitted the attached Final Plat and supporting documents representing:

FRL SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER AND THE PLATTING OF LOT 1 OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER, LOT 1 OF LOT 1 OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER, LOT 1 OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER AND LOT 2 OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER, ALL IN SECTION 31, TOWNSHIP 100 NORTH, RANGE 6 WEST OF THE 5TH P.M. IN ALLAMAKEE COUNTY, IOWA AS SURVEYED IN DECEMBER 2020- JANUARY 2021.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on February 22,2021:

That the final subdivision plat submitted by R & K Jepsen Enterprises LLC, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS February 22, 2021.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

Department/COVID-19 updates: Engineer Ridenour gave department update on snow removal after Sunday snowfall and new employee starting tomorrow morning. Supervisors and Ridenour shared their thoughts on the ICIT assessment done last week, feeling it was good to have an outside group come in and point out some issues that can be addressed immediately. Auditor Beyer asked Supervisors to consider someone who may have more time to be appointed as the HIPAA Privacy and Compliance officer. Laurie Moody reviewed the plan in their office as Stephanie starts her duties as P&Z Administrator.

21.085-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**  
**MONDAY, MARCH 1, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.086-Motion Reiser/Second Byrnes to approve today's agenda and minutes from February 22, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Laurie Moody, Stephanie Runkle, Ann Burckart, Jon Luchsinger, Val Reinke, Corey Snitker, Janel Eglseder, John Bauercamper, Heather Homewood, Buffy McGeough.

Public Comment: Val Reinke talked about the March 24 Housing Summit meeting and reviewed recent events including Busch Light Curling, Full Moon Snow Shoe Hike, and recent AirBnB openings.

21.087-Motion Reiser/Second Byrnes to open public hearing regarding Allamakee County FY22 Maximum Levy/Tax Dollars. Motion carried.

No public comment.

21.088-Motion Byrnes/Second Reiser to close public hearing regarding Allamakee County FY22 Maximum Levy/Tax Dollars. Motion carried.

21.089-Motion Byrnes/Second Reiser to adopt Resolution approving Allamakee County FY22 Maximum Property Tax Dollars. Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

21.090-Motion Reiser/Second Byrnes to set public hearing for FY22 Allamakee County budget for March 22, 2021 at 9:40am. Motion carried.

21.091-Motion Byrnes/Second Koenig to appoint Stephanie Runkle at the Allamakee County Planning & Zoning Administrator. Motion carried.

John Bauercamper gave an update on the work contractors have done so far at the Vet's Club and what still needs to be done. County has no obligation for any expenses at this point, this is being covered by the Historical Society. The Historical Society would eventually like to move the genealogy materials into the lower level of the Vet's Club building. Bauercamper also talked about the desire to not just show the artifacts, but to tell the stories of veterans, have programs and offer veterans the opportunity to be tour guides or be present to tell their stories.

21.092-Motion Reiser/Second Byrnes to allow renovations to continue at the Vet's Club. Motion carried.

21.093-Motion Byrnes/Second Reiser to choose No for all 6 options on the CAA.... Motion carried.

Discussion was held on changing appointment of HIPAA Privacy and Compliance Officer. Buffy McGeough is considering accepting the appointment and questions were answered. No compensation will be offered, assuming a minimal amount of hours will be needed to set up trainings, follow up, etc. If the hours get to be more than originally anticipated, then the VA Commission can come to the Supervisors to discuss. Buffy will discuss with VA Commission at Wednesday meeting.

Department/COVID-19 updates: Corey Snitker informed Supervisors the Johnson & Johnson one-dose vaccine (Janssen) has been approved and will be integrated into the vaccination process. Current phase is 1B and the state has approved phase 1C, which will include individuals under age 64 with health conditions. Snitker informed Supervisors the vaccine finder website is at [vaccinate.iowa.gov](http://vaccinate.iowa.gov), and recent changes to the Iowa Coronavirus website. March 24 is planned statewide tornado drill, and flood outlook is looking like low likelihood of flooding. Auditor Beyer gave department update on budget process and visit with landscapers, John Roe and Mark Reiser last week. Mark Reiser informed that Greg Byrnes is not interested in sidewalk snow removal.

21.094-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor



## MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS

MONDAY, MARCH 8, 2021

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.095-Motion Reiser/Second Byrnes to approve today's agenda and minutes from March 1, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Libby Larson, Laurie Moody, John Nielsen, Paul Roeder, Stephanie Runkle, Jon Luchsinger, Becky Hawes, Heather Homewood, Buffy McGeough, Cheryl Gavin, Clark Mellick, Brian Ridenour, Jane Regan.

Public Comment: Val Reinke talked about events this upcoming week and weekend including the St. Patrick's Day parade. NICC is offering several classes for small businesses and Reinke encourages businesses to check out these low-cost classes.

21.096-Motion Byrnes/Second Reiser to accept and place on file Manure Management Plan updates for Gibbs Dairy, EY1 and West Ridge Ag. Motion carried.

21.097-Motion Reiser/Second Byrnes to appoint Allen Lyon as 3<sup>rd</sup> member of Magistrate Appointing Commission. Motion carried.

21.098-Motion Byrnes/Second Reiser to approve liquor license renewal for Old Rossville Store. Motion carried.

Libby Larson with Senator Joni Ernst's office asked for anything the Supervisors feel Ernst's office should be aware of. Immigration and temporary agricultural workers, as well as federal COVID-19 money being disbursed were mentioned.

John Nielsen, with Perry Novak Electric, presented information regarding installing solar panels at the Public Safety Center and talked about combining services and getting rid of a couple meter charges. The County would have an investor, who would work with the County and could possibly give an option for the county to purchase the panels at some date down the road. The investor name would be kept confidential. As a non-profit, the county doesn't get tax credits, but would get power at a discounted rate. After a certain number of years when the investor has taken advantage of all the tax credits, the investor could give the County a chance to buy the solar panels at a reduced rate. Power Purchase Agreements (PPAs) are written for 25 years with option of continuation. Savings per year for electricity at the Public Safety Center would be about \$11,000 at today's rates. Investor is responsible for the system, unless/until the County buys it. If County wants system removed after 25 years, that is the responsibility of the investor. Panels would be fenced in by Alliant. At year 25 the system is rated to produce about 80% of what it produced when new. New bi-facial panels can pick up solar reflecting off the ground. This option is an investor decision. Timeline for installation from start to finish is 5-6 months. No up-front costs to the County. Insurance can be done 2 ways – investor insuring it or the County insuring it. There is a grant cycle coming up that could help the investor offset some initial costs.

Discussion was held with Veterans Affairs staff Heather Homewood and Buffy McGeough and VA Commissioner Cheryl Garin. Homewood asked where pay would be taken out of for time that is spent on HIPAA. Larry explained that if the time spent on HIPAA stays within the estimated 20 hours, Supervisors would expect/ask that it would just be absorbed by the VA budget. Cheryl Garin

asked if this duty was taken on would other duties eventually be added to Buffy's duties by Supervisors. Schellhammer said if there was ever a breach causing the time for HIPAA to go well over the annual estimate of 20 hours to deal with the breach, a stipend could be considered for the extra hours. Supervisors did not authorize additional pay for HIPAA duties. Supervisors asked McGeough if she is willing to take on this appointment, and she agreed.

21.099-Motion Reiser/Second Byrnes to appoint Buffy McGeough as the HIPAA Privacy and Compliancy Officer. Motion carried.

Department/COVID-19 updates: Sheriff Mellick reported the second round COVID-19 vaccine has been received by those at Public Safety Center who had received the first round vaccine. Mellick has talked to another electrical contractor who had expressed interest in assisting with the solar project, but they are no longer interested in the project. Engineer Ridenour mentioned that if the power was going to be off-loaded or sold at any point, that the County Attorney would need to be involved. Ridenour will have the embargo resolution ready next week. Ridenour informed Supervisors he has received paperwork regarding the English Bench Watershed repair project and reviewed the estimated expense and reimbursement. Ridenour shared a map for roads to be rocked this year. Laurie Moody explained the extra hours worked by Mandy O'Neill for Zoning should be coming out of Zoning budget and not Environmental Health, if there has to be a payout for these extra hours. Moody also mentioned trying to get Mandy's wage back to 50/50 between the 2 departments.

Jane Regan gave a review of county insurance policies and Statement of Values; the Courthouse was taken out of the blanket policy last year and the "old courthouse" is being taken out of the blanket this year; Vet's Club was not added to blanket, and is also insured outside the blanket policy. Public Safety Center has Earthquake Peril insurance only on that building. We have coverage in the property and auto line that would cover if another entity outside the county was commandeered to help the county with an event. If a worker/volunteer with the other entity would be injured, the other entity's Work Comp would cover them, not the county's Work Comp. County townships are covered by County insurance, but if they own property or hire employees for mowing, they need to purchase Work Comp insurance, that is not covered under the county's insurance. If there is a theft by a Township Clerk or Trustee, it is covered. No dividend earned from Work Comp this year due to FY19/20 claims. This is the first year in several years we have not received a Work Comp dividend. Cyber liability and drone liability are separate policies.

21.100-Motion Schellhammer/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS  
MONDAY, MARCH 15, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.101-Motion Reiser/Second Byrnes to approve today's agenda and minutes from March 8, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Kristy Roney, John Nielsen, Darin Svenson, Clark Mellick, Corey Snitker, Brian Ridenour, Stephanie Runkle, Kristi Roeder.

Public Comment: Val Reinke reviewed the St. Patrick's Day parade and other events around the community. National Ag Day is March 23 and WW Dairy and Pork Producers and Waukon Feed Ranch will be doing something over the lunch hour that day. Parks & Rec has posted their summer Thursday night music series at the park. Auditor Beyer reported that census numbers are to be released by April 30, tentatively, and by May 15, the Supervisors need to appoint a Redistricting/Reprecincting Committee to help determine new boundaries of precincts based on new census numbers.

Discussion was held regarding moving forward with finding an investor for solar panel installation at Safety Center and for Sheriff Mellick to be the contact person for the project. The County does not have any costs to install solar panel infrastructure. The County purchases the power generated by the solar panels, but an investor would have all expenses of installing the solar panel infrastructure. Supervisor Byrnes commented on the estimated annual savings of \$11,000 in electrical expense at Safety Center. John Nielsen, Perry Novak Electric, said there are investors who could sign right now and have a contract ready in 2 weeks to a month, but if the Supervisors want to find someone more local, the contract could take a little longer. The county attorney will be asked to approve the contract language when it is received, before it is approved by BOS. Nielsen is not aware of a fee to connect to the grid. If there is a fee for this, it would be a cost to the county. Val Reinke encouraged Supervisors to give an opportunity to hear a perspective from Energy District members. Supervisors invite the Allamakee Energy District to come and give their feedback if they wish.

21.101-Motion Byrnes/Second Reiser to allow Sheriff and Chair of Board Of Supervisors to move forward on a PPA agreement and come back with a contract for final approval by Supervisors. Motion carried.

Auditor Beyer explained Nationwide's new Indexed Principal Protection option and asked the Supervisors to approve the addition of this option for employees investing with them. Employees would work with Nationwide on setting up this option.

21.102-Motion Reiser/Second Byrnes to approve adding the Indexed Principal Protection option for Nationwide. Motion carried.

Engineer Ridenour presented an application for Federal Assistance to repair English Bench Site #9 Watershed. County is responsible for construction part of the cost at \$139,857 – total cost is \$198,941.87. There will be 100% federal reimbursement of construction costs. County would have the costs of taking bids and awarding the contract.

21.103-Motion Reiser/Second Byrnes to approve the application for Federal Assistance to repair English Bench Watershed Site #9. Motion carried.

Ridenour recommended approving road embargo resolution.

21.104-Motion Byrnes/Second Reiser to adopt resolution for road embargoes as presented. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION 21.104**

WHEREAS, weather conditions will soon cause some of the secondary roads in Allamakee County to deteriorate to an extent that heavy loads will cause considerable damage, and

WHEREAS, it will be necessary to reduce and restrict the gross axle weights of vehicles using certain secondary roads in Allamakee County,

NOW THEREFORE BE IT RESOLVED THAT the Allamakee County Engineer be authorized and instructed to post an **embargo** on certain secondary roads as he deems necessary with restricted axle load limits of 5 tons per single axle and 7 tons per tandem axle.

BE IT FURTHER RESOLVED that signs setting forth this restriction be posted at both ends and at the approaches of intersecting roads for each and every secondary road for which the restriction is deemed necessary. This resolution is to be effective upon posting of the signs and is to be in accordance with Section 321, Code of Iowa 2019.

Dated at Waukon, Iowa this 15th day of March, 2021.

ALLAMAKEE COUNTY  
BOARD OF SUPERVISORS

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Auditor

\_\_\_\_\_  
Daniel Byrnes, Member

\_\_\_\_\_  
Mark Reiser, Member

Ridenour presented a request for use of county roads for City of Waukon Memorial Day parade detour route.

21.105-Motion Reiser/Second Byrnes to approve detour route on Secondary Roads during the Waukon Memorial Day parade. Motion carried.

Engineer Ridenour presented bids for 3 vehicles – 2 pickups and a dumptruck. Two pickups with trade-ins: RW Pladsen-#1 \$31,600 after \$6,600 trade-in and #2 \$35,000 after \$3,200 trade-in; Torkelson Motors - #1 \$27,160 after \$3,350 trade-in and #2 \$24,010 after \$6,500 trade-in. Ridenour recommends both Dodge Rams from Torkelson Motors.

21.106-Motion Byrnes/Second Reiser to approve purchase of 2 RAM Tradesmans with gas engines from Torkelson Motors. Motion carried.

Ridenour presented quotes for a tandem chassis dumptruck. No trade-in. Quotes are for chassis only - Bob Frise – LaCrosse quote is \$125,460 for 2022 Mack Granite 64FR and Truck Country of Iowa – Decorah quote is \$124,285 for 2022 Western Star 4700SF. There would be another \$75,000 for all the extras. Ridenour recommends Truck Country. Quotes include warranty. Approximate delivery Nov/Dec 2021.

21.107-Motion Reiser/Second Byrnes to purchase 2022 Western Star 4700SF truck chassis from Truck Country for \$124,285. Motion carried.

Department/COVID-19 updates: Engineer Ridenour received a letter from Bruening about at-quarry prices stating a nickel increase, and Ridenour gave a project update and asked Supervisors to think

about whether they'd like to do anything specific with COVID Relief dollars the county may be receiving, which is estimated about \$300,000 into county budget and \$100,000 into farm-to-market. Sheriff Mellick gave department update and St Patrick's parade day was fairly uneventful. Mellick may be requesting county credit card use for a recurring expense for Sheriff's office. Corey Snitker updated on today's winter storm, next week's Severe Weather Awareness Week, FEMA announced 100% payment for COVID related expenses, American Rescue Plan funding for counties, Long-Term Care facility indoor visitation requirement changes, COVID vaccine updates. Auditor Beyer gave department update

21.108-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS  
MONDAY, MARCH 22, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.109-Motion Reiser/Second Byrnes to approve today’s agenda and minutes from March 15, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Darin Svenson, Laurie Moody, Deb Winke, Jenny O’Neill, Clark Mellick, Brian Ridenour.

Public Comment: Val Reinke reminded Sups of Housing Summit meetings this week. This weekend is Spring Expo in Waterville, Kee High School play and TJ Hunters Bridal Show Expo. Tuesday is National Ag Day and Pork Burgers will be served over the lunch hour at WW Dairy. Northeast Iowa Tourism will have a booth at the Iowa State Fair.

21.110-Motion Byrnes/Second Reiser to open public hearing for proposed FY22 Allamakee County budget. Motion carried.

Auditor Beyer presented the budget and what is included in each service area for expenditures. Sheriff Mellick and Engineer Ridenour thanked Supervisors for working so well with departments during budget process.

21.111-Motion Byrnes/Second Reiser to close public hearing for proposed FY22 Allamakee County budget. Motion carried.

21.112-Motion Reiser/Second Byrnes to adopt resolution approving compensation increases for elected officials of 3%, except Supervisors. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION 21.112**

WHEREAS, the Allamakee County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Allamakee County Compensation Board met on December 9, 2020, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2021:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$60,280	3%	\$62,089
Recorder	\$60,280	3%	\$62,089
Treasurer	\$60,280	3%	\$62,089
Sheriff	\$78,440	3%	\$80,794
County Attorney	\$92,643	3%	\$95,423
Supervisors	\$29,483	3%	\$30,368
	(Extra \$1,000 for Chair)		(Extra \$1,000 for Chair)



Signed and dated this 22<sup>nd</sup> day of MARCH, 2021.

ATTEST:

\_\_\_\_\_  
Larry Schellhammer, Chairperson  
Allamakee County Board of Supervisors

\_\_\_\_\_  
Denise Beyer  
Allamakee County Auditor

\_\_\_\_\_  
Dan Byrnes, Supervisor

\_\_\_\_\_  
Mark Reiser, Supervisor

Recorder Deb Winke requested approval of resolution appointing Michelle Huinker as Second Deputy and raise her salary to 65% of Recorder's salary and raise Karen Mathis to 78% of Recorder's salary – all effective July 1, 2021.

21.116-Motion Byrnes/Second Reiser to approve resolution moving Michelle Huinker to 2<sup>nd</sup> Deputy as of July 1, 2021 at 65% of Recorder's salary and to change Karen Mathis salary to 78% of Recorder's salary effective July 1, 2021. Motion carried. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.116**

**APPOINTING SECOND DEPUTY RECORDER**

WHEREAS, Iowa Code Section 331.903(1) states that the Recorder may appoint one or more deputies with approval of the Board of Supervisors, and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the Board of Supervisors; and

WHEREAS, the Allamakee County Recorder, Debbie Winke, requests the approval of Michele Huinker as Second Deputy.

WHEREAS, the deputy appointment will be effective July 1, 2021; and

WHEREAS, the wage of Michele Huinker will be changed to 65% of the County Recorder's salary effective July 1, 2021.

WHEREAS, the wage of Karen Mathis, First Deputy be increased to 78% of the County Recorder's salary effective July 1, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF ALLAMAKEE COUNTY that, pursuant to Iowa Code Section 331.903(1), this Resolution be adopted and Michele Huinker be appointed Second Deputy at 65% of the County Recorder's Salary & Karen Mathis, First Deputy salary be increased to 78% of the County Recorder's Salary.

Passed and approved the 22<sup>nd</sup> day of MARCH, 2021.

\_\_\_\_\_  
**Board of Supervisors, Chairperson**

ATTEST: \_\_\_\_\_  
**Allamakee County Auditor**

Auditor Beyer explained the process of approving the Drainage District levy.

21.117-Motion Reiser/Second Byrnes to approve drainage district levy for FY22. Motion carried.

21.118-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Harold J. Jr. & Patricia Marie Colsch. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.118**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of



Harold J Jr & Patricia Marie Colsch

WHEREAS, Harold J Jr & Patricia Marie Colsch, owner(s) as of the March 22, 2021 has submitted the attached Final Plat and supporting documents representing:

LOT 3 IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE1/4-SW1/4) OF SECTION 9, TOWNSHIP 98 NORTH, RANGE 6 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on March 22, 2021:

That the final subdivision plat submitted by Harold J Jr & Patricia Marie Colsch, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS March 22, 2021.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

21.119-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Patrick J. and Tara L. Reisinger. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried

**RESOLUTION #21.119**  
RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Patrick J & Tara L Reisinger

WHEREAS, Patrick J & Tara L Reisinger, owner(s) as of the March 22,2021 has submitted the attached Final Plat and supporting documents representing:

LOT 1 IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (SW1/4-SE1/4) AND LOT 1 IN LOT 1 IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER (NW1/4-SE1/4), BOTH IN SECTION 35, TOWNSHIP 98 NORTH, RANGE 4 WEST OF THE 5TH P.M. ALLAMAKEE COUNTY, IOWA; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on March 22,2021:

That the final subdivision plat submitted by Patrick J & Tara L Reisinger, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS March 22, 2020.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

21.120-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Peggy Ann Meyer. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried

**RESOLUTION #21.120**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Peggy Ann Meyer

WHEREAS, Peggy Ann Meyer, owner(s) as of the March 22,2021 has submitted the attached Final Plat and supporting documents representing:

LOT 1 IN THE FRACTIONAL SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 7 AND LOT 2 IN THE FRACTIONAL SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 18, ALL IN TOWNSHIP 98 NORTH, RANGE 4 WEST OF THE 5TH P.M. IN ALLAMAKEE COUNTY, IOWA AS SURVEYED IN JANUARY, 2021.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on March 22,2021:

That the final subdivision plat submitted by Peggy Ann Meyer, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS March 22, 2021.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

21.121-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Lyle T. Colsch. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried

**RESOLUTION #21.121**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Lyle T Colsch

WHEREAS, Lyle T Colsch, owner(s) as of the March 22,2021 has submitted the attached Final Plat and supporting documents representing:

LOT 1 OF LOT 2 IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER(NE1/4-SW1/4) OF SECTION 9, TOWNSHIP 100 NORTH, RANGE 6 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on March 22,2021:

That the final subdivision plat submitted by Lyle T Colsch, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS March 22, 2020.

ATTEST:

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Attorney John Anderson explained one revision that was intended to be done on the Sheriff’s union contract, that was inadvertently not changed prior to approval of the recent CBA. The agreement now reads as intended and has been approved by members of Sheriff’s union.

21.122-Motion Reiser/Second Byrnes to approve Collective Bargaining Agreement between Allamakee County and Sheriff’s Office with revision. Motion carried.

Engineer Ridenour presented request for setting a date/time for taking bids on rock for gravel road resurfacing, with bids grouped into 6 divisions this year.

21.123-Motion Byrnes/Second Reiser to set date for rock letting on April 12 at 10:00am. Motion carried.

Ridenour explained that NRCS total estimated project amount for English Bench #9 watershed project of \$198,941.07 has been amended to \$143,857 = \$139,857 construction costs plus \$4,000 admin fees that could be reimbursed to county by NRCS.

21.124-Motion Byrnes/Second Reiser to approve the amended application for funding for the repair of English Bench Site #9 watershed. Motion carried.

Ridenour requested approval of resolution for temporary closure of roads starting on April 5 for bridge replacement projects on Smithfield Drive across Yellow River and Lansing Harpers Road (B25) for Cota Creek Bridge near Harpers Ferry.

21.125-Motion Reiser/Second Byrnes to approve resolution for temporary road closures. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION No. 21.125**

**WHEREAS**, the 2019 Code of Iowa, Chapter 306, Section 41, authorized the temporary closure of sections of highway for construction and

**WHEREAS**, it is desirable to perform construction and/or maintenance on the below listed road in Allamakee County:

Project BRS-CHBP-C003(63)--GB-03: A portion of Lansing Harpers Road(B25) located in Harpers Ferry for a bridge replacement project over Cota Creek, beginning just North of ‘North Jefferson Avenue’ thence northwesterly 350 feet for the closure located SW¼ Section 23-T97N-R3W Taylor Twp.

Project BROS-SWAP-C003(66)--FE-03: A portion of Smithfield Drive for a bridge replacement over the Yellow River, beginning approximately 1,600 feet east of Forest Mills Road(X16) thence easterly 1,600 feet for the closure located NW¼ Section 9-T96N-R5W Franklin Twp.

The above described roads will be temporarily closed during the period of construction and/or maintenance effective April 5, 2021, and barricades will be placed at each end of the section of roadway with signs stating “ROAD CLOSED”.

This resolution does not prohibit or deny any person from gaining lawful access to his or her property or residence along said county right-of-way.

Dated this 22<sup>nd</sup> day of March, 2021.

\_\_\_\_\_  
Larry Schellhammer, Chairperson

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Daniel Byrnes, Member

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Mark Reiser, Member

ATTEST:

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Auditor

Department/COVID-19 updates: Sheriff Mellick said Perry Novak sent their engineer out last week to look at the site for solar panel installation and should hear back in the next few weeks. Mellick talked about trees that may need to be removed or moved for solar installation and setting up K-9 training area. Engineer Ridenour mentioned Public Health coming Tuesday afternoon to give COVID-19 vaccinations to employees and spouses who want one. Ridenour gave update on percentage of road staff taking the vaccine and feels there should be strong encouragement to get the vaccine. Auditor Beyer attended District 2 Auditors meeting on Friday and discussed some of the American Rescue Plan and Cyber Security Grant from SOS covered at the meeting.

21.126-Motion Byrnes/Second Reiser to adjourn. Motion carried.

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Larry Schellhammer, Chairperson

ATTEST:

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS  
MONDAY, MARCH 29, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.127-Motion Byrnes/Second to approve today's agenda and minutes from March 22, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Bruce and Betty Mueller, Jim Garrett, John Bauercamper, Nikki Meyer, Val Reinke, Corey Snitker, Darin Svenson, Jon Luchsinger, Stephanie Runkle, Mandy O'Neill, Bruce Palmborg, Heather Homewood, Laurie Moody, John Roe.

Public Comment: Val Reinke said the Waterville Craft Fair was successful, the Kee High play had a good turnout and this upcoming week there are several community Easter Egg Hunts. John Bauercamper and Jim Garrett reported on progress of the Veterans Museum project, they are applying for grants and are grateful for the county support. John Bauercamper complimented John Roe on his help with the preparation for the jury trial last week. Corey Snitker asked Supervisors to consider adding an item to the long-term ICIT report about updating the cameras in the courthouse. Snitker reminded Supervisors of the tentative April 5 date to open up COVID vaccinations to everyone.

21.128-Motion Byrnes/Second Reiser to appoint James Garrett to Planning & Zoning Commission with term ending in 2022. Motion carried.

Heather Homewood needs a signature for an additional accreditation with National VFW, for cross-accreditation purposes. This gives her more options when helping veterans with paperwork. 21.129-Motion Reiser/Second Byrnes to approve signing accreditation form for Heather Homewood. Motion carried.

Betty and Bruce Mueller explained the Vollara ActivePure technology air purifier and how it works as an option for county offices during COVID.

Supervisor Reiser asked questions about the Conservation department budget and uses of county tax dollars. Reiser also asked about the money that is donated at the Driftless Center that goes into the Conservation Foundation account, rather than the county general fund for expenses. He feels that money should be revenue for the county.

Auditor Beyer read the Advisory from Auditor of State stating that the Iowa Constitution prohibits donations to private non-profits. There are acceptable routes, such as entering a 28E agreement between the county and the private non-profit, with obligations upon and benefits to both parties, rather than donations/contributions. The county may need to enter into some 28E agreements with some of the organizations to which they make contributions.

Auditor Beyer followed up the start of a conversation from previous week regarding possible time-tracking options for county employees. So far she has names of 2 companies which offer options for time tracking and she will continue to look into options.

Auditor Beyer spoke about the portion of the American Rescue Plan act regarding the option for the county to offer additional paid time off for COVID reasons and the Expanded Family Medical Leave Act. No Supervisor interest in pursuing this further.

Auditor Beyer talked about Redistricting Reprecincting Commission which needs to be appointed by May 15. The Supervisors discussed the option of themselves working with Jon Luchsinger, acting as the Redistricting/Reprecincting Commission.

Department/COVID-19 updates: Engineer Ridenour informed Supervisors he will be hiring temporary seasonal help for the summer. Road crew will change to 4-day work week next week. Auditor Beyer will be working on certifying budgets city, township and school budgets.

21.130-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, APRIL 5, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.131-Motion Byrnes/Second Reiser to approve today's agenda and minutes from March 22, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Jared Buckska (CAT, Ziegler Postville), Laurie Moody, Deb Winke, Chris Fee, Jon Luchsinger, Mandy O'Neill, Sarah Wennes, Shawn Ramler (John Deere, Martin Equipment Dubuque), Stephanie Runkle, Lori and Randy Hesse, Jenny O'Neill.

Public Comment: Val Reinke presented the flyer for the April 29, 9:00am Introduction to County Budget Process seminar at NICC Waukon Center, and reviewed Easter weekend events. Reinke also shared information about the Women's Weekend event at Postville Wellness Center this coming weekend and handed out a calendar of April events in the county. Auditor Beyer asked Supervisors to review an excerpt regarding ATV/UTV laws in Allamakee County for the upcoming Tourism Guide 2021.

Sarah Wennes with Riverview Center, read a proclamation for National Sexual Assault Awareness Month and shared statistics regarding sexual assault. Sarah will email the proclamation to Auditor Beyer for signature.

21.132-Motion Byrnes/Second Reiser to proclaim April as National Sexual Assault Awareness Month in Allamakee County. Motion carried.

Mandy O'Neill presented the ad she plans to publish for the public hearing for Comprehensive Plan update and asked Supervisors to set hearing for 9:40 am on April 19, 2021.

21.133-Motion Byrnes/Second Reiser to set April 19, 2021 at 9:40 am for the public hearing for updated 2021 Comprehensive Plan. Motion carried.

21.134-Motion Reiser/Second Byrnes to accept and place on file Manure Management Plan updates for Chestnut Farms, Hidden Valley Creek, Herman Farm LLP, Kent Schultz #2 and Adam Grove. Motion carried.

Shawn Ramler from Martin Equipment and Jared Buckska from Ziegler went over the highlights of the machines in their Excavator and Motorgrader quotes. Engineer Ridenour covered the details of the trade-in machines. Deere 70-90 days out on Excavator and 90-120 days for Motorgraders. CAT looking at at least 60 days on Excavator; motorgraders depends on type with one being late August, and other type could be early summer. Ridenour shared experience with both CAT and Deere machines. Ridenour recommends CAT 140 AWD Motorgrader at net \$195,750 after trade-in valued at \$130,000 and Deere 250G Excavator at \$220,921 after trade-in valued at \$65,000.

21.135-Motion Byrnes/Second Reiser to approve purchase of Deere 250G at net price of \$220,921 and CAT 140 AWD at net price of \$195,750. Motion carried.



Board moved Engineer's IDOT budget and 5-year plan to end of meeting, following 10:15 agenda item.

Lori Hesse read and submitted her letter of resignation/retirement as of May 31, 2021. Lori feels Jenny O'Neill, 1<sup>st</sup> Deputy, has been well-prepared to step in. O'Neill presented application letter to be appointed as County Treasurer.

Engineer Ridenour presented his Iowa DOT Secondary Roads Budget for FY2022. COVID related stimulus or replacement dollars are not included in budget because amounts are not known. Ridenour reviewed the projects in the FY2022 Five-Year Program. Supervisors discussed removing Heitman Drive seal-coat project from the plan and putting it in a 5-year plan in the future, and also discussed possibly adding Four-Corners Road project in future.

21.136-Motion Byrnes/Second Reiser to approve Secondary Roads IDOT budget and 5-year plan as presented, with removal of Heitman Drive seal-coating project and keeping in mind Four Corners Road project to be added to the plan in a future year. Motion carried.

Department/COVID-19 updates: Engineer gave road project update and stated how much impact the weight of manure tankers have on gravel roads. Engineer is also accepting applications for summer positions.

21.137-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, APRIL 12, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.138-Motion Byrnes/Second Reiser to approve today's agenda and minutes from April 5, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Jarod Olson, Jim Janett, Dennis Koenig, Jeanne Carroll, Lynn Strong, Dennis Blocker, Laurie Moody, Stephanie Runkle, Jon Luchsinger, Corey Snitker, Jane Regan, Laurie Moody, Mandy O'Neill, Darin Svenson, Chad Wiltgen and Rich Johnson – Bruening, Lance Meilke – Mielke Quarry, Dan Bechtel-Rainbow Quarry, Lynn Strong – Strong Quarry, Jenny O'Neill, Deb Winke.

Public Comment: Val Reinke reviewed the community events held in Postville and Waukon this past weekend, and gave a Wow Who Knew radio segment update. Jim Janett reported the weekend traffic at the Driftless Visitor Center was good. Schellhammer had a member of the public comment to move the Sheriff's plaque from the second floor of courthouse to the Safety Center.

21.139-Motion Reiser/Second Byrnes to accept and place on file the quarterly reports for Planning & Zoning, Recorder, Sheriff and Auditor. Motion carried.

21.140-Motion Reiser/Second Byrnes to approve Secondary Roads transfers of \$57,933.11 from General Basic Fund and \$622,229.71 from Rural Services Basic. Motion carried.

21.141-Motion Byrnes/Second Reiser to approve use of County Credit Card for Zoom renewal. Motion carried.

Supervisor Reiser asked Conservation Director Jim Janett about budget line items including employee mileage and subsistence, buildings, construction, and wood and lumber products. Reiser feels county dollars should not be used to pay \$8,000 to roof the state-owned building in Harpers Ferry, and the state should pay for all state building repairs. Janett and Olson from Conservation commented that the agreement with the state for this building is really good, the county does not pay rent there, but the Conservation department has always done small upkeep on this building. Dennis Blocker proposed the other option which would be for the county to build a shop and pay utilities and upkeep on it. Janett feels it is a joint mission between state and county to provide these quality facilities. Olson stated when the state turned over that facility to the county, they turned over about \$90,000 of equipment that Conservation still uses. Schellhammer feels the relationship and value the county gets out of use of the building is worth it, but understands the concern about taxpayer dollars. Byrnes feels getting the use of the building for no rent is worth the \$8,000 – more the principal of the matter as opposed to the dollars. Reiser asked how many took vehicles home and asked about where the donations for admission to Driftless Center are deposited – to the Foundation- and if they would be willing to give some to the county if there was a major bill for repairs of some sort. Members of the Conservation Foundation present agreed that the Foundation would help with any large expenses or repairs needed at the Driftless Center.

Road rock resurfacing bids were opened:

Rainbow Quarry: Division V – 17,665 tons - \$10.09/ton - \$178,239.85 total

Mielke's: Division IV - 14,705 tons - \$9.73/ton - \$143,079.65 total

Bruening Rock: Division I – 25,758 tons - \$11.559/ton – \$297,736.72 total

Division II – 27,395 tons - \$10.759/ton - \$294,742.81 total

Division III – 14,513 tons - \$10.999/ton - \$159,628.49 total

Division IV – 14,705 tons – 9.459/ton - \$139,094.60 total

Division V – 17,665 tons - \$9.499/ton - \$167,799.84 total

Division VI – 20,205 tons - \$10.999/ton - \$222,234.80 total

Engineer Ridenour will check over bids and return with a recommendation. Last year's approved bids ranged from \$9.23 to \$11.46/ton.

Auditor Beyer has received a UERPC COVID-19 Government Impact Survey and requested assistance answering the questions. Beyer will meet with one Supervisor after the meeting to complete the survey.

Auditor Beyer explained the options to appoint or hold a special election to fill the upcoming vacancy of County Treasurer. Supervisors asked Beyer to gather more information about what needs to be included in publications regarding these options.

Department/COVID-19 updates: Corey Snitker gave a vaccine update: everyone is eligible for all vaccines; there are studies being done on those younger than 16 or 18 to approve them to receive the vaccines. Snitker also updated on COVID cases in the county, and information shown on the state COVID website. This Thursday there will be a tabletop exercise regarding a winter storm and similarities for a derecho-type event. Snitker discussed other upcoming meetings. The state will be getting a new alert system for counties, replacing Code Red, called Rave, at no cost to the county. Stephanie Runkle informed Supervisors that Plat Review meetings will be changed to Thursdays at 8:30am. Laurie Moody gave department update, and commented on rust on her vehicle and the P&Z vehicle and asked about possibly having rust repairs done before the issue becomes bigger. Ridenour has been hearing about funding for broadband at the federal and state level; he is expecting about \$300,000 for road use tax replacement dollars and an additional \$100,000 from farm-to-market replacement dollars due to COVID. Auditor Beyer is still waiting on direction for allowable uses of the American Rescue Plan dollars. Engineer gave road and bridge project updates.

21.142-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, APRIL 19, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.143-Motion Reiser/Second Byrnes to approve today's agenda and minutes from April 12, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Laurie Moody, John Nielsen, Jon Luchsinger, Stephanie Runkle, Mandy O'Neill, Jim Pladsen, Clark Mellick, Neil Schraeder, Tony Gericke, Darin Svenson, Deb Winke, Dave Mooney, Brian Ridenour, Chris Fee, John Roe.

Public Comment: Val Reinke reviewed community events past and upcoming, including an upcoming Customer Service Certificate class opportunity through NICC. Reinke also shared some tourism information.

21.144-Motion Byrnes/Second Reiser to open Public Hearing for updated Comprehensive Plan. Motion carried.

Jim Pladsen reviewed what has happened so far with the Comprehensive Plan update. At the first public hearing a few months ago, there were some community members present with concerns, so it went back to the committee, suggestions were addressed and revised version is being presented now with changes. Reiser commented on the topic of waters in the county that is included in the report.

21.145-Motion Byrnes/Second Reiser to close Public Hearing for updated Comprehensive Plan. Motion carried.

Readings were discussed. They may not be required by law such as for an Ordinance, but readings allow for more opportunities for community to respond.

21.146-Motion Byrnes/Second Reiser to approve first reading of Comprehensive Plan. Motion carried.

Second reading will be on next week's agenda.

Auditor Beyer presented the applications for Family Farm credits.

21.147-Motion Reiser/Second Byrnes to approve Family Farm credits as presented. Motion carried.

21.148-Motion Byrnes/Second Reiser to disallow Family Farm credits as presented. Motion carried.

Neil Schraeder presented the Allamakee County FY20 financial audit report, thanked all the offices for being very cooperative in the audit process. Hacker Nelson gave Allamakee County a clean opinion. Commented on separation of duties which is an annual comment. Page 60 – 62 comments were reviewed including #10-12. Auditor Beyer asked a couple of questions about the American Rescue Plan funds and commented she plans to create a new sub-fund for these funds because they will span several fiscal years.

John Nielsen explained what is contained in the Solar Generation Purchase Agreement. Tony Gericke shared comments from Jane Regan about insurance. A couple minor details/issues were discussed that Supervisors asked about adding to the original or doing an amendment in the future to include these details. Minor changes can be done later without any changes to the major parts of the contract. Tony Gericke feels agreement can be approved today, with any amendments or addendums done at a later date.

21.149-Motion Byrnes/Second Reiser to approve the Solar Generation Purchase Agreement as presented. Motion carried.

Auditor Beyer explained the options for Supervisors in filling the County Treasurer vacancy. Supervisors discussed the options. Publishing the Notice of Intent to Appoint in May, the public still has the option to petition for an election if someone wants the job. Required signatures for petition to request an election are a minimum of 743. Concensus of Supervisors is that their intent is to appoint and they authorize the Auditor to go ahead with publishing their intent to appoint in mid-May.

Auditor Beyer explained there are two vacancies for Trustee for Franklin Township due to two recent deaths. BOS has to appoint replacements. Supervisors will contact potential appointees.

Engineer Ridenour presented NRCS funding agreement for English Bench Site #9 watershed in amount of \$143,857. There are some administrative costs for letting etc.

21.150-Motion Reiser/Second Byrnes to approve funding agreement for English Bench Site #9 Watershed. Motion carried.

Engineer Ridenour reviewed bids read last week for road rock, and all were correct for total 120,241 tons of road rock. Bruening was low for all 6 divisions at a total of \$1,281,237.26 total for all 6 divisions. Ridenour also provided a history of rock prices for past 20+ years. Ridenour recommends approving all 6 divisions to Bruenings. Reiser commented we are fortunate to have some smaller quarries in the county to help keep the price down on some division.

21.151-Motion Reiser/Second Byrnes to accept low bids for Bruening for all 6 divisions for road rock resurfacing. Motion carried.

Department/COVID-19 updates: Dave Mooney announced his part-time employee is retiring and he will be taking applications; gave an update on the blacktopping project at the Solid Waste site - there would be a 3-day shut-down to complete this project; talked about the solid waste site in Harpers Ferry during and after the road construction this summer. Deb Winke gave department update; asked if there is a policy in the building regarding masks now that most are vaccinated; reviewed the process for appointing a Supervisor in the past. Sheriff Mellick gave a department update; reported working on K-9 area at Safety Center; gates will need to be put up before Bieber's start using pasture; Mellick has been talking to REC about their internet since they have fiber optic running past Safety Center. Ridenour gave department update including taking road embargoes down.

21.152-Motion Byrnes/Second Reiser to go into closed session pursuant to 21.5 (1) (k) regarding security related matters. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

21.153-Motion Reiser/Second Byrnes to go out of closed session. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

Larry asked about the Advisory Committee, who should be on it and how it would work. Committee members were discussed: Jon Luchsinger and Chris Fee for sure. Jim Janett, Brian Ridenour and Clark Mellick because they are not part of courthouse. Others interested inside courthouse should contact Luchsinger.

21.154-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, APRIL 26, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.155-Motion Reiser/Second Byrnes to approve today's agenda and minutes from April 19, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Stephanie Runkle, Val Reinke, Jon Luchsinger, Jim Janett, Mandy O'Neill, Laurie Moody, Jim Garrett, John Bauercamper, Brian Ridenour, Corey Snitker.

Public Comment: Val Reinke reminded Supervisors of the 9am Budget Seminar at NICC on Thursday, April 29. Next week is National Tourism Week. Reinke spoke about discussion in Waukon City Council minutes about information gathering for possible industry coming to Waukon. Reinke previewed upcoming events and fundraisers; Reinke is attending Tourism conference virtually this week; the NICC Customer Service Certificate program is being promoted in the school systems and with employers and organizations.

21.156-Motion Reiser/Second Byrnes to approve second reading of updated 2021 Comprehensive Plan. Motion carried.

21.157-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Michael F & Virginia M. O'Hare. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.157**

**RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Michael F & Virginia M O'Hare**

WHEREAS, Michael F & Virginia M O'Hare, owner(s) as of the April 26,2021 has submitted the attached Final Plat and supporting documents representing:

LOT 2 IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (SW1/4-SE1/4) AND LOT 1 IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE1/4-SW1/4); ALL IN SECTION 25, TOWNSHIP 99 NORTH, RANGE 5 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on April 26,2021:

That the final subdivision plat submitted by Michael F & Virginia M O'Hare, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS April 26, 2020.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

21.158- Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Samuel D. & Shelby J. Schwartz. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.158**  
RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Samuel D & Shelby J Schwartz

WHEREAS, Samuel D & Shelby J Schwartz, owner(s) as of the April 26,2021 has submitted the attached Final Plat and supporting documents representing:

LOT 2 IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER (NW1/4-SE1/4); LOT 4 AND LOT 5 IN THE SOUTHWEST QUARTER OF THE NORHTEAST QUARTER (SW1/4-NE1/4); LOT 3 , LOT 4, AND LOT 5 IN THE NORTHEAST QUARTER OF THE SOUTHWEST (NE1/4-SW1/4); LOT 1 , LOT 2, LOT 3, AND LOT 4 IN THE SOUTHEAST OF THE NORTHWEST QUARTER (SE1/-NW1/4); LOT 1 , LOT 2 AND LOT 3 IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER (NE1/4-NW1/4); LOT 1 AND LOT 2 IN THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW1/4-NE1/4) ALL IN SECTION 31, TOWNSHIP 98 NORTH, RANGE 4 WEST OF 5TH P.M., ALLAMAKEE COUNTY, IOWA;  
WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on April 26,2021:

That the final subdivision plat submitted by Samuel D & Shelby J Schwartz, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS April 26, 2020.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

21.159- Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Lyle R. Stock. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.159**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of

Lyle R Stock

WHEREAS, Lyle R Stock, owner(s) as of the April 26,2021 has submitted the attached Final Plat and supporting documents representing:

LOT 1 IN LOT 2 AND LOT 3 IN THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW1/4-NE1/4) OF SECTION 14, LOT 1 IN LOT 2 AND LOT 3 IN THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER (NE1/4-NE1/4) OF SECTION 14, AND LOT 1 IN LOT 2 AND LOT 4 IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (SE1/4-SE1/4) OF SECTION 11, ALL IN TOWNSHIP 97 NORTH, RANGE 5 WEST OF 5TH P.M. ALLAMAKEE COUNTY, IOWA; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on April 26,2021:

That the final subdivision plat submitted by Lyle R Stock, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS April 26, 2020.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

21.160- Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Wesley Hill. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.160**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of

Wesley Hill

WHEREAS, Wesley Hill, owner(s) as of the April 26,2021 has submitted the attached Final Plat and supporting documents representing:



LOT 1 IN THE FRACTIONAL NORTHEAST QUARTER OF THE NORTHWEST QUARTER (FRL NE1/4-NW1/4), LOT 2 IN THE FRACTIONAL NORTHWEST QUARTER OF THE NORTHEAST QUARTER (FRL NW1/4-NE1/4) AND LOT 2 IN THE FRACTIONAL NORTHEAST QUARTER OF THE NORTHEAST QUARTER (FRL NE1/4-NE1/4), ALL IN SECTION 6, TOWNSHIP 98 NORTH, RANGE 5 WEST OF THE 5TH P.M. ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on April 26,2021:

That the final subdivision plat submitted by Wesley Hill, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS April 26, 2020.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

21.161- Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Frank L. & Carol J. Sivesind. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.161**  
RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Frank L & Carol J Sivesind

WHEREAS, Frank L & Carol J Sivesind, owner(s) as of the April 26,2021 has submitted the attached Final Plat and supporting documents representing:

LOT 2 IN THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (SW1/4-SW1/4) AND LOT 1 IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4-SW1/4); BOTH OF SECTION 33, TOWNSHIP 98 NORTH, RANGE 6 WEST OF THE 5TH P.M., ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on April 26, 2021:

That the final subdivision plat submitted by Frank L & Carol J Sivesind, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS April 26, 2020.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

21.162-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Gary A. & Therese M. Lechtenberg. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.162**  
RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Gary A & Therese M Lechtenberg

WHEREAS, Gary A & Therese M Lechtenberg, owner(s) as of the April 26,2021 has submitted the attached Final Plat and supporting documents representing:

LOT 1 IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER (SW1/4-NE1/4) AND LOT 1 IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER (NW1/4-SE1/4); BOTH OF SECTION 35, TOWNSHIP 96 NORTH, RANGE 6 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on April 26,2021:

That the final subdivision plat submitted by Gary A & Therese M Lechtenberg, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS April 26, 2020.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

21.163-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for JE Twedt FS, LLC. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.163**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
JE Twedt FS, LLC

WHEREAS, JE Twedt FS, LLC, owner(s) as of the April 26,2021 has submitted the attached Final Plat and supporting documents representing:

THE PLATTING OF LOT 2 IN THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 8, TOWNSHIP 98 NORTH, RANGE 4 WEST OF THE 5TH P.M. IN ALLAMAKEE COUTNY, IOWA AS SURVEYED IN FEBRUARY, 2021.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County's subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on April 26,2021:

That the final subdivision plat submitted by JE Twedt FS, LLC, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County's Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board's recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS April 26, 2020.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

21.164-Motion Byrnes/Second Reiser to accept and place on file quarterly reports for Relief Office and Veterans Affairs. Motion carried.

21.165-Motion Byrnes/Second Reiser to approve resolution for mobile home tax abatement. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**DATE April 26, 2021**

**MOBILE HOME TAX ABATEMENT RESOLUTION**

BE IT RESOLVED BY THE BOARD OF SUPERVISORS that the Allamakee County Treasurer shall, pursuant to 2005 Iowa Code Sections 435.25 and 445.16 abate all taxes, interest, and cost and strike from the tax books the tax references to the following homes:

<u>Name</u>	<u>Title</u>	<u>Parcel/VIN</u>	<u>Receipt</u>	<u>Tax Year</u>	<u>Tax</u>
Jenny Sue McGuigan	03AA59587	1807	069	2015/2016	\$58.00
			331	2016/2017	\$116.00
			330	2017/2018	\$116.00
			330	2018/2019	\$116.00
			338	2019/2020	\$116.00
			338	2020/2021	\$116.00

**REASON TO ABATE: Mobile Home abandoned and demolished in 2020**

Adjustment Entered:

SIGNED:

Date \_\_\_\_\_

\_\_\_\_\_  
Auditor of Allamakee County

\_\_\_\_\_  
Treasurer of Allamakee County

21.166-Motion Byrnes/Second Reiser to approve resolution for real estate compromise of tax. Roll call-Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION FOR REAL ESTATE COMPROMISE OF TAX**

BE IT RESOLVED BY THE BOARD OF SUPERVISORS that the Allamakee County Treasurer shall, pursuant to Iowa Code Section 445.16, compromise all interest and cost from the parcel listed below:

Alana Kathryn Fee Parcel # 092-0311101102

Tax Years 2008/2009  
2009/2010  
2010/2011  
2012/2013  
2013/2014  
2014/2015

REASON FOR COMPROMISE: This parcel is not able to be sold at tax sale. Customer was in contact with us. Her only income is social security. When visiting with the Assistant County Attorney, I was informed her income would be exempt from garnishment/execution even if a judgment were sought and received. Alana is willing to make payments to pay original tax amounts due.

Adjustment Entered:

SIGNED:

Date: \_\_\_\_\_

\_\_\_\_\_  
Auditor of Allamakee County

\_\_\_\_\_  
Treasurer of Allamakee County

Exterior repairs to Vet's Club Building and payment from County budget were discussed. John Bauercamper reviewed the exterior repair work needed and payment was discussed. Grants are being prepared for submission to get professional assistance for displays and exhibits.

21.167-Motion Byrnes/Second Reiser to approve exterior repairs at the Vet's Club building. Motion carried.

Discussion was held on IT Advisory Committee membership. Jon Luchsinger presented a list of employees interested in serving on this committee, and asked for one of Supervisors to sit on this committee.

Engineer Ridenour presented Corn Days parade detour route.

21.168-Motion Byrnes/Second Reiser to approve detour route on Secondary Roads for Waukon Corn Days parade on Thursday, August 19 at 7pm. Motion carried.

Department/COVID-19 updates: Engineer Ridenour gave department update and Health Insurance Committee update; part-time summer jobs were advertised and has only received one application; discussion with DOT about doing some work on Hwy 76 south. Corey Snitker gave department update; Big Four Fair in Postville in June with Dairy Days parade that same Friday night; upcoming meetings and events. Auditor Beyer gave department update.

21.169-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, MAY 3, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.170-Motion Byrnes/Second Reiser to approve today's agenda and minutes from April 26, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Stephanie Runkle, Tim Hogan, Jon Luchsinger, Brian Huinker, Val Reinke, Jenny O'Neill, Mikki Stegen, Janel Eglseder, Laurie Moody, Dave Mooney, Mandy O'Neill, Stephanie Runkle, Brian Ridenour, Gary Boden.

Public Comment: Val Reinke reported on upcoming events including 5K/10K at Yellow River Forest this upcoming weekend and Driftless Scenic Byway Mother's Day weekend event; this is National Tourism Week; the new medical clinic in Waukon opens today; last week's budget seminar was well attended.

Health Insurance Committee members made their recommendation for FY22 health insurance. Brian Huinker explained the process – Aetna our current company seems to be pulling out of Iowa and came back with a 25% increase to start, citing a number of high claims that they predicted to be ongoing, Huinker went back to the rep to ask them to work down to a 15%-18% increase, but Aetna stuck with 25%. Aetna's quote also showed an increase to Out Of Pocket Maximums. Wellmark provided a quote that was more preferable than Aetna. The PSF account balance is good. Budgeting for \$143,000 growth in the Partially Self-Funded account. Enrollment for each plan type has been consistent through the years. Wellmark's single rates are competitive, but their rates for plans covering additional family members are higher than other companies. Even with the higher rates for the Family plans, and keeping employee contributions the same for covering additional family members, Huinker feels good about the numbers. Prescription tiers are improved with Wellmark. Ridenour stated that Wellmark has a broader base of participating providers, and better claim discounts. Byrnes commented that the Partially Self Funded has been a good thing for the county to provide flexibility to the county when considering options.

21.171-Motion Reiser/Second Byrnes to approve Allamakee County's health insurance provider as Wellmark for FY22 and approval of \$925/month per employee. Motion carried.

Open enrollment meetings will be May 11 – two at the courthouse and one at the fairgrounds pavilion.

Dave Mooney with Solid Waste asked for approval of hiring new part-time help at 11 hours/week. No other applicants.

21.172-Motion Byrnes/Second Reiser to approve hiring Larry Dundee part-time at approximately 11 hours/week at \$15.08/hour at Solid Waste department. Motion carried.

21.173-Motion Byrnes/Second Reiser to accept and place on file quarterly report for Environmental Health. Motion carried.

21.174-Motion Reiser/Second Byrnes to accept and place on file Manure Management Plan updates for Red Ink Ranch, LLC, EB Ag and Cyclone #1. Motion carried.

21.175-Motion Byrnes/Second Reiser to approve the third reading of the Comprehensive Plan.

21.176-Motion Reiser/Second Byrnes to approve resolution adopting Allamakee County’s official “All-in Allamakee” Comprehensive Plan. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.176  
ADOPTION OF ALLAMAKEE COUNTY’S OFFICIAL COMPREHENSIVE PLAN,  
“ALL IN ALLAMAKEE” (THE “ALL-IN PLAN”)**

**WHEREAS** it is recommended that the County’s comprehensive plan be updated every five to ten years, and the previous comprehensive plan for Allamakee County was completed in 2002; and

**WHEREAS** the Allamakee County Board of Supervisors contracted Upper Explorerland Regional Planning Commission (UERPC) to provide professional planning services in developing a new comprehensive plan for Allamakee County; and

**WHEREAS** UERPC convened a comprehensive plan steering committee composed of economic development and tourism representation, community members, and members of the Allamakee County Planning and Zoning Commission and Board of Adjustments to guide the plan’s development throughout the planning process; and

**WHEREAS** the planning process for the All-In Plan involved a robust public engagement component consisting of online surveys, multiple public engagement events at different locations around the county, and continuous opportunities for community members to provide comments and feedback throughout the planning process; and

**WHEREAS** this robust public engagement is the basis of the All-In Plan’s community-derived, community-vetted policy framework, vision statements, and goals; and

**WHEREAS** the All-In Plan steering committee and Allamakee County Planning and Zoning Commission have had the opportunity to thoroughly review the plan and have recommended it to the Board of Supervisors for public review and adoption; and

**WHEREAS** the Allamakee County Board of Supervisors held public hearings on April 19<sup>th</sup>, April 26<sup>th</sup>, and May 3<sup>rd</sup>, 2021, to receive and consider public comments on the All-In Plan;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Allamakee County that “All in Allamakee” (the “All-In Plan”) is adopted as the official comprehensive plan for Allamakee County.

Roll-call vote: Byrnes-aye; Reiser-aye; Schellhammer-aye

Passed and adopted this 3<sup>rd</sup> day of May, 2021.

\_\_\_\_\_  
Larry Schellhammer, Chairperson

\_\_\_\_\_  
Mark Reiser, Supervisor

\_\_\_\_\_  
Dan Byrnes, Supervisor

ATTEST:  
\_\_\_\_\_  
Denise Beyer, Auditor/Clerk to Supervisors

Stephanie Runkle explained the process to obtain a permit for construction in bluffland. Tim Hogan is the applicant. Planning & Zoning has denied the permit due to the placement of the home going into the protected bluffland area, and Runkle advised that Hogan wishes to pursue the step of appealing to the Supervisors. Runkle explained the regulations and the approval needed before Hogan can build according to his current building plans. Byrnes attended the Planning & Zoning site visit but did not have a vote at that meeting. Moody commented about septic space if the building location would be moved. Supervisors indicated they do not like overruling an advisory board such as P&Z – but feel this is buildable. Options given to property owner by P&Z were to redesign the home or move home site further north. Current plans go 10-15 feet into the 50 feet restricted bluffland area.

21.177-Motion Byrnes/Second Reiser to approve the Tim Hogan application for construction in the bluffland. Roll call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

Engineer Ridenour presented 6 individual contracts and performance bonds for road rock. Total 120,241 tons of rock at \$1,281,237.26

21.178-Motion Reiser/Second Byrnes to approve the contracts for gravel road resurfacing. Motion carried.

Department/COVID-19 updates: Schellhammer notified Ridenour that he has been asked if dust control can be started early. Ridenour agreed that things are ahead of schedule with the dry weather and they can try to get this done earlier than the usual week prior to Memorial Day. Ridenour gave department update including two bridge projects. Auditor Beyer notified Supervisors of upcoming budget amendment that will mainly be for Flex/Comp payouts. The Supervisors are invited to attend the Conservation Board meeting at 1:00 Tuesday, May 4.

21.179-Motion Reiser/Second Byrnes to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor



**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS**

**MONDAY, MAY 10, 2021**

Board members present: Byrnes, Schellhammer, and Reiser. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by Pledge of Allegiance.

21.180-Motion Reiser/Second Byrnes to approve today's agenda and minutes from May 3, 2021. Motion carried.

The following people were present at various times throughout the meeting in person or via Zoom: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Stephanie Runkle, Jon Luchsinger, Laurie Moody, Leon and Regina Manning, Jane Regan, Ann Burckart, Corey Snitker, Scott Berg, Ann Burckart, Brian Ridenour.

Public Comment: Val Reinke reviewed events from this past week and upcoming week, including over 350 participants in the Friends of Yellow River Forest 5K/10K events over the weekend.

Jane Regan commented on continued federal unemployment payments of \$300 weekly through September 2021, on top of State unemployment dollars up to \$600/week an individual not working and drawing unemployment is receiving today. In addition to unemployment benefits, the increase in the federal Supplemental Nutrition Assistance Program (SNAP) was increased another 15% through September 2021, giving a two-parent household with one child in the 19-29 age range an income of nearly \$150,000 on unemployment benefits. This is causing construction, manufacturing, agriculture and the services industry to be unable to compete with the federal government when individuals are making \$22.50/hour being unemployed, with no requirements since January to prove they have made an effort to find a job. Many employers cannot pay enough to compete with the federal government and are unable to fill open positions. The 19-29 age group currently has the highest unemployment rate. Jane asked Supervisors to contact the Governor and ask her to turn back the \$300 CARES dollars to try to get people to want to go back to work now, stating there are already talks about the Federal government extending the additional \$300/week past September.

Stephanie Runkle reviewed the process to this point with Planning & Zoning Commission on the request for zoning change for Leon and Regina Manning property. Per P&Z Commission's recommendation, Manning's had Roger Mohn survey the portion of property Manning's wish to change to Commercial, and the City of Harpers Ferry had to do a resolution since the property is within 2 miles of city limits. At following P&Z meeting, Jim Garrett proposed to put conditional zoning on that portion of Manning's property. Manning's are not interested in Conditional zoning for auto body/repair business only, feeling the condition could make it more difficult to sell the property, if or when they wish to sell. Regina asked if they could get a more inclusive list of business types in the conditional use language, that would make them more in favor of accepting the conditional use. Byrnes explained that the proposal from P&Z would allow them to do what they want to do, and doesn't lock it in to that forever; the use could be changed again. Supervisors recommended Manning's going back to P&Z to discuss what conditional uses would be acceptable.

21.181-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Lansing Properties, LLC. Roll Call: Reiser-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

**RESOLUTION #21.181**

RESOLUTION OF ACCEPTANCE OF FINAL SUBDIVISION PLAT of  
Lansing Properties LLC

WHEREAS, Lansing Properties LLC, owner(s) as of the May 10,2021 has submitted the attached Final Plat and supporting documents representing:

LOT 1 OF LOT 1 OF LOT 1 OF LOT 1, LOT 2 OF LOT 1 OF LOT 1 OF LOT 1, LOT 1 OF LOT 2 OF LOT 5, LOT 2 OF LOT 2 OF LOT 5, LOT 2 OF LOT 1 OF LOT 1, LOT 3 OF LOT 1 OF LOT 1, LOT 1 OF LOT 5, LOT 3 OF LOT 5, LOT 1 OF LOT 2 OF LOT 1 AND LOT 2 OF LOT 2 OF LOT 1; ALL IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER (SW1/4-NE1/4) OF SECTION 32, TOWNSHIP 99 NORTH, RANGE 4 WEST OF THE FIFTH PRINCIPAL MERIDIAN, ALLAMAKEE COUNTY, IOWA.; and

WHEREAS, the Subdivision to be created is located within Allamakee County, Iowa; and

WHEREAS, the owners have now requested that Allamakee County certify its approval of the final Plat of the Subdivision pursuant to Chapter 354 of the Code of Iowa and pursuant to the County’s subdivision requirements found in Chapter 7 of its Ordinances.

BE IT RESOLVED by the Allamakee County Board of Supervisors at a regular meeting assembled on May 10,2021:

That the final subdivision plat submitted by Lansing Properties LLC, Allamakee County, Iowa, and described as: (See above) is found to be in conformity with Allamakee County’s Comprehensive Plan, having given consideration to its possible burden on public improvements and to the balance of interest between the proprietor, future purchasers and the public interest, and is approved and accepted by the Board of Supervisors in and for Allamakee County, Iowa.

The final Subdivision Plat and attachments are in conformance with the subdivision platting requirements, of the Code of Iowa and the Subdivision Ordinances of Allamakee County, Iowa, with the exception of waiving the requirement of a Performance Bond for improvements and installations.

The Chairperson of the Board of Supervisors is hereby authorized and directed to endorse the Board’s recommendation of approval by certifying a copy of this Resolution for recording with said Plat and supporting documents in the Offices of the County Recorder and the County Auditor of Allamakee County, Iowa.

PASSED AND ADOPTED THIS May 10, 2020.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Auditor

21.182-Motion Reiser/Second Byrnes to set Tuesday, June 1, 2021 at 9:40am for Public Hearing for FY21 Allamakee County budget amendment. Motion carried.

21.183-Motion Byrnes/Second Reiser to set Monday, May 24, 2021 at 9:40am for Public Hearing for updated zoning maps. Motion carried.

Dates for Board of Supervisors to visit county libraries will be the third Monday of the month, June through November 2021, as follows: June – New Albin, July – Lansing, August – Harpers Ferry, September – Waterville, October – Waukon, November – Postville.

Beyer explained the Cost Allocation plan amounts from FY20 to be received quarterly in FY22. Total FY20 indirect costs to be claimed in FY22 is \$67,964, with an estimated 33% of this, or \$22,428, being reimbursed to the County from federal funds quarterly in FY22.

21.184-Motion Reiser/Second Byrnes to sign the Certification of Cost Allocation Plan from Cost Advisory Service for indirect cost recoveries for FY20, to be received in FY22. Motion carried.

Ridenour made hiring recommendation for part-time seasonal scale person.

21.185-Motion Byrnes/Second Reiser to approve hiring Delaney Nagel as part-time scale person starting May 24, 2021 at \$12.70/hour. Motion carried.

Department/COVID-19 updates: Corey Snitker gave updates on COVID, and PPE push to get supplies distributed; department and annual conference updates; and upcoming events including Big 4 Fair, June 18-20. Ann Burckart mentioned Senate File 587, which covers Replacement Tax, phasing it out over a number of years and by 2027 the county would no longer receive any replacement dollars. It has passed Senate and is waiting on the House. Brian Ridenour shared a tentative date for 6-county meeting on May 27 in Winneshiek County both in person and virtual; American Rescue Plan money handout highlighting ISAC recommendations including a workgroup within our county, and considering working between city/county to accomplish a major project with these funds, once Dpt of Treasury issues guidance on acceptable uses of funds. Stephanie Runkle clarified any zoning change to Manning property would be an amendment to zoning map and ordinance. Auditor Beyer will be sending Notices of Public Hearing for FY21 County budget amendment and Notice of Intent to Appoint County Treasurer to county newspapers this week for publication on May 19<sup>th</sup>.

21.186-Motion Byrnes/Second Reiser to adjourn. Motion carried.

ATTEST:

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Larry Schellhammer, Chairperson

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Denise Beyer, Auditor